

PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

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21st April 2021

Dear Councillor,

You are hereby summonsed to attend the Meeting of Patchway Town Council on **Monday 26th April 2021 at 7pm**. The meeting will be held by virtual link and the agenda is below.

Yours sincerely,

Town Clerk

AGENDA

[To participate in this meeting please click here](#) then enter access code 417-250-061 when prompted.

PUBLIC SESSION

1. To receive an update from the Second Patchway Scout Group on the challenges faced during the COVID-19 Pandemic.
2. To receive questions from the members of the public present.
3. To receive any apologies for absence.
4. Declarations of Interest.
5. To consider and approve any dispensations for this meeting.
6. To consider and approve the minutes of the meeting of Patchway Town Council held on 16th March and to note any issues.
7. To note the minutes of the meeting of the Parks, Open Spaces, Planning and Transport committee held on 23rd March 2021.
8. To note the minutes of the meeting of the Finance Committee held on 20th April 2021 and approve any recommendations:
 - a) To approve the recommendation that a Public Works Loan Board Loan of £425,000, over a 4 year repayment term at a cost of £97,084.62 per annum, is taken out to finance the Scott Park Pavilion Project.
 - b) To approve the recommendation to set up a working group to produce an outline plan for the council to fund their own youth work initiative and identify which councillors would like to be involved in the group.

- c) To approve the recommendation to not reduce the adults football pitch hire fees due to the changing facilities not being available, which is out of the Council's hands due to the COVID-19 restrictions.
 - d) To approve the recommendation that any requests for outdoor exercise classes will be considered on an individual basis in the future by the Council.
- 9. Council Finance.**
- a) To note the current financial position of the two bank accounts.
 - b) To note the current financial position of the Town Council's Investments.
 - c) To note the Bank Reconciliation and Bank Statements for March.
 - d) To note the income and expenditure reports for March.
 - e) To note the monthly summary of accounts for March.
 - f) To approve the expenditure report and authorise payments.
- 10.** To consider the recommendations from the Grants Working Party as outlined in their report.
- 11.** To consider and agree the following for the Norman Scott Park Pavilion Project:-
- a) The monthly update report.
 - b) To agree the quotations for the asbestos survey.
 - c) To agree the updated plans.
- 12.** To consider changing the hire charges for the Cricket Pitch Hire to a one off seasonal fee of £1350 inclusive, which will be exempt from VAT due to the block booking rule.
- 13.** To consider reviewing the hire charges for the Cricket Net Facility to allow for one-to-one coaching bookings.
- 14.** To consider ways of supporting Mama's Bristol CIC as agreed at the meeting of Patchway Town Council on 16th March 2021.
- 15.** To consider the motion from Cllr R Walker on the placement of a Memorial Plaque in honour of DJ Derek.
- 16.** To consider allowing Circus Ginnett to use Patchway Town Council land between the dates of 5th and 11th July 2021, inclusive.
- 17.** To discuss and approve the locations for the installation of the Patchway map.
- 18.** To consider removing the bus shelters that Patchway Town Council owns.
- 19.** To set a date of review for Patchway Town Council's Three-Year Plan.
- 20.** To receive an update relating to Highwood Road traffic management and road safety review.
- 21.** To consider the successful MAF application for the litter picking volunteers at Charlton Hayes and the roll out of the project.
- 22.** To consider resident's concerns regarding the previous planning application - P20/08429/F - Demolition and phased redevelopment Britannia Road - [8 & 9 Britannia Road](#)

23. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
- a) South Gloucestershire Councillors report on items related to Patchway.
 - b) 3G & cricket nets project.
 - c) Coniston Community Association.
 - d) Photography Competition.
 - e) Community Led Housing.
24. To note that Cllr G Pykov has resigned from Patchway Town Council.
25. To note that the next meeting will be the Annual Meeting of Patchway Town Council on the 4th of May 2021 at 7pm.

CLOSED SESSION

26. To receive an update on the Patchway Community Centre redevelopment project.
27. To receive an update from the Personnel Committee and to consider and agree any recommendations.
28. To consider the further deferral of rent payments from Patchway Sports and Social Club until July 2021.
29. To receive an update on the Lease Agreement.