

PATCHWAY TOWN COUNCIL

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30th July 2021

Dear Councillor,

You are hereby summonsed to attend a meeting of Patchway Town Council on **Thursday 5th August at 7pm**. The meeting will be held in the Main Hall at Patchway Community Centre.

All attendees should wear face masks and are advised to carry out a COVID-19 Lateral flow test and had a negative result before attending this meeting. [These can be obtained from here.](#)

Yours sincerely,

Town Clerk

AGENDA

1. To receive questions from the members of the public present.
2. To receive any apologies for absence.
3. Declarations of Interest.
4. To consider and approve any dispensations for this meeting.
5. To consider and approve the minutes of the Meeting of Patchway Town Council held on 15th June 2021 and to note any issues.
6. To consider and approve the minutes of the Extraordinary Meeting of Patchway Town Council held on 29th June 2021 and to note any issues.
7. To note the minutes of the Extraordinary Meeting of The Parks, Open Spaces, Planning and Transport committee held on 6th July 2021 and to approve the following recommendations:
 - a) To approve the terms of reference for the Parks, Open Spaces, Planning and Transport Committee.
 - b) To approve the terms and conditions for the hire of grass football pitches for the 2021/2022 season.
 - c) To approve the terms and conditions for the hire of the Jason Franklin 3G Facility.
 - d) To approve the terms and conditions for the hire of the Twin Lane Cricket Net Facility.

8. To note the minutes of the Finance Committee held on 13th July 2021 and to approve the following recommendations:
 - a) To approve the terms of reference for the Finance Committee.
9. To consider and approve the terms of reference for the Personnel Committee.
10. Council Finance.
 - a) To note the current financial position of the two bank accounts.
 - b) To note the current financial position of the Town Council's Investments.
 - c) To note the Bank Reconciliation and Bank Statements for June.
 - d) To note the income and expenditure reports for June.
 - e) To note the monthly summary of accounts for June.
 - f) To note the expenditure report for July and to note that payments had been made and authorised by two councillors as per Financial Regulations..
11. To consider the long- term solution to restrict the Travelling community accessing council land.
 - a) To consider the quotation from preferred supplier, KT Properties, for installing a high kerb line on the entrance way to the Tumps.
 - b) To consider the quotation from preferred supplier, KT Properties, for installing a plate on the existing barrier.
12. To consider the update on Patchway Town Council running their own youth sporting initiative this Summer.
13. To consider and adopt the CCTV Policy.
14. To consider Planning applications received:
 - a) [Third land plot, 3 Hayes Way](#) P21/02633/ADV -internal non illuminated signs and non-illuminated signs
 - b) [Telephone exchange Gloucester Road](#) P21/04726/F -siting single 20ft storage container within the yard
 - c) [Footpath adjacent to 180, Gloucester Road](#) P21/04684/OHLE -application for consent to install a new pole to support overhead service line.
 - d) [2, Bevington Close](#)- P21/04915/F- Erection of a single storey rear extension to form additional living accommodation. Erection of a car port
15. To consider Mama's Bristol CIC's request to use Scott Park for an event on Saturday 28th August 2021.
16. To receive the project manager's reports for the below projects:
 - a) 3G & Cricket Nets Project.
 - i) To note the Project Managers report
 - ii) To consider and approve the anti-climb solution for the 3G.
 - b) Patchway Community Centre Redevelopment Project.
 - c) Norman Scott Park Pavilion Redevelopment Project.
 - i) To note the Project Managers report
 - ii) To note the approval of the PWLB loan.
17. To note that the next meeting will be the Council meeting on the 21st of September 2021 at 7pm.