

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 22nd September 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: R Loveridge (in the chair), P Cottrell, K Dando, E Martin, J Butler and T Scott (19:11)

In attendance: Cllr S Scott, Tina Brice (Patchway Community Association), John Thomas, Andrew England (Patchway and Charlton Hayes Community Sports Association), Peter Knight (ReACH) and Andrea Priestly (Coniston Medical Practice)
L Squire (Clerk), J Turner (Deputy Clerk & RFO)

Members of the Public: Two

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order.

22/09/2020--No 1 To receive an update on the memorial for those who have lost their lives due to the COVID-19 pandemic and agree any actions.

The Chairman welcomed Dr Priestly back to discuss the options for a memorial. It was agreed that a bench should be looked into which reflects the community's efforts during the pandemic along with a flowering tree. It was agreed to revisit this item in October with a view to recommending to Council in November on the course forward. Dr Priestly confirmed that Coniston Medical Practice would donate £250 towards the cost of the memorial. It was agreed to look into more options and bring them back to the October meeting.

22/09/2020--No 2 To receive any apologies for absence.

The committee noted apologies from Cllr E Gordon (working).

22/09/2020--No 3 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

22/09/2020--No 4 To approve the minutes of the Parks & Open Spaces Committee meeting held on 28th July 2020 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes.

22/09/2020--No 5 To consider setting up a working party from this committee and agree any actions.

RESOLVED: It was unanimously agreed that the working party would be Cllrs R Loveridge, P Cottrell, E Martin and Tina Brice. It was noted that any Councillor or persons interest could join in any future walkarounds.

a) An update from the walkaround that took place on 17th September 2020.

Cllr R Loveridge provided an updated. The group that had taken part in the walkaround were concerned about the lack of care for the open areas. Cllr R Loveridge will supply photographs and a list of work that needs doing to the Clerk and Deputy Clerk to action. It was also agreed to look into getting the War Memorial repaired at Scott Park and the Deputy Clerk would look into this.

22/09/2020--No 6 To consider the quotations for a steel structure at Pretoria Road Allotments to replace the existing containers and agree any actions.

RESOLVED: It was unanimously agreed to defer this to the next meeting to allow the committee to look over the specifications in more detail.

22/09/2020--No 7 To consider the quotation from preferred supplier, Mant Leisure, for a new gate at Gorse Covert Play Area and agree any actions.

RESOLVED: It was unanimously agreed to defer this to the next meeting so that the Deputy Clerk could obtain some images of the proposed new gates. It was also **further resolved** to ask the contractor who is fixing the Scott Park gates to take a look at this gate too.

22/09/2020—No 8 To consider any planning applications received.

a) 2410 The Quadrant Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4AQ Ref. No: P20/16430/F Installation of 8 no. air louvres to the rear elevation and 1 no. air louvre to the side elevation.

RESOLVED: It was unanimously agreed that no objections should be raised.

22/09/2020—No 9 To consider the terms and conditions for the 3G Pitch and agree any actions.

RESOLVED: To unanimously agree to recommend to Council for adoption with the items regarding footwear, litter and food being moved up and in a bigger font due to the importance of this. It was noted that a COVID appendix will be added along with a risk assessment.

22/09/2020--No 10 To consider the terms and conditions for Cricket Nets and agree any actions.

RESOLVED: To unanimously agree to recommend to Council for adoption with the items regarding footwear (no metal spikes), litter and food being moved up and in a bigger font due to the importance of this. It was noted that a COVID appendix will be added along with a risk assessment.

It was noted that a meeting should be held with all users' groups to explain the terms and conditions to them and to answer any questions they may have.

22/09/2020—No 11 To consider the scope of works relating Blakeney Road S106 Basketball Redevelopment and agree any actions:

a) Amount of funding available for the project

The committee noted that £12,000 is available for this project.

b) Location of Court.

The committee had previously agreed to locate it next to the play area.

c) Surfacing of Court and any Markings on the Surface.

The committee agreed that the court should be 22.5 metres by 18.8 metres as this was the minimum acceptable size for a basketball court.

d) How the Posts will be Erected at the new site.

Cllr Butler has offered to transport the posts and will help to install them along with the Council's ground staff, if necessary.

RESOLVED: It was unanimously agreed for the RFO to obtain quotations for the work based on the above specifications and bring back to the October meeting.

22/09/2020—No 12 To consider a community planting event on the 21st or 22nd November to plant the new plants the Council are receiving from the Woodland Trust and agree any actions.

RESOLVED: It was unanimously agreed that the working group would work with the Patchway Conservation Group around this event and possible locations. The Deputy Clerk would provide some further details on the plants that the Council are receiving.

22/09/2020--No 13 To consider the request from Bristol BMX Club: To pollard and cut the trees back at the BMX track.

RESOLVED: It was unanimously agreed to approve request.

22/09/2020--No 14 To consider installing a bench to commemorate VE Day in Scott Park instead of an VE Day event and agree any actions on the budget of £3,760.

RESOLVED: It was unanimously agreed to recommend to Council that three benches are purchased along with a memorial tree. One VE Day Bench and the Soldiers bench would go into Scott Park whilst one VE Day bench would go into Charlton Hayes. **Further resolved** that Peter Knight would feedback any suitable spots and the Deputy Clerk would check with Bovis about a possible location.

22/09/2020--No 15 To consider the new options for Christmas Lights for the following locations and agree any actions:

a) Rodway Road

b) The Parade

c) Patchway Roundabout

d) Charlton Boulevard

The committee looked over some new designs and this would be brought back to the October meeting once costings had been obtained.

22/09/2020--No 16 To consider the correspondence in relation to a project at the underpass on the A38 and agree any actions.

RESOLVED: It was unanimously agreed to not partake in this project but refer the person onto Stoke Lodge and The Common Parish Council.

22/09/2020—No 17 To consider whether the Scott Park Advisory Committee should be dissolved, and the members be invited quarterly to this committee.

RESOLVED: It was unanimously agreed to recommend to Full Council that all users group and allotment association Chairman are invited to quarterly meetings starting in October 2020 and this will replace the Scott Park Advisory Committee.

22/09/2020—No 18 To consider the viability of the Sensory Garden at Scott Park and agree any actions.

RESOLVED: It was unanimously agreed to clear the whole area then hold a site visit to determine what to do with the area.

22/09/2020--No 19 To receive the update from ReACH on Charlton Hayes issues.

Peter Knight provided an update on the walkaround ReACH had taken part in along with Bovis, South Gloucestershire Council and other locals. Issues have been identified and logged such as maintenance and ironworks issues and ReACH were holding Bovis to task on this.

22/09/2020—No 20 To receive an update on the railings at The Parade.

The committee were disappointed to learn that the subway at The Parade will be infilled by 2023 and wanted to know more details around this.

RESOLVED: It was unanimously agreed to invite Mark King to the October meeting to discuss this and it was **further resolved** to inform local residents that Mark King would be present to discuss this item.

22/09/2020—No 21 To receive an update on the 3G and Cricket Nets Project.

Cllr R Loveridge provided an update. Due to the theft of the turf, the project was behind schedule. The date for the new piece of turf to be delivered is 5th October.

22/09/2020--No 22 To receive an update on The Pavilion project.

Cllr J Butler provided an update. A public consultation event in Scott Park will be held on Friday 25th and Saturday 26th September as well as an online consultation. The full planning application is now going into South Gloucestershire Council and the project is moving along really well.

22/09/2020—No 23 To receive an update on the Rodway Road Enhancement project.

The Deputy Clerk provided an update. It was noted that the planters had now been removed and were to be replaced along with new benches and a bin.

22/09/2020--No 24 To note that the next meeting will be on Tuesday 27th October at 7pm.

Noted.

The meeting was closed by the Chairman at 21:07.