

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 27th of April 2021 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: R Loveridge (in the chair), K Dando, J Butler, E Martin and T Scott.

In attendance: L Squire (Town Clerk), J Turner (Deputy Town Clerk and RFO)
Tina Brice (Patchway Community Association), John Thomas and Paul Thompson (Patchway and Charlton Hayes Community Sports and Association), Andy England (Patchway Town Football Club), Peter Knight (ReACH).

Absent: None

Members of the Public: One

Cllr R Loveridge reminded all participants that the meeting will be recorded in line with Patchway Town Council's Protocol on the Filming and Recording of Town Council, Committee and Sub-Committee Meetings.

27/04/2021 - No 1 To receive any apologies for absence.

Apologies were received from Cllr P Cottrell (medical).

27/04/2021 - No 2 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

27/04/2021 - No 3 To consider and approve any dispensations for this meeting.

None received.

27/04/2021 - No 4 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee meeting held on 23rd March 2021 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes.

Matters Pertaining to Parks and Open Spaces

27/04/2021- No 5 To consider the quotations for a new slide unit at Blakeney Road play area, to replace the existing timber one, which is now at the end of its useful life.

RESOLVED: It was unanimously agreed to approve the quotation of £4,498 from Dragon Play and Sports.

27/04/2021 - No 6 To consider the quotation from preferred supplier, CR Fencing, to install palisade fencing around the hard standing at Pretoria Road Allotments.

RESOLVED: It was unanimously agreed to reject the quotation and seek a new quotation to repair the access gate.

27/04/2021 - No 7 To consider the quotation from preferred supplier Ecosolve LTD, for the annual maintenance of Scott Park.

RESOLVED: It was unanimously agreed to reject this quotation and enter into a contract with Patchway Cricket Club for cutting the outfield during the cricket season. It was unanimously agreed to approve the quote for end of season renovations for two pitches.

27/04/2021 - No 8 To consider the quotation from preferred supplier, Ecosolve LTD, for the repair to the grass 'trackway' at Scott Park.

RESOLVED: It was unanimously agreed approve the quotation for £862. The Clerk would inform Blakedown Sport and Play that the Committee have approved a quotation and this would either have to be remedied by Blakedown or the money taken from the retention on the contract.

27/04/2021 - No 9 To consider the quotation from preferred supplier, Rob Hainey Signs and Graphics, for signs for the entrance to the 3G pitch and signs near the Memorial Garden.

RESOLVED: It was unanimously agreed to amend the sign for 3G pitch to remove the wording 'If you have walked across the grass'. It was further unanimously agreed to approve the quotation for six signs on posts for the cost of £850.

27/04/2021 - No 10 To consider the options for the large pendulum swing in Scott Park including the surface underneath the equipment.

The committee noted that the swing has been removed due to safety concerns.

RESOLVED: It was unanimously agreed to hold a Parks Working Group meeting of Cllrs R Loveridge, E Martin, J Butler and T Brice to ascertain what can be done.

27/04/2021 - No 11 To consider the details for the lease agreement for the path at Blakeney Road Playing Field and agree a way forward for maintenance of the areas that Patchway Town Council are responsible for.

The Deputy Clerk provided an update. South Gloucestershire Council have given permission for Patchway Town Council to meet with the Head of Coniston Primary School to discuss the plan.

RESOLVED: It was unanimously agreed that Cllr R Loveridge, the Clerk and Deputy Clerk would attend a site visit.

27/04/2021 - No 12 To consider what signage is needed for Scott Park and the locations of these signs.

RESOLVED: It was unanimously agreed to obtain quotations for large signs stating no dogs, CCTV recording and the by-laws for the park.

27/04/2021 - No 13 To consider ideas for the storage of football equipment and agree to obtain quotations.

RESOLVED: It was unanimously agreed to obtain quotes for storage for the goal posts, nets and corner flags that would fit into the old cricket compound by the main pitch.

27/04/2021 - No 14 To consider the request from Patchway Town Football Club to put permanent dugouts on the main pitch in Scott Park.

The Chairman invited Andy England to speak on this matter. The dugouts would be portable ones which would be stored in the old cricket compound thus reducing the need for teams to access the allotments.

RESOLVED: It was unanimously agreed for the RFO to look into funding these dugouts and obtaining some quotations.

27/04/2021 - No 15 To receive an update from Parks, Open Spaces, Planning and Transport working group on their site visit to Scott Park.

The Deputy Clerk read out the below report:

Area: The old sensory garden.

- Return it to nature.
- Put wildflowers through the trees and define pathways with woodchip.
- Break up existing earth and remove all rubber grass matting – Plant bulbs and seeds in this area.
- Remove the tree guard and re-use for the Magnolia Tree.
- Re-seed with grass and topsoil, the area where the walkway was.
- Convert a panel into a gate and create a walkway (could use turf) to the new gate.
- Obtain 3-4 wooden benches to install in this new wildflower meadow.
- Plant tree saplings in this area.
- All planting to happen in September/October.
- Install 3-4 bird boxes in the trees.
- Obtain some tree logs to create bug habitats in the 'wood' area.
- In the interim. Area to be fenced off and large stones removed.

The Deputy Clerk would draft a report with these ideas in and present it at the next meeting as a proposal. The committee noted that a resident has offered the Council two walnut trees and that Cllr E Martin would donate some wildflowers too.

27/04/2021 - No 16 receive an update on the installations of Patchway Town Council equipment.

The Deputy Clerk provided an update to the committee. The installation of benches and spring animals was near completion. The committee noted that the Basketball Court in Blakeney Road was awaiting the back boards and the lines to be installed.

27/04/2021 - No 17 To receive the correspondence from a resident regarding the benches installed at The Tumps.

The committee considered the correspondence about the two benches. The Chairman, Clerk and Deputy Clerk all confirmed they had visited the site and the benches were situated at least 2 metres from the property and were also screened by bushes.

RESOLVED: It was unanimously agreed to monitor the situation and the Chairman would pass his number onto the resident so if any anti-social behaviour arose he could be there to see what was happening and report back to the Council.

Matters Pertaining to Planning and Transport.

27/04/2021 - No 18 To consider any planning applications received:

a) **P21/01838F - 171 Gloucester Road**

b) **P21/01642/F - 22 Thirlmere Road**

RESOLVED: It was unanimously agreed to raise no objections.

c) **P21/02576/PN1 – Hayes Way**

RESOLVED: It was unanimously agreed to object to the appearance of the monopole and mention that more public consultation was needed. The Deputy Clerk would put out a Facebook post. The committee noted the infrastructure was needed for the new neighbourhood to access the technology advances being introduced in the next ten years.

d) **P21/02/633/ADV – Plot 3 Hayes Way**

RESOLVED: It was unanimously agreed to raise no objection.

e) **P21/02711/F – 84 Bradley Road**

RESOLVED: It was unanimously agreed to ask the four South Gloucestershire Councillors to refer this to sites inspection.

27/04/2021 - No 19 To receive an update on the proposed Newnham Place Development Site and the impact on the Council and the allotments.

The Clerk provided an update on the site visit held with Patchway Town Council, South Gloucestershire Council, LiveWest and the officers of Pretoria Road Allotment society. The committee were not pleased to hear that the officer from South Gloucestershire was late to the meeting and was very condescending to the Patchway area throughout. The boundary has been agreed and the fence line will need to be re-instated on the original line. The Clerk and Deputy Clerk would look into the fencing boundary and why it was erected there in the first place.

27/04/2021 - No 20 To consider the viability of installing 'Dog Bag Dispensers' in Charlton Hayes at the request of a resident.

RESOLVED: It was unanimously agreed for the Deputy Clerk to ask Bovis permission for this and obtain quotations.

27/04/2021 - No 21 To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.

The Full Council agreed to have this as a standing item on the agenda. It was noted that an amnesty day was to be planned.

27/04/2021 - No 22 To consider the update on community led housing from Southern Brooks Community Partnerships.

The committee noted that the Epney Road site was the preferred site now.

27/04/2021 - No 23 To consider moving the council noticeboard at Park Leaze to a more appropriate location.

RESOLVED: It was unanimously agreed to place the noticeboard inside the play area at Blakeney Road playing field.

Updates and Reports.

27/04/2021 - No 24 To receive an update on the wildlife photography competition.

The Deputy Clerk provided an update. The judging was nearly complete and should be finished by the end of this week.

27/04/2021 - No 25 To receive an update on The Pavilion project.

The committee were pleased to note the project was moving ahead well. The Council have confirmed they are happy with the plans and have agreed that a Public Works Loan will be requested for the balance of the funding required. The Deputy Clerk would look into creating a time-lapse video for the construction of this project.

27/04/2021 - No 26 To receive the quarterly updates from the user groups of Council facilities.

The committee noted the report from Patchway Cricket Club. They were enjoying the new cricket net facility and this was showing in their games so far. Patchway Town Football Club have hosted some friendlies and are enjoying the 3G facility. The BMX Club have seen their floodlights be installed and the resurfacing of the track is ongoing. They have approached Network Rail for a key to the woodland behind the track due for security reasons.

27/04/2021 - No 27 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee meeting will be after the Annual Meeting of Patchway Town Council.

Noted.

The meeting was closed by the Chairman at 20:32.