

# PATCHWAY TOWN COUNCIL

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7<sup>th</sup> January 2021

**Dear Councillors S Scott, R Walker, J Buddharaju, K Dando, R Loveridge,  
E Gordon and P Cottrell.**

You are summonsed to attend the next meeting of the Finance Committee to be held on Tuesday 12<sup>th</sup> January 2021 at 7pm via a virtual meeting link. The agenda is provided below.

Yours sincerely,



Town Clerk

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## **AGENDA**

**[To participate in this meeting please click here](#) then enter access code 185-551-869 if prompted.**

1. To receive any apologies for absence.
2. Declarations of Interest.
3. To consider and approve and dispensations for this meeting.
4. To approve the minutes of the Finance committee on the 8<sup>th</sup> December 2020 and to note any issues.
5. To receive and consider the Financial Reports for December:
  - a) Bank Reconciliation and Bank Statements.
  - b) Income and Expenditure Reports.
  - c) Monthly Summary of Accounts.
6. To consider the costs of raising Patchway Town Council's Fidelity Insurance Cover, on a temporary basis, from £1m to £2m for the cost of £100.76 per year for one year and pro rata for the current financial year for the cost of £54.36 and agree to recommend to Full Council that they opt for the higher cover.
7. To review the Financial Forecast for 2020/2021.
8. To receive the RFO's Quarterly Finance Report for Quarter Three.

9. To review the Hire Charges for Patchway Town Council's Room Hire.
10. To review the Hire Charges for Patchway Town Council's Sports Hire.
11. To note that the date of the next Finance Committee meeting will be on Tuesday 9<sup>th</sup> February 2021 at 7pm.