



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Thursday 30<sup>th</sup> September 2021**

Dear **Cllr Jon Butler, Cllr Roger Loveridge, Cllr Jo Buddharaju, Cllr Patrick Cottrell, Cllr Ken Dando, Cllr Eric Gordon, Cllr Brian Hopkinson, Cllr Dayley Lawrence, Cllr Elaine Martin, Cllr Sam Scott, Cllr Toni Scott, Cllr Sanjay Shambhu, Cllr Isobel Walker and Cllr Roland Walker.**

You are summonsed to attend the Extraordinary meeting of Patchway Town Council on Tuesday 5<sup>th</sup> October 2021 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

**Jack Turner** BA.Hons. Cert.CILCA. PSLCC.  
**Town Clerk and Responsible Finance Officer**

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### **A G E N D A**

1. To receive questions from the members of the public present.
2. To receive any apologies for absence.
3. Declarations of Interest.
4. To consider and approve any dispensations for this meeting.
5. To consider the External Audit report and actions arising from the report.
6. To consider the revised scope for the Norman Scott Park Pavilion Project.
  - a) To consider the cost plan provided by Melrose Associates.
  - b) To consider and approve the revised budget for the project.
  - c) To consider and approve the revised plans to be submitted to South Gloucestershire Planning Department.
  - d) To consider negotiating with the current contractors, who have tendered, for the revised project.
7. To consider the following planning applications: (Click on the link to view the planning application).
  - a) [P21/05920/F - Erection of two storey side and rear and single storey rear extensions to form additional living accommodation. - 14 Durban Road Patchway South Gloucestershire BS34 5HQ.](#)
  - b) [P21/06318/F - Erection of a first floor side extension over the existing garage to form additional living accommodation. - 12 Falcon Close Patchway South Gloucestershire BS34 5RY.](#)
  - c) [P21/06247/F - Garage conversion and installation of enlarged rear window to facilitate change of use from residential dwelling \(Class C3\) to a 8 bedroom large house in multiple occupation \(HMO\) for up to 8 people \(sui generis\) as](#)



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[defined in the Town and Country Planning \(Use Classes\) Order 1987 \(as amended\). - 85 Falcon Drive Patchway South Gloucestershire BS34 5RA.](#)

8. To consider the quotations for the security barrier on the 3G pitch.
9. To consider the quotation from preferred supplier, N Brock, for the pruning of the tree at Waterside Drive.
10. To consider the correspondence from Patchway Twinning Association.
11. To consider setting up a 'Christmas Gift' scheme for a care home in Patchway.
12. To note that the next meeting of Patchway Town Council will be held on Tuesday 19<sup>th</sup> October 2021 at 7pm.
13. **To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.**
14. To receive an update on the lease agreement for the changing rooms within Patchway Sports and Social Club.