

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 28th September 2021 at 19:00 at Callicroft House, Patchway.

Councillors: R Loveridge (in the chair), J Butler, D Lawrence, P Cottrell, B Hopkinson, E Martin (19:01) and K Dando (19:07)

In attendance: J Turner (Town Clerk and RFO), Tina Brice (Patchway Community Association), Andy England (Patchway Town Football Club), Steve Payne (Stoke Lane Football Club), Simon Fitton and Hannah Williams (YTL Developments).

Absent: None

Members of the Public: None

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

28/09/2021 - No 1 To receive a presentation and update from YTL on the Brabazon Development.

The Chairman welcomed Simon Fitton and Hannah Williams from YTL Developments who provided an update and overview on the Brabazon Development. The Council noted that there would be a new vision for Brabazon which had been brought in due to the pandemic, the arena getting planning permission and other factors. YTL will deliver 2675 houses on the airfield but are in discussion to build another 1000 homes on the airfield site. The vision is to have 3675 new homes, 10,000 new jobs, 3 new schools, community centres and for Brabazon to be a 15 minute neighbourhood. The focus will be built around good public transport links as well as having three multi-storey car parks. There is a traffic and transport strategy in place for the whole development and will take around 15 years to put all of the infrastructure in place. The plan is to get some larger traffic and transport infrastructure in place for the YTL arena to open in 2024.

The Council learned that Brabazon Park, a six hectare public space, would be created within the development. This park has numerous play areas, a lake for water sport activities as well as communal areas for sitting and enjoying the area. It is envisaged that YTL will hold events in this space with pop up food outlets being available and fireworks planned for some areas for special occasions.

The Council raised concerns over parking on event days and how this would be policed, the design of the houses as well as the risk that 1000 extra homes brings. The Council also raised concerns over Patchway being gridlocked already and this would cause further damage without the suitable infrastructure for events. The Council noted that YTL, would be attending the Full Council meeting in October. The Chairman thanked Simon and Hannah and they left the meeting.

28/09/2021 - No 2 To receive any questions from members of the public present.

None received.

28/09/2021 - No 3 To receive any apologies for absence.

None received.

28/09/2021 - No 4 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

28/09/2021 - No 5 To consider and approve any dispensations for this meeting.

None received.

28/09/2021 - No 6 To approve the minutes of the extraordinary meeting of the Parks, Open Spaces, Planning and Transport committee held on Tuesday 6th July 2021.

a) To receive the Clerk/RFO's report for this committee meeting.

RESOLVED: It was unanimously agreed to approve the minutes and to note the report.

28/09/2021 - No 7 To review the rolling three year budget plan:

a) Centre 320 – Rodway Road

The committee made no changes on this cost centre.

b) Centre 330 – Charlton Hayes

The committee made no changes on this cost centre.

c) Centre 340 – The Parade

The committee made no changes on this cost centre.

d) Centre 500 – Scott Park

The committee agreed to raise the maintenance of sports facilities to £15,000 to allow for any damage or repair work.

e) Centre 510 – Sports and Social Club

The committee agreed to obtain quotations to see how much they would need to budget for a possible refurbishment of the changing rooms.

f) Centre 600 – Allotments

The committee made no changes on this cost centre.

g) Centre 700 – The Tumps and BMX Track

The committee made no changes on this cost centre.

h) Centre 710 – Play Areas

The committee made no changes on this cost centre.

i) Centre 720 – Open Spaces

The committee made no changes on this cost centre.

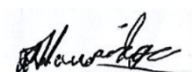
j) Centre 800 – Street Furniture

28/09/2021 - No 8 To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2021/2022.

a) Outside Areas

b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made.



	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2021/2022		
	Maintenance of Sports Equipment	Challenging SGC on pavement parking.
	Upgrade and install exercise equipment	Road Surfacing
	Compound Container	
	Charlton Hayes	
	The Parade	
	Rodway Road	
	Tree Survey	
	Play Area Strategy	
	The Town's Planters	
	Allotment Container	
	Tree giveaway project.	
	Wildflower Meadows	

Matters Pertaining to Parks and Open Spaces

28/09/2021- No 9 To consider the quotation from preferred supplier, Ecosolve, to carry out the end of season maintenance on the cricket square.

RESOLVED: It was unanimously agreed to approve the quotation of £1621.

28/09/2021 - No 10 To consider the quotation from preferred supplier, KT Properties LTD, for repairing the War Memorial and agree to recommend to Full Council for approval.

RESOLVED: It was unanimously agreed to approve the quotation of £879.61. The committee noted as this was within a cost centre for this committee, it didn't have to go to Full Council.

28/09/2021 - No 11 To consider the quotation from preferred supplier, J & Sons Electrical Services, to get the current Pavilion's electrics in working order.

RESOLVED: It was agreed with one against to approve the quotation of £797.

28/09/2021 - No 12 To consider the quotation from preferred supplier, N Brock, for tree work in Patchway:

a) **Scott Park – Raise branches and brush cut the cope area - £425.**

RESOLVED: It was unanimously agreed to approve the quotation of £425

28/09/2021 - No 13 To consider the quotations to cut back the overgrowth to create a car park at the BMX Track.

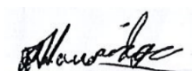
RESOLVED: It was unanimously agreed to defer this item.

28/09/2021 - No 14 To consider the quotation from preferred supplier, KT Properties LTD, for turning the old sensory garden area into an area for nature, as agreed at the meeting of the Parks, Open Spaces, Planning and Transport Committee on 6th July 2021.

RESOLVED: It was unanimously agreed to approve the quotation of £1600.

28/09/2021 - No 15 To consider the scope of work required at The Tumps and BMX Track to make it secure.

RESOLVED: It was unanimously agreed to obtain a quotation for installing the two rise and fall bollards.



28/09/2021 - No 16 To consider any requests from residents:

- a) **To consider repairing or replacing all of the benches in Scott Park.**
RESOLVED: It was unanimously agreed to obtain quotations for this.

- b) **To consider replacing all pedestrian gates in Scott Park to access gates to enable more users to enjoy the park.**
RESOLVED: It was unanimously agreed to obtain quotations for one gate this financial year.

- c) **To consider a residents request for accessible equipment in the old sensory garden, which the Council are returning to nature.**
RESOLVED: It was unanimously agreed have a walkway for wheelchair users and to put a windchime in the tree.

- d) **To consider the request from a user group to investigate turning the floodlights for the Skate Park around to light the Cricket Nets.**
RESOLVED: It was unanimously agreed to obtain quotations purpose built flood lights.

- e) **To consider installing benches at Blakeney Road Playing Field.**
RESOLVED: It was unanimously agreed to obtain quotations for this.

- f) **To consider removing the large hedge at Lee Close.**
RESOLVED: It was unanimously agreed to carry this work out.

- g) **To consider improving the gates at Eagle Meadow.**
RESOLVED: It was unanimously agreed that no action was needed.

28/09/2021 - No 17 To consider the tree planting map from the Forest of Avon Trust and agree to start the tree planting scheme at The Tumps.

RESOLVED: It was unanimously agreed to approve the scheme.

Cllrs K Dando and B Hopkinson left the meeting – 20:44.

28/09/2021 - No 18 To consider organising a community event to plant or give away the tree saplings from the Woodland Trust, due to be delivered in November.

RESOLVED: It was unanimously agreed to plant them in the old sensory garden area of Scott Park as well as at The Tumps.

28/09/2021 - No 19 To consider the Residents Association of Charlton Hayes' report on Green Spaces.

RESOLVED: It was unanimously agreed to defer this item.

28/09/2021 - No 20 To consider the verge management update from South Gloucestershire Council and whether Patchway Town Council want to set up their own Local Nature Action Plan.

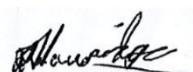
RESOLVED: It was unanimously agreed to invite Matthew Lipton into a meeting to discuss setting up a Local Nature Action Plan.

28/09/2021 - No 21 To consider setting up management plans for Patchway Town Council's Open Spaces.

RESOLVED: It was unanimously agreed to focus on the Local Nature Action Plan.

28/09/2021 - No 22 To carry out the six monthly review of the Town Council's Play Area Strategy.

RESOLVED: It was unanimously agreed to review this again in October.



28/09/2021 - No 23 To consider Patchway Town Council's plans for the changing rooms at Patchway Sports and Social Club.

RESOLVED: It was agreed with a majority, to defer this item.

Cllr E Martin left the meeting – 20:55.

Matters Pertaining to Planning and Transport.

28/09/2021 - No 24 To consider any planning applications received:

- a) **Erection of two storey side extension to form additional living accommodation. - 142 Gloucester Road Patchway South Gloucestershire BS34 5BP.**
- b) **Installation of side and rear dormers to facilitate loft conversion. - 22 Thirlmere Road Patchway South Gloucestershire BS34 5PD. To consider the quotations for a new noticeboard on Rodway Road, to replace the existing one.**

RESOLVED: It was unanimously agreed to raise no objections to these applications.

28/09/2021 - No 25 To consider the locations and designs for Christmas Lights for 2021 in Patchway.

RESOLVED: It was unanimously agreed to go out to public consultation on this project.

28/09/2021 - No 26 To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.

The Full Council agreed to have this as a standing item on the agenda. It was noted that an amnesty day was to be planned. It was noted that additional support is required for the groundsman to enable this too be implemented.

Updates and Reports.

28/09/2021 - No 27 To receive an update on the wildlife photography competition.

The Clerk provided an update. Judging had started on the Summer round. Prices were being sourced for the calendar productions.

28/09/2021 - No 28 To receive an update on The Patchway Community Centre Redevelopment Project.

The Clerk provided an update. The committee noted that Beard were aiming to hand over the building on 1st October 2021 and complete the contract by 15th November 2021.

28/09/2021 - No 29 To receive an update on The Norman Scott Park Pavilion project.

The Clerk provided an update. There is a working group arranged to review the plans.

28/09/2021 - No 30 To receive an update from the User Groups of the Council's facilities.

The committee noted updates from Patchway Town Football Club, Stoke Lane Football Club, Patchway Cricket Club and Bristol BMX Club.

28/09/2021 - No 31 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee meeting will be held on Tuesday 26th October 2021 at 7pm.

Noted.

The meeting was closed by the Chairman at 21:18.

