



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Wednesday 6th October 2021 .

Dear Cllr Sam Scott, Cllr Roland Walker, Cllr Roger Loveridge, Cllr Patrick Cottrell, Cllr Ken Dando, Cllr Brian Hopkinson and Cllr Dayley Lawrence.

You are summonsed to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 12th October 2021 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA.Hons. Cert.CILCA. PSLCC.
Town Clerk and RFO

AGENDA

OPEN SESSION

1. To receive any questions from members of the public present.
2. To receive any apologies for absence.
3. Declarations of Interest.
4. To consider and approve and dispensations for this meeting.
5. To approve the minutes of the Finance Committee held on Tuesday 14th September 2021.
 - a) To receive the Clerk/RFO's report for this committee.
6. To receive and consider the Financial Reports for September 2021:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
7. To consider the financial forecast for 2021-2022.
8. To review the rolling three year budget plan.
 - a) Centre 100 – Income
 - b) Centre 110 – Establishment
 - c) Centre 120 – Civic/Democratic
 - d) Centre 200 – Callicroft House
 - e) Centre 210 - Casson Centre
 - f) Centre 220 – Burials
 - g) Centre 300 – Patchway Community Centre



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- h) Centre 310 – Coniston Community Centre
 - i) Centre 320 – Rodway Road
 - j) Centre 330 – Charlton Hayes
 - k) Centre 340 – The Parade
 - l) Centre 400 – Youth & Community
 - m) Centre 410 – Grants
 - n) Centre 500 – Scott Park
 - o) Centre 510 – Sports and Social Club
 - p) Centre 600 – Allotments
 - q) Centre 700 – Tumps
 - r) Centre 710 – Play Area's
 - s) Centre 720 – Open Spaces
 - t) Centre 800 – Street Furniture
 - u) Centre 900 – Capital and Projects
9. To consider the quotation from preferred supplier, DCK Accountancy, to provide financial assistance with preparation of the monthly finances.
10. To consider the sponsorship options available to Patchway Town Council and agree to recommend these options to Full Council.
11. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2021/2022:
- a) Finance, Democracy and Governance.
12. To note that the next meeting of the Finance Committee will be held on Tuesday 9th November 2021.