



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Tuesday 4th October 2022.

Dear Cllr Sam Scott, Cllr Roland Walker, Cllr Dayley Lawrence, Cllr Isobel Walker, Cllr Ken Dando, Cllr Eric Gordon and Cllr Brian Hopkinson.

You are summonsed to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 11th October 2022 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA.Hons. Cert.CILCA. PSLCC.
Town Clerk and RFO

AGENDA

1. To receive any questions from members of the public present.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the Finance Committee held on Tuesday 6th September 2022 and to receive the Clerk/RFO's report for this committee.
5. To receive and consider the Financial Reports for September 2022:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
6. To review the Financial Forecast for the financial year ending 31st March 2023.
 - a) To consider the effect of the rising price of utilities for the Council's premises.
 - b) To consider the effect of rising fuel costs for the Council's machinery.

Patchway is Twinned with Clermont l'Herault and Gauting.





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7. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year:
 - a) Centre 100 – Income
 - b) Centre 110 – Establishment
 - c) Centre 120 – Civic/Democratic
 - d) Centre 200 – Callicroft House
 - e) Centre 210 - Casson Centre
 - f) Centre 220 – Burials
 - g) Centre 300 – Patchway Community Centre
 - h) Centre 310 – Coniston Community Centre
 - i) Centre 320 – Rodway Road
 - j) Centre 330 – Charlton Hayes
 - k) Centre 340 – The Parade
 - l) Centre 400 – Youth & Community
 - m) Centre 410 – Grants
 - n) Centre 500 – Scott Park
 - o) Centre 510 – Sports and Social Club
 - p) Centre 600 – Allotments
 - q) Centre 700 – Tumps
 - r) Centre 710 – Play Areas
 - s) Centre 720 – Open Spaces
 - t) Centre 800 – Street Furniture
 - u) Centre 900 – Capital and Projects
8. To review the Hire Charges for Patchway Town Council’s Facilities for the 2022/2023 Financial Year and the 2023/2024 Financial Year.
9. To carry out a review of the Norman Scott Park Pavilion project account.
10. To consider the financial proposals relating to Charlton Hayes Parish Council.
11. To carry out a progress review of Patchway Town Council’s Three Year Plan, focusing on 2022/2023:
 - a) Finance, Democracy and Governance.
12. To note that the next meeting of the Finance Committee will be held on Tuesday 8th November at 7pm.

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PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 6th September 2022 at 19:00 at Callicroft House, Patchway.

Councillors: S Scott (Chairman), R Walker, I Walker, K Dando, D Lawrence, E Gordon and B Hopkinson (19:14).
 In attendance: J Turner (Town Clerk and RFO).
 Members of the Public: None.
 Absent: None.

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council’s protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

06/09/2022-No 1. To receive any questions from members of the public present.

None received.

06/09/2022-No 2. To receive the apologies for absence.

None received.

06/09/2022-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

No dispensations received.

06/09/2022-No 4. To approve the minutes of the Finance committee on Tuesday 12th July 2022.

a) To receive the Clerk/RFO’s report for this committee.

RESOLVED: It was unanimously agreed to approve the minutes and note the report.

06/09/2022-No 5. To receive and consider the Financial Reports for July and August 2022.

a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

b) Income and Expenditure Report

The committee noted the income and expenditure report.

c) Monthly Summary of Accounts

The committee reviewed the summary and was noted.

RESOLVED: The committee unanimously agreed to approve the financial reports. The committee further resolved to recommend that the Personnel Committee look into the future staffing expenses for Council events.

06/09/2022-No 6. To review the Financial Forecast for the financial year ending 31st March 2023.

a) To consider the effect of the rising price of utilities for the Council’s premises.

b) To consider the effect of rising fuel costs for the Council’s machinery.

RESOLVED: It was unanimously agreed to defer this item to the next meeting.

06/09/2022-No 7. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year.

The committee noted that this document would be used to guide the Council with their budget setting and all members were encouraged to send any ideas with costings to the RFO.

06/09/2022-No 8. To carry out a review of the Norman Scott Park Pavilion Project Account.

RESOLVED: It was unanimously agreed to defer this item to the next meeting.

06/09/2022-No 9. To consider the quotation of £1200 from preferred supplier, The Print Design Distribution Group, for the printing of 500 A3 calendars for 2023.

RESOLVED: It was agreed by a majority with one abstention to approve this quotation.

06/09/2022-No 10. To consider a budget virement of £3000 from the new projects budget to set up a budget for Patchway Town Council's Christmas Light Switch on event and to agree to delegate authority to the Town Clerk/RFO for any expenditure within this budget.

RESOLVED: It was unanimously agreed to recommend to Full Council to approve the budget virement.

06/09/2022-No 11. To consider moving £20,000 from general reserves to fund Patchway Town Council's 70th Anniversary celebrations and to agree to delegate authority to the working party for any expenditure within this budget.

RESOLVED: It was unanimously agreed to recommend to Full Council that £20,000 is moved to create an earmarked reserve and to delegate authority to the working party for any expenditure within this budget.

06/09/2022-No 12. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:

a) Finance, Democracy and Governance.

The RFO provided an update on the progress as below.

	Finance, Democracy and Governance
Timescale for Implementation	Finance Committee
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents

06/09/2022-No 13. To note that the next meeting of the Finance Committee will be held on Tuesday 11th October 2022 at 7pm.

Noted.

06/09/2022-No 14. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.

06/09/2022-No 15. To consider the recommendation from the Personnel Committee.

The Clerk advised the committee that the Personnel Committee were going to look into ways in which they can support Patchway Town Council staff through the cost of living crisis. This came before the Finance Committee to see if it would be affordable for the Council to do so.

RESOLVED: It was unanimously agreed to defer this item to the October meeting whilst more information was gathered.

The meeting was closed at 19:55.



PATCHWAY TOWN COUNCIL
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Town Clerk and Responsible Finance Officer's Report

Actions from the meeting of the Finance Committee held on Tuesday 6th September 2022.

06/09/2022-No 9. To consider the quotation of £1200 from preferred supplier, The Print Design Distribution Group, for the printing of 500 A3 calendars for 2023.

A draft copy of the calendar will now be produced and taken to a Council meeting for agreeance.

06/09/2022-No 15. To consider the recommendation from the Personnel Committee.

Having looked into this, it seems that most Town and Parish Councils are waiting for the outcome of the NJC pay award before any further action. It is recommended that Patchway Town Council await the outcome too.

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Date: 03/10/2022

Patchway Town Council


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Time: 12:10

Bank Reconciliation Statement as at 30/09/2022
for Cashbook 1 - Current Bank A/c

User: AG

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	30/09/2022		1,000.00
Reserve A/c	30/09/2022		428,485.34
			<hr/> 429,485.34
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			429,485.34
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			429,485.34
		Balance per Cash Book is :-	429,485.34
		Difference is :-	0.00


3/10/22

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 428485.34		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 0.30% gross 0.30% AER.
This is based on the balance of 30th of September 2022.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					428,485.34
30-Sep-2022		FROM 01321218		387,259.06	428,485.34
30-Sep-2022	INT	30SEP GRS 08631638		20.22	41,226.28
29-Sep-2022		FROM 01321218		882.71	41,206.06
28-Sep-2022		FROM 01321218		741.43	40,323.35
27-Sep-2022		FROM 01321218		34.75	39,581.92
26-Sep-2022		TO 01321218	-174,963.95		39,547.17
23-Sep-2022		FROM 01321218		99,564.55	214,511.12
22-Sep-2022		TO 01321218	-6,503.06		114,946.57
21-Sep-2022		TO 01321218	-106.12		121,449.63
20-Sep-2022		TO 01321218	-16,730.47		121,555.75
16-Sep-2022		TO 01321218	-346.05		138,286.22
15-Sep-2022		TO 01321218	-3,025.60		138,632.27
14-Sep-2022		TO 01321218	-2.79		141,657.87
13-Sep-2022		TO 01321218	-41,244.49		141,660.66
12-Sep-2022		FROM 01321218		149,840.96	182,905.15
09-Sep-2022		FROM 01321218		69.73	33,064.19
08-Sep-2022		TO 01321218	-1,163.60		32,994.46
07-Sep-2022		TO 01321218	-342.01		34,158.06
06-Sep-2022		FROM 01321218		34.75	34,500.07
05-Sep-2022		FROM 01321218		230.15	34,465.32
02-Sep-2022		FROM 01321218		452.92	34,235.17
01-Sep-2022		TO 01321218	-13,213.54		33,782.25
Opening balance					46,995.79
			Totals	-257,641.68	639,131.23

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 411.74		

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Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			1,000.00
30-Sep-2022		TO 08631638	-387,259.06		1,000.00
30-Sep-2022	D/D	STRIPE, STRIPE-IL7LOCREVFG	-35.45		388,259.06
30-Sep-2022	EBP	BLAKENEY ROAD ALLO, 09-22-063, FP 30/09/22 40, 31024929084317000N	-187.57		388,294.51
30-Sep-2022	EBP	STOKESMORGAN, 09-22-061, FP 30/09/22 40, 59024935209756000N	-462.00		388,482.08
30-Sep-2022	EBP	SLCC, 09-22-059, FP 30/09/22 40, 02024916336487000N	-36.00		388,944.08
30-Sep-2022	EBP	SLCC, 09-22-057, FP 30/09/22 40, 37025009180353000N	-72.00		388,980.08
30-Sep-2022	EBP	SHINE, 09-22-066, FP 30/09/22 40, 44024927901392000N	-265.39		389,052.08
30-Sep-2022	EBP	J AND SONS ELECTRI, 09-22-065, FP 30/09/22 40, 25025048127723000N	-718.23		389,317.47
30-Sep-2022	EBP	ADVANCED PLUMBING, 09-22-062, FP 30/09/22 40, 45024914523586000N	-96.00		390,035.70
30-Sep-2022	EBP	SHINE, 09-22-056, FP 30/09/22 40, 60025013074059000N	-265.39		390,131.70
30-Sep-2022	EBP	HMRC, 09-22-039, FP 30/09/22 40, 33024940132977000N	-3,617.76		390,397.09
30-Sep-2022	EBP	AVON PENSION FUND, 09-22-041, FP 30/09/22 40, 40024913041466000N	-2,549.95		394,014.85
30-Sep-2022	EBP	SLCC, 09-22-060, FP 30/09/22 40, 49025014855504000N	-36.00		396,564.80
30-Sep-2022	EBP	PRO STRUCTURES, 09-22-055, FP 30/09/22 40, 25024931184142000N	-540.00		396,600.80
30-Sep-2022	EBP	MELROSE ASSOCIATES, 09-22-052, FP 30/09/22 40, 64024952947466000N	-5,180.00		397,140.80
30-Sep-2022	EBP	AVON PENSION FUND, 09-22-040, FP 30/09/22 40, 25024934990275000N	-2,575.76		402,320.80
30-Sep-2022	EBP	GORDON PLAYGROUND, 09-22-064, FP 30/09/22 40, 44024937304242000N	-216.00		404,896.56
30-Sep-2022	EBP	MELROSE ASSOCIATES, 09-22-053, FP 30/09/22 40, 34024959948397000N	-605.00		405,112.56
30-Sep-2022	EBP	HMRC, 09-22-042, FP 30/09/22 40, 09024952229173000N	-3,582.59		405,717.56
30-Sep-2022	CHG	02SEP A/C 01321218	-21.35		409,300.15

30-Sep-2022	BAC	SOUTHGLOS-GENERAL, 0419138	408,321.50	409,321.50
29-Sep-2022		TO 08631638	-882.71	1,000.00
29-Sep-2022	POS	1306 28SEP22, WWW.DIRECT-, FUNDRAISING, INTERNET GB	-78.90	1,882.71
29-Sep-2022	POS	1306 28SEP22, STADIA-SPOR, TS.CO.UK, CHESTERTON GB	-137.04	1,961.61
29-Sep-2022	BAC	STOKE LANE AFC, 2022-23-127, FP 29/09 /22 0828, 400000001010488251	44.40	2,098.65
29-Sep-2022	BAC	STOKE LANE AFC, 2022-23-112, FP 29/09 /22 0828, 500000001005702480	432.00	2,054.25
29-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/09/22 0842, PH737VTI1HMSPOMX00	104.25	1,622.25
29-Sep-2022	BAC	STOKE LANE AFC, 2022-23-113, FP 29/09 /22 0829, 300000001009030718	518.00	1,518.00
28-Sep-2022		TO 08631638	-741.43	1,000.00
28-Sep-2022	POS	1306 27SEP22 C, ASDA SUPERSTORE, PATCHWAY GB	-25.00	1,741.43
28-Sep-2022	POS	1306 28SEP22, CANVA*, 03556-18229620, SYDNEY AU	-129.90	1,766.43
28-Sep-2022	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 28/09/22 0844, PH737VTI1HMSIGVX00, RE	896.33	1,896.33
27-Sep-2022		TO 08631638	-34.75	1,000.00
27-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/09/22 0852, PH737VTI1HMSBL3P00	34.75	1,034.75
26-Sep-2022	EBP	MELHUIHSH AND SAUND, 09-22-051, FP 26 /09/22 40, 62013341089282000N	-174,963.95	1,000.00
26-Sep-2022		FROM 08631638	174,963.95	175,963.95
23-Sep-2022		TO 08631638	-99,564.55	1,000.00
23-Sep-2022	D/D	TOTALENERGIES G&P, 1058915	-110.23	100,564.55
23-Sep-2022	D/D	TOTALENERGIES G&P, 1058913	-43.57	100,674.78
23-Sep-2022	D/D	TOTALENERGIES G&P, TGP2200016848491	-241.77	100,718.35
23-Sep-2022	POS	1306 22SEP22 C, ASDA SUPERSTORE, PATCHWAY GB	-56.63	100,960.12
23-Sep-2022	EBP	SLCC, 09-22-058, FP 23/09/22 40, 53024206543195000N	-18.00	101,016.75
23-Sep-2022	CHP	PATCHWAY TOWN CO, PCM55CI07507468, CCLA	100,000.00	101,034.75
23-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/09/22 0847, PH737VTI1HMRW4AD00	34.75	1,034.75
22-Sep-2022	D/D	TOTALENERGIES G&P, 1134410	-21.81	1,000.00
22-Sep-2022	D/D	TOTALENERGIES G&P, 1051476	-51.62	1,021.81
22-Sep-2022	EBP	09-22-046, FP 22/09/22 40, 03023000059377000N	-1,277.86	1,073.43

22-Sep-2022	EBP	09-22-047, FP 22/09/22 40, 63023552226948000N	-812.16	2,351.29
22-Sep-2022	EBP	09-22-044, FP 22/09/22 40, 470235522059000N	-1,685.32	3,163.45
22-Sep-2022	EBP	09-22-043, FP 22/09/22 40, 47023552361078000N	-1,796.28	4,848.77
22-Sep-2022	EBP	09-22-048, FP 22/09/22 40, 63023552266474000N	-3,536.82	6,645.05
22-Sep-2022	EBP	09-22-04, FP 22/09/22 40, 52023557640211000N	-1,456.24	10,181.87
22-Sep-2022		FROM 08631638	6,503.06	11,638.11
22-Sep-2022	BAC	PATCHWAY SPORTS &, PATCHWAY TOWN FC, FP 22/09/22 1625, 300000001005494496	842.40	5,135.05
22-Sep-2022	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 22/09/22 0844, PH737VTI1HMRPUNZ00, RE	298.76	4,292.65
22-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 22/09/22 0845, PH737VTI1HMRQ4KX00	34.75	3,993.89
22-Sep-2022	BAC	PATCHWAY SPORTS &, 2022-23-120, FP 22 /09/22 1630, 200000000998237715	2,959.14	3,959.14
21-Sep-2022	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-14.35	1,000.00
21-Sep-2022	POS	1306 20SEP22 C, LIDL GB BRISTOL, BRISTOL GB	-19.77	1,014.35
21-Sep-2022	EBP	NATIONAL SECURITY, 09-22-054, FP 21/09 /22 40, 19023526037676000N	-72.00	1,034.12
21-Sep-2022		FROM 08631638	106.12	1,106.12
20-Sep-2022	POS	1306 16SEP22 C, WH SMITH, BRISTOL GB	-12.97	1,000.00
20-Sep-2022	EBP	AMAC ROOFING, 09-22-049, FP 20/09/22 40, 33071638968372000N	-16,106.40	1,012.97
20-Sep-2022	EBP	GB SPORTS AND LEIS, 09-22-050, FP 20/09 /22 40, 22071638852785000N	-611.10	17,119.37
20-Sep-2022		FROM 08631638	16,730.47	17,730.47
16-Sep-2022	POS	1306 14SEP22, WWW.HSS.COM, MANCHESTER GB	-208.06	1,000.00
16-Sep-2022	POS	1306 14SEP22, WWW.HSS.COM, 01617494400 GB	-172.04	1,208.06
16-Sep-2022		FROM 08631638	346.05	1,380.10
16-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 16/09/22 0853, PH737VTI1HMR2V7500	34.05	1,034.05
15-Sep-2022	D/D	EE LIMITED, Q16509023354776309	-74.12	1,000.00
15-Sep-2022	D/D	SMITHS GLOUCESTER, P570SGL	-3,031.68	1,074.12
15-Sep-2022	BLN	BANKLINE	-24.05	4,105.80
15-Sep-2022		FROM 08631638	3,025.60	4,129.85
15-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 15/09/22 0845, PH737VTI1HMQVQ7F00	104.25	1,104.25

14-Sep-2022	POS	1306 12SEP22 C, SPAR PATCHWAY, PATCHWAY GB	-2.79	1,000.00
14-Sep-2022		FROM 08631638	2.79	1,002.79
13-Sep-2022	EBP	SOCIETY OF LOCAL C, 09-22-033, FP 13/09 /22 40, 42023407206305000N	-54.00	1,000.00
13-Sep-2022	EBP	SOCIETY OF LOCAL C, 09-22-032, FP 13/09 /22 40, 33023411975217000N	-44.09	1,054.00
13-Sep-2022	EBP	SAFPRO, 09-22-027, FP 13/09/22 40, 55023404654619000N	-334.80	1,098.09
13-Sep-2022	EBP	SAFPRO, 09-22-026, FP 13/09/22 40, 07023359013744000N	-83.70	1,432.89
13-Sep-2022	EBP	QED, 09-22-025, FP 13/09/22 40, 12023409157154000N	-3,342.00	1,516.59
13-Sep-2022	EBP	GORDON PLAYGROUND, 09-22-014, FP 13 /09/22 40, 61023416734196000N	-864.00	4,858.59
13-Sep-2022	EBP	GARY MILLARD, 09-22-013, FP 13/09/22 40, 47023358539367000N	-46.25	5,722.59
13-Sep-2022	EBP	DYNAMITE FIREWORKS, 09-22-012, FP 13/09 /22 40, 41023404371030000N	-6,650.00	5,768.84
13-Sep-2022	EBP	CIA FIRE AND SECUR, 09-22-009, FP 13/09 /22 40, 52023402766446000N	-1,276.80	12,418.84
13-Sep-2022	EBP	THE BUSH CONSULTAN, 09-22-035, FP 13 /09/22 40, 08023405084860000N	-2,010.00	13,695.64
13-Sep-2022	EBP	ALMONDSBURY JOINT, 09-22-008, FP 13/09 /22 40, 26023410169767000N	-2,927.00	15,705.64
13-Sep-2022	EBP	AVON LOCAL COUNCIL, 09-22-007, FP 13 /09/22 40, 63023413367932000N	-70.00	18,632.64
13-Sep-2022	EBP	ADVANCED SECURITY, 09-22-001, FP 13/09 /22 40, 10023400471277000N	-372.00	18,702.64
13-Sep-2022	EBP	SIGNATURE SPORTS C, 09-22-031, FP 13/09 /22 40, 01023403016602000N	-3,360.00	19,074.64
13-Sep-2022	EBP	SELECT SECURITY SO, 09-22-029, FP 13/09 /22 40, 23023405362662000N	-460.98	22,434.64
13-Sep-2022	EBP	MURRAY HIRE CENTRE, 09-22-019, FP 13/09 /22 40, 51023410466524000N	-77.04	22,895.62
13-Sep-2022	EBP	GLASDON, 09-22-016, FP 13/09/22 40, 25023413666186000N	-719.06	22,972.66
13-Sep-2022	EBP	GORDON PLAYGROUND, 09-22-015, FP 13 /09/22 40, 24023400777602000N	-432.00	23,691.72
13-Sep-2022	EBP	VINTAGE ICES, 09-22-038, FP 13/09/22 40, 14023402230598000N	-340.00	24,123.72
13-Sep-2022	EBP	THE BUSH CONSULTAN, 09-22-036, FP 13 /09/22 40, 22023412707034000N	-2,010.00	24,463.72
13-Sep-2022	EBP	PROLIFIC SOLUTIONS, 09-22-021, FP 13/09 /22 40, 23023417884471000N	-214.86	26,473.72
13-Sep-2022	EBP	PROLIFIC SOLUTIONS, 09-22-020, FP 13/09 /22 40, 48023407261737000N	-25.72	26,688.58
13-Sep-2022	EBP	DCK ACCOUNTING SOL, 09-22-011, FP 13 /09/22 40, 37023412033547000N	-300.90	26,714.30

13-Sep-2022	EBP	ADVANCED SECURITY, 09-22-004, FP 13/09 /22 40, 57023404725011000N	-246.00	27,015.20
13-Sep-2022	EBP	THORNBURY AUTOCENT, 09-22-037, FP 13 /09/22 40, 10023359073147000N	-593.72	27,261.20
13-Sep-2022	EBP	SHINE, 09-22-030, FP 13/09/22 40, 18023409219942000N	-1,857.73	27,854.92
13-Sep-2022	EBP	PRO STRUCTURES, 09-22-024, FP 13/09/22 40, 64023416782630000N	-360.00	29,712.65
13-Sep-2022	EBP	PRO STRUCTURES, 09-22-023, FP 13/09/22 40, 19023359311835000N	-540.00	30,072.65
13-Sep-2022	EBP	PRO STRUCTURES, 09-22-022, FP 13/09/22 40, 51023404571849000N	-540.00	30,612.65
13-Sep-2022	EBP	KT PROPERTIES LTD, 09-22-018, FP 13/09 /22 40, 62023402949224000N	-5,845.65	31,152.65
13-Sep-2022	EBP	IONET SYTEMS LTD, 09-22-017, FP 13/09/22 40, 18023405292104000N	-73.20	36,998.30
13-Sep-2022	EBP	C & R FENCING, 07-22-010, FP 13/09/22 40, 40023410357249000N	-2,446.80	37,071.50
13-Sep-2022	EBP	AJ MOWERS, 09-22-006, FP 13/09/22 40, 19023413603634000N	-780.00	39,518.30
13-Sep-2022	EBP	ADVANCED SECURITY, 09-22-003, FP 13/09 /22 40, 20023400722117000N	-332.40	40,298.30
13-Sep-2022	EBP	SELECT SECURITY SO, 09-22-028, FP 13/09 /22 40, 12023402172581000N	-1,016.79	40,630.70
13-Sep-2022	EBP	AJ MOWERS, 09-22-005, FP 13/09/22 40, 19023412644348000N	-411.00	41,647.49
13-Sep-2022	EBP	ADVANCED SECURITY, 09-22-002, FP 13/09 /22 40, 16023417816334000N	-246.00	42,058.49
13-Sep-2022		FROM 08631638		42,304.49
13-Sep-2022	BAC	BUDDING S, SCOTT BUDDING12SEP, FP 13 /09/22 0744, 236151714470319001		1,060.00
13-Sep-2022	BAC	BUDDING S, SCOTT BUDDING5SEP, FP 13 /09/22 0743, 830551943470319001		1,030.00
12-Sep-2022		TO 08631638	-149,840.96	1,000.00
12-Sep-2022	D/D	STRIPE, STRIPE-IL7LOCREVFG	-70.94	150,840.96
12-Sep-2022	POS	1306 09SEP22 C, SPORTSDIRECT 400, 08443325400 GB	-32.94	150,911.90
12-Sep-2022	POS	1306 09SEP22 C, ASDA SUPERSTORE, PATCHWAY GB	-30.00	150,944.84
12-Sep-2022	POS	1306 09SEP22, AMZNMKTPLACE, AMAZON. CO.UK GB	-29.98	150,974.84
12-Sep-2022	POS	1306 09SEP22, TIGER LILY FLOWERS, BRI, BRISTOL GB	-43.00	151,004.82
12-Sep-2022	POS	1306 09SEP22, TIGER LILY FLOWERS, BRI, BRISTOL GB	-39.00	151,047.82
12-Sep-2022	POS	1306 09SEP22, AMZNMKTPLACE, AMAZON. CO.UK GB	-35.98	151,086.82

12-Sep-2022	EBP	SO CLEAR, 09-22-034, FP 12/09/22 40, 36013412309080000N	-50.00	151,122.80
12-Sep-2022	DPC	SWYD UNITED AFC, 2022-23-107, VIA MOBILE - LVP	86.40	151,172.80
12-Sep-2022	DPC	SWYD UNITED AFC, 2022-23-117, VIA MOBILE - LVP	86.40	151,086.40
12-Sep-2022	CHP	PATCHWAY TOWN CO, PCM55CI07292563, CCLA	150,000.00	151,000.00
09-Sep-2022		TO 08631638	-69.73	1,000.00
09-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/09/22 0845, PH737VTI1HMQ49BO00	69.73	1,069.73
08-Sep-2022	D/D	VIRGIN MEDIA PYMTS, 750322001001	-48.00	1,000.00
08-Sep-2022	D/D	SGC, 61906704	-798.00	1,048.00
08-Sep-2022	D/D	SGC, 61571100	-259.00	1,846.00
08-Sep-2022	D/D	INTY LTD, 3MQFKS7	-93.35	2,105.00
08-Sep-2022		FROM 08631638	1,163.60	2,198.35
08-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 08/09/22 0842, PH737VTI1HMPY0HB00	34.75	1,034.75
07-Sep-2022	D/D	ALLSTAR, 299091	-342.01	1,000.00
07-Sep-2022		FROM 08631638	342.01	1,342.01
06-Sep-2022		TO 08631638	-34.75	1,000.00
06-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/09/22 0848, PH737VTI1HMPMQCR00	34.75	1,034.75
05-Sep-2022		TO 08631638	-230.15	1,000.00
05-Sep-2022	BAC	STOKE LANE AFC, 2022-23-110, FP 05/09 /22 1058, 600000000993692716	44.40	1,230.15
05-Sep-2022	BAC	DADSDVDADS LTD, 2022-23-125 DVD, FP 05 /09/22 1634, 00152242632BHWTKYF	150.00	1,185.75
05-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 05/09/22 0846, PH737VTI1HMPC6BD00	34.75	1,035.75
05-Sep-2022	BAC	CONISTON COMMUNITY, REF 2022-23-095, FP 05/09/22 1344, 400000000998820074	1.00	1,001.00
02-Sep-2022		TO 08631638	-452.92	1,000.00
02-Sep-2022	POS	1306 01SEP22, WWW.WESSEXW, ATER.CO. UK, 01225526900 GB	-145.60	1,452.92
02-Sep-2022	BAC	PUBLIC SECTOR DEPO, 0134870001PI	563.77	1,598.52
02-Sep-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 02/09/22 0839, PH737VTI1HMP4KN600	34.75	1,034.75
01-Sep-2022	D/D	SCREWFIX DIRECT LT, 6331640020677746	-809.78	1,000.00
01-Sep-2022	D/D	WATER2BUSINESS, 1372694101	-59.70	1,809.78
01-Sep-2022	D/D	WATER2BUSINESS, 1179006101	-126.29	1,869.48
01-Sep-2022	D/D	WATER2BUSINESS, 1158395601	-277.77	1,995.77

01-Sep-2022	EBP	AMAC ROOFING, 09-22-001, FP 01/09/22 10, 17094549116997000N	-12,000.00	2,273.54
01-Sep-2022		FROM 08631638	13,213.54	14,273.54
01-Sep-2022	BAC	BUDDING S, S.BUDDING29AUG2HRS, FP 01 /09/22 0751, 721828611570109001	60.00	1,060.00
Opening balance				1,000.00
Totals			-923,561.71	923,561.71

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2022	AMAC Roofing Limited	BACS01	12,000.00		1937-Installation of roof shee
01/09/2022	Water To Business	DD01	277.77		1997-Water 05.2.22-02.08.22
01/09/2022	Water To Business	DD02	126.29		1998-Water 25.01.22-09.08.22
01/09/2022	Water To Business	DD03	59.70		1999-Water 25.01.22-09.08.22
01/09/2022	TRADE UK	DD04	809.78		2004-Maint items
02/09/2022	Wessex Water	09-22-071	145.60		Wessex Water-Application
07/09/2022	ALLSTAR	DD05	342.01		2005-Motor fuel
08/09/2022	IntY LTD	09-22-073	93.35		IntY LTD-Monthly charge
08/09/2022	South Gloucestershire Council	Std Ord	259.00		SGC-Scott Park Rates 22/23
08/09/2022	South Gloucestershire Council	Std Ord	798.00		SGC-Callicroft Rates 22/23
08/09/2022	Virgin Media Business	DD06	48.00		2006-Monthly broadband
12/09/2022	Tiger lily	09-22-078	39.00		Tiger lily-Receipt for flowers
12/09/2022	Tiger Lily	09-22-079	43.00		Tiger Lily-Flowers
12/09/2022	Asda	09-22-031	30.00		Asda-Civic refreshment
12/09/2022	Sports Direct	09-22-082	32.94		Sports Direct-Armband
12/09/2022	Stripe-Refund	09-22-083	70.94		Stripe-Refund
12/09/2022	So Clear	DD07	50.00		1975-Window cleaning 04.08
12/09/2022	Amazon	BACS02	35.98		2007-British flag
12/09/2022	Amazon	BACS03	29.98		2008-Tablecloth for wedding
13/09/2022	AJBC	09-22-008	2,927.00		AJBC-Contribution 22/23
13/09/2022	Vintage Ice	09-22-038	340.00		Vintage Ice-Scott park
13/09/2022	Advanced Security Systems	BACS04	246.00		1939-Annual alarm monitoring
13/09/2022	AJ Mowers LTD	09-22-005	411.00		1942-Labour-Mower maint.
13/09/2022	Select Security Solutions LTD	09-22-028	1,016.79		1963-Annual CCTV maint.
13/09/2022	Advanced Security Systems	09-22-003	332.40		1940-Annual alarm monitoring
13/09/2022	AJ Mowers LTD	09-22-006	780.00		1943-Hire mowers -2wks
13/09/2022	C & R Fencing LTD	07-22-010	2,446.80		1946-Fencing works
13/09/2022	Ionet Systems LTD	09-22-017	73.20		1953-Web management
13/09/2022	KT Properties Limited	09-22-018	5,845.65		1954-Kissing gates-Scott park
13/09/2022	Pro Structures	09-22-022	540.00		1958-Structural engineering
13/09/2022	Pro Structures	09-22-023	540.00		1985-Structural Eng. Service
13/09/2022	Pro Structures	09-22-024	360.00		1959-Civil eng. serv. NSP
13/09/2022	The Shine Group Ltd	09-22-030	1,857.73		1971-Cleaning Serv. w.e. 04.09
13/09/2022	Thornbury Self Drive Here	09-22-037	593.72		P/Ledger Electronic Payment
13/09/2022	Advanced Security Systems	09-22-004	246.00		1941-Annual alarm monitoring
13/09/2022	DCK Accounting Solutions Ltd	09-22-011	300.90		1947-Accounts support
13/09/2022	Prolific Solutions South West	09-22-020	25.72		1956-Copier support
13/09/2022	Prolific Solutions South West	09-22-021	214.86		1957-Copier support
13/09/2022	The Bush Consultancy	09-22-036	2,010.00		1976-Arch. service NSP Pav
13/09/2022	Gordon Playground Inspections	09-22-015	432.00		1951-Inspection June 2022
13/09/2022	Glasdon UK Limited	09-22-016	719.06		1952-Bin liner, sticker, fixin
13/09/2022	Murray Hire Centres LTD	09-22-019	77.04		1955-Mowing heads
13/09/2022	Select Security Solutions LTD	09-22-029	460.98		1964-Annual CCTV Maint.
13/09/2022	Signature Sports Coaching Limi	09-22-031	3,360.00		1972-Sports sess. during holid
13/09/2022	Advanced Security Systems	09-22-001	372.00		1938-24hr intruder alarm monit
13/09/2022	Avon Local Council's Associati	09-22-007	70.00		1944-E-Learning course
13/09/2022	The Bush Consultancy	09-22-035	2,010.00		1977-Arch. Service NSP Pav

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/09/2022	CIA Fire and Security	09-22-009	1,276.80		1945-LTA-Mobile data sim crt
13/09/2022	Dynamite Fireworks Ltd	09-22-012	6,650.00		1948-Fireworks display 4th Nov
13/09/2022	Gary Millard	09-22-013	46.25		1949-Mayor's Charity logo
13/09/2022	Gordon Playground Inspections	09-22-014	864.00		1950-Inspection -Jul&Aug
13/09/2022	QED Engineering LTD	09-22-025	3,342.00		1960-as designed BRUKL
13/09/2022	SAFPRO Industrial Supply Co	09-22-026	83.70		1961-Hi-Vis jackets
13/09/2022	SAFPRO Industrial Supply Co	09-22-027	334.80		1962-Hi-Vis jackets
13/09/2022	Society of Local Council Clerk	09-22-032	44.09		1973-Public safety & risk
13/09/2022	Society of Local Council Clerk	09-22-033	54.00		1974-Themed summit-JT
14/09/2022	Spar	09-22-084	2.79		Spar-Andrex Class
15/09/2022	Bank charge payable	CHRG	24.05		Bank charge payable
15/09/2022	Smith's Gloucester Ltd	DD08	3,031.68		2012-Skip rental
15/09/2022	EE Limited	DD09	74.12		2013-Monthly phone charge
16/09/2022	HSS Hire	09-22-085	208.06		HSS Hire-Lawn aerator hire
16/09/2022	HSS Hire	DC	172.04		HSS Hire-Mower hire
20/09/2022	WHSmith	09-22-088	12.97		WHSmith-Stationery
20/09/2022	GB Sports & Leisure	09-22-050	611.10		1979-Extra long brake
20/09/2022	AMAC Roofing Limited	09-22-049	16,106.40		1978-New valley + mats & labou
21/09/2022	LiDL	09-22-089	19.77		LiDL-Toilet roll
21/09/2022	National Security Group	09-22-054	72.00		1984-Call our charge
21/09/2022	IRIS	DD10	14.35		2014-Iris monthly usage
22/09/2022	Staff Salaries - Sept 2022	09-22	10,564.68		Staff Salaries - Sept 2022
22/09/2022	Total Gas and Power	DD11	51.62		2019-Gas PTC Aug 22
22/09/2022	Total Gas and Power	DD12	21.81		2018-Gas Callicroft Aug 22
23/09/2022	ASDA	09-22-091	56.63		ASDA-Stationery & cleaning
23/09/2022	Society of Local Council Clerk	09-22-058	18.00		1988-Civility and respect
23/09/2022	Total Gas and Power	DD13	241.77		2017-Elec Sports Pav-Aug 22
23/09/2022	Total Gas and Power	DD14	43.57		2016-Elecc Rodway Aug 2022
23/09/2022	Total Gas and Power	DD15	110.23		2015-Elec Callicroft Aug 2022
26/09/2022	Melhuish & Saunders Building C	09-22-051	174,963.95		1980-NSP works
28/09/2022	CANVA	09-22-097	129.90		CANVA-Subscription
28/09/2022	ASDA	09-22-0100	25.00		ASDA-Work light
29/09/2022	HMRC PAYE/NI Due	09-22-039	3,617.76		HMRC PAYE/NI Due
29/09/2022	Avon pension due	09-22-040	2,575.76		Avon pension due
29/09/2022	Stadia Sports	09-22-099	137.04		Stadia Sports-Replacement Brus
29/09/2022	Direct-Fundraising	DC	78.90		Collection bucket
30/09/2022	Avon Pension Due	09-22-041	2,549.95		Avon Pension Due
30/09/2022	HMRC PAYE/NI Due	09-22-042	3,582.59		HMRC PAYE/NI Due
30/09/2022	Stripe charge payment	DD	35.45		Stripe charge payment
30/09/2022	Bank charge payable	CHG	21.35		Bank charge payable
30/09/2022	Melrose Associates	09-22-053	605.00		1982-Completion admin
30/09/2022	Gordon Playground Inspections	09-22-064	216.00		1994-Inspections Sept 22
30/09/2022	Melrose Associates	09-22-052	5,180.00		1981-NSP Pav contract admin
30/09/2022	Pro Structures	09-22-055	540.00		P/Ledger Electronic Payment
30/09/2022	Society of Local Council Clerk	09-22-060	36.00		1990-Practical advice for owne
30/09/2022	The Shine Group Ltd	09-22-056	265.39		1986-Cleaning Serv. w.e. 11.09
30/09/2022	Advanced Plumbing and Heating	09-22-062	96.00		1992-Disconnect gas cooker

List of Payments made between 01/09/2022 and 30/09/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/09/2022	J and Sons Electrical Services	09-22-065	718.23		1995-Change light
30/09/2022	The Shine Group Ltd	09-22-066	265.39		1996-Cleaning Serv. w.e. 18.09
30/09/2022	Society of Local Council Clerk	09-22-057	72.00		1987-Themed summit-HR
30/09/2022	Society of Local Council Clerk	09-22-059	36.00		1989-Qualification fee
30/09/2022	stokemorgan planning	09-22-061	462.00		1991-Planning consultancy
30/09/2022	EDF Energy	BACS	187.57		2024-Credit invoice
Total Payments			<u>284,450.70</u>		

Cash Received between 01/09/2022 and 30/09/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
02/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
05/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
06/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
08/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
09/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
15/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
22/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
22/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	298.76
23/09/2022	3G Pitch Hire - Stripe	STRIPE	3G Pitch Hire - Stripe	36.00
27/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
29/09/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
30/09/2022	Bank interest receivable	Credit	Bank interest receivable	20.22
12/09/2022	CCLA Deposit Fund Transfer	TFR	CCLA Deposit Fund Transfer	150,000.00
23/09/2022	CCLA Deposit Fund Transfer	TFR	CCLA Deposit Fund Transfer	100,000.00
02/09/2022	CCLA Deposit interest	Credit	CCLA Deposit interest	563.77
15/09/2022	Correct overpayment	STRIPE	Correct overpayment	-0.50
05/09/2022	DadsVDads Ltd	BACS	DadsVDads Ltd-Vendor Income	150.00
05/09/2022	Ground lease 22/23	22-23-095	Ground lease 22/23	1.00
22/09/2022	Patchway Sports & Social Club	BACS	Ground rent Aug,Sept & Oct	2,959.14
12/09/2022	Patchway Town Reserves	22-23-115	Maint pitch hire	86.40
22/09/2022	Patchwy Town FC	22-23-118	Patchwy Town FC-main pitch hir	842.40
28/09/2022	PT Council Room	Stripe	PT Council Room	896.33
01/09/2022	Scott Budding - 3g Pitch hire	Credit	Scott Budding - 3g Pitch hire	60.00
13/09/2022	Scott Budding - 3g Pitch hire	BACS	Scott Budding - 3g Pitch hire	30.00
13/09/2022	Scott Budding - 3g Pitch hire	BACS	Scott Budding - 3g Pitch hire	30.00
16/09/2022	Scott Budding - 3g Pitch hire	Stripe	Scott Budding - 3g Pitch hire	36.00
30/09/2022	South Gloucestershire Council	BACS	SGlos - Precept Receivable	408,321.50
05/09/2022	Stoke Lane AFC	22-23-110	Pitche fee	44.40
29/09/2022	Stoke Lane AFC	22-23-113	Stoke Lane AFC	518.00
29/09/2022	Stoke Lane AFC	22-23-112	Stoke Lane AFC	432.00
29/09/2022	Stoke Lane AFC	22-23-127	Stoke Lane AFC	44.40
02/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
05/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
06/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25

11:25

Current Bank A/c

Cash Received between 01/09/2022 and 30/09/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
08/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
09/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.27
15/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.25
16/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.95
22/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
23/09/2022	Stripe Card Processing Fee	STRIPE	Stripe Card Processing Fee	-1.25
27/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
29/09/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.75
12/09/2022	SWYD United FC	22-23-117	Main pitch hire	86.40
Total Receipts				<u>665,940.25</u>

Detailed Income & Expenditure by Budget Heading 04/10/2022

Month No: 6

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance								
<u>100 Income</u>								
1076 Precept	408,322	816,643	816,643	0			100.0%	
1090 Interest Received	584	2,798	500	(2,298)			559.6%	
Income :- Income	<u>408,905</u>	<u>819,441</u>	<u>817,143</u>	<u>(2,298)</u>			<u>100.3%</u>	<u>0</u>
Net Income	<u>408,905</u>	<u>819,441</u>	<u>817,143</u>	<u>(2,298)</u>				
<u>110 Establishment</u>								
4001 Admin Salary Costs	7,402	43,762	98,644	54,882		54,882	44.4%	
4002 Groundstaff Salary Costs	10,179	69,189	116,100	46,911		46,911	59.6%	
4031 Pension Lump Sum	(883)	(5,300)	(10,600)	(5,300)		(5,300)	50.0%	
4040 Staff Travel	0	0	100	100		100	0.0%	
4060 Staff other Expenses	0	35	1,000	965		965	3.5%	
4090 Staff Training	293	1,233	2,000	767		767	61.6%	
4110 Bank Charges	81	600	750	150		150	79.9%	
4115 Social Media Budget	0	0	100	100		100	0.0%	
4120 Audit Fees	0	460	2,890	2,430		2,430	15.9%	
4121 Accountancy Support fees	251	2,388	13,000	10,612		10,612	18.4%	
4130 Professional Fees	0	325	1,000	675		675	32.5%	
4140 Legal Fees	0	500	1,000	500		500	50.0%	
4150 Subscriptions & Memberships	108	2,204	2,500	296		296	88.1%	
4160 Insurance	0	7,203	7,500	297		297	96.0%	
4170 Stationery & Printing	292	1,396	2,000	604		604	69.8%	
4180 Postage	0	17	200	183		183	8.4%	
4200 Broadband	40	200	550	350		350	36.4%	
4210 Mobile Telephone	123	400	600	200		200	66.7%	
4220 IT Services & Software	163	1,476	4,500	3,024		3,024	32.8%	
4230 Equipment	0	1,194	2,500	1,306		1,306	47.7%	
Establishment :- Indirect Expenditure	<u>18,047</u>	<u>127,280</u>	<u>246,334</u>	<u>119,054</u>	<u>0</u>	<u>119,054</u>	<u>51.7%</u>	<u>0</u>
Net Expenditure	<u>(18,047)</u>	<u>(127,280)</u>	<u>(246,334)</u>	<u>(119,054)</u>				
<u>120 Civic/Democratic</u>								
4310 Councillor's Training	0	150	500	350		350	30.0%	
4340 Civic Fund	301	2,962	1,500	(1,462)		(1,462)	197.4%	
4341 Queens Platinum Jubilee	0	14,694	11,200	(3,494)		(3,494)	131.2%	
4345 Local Council Award Scheme	0	0	75	75		75	0.0%	
4350 Elections	0	0	3,000	3,000		3,000	0.0%	

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	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5910 Transfer from EMR	0	(6,154)	0	6,154		6,154	0.0%	
Civic/Democratic :- Indirect Expenditure	<u>301</u>	<u>11,651</u>	<u>16,275</u>	<u>4,624</u>	<u>0</u>	<u>4,624</u>	<u>71.6%</u>	<u>0</u>
Net Expenditure	<u>(301)</u>	<u>(11,651)</u>	<u>(16,275)</u>	<u>(4,624)</u>				
<u>200 Callicroft House</u>								
1400 Callicroft House Income	0	0	400	400			0.0%	
Callicroft House :- Income	<u>0</u>	<u>0</u>	<u>400</u>	<u>400</u>			<u>0.0%</u>	<u>0</u>
4235 Property Security\Caretaking	0	0	600	600		600	0.0%	
4240 Property Maintenance	1,031	4,654	4,500	(154)		(154)	103.4%	
4245 Janitorial	88	88	100	12		12	88.0%	
4410 Rates	798	4,792	8,250	3,458		3,458	58.1%	
4430 Utilities	301	2,613	5,000	2,387		2,387	52.3%	
Callicroft House :- Indirect Expenditure	<u>2,218</u>	<u>12,146</u>	<u>18,450</u>	<u>6,304</u>	<u>0</u>	<u>6,304</u>	<u>65.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,218)</u>	<u>(12,146)</u>	<u>(18,050)</u>	<u>(5,904)</u>				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	0	45	1,200	1,155			3.8%	
Casson Centre :- Income	<u>0</u>	<u>45</u>	<u>1,200</u>	<u>1,155</u>			<u>3.8%</u>	<u>0</u>
4235 Property Security\Caretaking	0	0	350	350		350	0.0%	
4240 Property Maintenance	1,664	2,426	4,500	2,074		2,074	53.9%	
4410 Rates	0	1,522	1,700	178		178	89.5%	
4430 Utilities	101	388	1,000	612		612	38.8%	
Casson Centre :- Indirect Expenditure	<u>1,765</u>	<u>4,335</u>	<u>7,550</u>	<u>3,215</u>	<u>0</u>	<u>3,215</u>	<u>57.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,765)</u>	<u>(4,290)</u>	<u>(6,350)</u>	<u>(2,060)</u>				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,325	20,325			0.0%	
Burials :- Income	<u>0</u>	<u>0</u>	<u>20,325</u>	<u>20,325</u>			<u>0.0%</u>	<u>0</u>
4500 Burials Expenditure	2,927	2,927	0	(2,927)		(2,927)	0.0%	
4501 AJBC Staff Costs (50%)	0	0	17,520	17,520		17,520	0.0%	
4511 AJBC Other Costs (50%)	0	0	4,605	4,605		4,605	0.0%	
Burials :- Indirect Expenditure	<u>2,927</u>	<u>2,927</u>	<u>22,125</u>	<u>19,198</u>	<u>0</u>	<u>19,198</u>	<u>13.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,927)</u>	<u>(2,927)</u>	<u>(1,800)</u>	<u>1,127</u>				

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	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
1099 PWLB Loan Received	0	118,000	0	(118,000)			0.0%	
1100 CIL Payment	0	13,384	0	(13,384)			0.0%	
1700 Grants & Donation Received	0	409,264	0	(409,264)			0.0%	
Capital and Projects :- Income	<u>0</u>	<u>540,648</u>	<u>0</u>	<u>(540,648)</u>				<u>0</u>
9010 Casson Centre Roof	23,422	32,737	0	(32,737)		(32,737)	0.0%	
Capital and Projects :- Direct Expenditure	<u>23,422</u>	<u>32,737</u>	<u>0</u>	<u>(32,737)</u>	<u>0</u>	<u>(32,737)</u>		<u>0</u>
5900 Transfer to EMR	0	1,257,755	0	(1,257,755)		(1,257,755)	0.0%	
5910 Transfer from EMR	(182,875)	(1,298,876)	0	1,298,876		1,298,876	0.0%	
9001 3G and Cricket Nets Redevelopm	0	12,649	0	(12,649)		(12,649)	0.0%	
9008 NSP Pavilion	158,849	747,044	0	(747,044)		(747,044)	0.0%	
9009 Patchway CC Redevelopment	605	197,464	0	(197,464)		(197,464)	0.0%	
9014 Major Projects	(1)	30,074	402,140	372,066		372,066	7.5%	
Capital and Projects :- Indirect Expenditure	<u>(23,422)</u>	<u>946,110</u>	<u>402,140</u>	<u>(543,970)</u>	<u>0</u>	<u>(543,970)</u>	<u>235.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(438,199)</u>	<u>(402,140)</u>	<u>36,059</u>				
Finance :- Income	408,905	1,360,134	839,068	(521,066)			162.1%	
Expenditure	25,259	1,137,187	712,874	(424,313)	0	(424,313)	159.5%	
Movement to/(from) Gen Reserve	<u>383,646</u>	<u>222,947</u>						

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	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Parks & Open Spaces</u>								
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	<u>0</u>	<u>2</u>	<u>2</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4240 Property Maintenance	205	205	0	(205)		(205)	0.0%	
Patchway :- Indirect Expenditure	<u>205</u>	<u>205</u>	<u>0</u>	<u>(205)</u>	<u>0</u>	<u>(205)</u>		<u>0</u>
Net Income over Expenditure	<u>(205)</u>	<u>(203)</u>	<u>2</u>	<u>205</u>				
<u>310 Coniston</u>								
1415 Coniston Ground Rent	1	1	1	0			100.0%	
Coniston :- Income	<u>1</u>	<u>1</u>	<u>1</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4610 Ground Rent	250	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	8,705	21,757	13,052		13,052	40.0%	
Coniston :- Indirect Expenditure	<u>250</u>	<u>9,205</u>	<u>22,757</u>	<u>13,552</u>	<u>0</u>	<u>13,552</u>	<u>40.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(249)</u>	<u>(9,204)</u>	<u>(22,756)</u>	<u>(13,552)</u>				
<u>320 Rodway Road</u>								
4650 CCTV	384	576	1,000	424		424	57.6%	
5320 Christmas Decoration	0	0	3,000	3,000		3,000	0.0%	
5330 Planter and Tree Maintenance	0	229	750	521		521	30.5%	
Rodway Road :- Indirect Expenditure	<u>384</u>	<u>805</u>	<u>4,750</u>	<u>3,945</u>	<u>0</u>	<u>3,945</u>	<u>16.9%</u>	<u>0</u>
Net Expenditure	<u>(384)</u>	<u>(805)</u>	<u>(4,750)</u>	<u>(3,945)</u>				
<u>330 Charlton Hayes</u>								
4230 Equipment	0	0	1,500	1,500		1,500	0.0%	
5320 Christmas Decoration	0	0	2,500	2,500		2,500	0.0%	
Charlton Hayes :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	<u>4,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(4,000)</u>	<u>(4,000)</u>				
<u>340 The Parade</u>								
5320 Christmas Decoration	0	0	2,000	2,000		2,000	0.0%	
5350 Street Scene Enhancement	0	0	1,500	1,500		1,500	0.0%	
The Parade :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>	<u>3,500</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>(3,500)</u>	<u>(3,500)</u>				

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	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Youth & Community								
4867 Community Events/Engagement	6,650	6,650	0	(6,650)		(6,650)	0.0%	
4868 Monthly Newsletter	0	0	200	200		200	0.0%	
4869 Youth Development	2,999	8,599	15,000	6,401		6,401	57.3%	
Youth & Community :- Indirect Expenditure	9,649	15,249	15,200	(49)	0	(49)	100.3%	0
Net Expenditure	(9,649)	(15,249)	(15,200)	49				
410 GRANTS								
4600 Grants Paid	0	0	10,000	10,000		10,000	0.0%	
4605 Grants - Community Centres	0	0	6,000	6,000		6,000	0.0%	
GRANTS :- Indirect Expenditure	0	0	16,000	16,000	0	16,000	0.0%	0
Net Expenditure	0	0	(16,000)	(16,000)				
500 Scott Park								
1450 Vendor/Events Income	(190)	3,078	0	(3,078)			0.0%	
1500 Social Club Income	0	(30)	0	30			0.0%	
1510 Sports Income	2,907	4,635	7,500	2,865			61.8%	
1520 3G Sports Facility Income	778	7,875	15,000	7,125			52.5%	
1525 Cricket Net Facility Income	0	1,350	0	(1,350)			0.0%	
Scott Park :- Income	3,494	16,908	22,500	5,592			75.1%	0
4160 Insurance	0	1,844	2,000	156		156	92.2%	
4235 Property Security\Caretaking	60	615	1,500	885		885	41.0%	
4240 Property Maintenance	874	3,377	2,500	(877)		(877)	135.1%	
4245 Janitorial	0	0	100	100		100	0.0%	
4410 Rates	259	1,559	2,675	1,116		1,116	58.3%	
4430 Utilities	687	2,159	1,500	(659)		(659)	143.9%	
4650 CCTV	847	847	1,000	153		153	84.7%	
4930 Petrol and Diesel	285	2,387	1,500	(887)		(887)	159.2%	
4935 Machinery Repair	343	343	2,000	1,658		1,658	17.1%	
4940 Maintenance - Machinery	0	2,838	2,000	(838)		(838)	141.9%	
4945 Maintenance - Sports Facilitie	1,701	3,246	11,500	8,254		8,254	28.2%	
4950 Machinery & Tools	64	914	500	(414)		(414)	182.8%	
4965 Maintenance - Play Equipment	0	693	2,000	1,307		1,307	34.7%	
4970 Fencing	2,039	2,914	1,500	(1,414)		(1,414)	194.3%	
4975 Skip	3,156	9,456	13,860	4,404		4,404	68.2%	
4991 Stripe charge	20	182	0	(182)		(182)	0.0%	
4992 Scott Park Tree Maintenance	0	0	1,250	1,250		1,250	0.0%	
4995 Staff Uniform	401	1,235	500	(735)		(735)	247.0%	

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4997 Sports Equipment	0	30	500	470		470	5.9%	
4998 Access Gates	2,960	2,960	2,000	(960)		(960)	148.0%	
4999 Portable Changing Rooms	0	1,757	9,000	7,243		7,243	19.5%	
5300 Litter Bins	599	599	0	(599)		(599)	0.0%	
Scott Park :- Indirect Expenditure	14,295	39,956	59,385	19,429	0	19,429	67.3%	0
Net Income over Expenditure	(10,801)	(23,048)	(36,885)	(13,837)				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	2,959	6,905	11,840	4,935			58.3%	
Sports and Social Club :- Income	2,959	6,905	11,840	4,935			58.3%	0
Net Income	2,959	6,905	11,840	4,935				
<u>600 Allotments</u>								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
Allotments :- Income	0	0	2,500	2,500			0.0%	0
4430 Utilities	0	0	250	250		250	0.0%	
Allotments :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	0	0	2,250	2,250				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	121	500	379		379	24.2%	
4450 Rent Payable to Network Rail	0	190	250	60		60	75.9%	
5334 Improvement Fund	1,911	4,771	3,000	(1,771)		(1,771)	159.0%	
Tumps and BMX Track :- Indirect Expenditure	1,911	5,082	3,750	(1,332)	0	(1,332)	135.5%	0
Net Income over Expenditure	(1,911)	(5,052)	(3,720)	1,332				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	1,769	10,889	8,000	(2,889)		(2,889)	136.1%	
5334 Improvement Fund	0	2,912	2,500	(412)		(412)	116.5%	
Play Area :- Indirect Expenditure	1,769	13,850	10,600	(3,250)	0	(3,250)	130.7%	0
Net Expenditure	(1,769)	(13,850)	(10,600)	3,250				

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	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>720 Open Spaces Administration</u>								
5300 Litter Bins	0	0	875	875		875	0.0%	
5320 Christmas Decoration	0	0	15,000	15,000		15,000	0.0%	
5330 Planter and Tree Maintenance	0	176	1,000	824		824	17.6%	
5340 Outside Area Maintenance/Biodi	907	3,501	5,000	1,499		1,499	70.0%	
Open Spaces Administration :- Indirect Expenditure	<u>907</u>	<u>3,677</u>	<u>21,875</u>	<u>18,198</u>	<u>0</u>	<u>18,198</u>	<u>16.8%</u>	<u>0</u>
Net Expenditure	<u>(907)</u>	<u>(3,677)</u>	<u>(21,875)</u>	<u>(18,198)</u>				
<u>800 Street Furniture & transport</u>								
5333 Signage Repair/Replace	0	0	500	500		500	0.0%	
5420 Road Signs & Repairs	0	182	0	(182)		(182)	0.0%	
5450 Street Cleaning Supplies	0	331	500	169		169	66.3%	
Street Furniture & transport :- Indirect Expenditure	<u>0</u>	<u>513</u>	<u>1,000</u>	<u>487</u>	<u>0</u>	<u>487</u>	<u>51.3%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(513)</u>	<u>(1,000)</u>	<u>(487)</u>				
Parks & Open Spaces :- Income	6,454	23,846	36,873	13,027			64.7%	
Expenditure	29,370	88,542	163,067	74,525	0	74,525	54.3%	
Movement to/(from) Gen Reserve	<u>(22,916)</u>	<u>(64,696)</u>						
Grand Totals:- Income	415,360	1,383,980	875,941	(508,039)			158.0%	
Expenditure	54,629	1,225,729	875,941	(349,788)	0	(349,788)	139.9%	
Net Income over Expenditure	<u>360,731</u>	<u>158,251</u>	<u>0</u>	<u>(158,251)</u>				
Movement to/(from) Gen Reserve	<u>360,731</u>	<u>158,251</u>						



100 - Income

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1076	100	Precept							
1090	100	Interest Received	£ 200.00	£ 500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
1091	100	Vendors/Events	£ -	£ -	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
		Total	£ 200.00	£ 500.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	
		Net Expenditure	£ 200.00	£ 500.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	



110 - Establishment

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4001	110	Admin Salary Costs	£ 130,231.00	£ 98,644.00	£ 106,794.00	£ 109,998.00	£ 113,298.00	£ 116,697.00	1 X FT Clerk, 1 X FT D/C & 1 X PT Admin.
4002	110	Groundstaff Salary Costs	£ 132,729.00	£ 116,100.00	£ 151,735.00	£ 156,287.00	£ 160,976.00	£ 165,805.00	1 X FT Lead, 1 X FT Deputy Lead, 1 X FT Assistant, 1 X FT EO & 1 X 30hrs EO.
4003	110	Cleaning Staff Salary Costs	£ 19,364.00	£ -	£ -	£ -	£ -	£ -	
4005	110	Café Staff Salary Costs	£ -	£ -	£ -	£ -	£ -	£ -	
4004	110	HR Support	£ 7,500.00	£ -	£ -	£ -	£ -	£ -	
4006	110	COVID-19 Response Budget	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4007	110	Bank Holiday Payments	£ 6,600.00	£ -	£ -	£ -	£ -	£ -	
4031	110	Bank Holiday Payments	£ 10,200.00	£ 10,600.00	£ 11,000.00	£ 11,400.00	£ 11,800.00	£ 12,200.00	
4040	110	Pension Lump Sum	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	
4060	110	Staff Other Expenses	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4090	110	Staff Training	£ 3,000.00	£ 2,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4110	110	Bank Charges	£ 700.00	£ 750.00	£ 800.00	£ 850.00	£ 900.00	£ 950.00	
4115	110	Social Media Budget	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	
4120	110	Audit Fees	£ 2,890.00	£ 2,890.00	£ 2,977.00	£ 3,066.00	£ 3,158.00	£ 3,253.00	
4121	110	Accountancy Support Fees	£ 2,500.00	£ 13,000.00	£ 6,000.00	£ 6,180.00	£ 6,365.00	£ 6,556.00	
4130	110	Professional Fees	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4140	110	Legal Fees	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4150	110	Subscriptions and Memberships	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
4160	110	Insurance	£ 6,000.00	£ 7,500.00	£ 7,500.00	£ 7,750.00	£ 7,750.00	£ 7,750.00	
4170	110	Stationery and Printing	£ 2,500.00	£ 2,000.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	
4180	110	Postage	£ 250.00	£ 200.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
4200	110	Broadband	£ 550.00	£ 550.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	
4210	110	Mobile Telephone	£ 300.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	
4220	110	IT Services and Software	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4230	110	Equipment	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 1,000.00	Includes lease for screen, loop & photocopier (2020 - 2025 at £1615.92).
		Total	£ 321,614.00	£ 246,334.00	£ 281,406.00	£ 289,331.00	£ 297,247.00	£ 303,911.00	
		Net Expenditure	£ 321,614.00	£ 246,334.00	£ 281,406.00	£ 289,331.00	£ 297,247.00	£ 303,911.00	



120 - Civic/Democratic

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4310	120	Councillors Training	£ 1,000.00	£ 500.00	£ 1,000.00	£ 250.00	£ 250.00	£ 250.00	
4340	120	Civic Fund	£ 500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4341	120	Queen's Platinum Jubilee	£ -	£ 5,000.00	£ -	£ -	£ -	£ -	
4342	120	Christmas Support	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4344	120	Mayoral Fund	£ -	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4345	120	Local Council Award Scheme	£ 150.00	£ 75.00	£ -	£ -	£ -	£ -	
4350	120	Elections	£ 3,000.00	£ 3,000.00	£ 7,250.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Move to EMR at the end of each year.
		Total	£ 7,650.00	£ 10,075.00	£ 10,250.00	£ 5,250.00	£ 5,250.00	£ 5,250.00	
		Net Expenditure	£ 7,650.00	£ 10,075.00	£ 10,250.00	£ 5,250.00	£ 5,250.00	£ 5,250.00	



210 - The Casson Centre

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1410	210	Casson Centre Income	£ 1,200.00	£ 1,200.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
1425	210	Casson Centre Ground Rent	£ 1.00	£ -	£ -	£ -	£ -	£ -	
		Total	£ 1,201.00	£ 1,200.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4235	210	Property/Security Caretaking	£ 650.00	£ 350.00	£ -	£ -	£ -	£ -	
4240	210	Property Maintenance	£ 1,000.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4245	210	Janitorial	£ 250.00	£ -	£ -	£ -	£ -	£ -	
4410	210	Rates	£ -	£ 1,700.00	£ 1,575.00	£ 1,700.00	£ 1,875.00	£ 2,050.00	
4430	210	Utilities	£ 1,000.00	£ 1,000.00	£ 2,250.00	£ 2,318.00	£ 2,388.00	£ 2,460.00	
		Total	£ 2,900.00	£ 7,550.00	£ 8,325.00	£ 8,518.00	£ 8,763.00	£ 9,010.00	
		Net Expenditure	£ 1,699.00	£ 6,350.00	£ 8,325.00	£ 8,518.00	£ 8,763.00	£ 9,010.00	



320 - Rodway Road

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4650	320	CCTV	£ 350.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5320	320	Christmas Decoration	£ 3,000.00	£ 3,000.00					Moved to Xmas Lights on 720.
5330	320	Planter and Tree Maintenance	£ 750.00	£ 750.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
		Total	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
		Net Expenditure	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	



340 - The Parade

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5320	340	Christmas Decoration	£ 2,000.00	£ 2,000.00					Moved to 720
5350	340	Street Scene Enhancement	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	
		Total	£ 3,500.00	£ 3,500.00	£ -	£ -	£ -	£ -	
		Net Expenditure	£ 3,500.00	£ 3,500.00	£ -	£ -	£ -	£ -	



700 - Tumps and BMX Track

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1435	700	Tumps Ground Rent Income	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
		Total	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
4420	700	Maintenance	£ 1,000.00	£ 500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
4450	700	Rent Payable to Network Rail	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
5334	700	Improvement Fund	£ 3,500.00	£ 3,000.00	£ -	£ -	£ -	£ -	
		Total	£ 4,750.00	£ 3,750.00	£ 2,750.00	£ 2,750.00	£ 2,750.00	£ 2,750.00	
		Net Expenditure	£ 4,720.00	£ 3,720.00	£ 2,720.00	£ 2,720.00	£ 2,720.00	£ 2,720.00	



720 - Open Spaces

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5300	720	Litter Bins/Street Furniture	£ 875.00	£ 875.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	
5320	720	Christmas Decoration	£ 16,250.00	£ 15,000.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	
5330	720	Planter and Tree Maintenance	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5340	720	Outside Area Maintenance/Biodiversity	£ -	£ 5,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
		Total	£ 19,125.00	£ 21,875.00	£ 18,000.00	£ 18,000.00	£ 18,000.00	£ 18,000.00	
		Net Expenditure	£ 19,125.00	£ 21,875.00	£ 18,000.00	£ 18,000.00	£ 18,000.00	£ 18,000.00	



900 - Capital/Projects

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5250	900	Patchway Map	£ 2,500.00	£ -					
9004	900	New Play Equipment	£ 10,000.00						
9008	900	NSP Pavilion	£ 201,814.00						
9014	900	Major Projects	£ 10,000.00	£ 410,000.00	£ 60,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	Rolling capital fund. 23/24 to cover payment to Beard (£30,007)
9015	900	NSP Pavilion Loan Repayment			£ 31,500.00	£ 31,500.00	£ 30,000.00	£ 16,000.00	Four year loan. July 2022 - 2026.
		INTERNAL TRANSFER	£ -	£ -					
		Total	£ 224,314.00	£ 410,000.00	£ 91,500.00	£ 56,500.00	£ 55,000.00	£ 41,000.00	
		Net Expenditure	£ 224,314.00	£ 410,000.00	£ 91,500.00	£ 56,500.00	£ 55,000.00	£ 41,000.00	

		ALL CHARGES INCLUDE 20% VAT - ALL HIRES ARE FOR A MINIMUM OF TWO HOURS	
Site	Room	Patchway Community Rate (Proof of a Patchway Postcode)	Standard Rate
The Casson Centre	The Casson Centre Hall - Large room including commercial kitchen and fully accessible toilets.	£12 per hour	£12 per hour
	The Boardroom	£10 per hour	£12 per hour
Callicroft House	Meeting Room	£10 per hour	£12 per hour

PATCHWAY TOWN COUNCIL - 2022-2023 SPORTS HIRE CHARGES

Facility	Hire Terms	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements
Football Pitches	Adult block bookers - 20 games		£1,224.00
Football Pitches	Adult block bookers - 15 games		£1,008.00
Football Pitches	Adult block bookers - 10 games		£648.00
Football Pitches	Youth (under 18s) block bookers - 20 games		£703.00
Football Pitches	Youth (under 18s) block bookers - 15 games		£518.00
Football Pitches	Youth (under 18s) block bookers - 10 games		£333.00
	Hirers booking 1 - 9 games per season		
Football Pitches	Adult - Regular hirers per game	£86.40	
Football Pitches	Youth (under 18s) - regular hirers per game	£44.40	
Cricket Pitches	All block bookers - Up To 20 games		£1,350.00
3G Facility	1 Hour Hire	£36.00	£30.00
Cricket Net Facility	1 Hour Hire	£36.00	£30.00



NSP Pavilion Budget Work -As at 08/06/2022
Actual Account

Date	Contractor	Amount	Income	Amount
26/03/2021	Pro-Structures	£ 2,035.00	Transfer from General Reserve	200,000.00
30/04/2021	ITG	£ 2,119.00	Budget for 2021/22	201,814.00
			CIL Receipt	49,479.62
30/04/2021	Pro-Structures	£ 1,430.00	S106 Received in Apr'22	360,414.00
01/05/2021	The Bush Consultancy	£ 5,000.00	Tfr 25k from General Reserve	25,000.00
06/05/2021	Solum Surveying	£ 550.00	Tfr 25k from Loan from projects	25,000.00
17/05/2021	Melrose Associates	£ 4,162.50	Tfr 10k from Casson Centre	10,000.00
25/05/2021	Pro-Structures	£ 2,425.00	Tfr 3.4k from 3G Redevelopment	3,400.00
31/05/2021	QED	£ 8,445.00	Tfr 200k from Major projects	200,000.00
31/05/2021	Shield	£ 10,425.00	Tfr 30k from New Projects	30,000.00
10/06/2021	Melrose Associates	£ 1,360.00	CIL Receipt	£ 13,383.70
24/06/2021	ITG	£ 1,167.00	Sport England Grant	£ 50,000.00
25/06/2021	Pro-Structures	£ 660.00	PWLB Loan	£ 118,000.00
30/06/2021	The Bush Consultancy	£ 2,250.00	Kitchen from Reserves	40,000.00
31/07/2021	Shield	£ 2,970.00	3G EMR	21,566.86
04/10/2021	Melrose Associates	£ 5,090.00	Major Projects EMR	17,574.79
21/10/2021	SGC	£ 140.33	TO BE ACCOUNTED FOR	
22/10/2021	Western Power Distribution	£ 987.22	S106 Monies	£ 40,046.00
30/07/2021	The Bush Consultancy	£ 2,000.00		
29/10/2021	Pro-Structures	£ 3,870.00		
31/10/2021	QED	£ 3,925.00		
31/10/2021	The Bush Consultancy	£ 4,000.00		
10/11/2021	Solum Surveying	£ 550.00		
30/11/2021	Pro-Structures	£ 990.00		
30/11/2021	The Bush Consultancy	£ 2,250.00		
08/12/2021	QED	£ 3,925.00		
11/12/2021	Melrose Associates	£ 7,000.00		
13/12/2021	StokesMorgan	£ 1,107.50		
31/12/2021	The Bush Consultancy	£ 2,000.00		
15/12/2021	Western Power Distribution	£ 1,117.70		
19/01/2022	TRA	£ 30.40		
27/01/2022	Planning Application	£ 58.00		
22/12/2021	Pro-Structures	£ 270.00		
31/01/2022	The Bush Consultancy	£ 1,675.00		
15/02/2022	Melrose Associates	£ 450.00		
21/02/2022	Paul Swindlehurst	£ 1,280.00		
28/02/2022	The Bush Consultancy	£ 1,675.00		
28/02/2022	Rob Halney Signs	£ 225.00		
01/03/2022	South Gloucestershire Council	£ 572.03		
07/03/2022	Melrose Associates	£ 2,813.86		
28/03/2022	Pro-Structures	£ 270.00		
31/03/2022	The Bush Consultancy	£ 1,675.00		
06/04/2022	Melrose Associates	£ 2,590.00		
07/04/2022	Melhuish and Saunders	£ 101,477.83		
24/03/2022	South Gloucestershire Council	£ 1,334.73		
12/04/2022	Pro-Structures	£ 450.00		
25/04/2022	StokesMorgan	£ 330.00		
29/04/2022	Select Security Solutions	£ 2,208.76		
30/04/2022	The Bush Consultancy	£ 1,675.00		
06/05/2022	Melhuish and Saunders	£ 92,364.59		
12/05/2022	Melrose Associates	£ 2,590.00		
19/05/2022	Rob Halney Signs	£ 425.00		
27/05/2022	Pro-Structures	£ 525.00		
27/05/2022	Pro-Structures	£ 540.00		
31/05/2022	The Bush Consultancy	£ 1,675.00		
08/06/2022	Melhuish and Saunders	£ 112,667.42		
08/06/2022	Melrose Associates	£ 3,057.50		
09/06/2022	Planning Quest LTD	£ 123.50		
29/04/2022	Pro-Structures	£ 450.00		
30/06/2022	The Bush Consultancy	£ 1,675.00		
30/06/2022	Pro-Structures	£ 450.00		
06/07/2022	Melhuish and Saunders	£ 80,656.55		
12/07/2022	Melrose Associates	£ 2,590.00		
14/07/2022	Wessex Water	£ 8,804.00		
07/08/2022	Melhuish and Saunders	£ 167,502.76		
22/07/2022	Pro-Structures	£ 300.00		
29/07/2022	Pro-Structures	£ 450.00		
31/07/2022	QED	£ 2,785.00		
31/07/2022	The Bush Consultancy	£ 1,675.00		
31/08/2022	The Bush Consultancy	£ 1,675.00		
31/08/2022	Pro-Structures	£ 450.00		
02/09/2022	Wessex Water	£ 145.60		
09/09/2022	Melhuish and Saunders	£ 145,803.29		
13/09/2022	Melrose Associates	£ 5,180.00		
15/09/2022	StokesMorgan	£ 385.00		

Total Expenditure To Date	£	842,982.63	Total Project Income	£	1,356,199.35
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Scheduled Professional Fees Allowance	£	98,747.00
Professional Fees Paid YTD	£	113,220.07
Variance	-£	14,473.07

Misc/Extra Fees	£	-
Misc/Extra Fees Paid YTD	£	20,340.52
Variance	-£	20,340.52

Tender Build Cost	£	1,225,539.00
Build Cost YTD	£	709,422.04
Variance	£	516,116.96

Estimated Project Cost	£	1,324,286.00
Add Misc/Extra Fees Paid YTD	£	20,340.52
£	£	1,344,626.52

Project Expenditure YTD	£	842,982.63
Project Income	£	1,356,199.35
Variance	£	513,216.72

BUDGET CHECK

Budgeted Income	£	1,356,199.35
Minus Estimated Project Cost	£	1,344,626.52
£	£	11,572.83

Fund MISC/Extra Fees Paid from GR	£	20,340.52
£	£	31,913.35



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Financial Information for the creation of Charlton Hayes Parish Council.

Due to the formation of the new parish in Charlton Hayes, South Gloucestershire Council have contacted Patchway Town Council to discuss the creation of a new budget for Charlton Hayes Parish Council. Part of this exercise is to look at assets to see what is in the new Parish area as well as any financial contributions either owing to Patchway Town Council or owed by Patchway Town Council. This report sets out the detail which will need to be sent to South Gloucestershire Council.

Patchway Town Council currently has the following assets in Charlton Hayes.

Asset	Location	Cost (from asset register)
Noticeboard	Charlton Boulevard	£1,199.20
Noticeboard	Sparrowbill Park	£1,199.20
Dog Bag Dispenser	The Crescent	£429.00
Dog Bag Dispenser	Charlton Square	£429.00
VE Day Bench	Charlton Square	£1579.00
VE Day Bench	Outside Hamilton House	£1579.00
'You are here map'	The Crescent	£1303.00
'You are here map'	Sparrowbill Park	£1303.00
Total value of assets:		£9020.40

Patchway Town Council currently has these contractual financial obligations which were undertaken on the basis of the Council Tax Base being the same for a number of years. These figures are from Financial Year 2023/2024.

Financial Item	Terms	Cost to PTC
PWLB Loan – Coniston Community Centre.	Repayment until 14 th November 2029.	£113,575.66 including interest at 5.05%. Total Cost to PTC: £113,575.66
PWLB Loan – Norman Scott Park Pavilion.	£118,000 over four years: (15 th July 2022 – 15 th July 2026)	£109,980.18 including interest at 2.850% Total Cost to PTC: £109,980.18
Patchway Community Centre Project – Outstanding Balance.	Full Balance to be paid in April 2023.	Contractual Agreement - £18,000 Retention - £44,007.98 LESS \$106 Monies - £32,000 Total Cost to PTC: £30,007.98
Total cost to PTC:		£253,563.82

The current tax base for the area of Patchway is **4203**, however with the formation of the new parish, this would be reduced to **2370** (estimated). The firm figure will be given once South Gloucestershire Council have completed their review process. This would mean a reduction of **1833** on the Council Tax Base which is **44%**.

After speaking with South Gloucestershire Council, a fair way of working out what is split liabilities would be to proportion the payments in accordance with the percentage difference. These figures



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are estimates and Patchway Town Council are to be guided by South Gloucestershire Council in relation to these figures. The tables below show the detail of each financial obligation and the estimated split of what is currently owed.

PWLB Loan Coniston Community Centre – From Financial Year 2023/2024.

Financial Year	Amount Payable	PTC Split (56%)	CHPC Split (44%)
2023-2024	£20,938.21	£11,725.40	£9,212.81
2024-2025	£20,152.34	£11,285.32	£8,867.02
2025-2026	£19,333.28	£10,826.64	£8,506.64
2026-2027	£18,525.28	£10,374.16	£8,151.12
2027-2028	£17,715.06	£9,920.44	£7,794.62
2028-2029	£16,911.49	£9,470.44	£7,441.05
Totals:	£113,575.66	£63,602.40	£49,973.26

PWLB Loan Norman Scott Park Pavilion – From Financial Year 2023/2024.

Financial Year	Amount Payable	PTC Split (56%)	CHPC Split (44%)
2023-2024	£31,422.90	£17,596.82	£13,826.08
2024-2025	£31,422.90	£17,596.82	£13,826.08
2025-2026	£31,422.90	£17,596.82	£13,826.08
2026-2027	£15,711.48	£8,798.42	£6,913.06
Totals:	£109,980.18	£61,588.88	£48,391.30

Patchway Community Centre Contractual Agreement – From Financial Year 2023/2024.

Financial Year	Amount Payable	PTC Split (56%)	CHPC Split (44%)
2023-2024	£30,007.98	£16,804.46	£13,203.52
Totals:	£30,007.98	£16,804.46	£13,203.52

Total Split Liabilities

Financial Year	Amount Payable	PTC Split (56%)	CHPC Split (44%)
2023-2024	£82,369.09	£46,126.68	£36,242.41
2024-2025	£51,175.24	£28,882.14	£22,693.10
2025-2026	£50,756.18	£28,423.46	£22,332.72
2026-2027	£34,236.76	£19,172.58	£15,064.18
2027-2028	£17,715.06	£9,920.44	£7,794.62
2028-2029	£16,911.49	£9,470.44	£7,441.05
Totals:	£253,563.82	£141,995.74	£111,568.08

If Patchway Town Council wanted to keep all assets in the new Parish Area as part of the new Parish, the asset value would need to be deducted from the split liabilities. This would look like the below.



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Total Split Liabilities – Asset Value (Divided over number of financial years) = CHPC Adjusted Split

Financial Year	Amount Payable	CHPC Split (44%)	Asset Value	CHPC Adjusted Split
2023-2024	£82,369.09	£36,242.41	£1503.40	£34,739.01
2024-2025	£51,175.24	£22,693.10	£1503.40	£21,135.70
2025-2026	£50,756.18	£22,332.72	£1503.40	£20,829.32
2026-2027	£34,236.76	£15,064.18	£1503.40	£13,560.78
2027-2028	£17,715.06	£7,794.62	£1503.40	£6,291.22
2028-2029	£16,911.49	£7,441.05	£1503.40	£5,937.65
Totals:	£253,563.82	£111,568.08	£9020.40	£102,547.68

Patchway Town Council must consider these points when making a resolution:

1. Do PTC wish to keep any assets from the new parish area?
2. Do PTC wish to split financial liabilities with the new Parish Council?
3. Do PTC wish to include all outstanding loans and contractual agreements (as indicated in this report)?
4. Do PTC wish to deduct the asset value from any financial remuneration from the new parish?
5. Do PTC seek to get any financial remuneration from the new parish or do PTC allow the new parish to be formed without any financial remuneration to PTC?
6. Do PTC want to transfer any bank balances to the new parish?

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	Finance, Democracy and Governance
	Finance Committee
Timescale for Implementation	
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents