

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 6<sup>th</sup> July 2021 at 19:00 at Patchway Community Centre.

**Councillors:** R Loveridge (in the chair), J Butler, K Dando, E Martin, P Cottrell, B Hopkinson and D Lawrence

**In attendance:** L Squire (Town Clerk), J Turner (Deputy Town Clerk and RFO) Tina Brice (Patchway Community Association), John Thomas and Paul Thompson (Patchway and Charlton Hayes Community Sports and Association), Andy England (Patchway Town Football Club), Peter Knight (ReACH).

**Absent:** None

**Members of the Public:** Three

**Cllr R Loveridge reminded all participants that the meeting will be recorded in line with Patchway Town Council's Protocol on the Filming and Recording of Town Council, Committee and Sub-Committee Meetings.**

#### **06/07/2021 - No 1 To elect a Chairman to the Parks, Open Spaces, Planning and Transport Committee for the ensuing year.**

Cllr R Loveridge was proposed.

**RESOLVED:** It was unanimously agreed to elect Cllr R Loveridge as the Chairman.

#### **06/07/2021 - No 2 To elect a Vice-Chairman to the Parks, Open Spaces, Planning and Transport Committee for the ensuing year.**

**RESOLVED:** It was unanimously agreed to elect Cllr J Butler as the Vice-Chairman.

#### **06/07/2021 - No 3 To receive any questions from members of the public present.**

Three residents of Epney Close and Elmore Road raised their serious concerns over the Community Housing Development that was being consulted on by Southern Brooks Community Partnerships. They were concerned that all of their parking would be taken up by four to six houses and recreational area. The residents raised concerns on access for emergency vehicles and access for refuse trucks due to the one way in and one way out layout of the roads. The residents understood the need for Community Led Housing however they feel it was in totally the wrong place. Residents were asked to check their deeds relating to access entitlement and provide copies to the Clerk.

A resident sent an email to the Clerk asking Patchway Town Council to consider requesting that his planning application for 186 Gloucester Road to be put on the Circulated Schedule as he has not heard from the planning officers since putting his application in and wanted to ensure it was considered properly.

**RESOLVED:** It was unanimously agreed that Patchway Town Council requests tonight that this planning application goes on the circulated schedule and to query with South Glos planning why the council's previous comments did not appear on the planning portal.

#### **06/07/2021 - No 4 To receive any apologies for absence.**

None received.



**06/07/2021 - No 5 Declarations of Interest.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**06/07/2021 - No 6 To consider and approve any dispensations for this meeting.**

None received.

**06/07/2021 - No 7 To consider the terms of reference for the Parks, Open Spaces, Planning and Transport Committee and agree to recommend to Full Council for adoption.**

**RESOLVED:** It was unanimously agreed to approve the terms of reference to be approved by Full Council.

**06/07/2021 - No 8 To co-opt members of the Patchway and Charlton Hayes Community Sports Association to this committee.**

**RESOLVED:** It was unanimously agreed to co-opt John Thomas, Paul Thompson and Andy England.

**06/07/2021 - No 9 To co-opt a member of Patchway Community Association to this committee.**

**RESOLVED:** It was unanimously agreed to co-opt Tina Brice.

**06/07/2021 - No 10 To co-opt a member of ReACH (Residents Association of Charlton Hayes) to this committee.**

**RESOLVED:** It was unanimously agreed to co-opt Pete Knight.

**06/07/2021 - No 11 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee meeting held on 27<sup>th</sup> April 2021 and to note any issues.**

**RESOLVED:** It was unanimously agreed to approve the minutes.

**06/07/2021 - No 12 To consider the terms and conditions for the hire of grass football pitches for the 2021/2022 season and agree to recommend them to Council for adoption.**

**RESOLVED:** It was unanimously agreed to approve the terms and conditions and recommend them to Full Council.

**06/07/2021 - No 13 To consider the terms and conditions for the hire of the Jason Franklin 3G Facility and agree to recommend them to Council for adoption.**

**RESOLVED:** It was unanimously agreed to approve the terms and conditions and recommend them to Full Council.

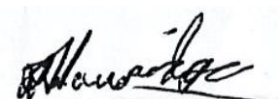
**06/07/2021 - No 14 To consider the terms and conditions for the hire of the Twin Lane Cricket Net Facility and agree to recommend them to Council for adoption.**

**RESOLVED:** It was unanimously agreed to approve the terms and conditions and recommend them to Full Council.

**Matters Pertaining to Parks and Open Spaces**

**06/07/2021- No 15 To consider the quotation report for temporary changing rooms at Scott Park, whilst the Pavilion development is underway.**

The Deputy Clerk explained the report to the Council. It was explained to the committee that by not having the temporary changing rooms they would need to lose the use of the top and bottom pitch on the weekend as they could not house those games.



Andy England raised concerns over the number of teams that would be using these temporary facilities and stated that he would look for an alternative pitch for Patchway Town A FC for the season.

Paul Thompson also raised concerns over the lack of changing facilities for the Cricket Club and that the Cricket Club committee were appalled that the Pavilion had been out of use all season even though no building work had commenced. Paul stated that the Cricket Club had found it hard to ask for match fees when there have been no facilities on offer.

**RESOLVED:** It was unanimously agreed to approve the quotation from Willbox Hire for Two Drying Rooms (£3060 for a 40-week hire) and one shower unit (£3010 for a 40-week hire).

**06/07/2021 - No 16 To consider the quotations for new play equipment as deferred from Full Council on 29<sup>th</sup> June 2021:**

- a) **To consider the quotation from preferred supplier, GB Sports and Leisure, for an outdoor tennis table as per the request from residents at Arlingham Way Pocket Park, noting that the equipment will be maintained by the family who look after the planters.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £720.

- b) **To consider the quotation from preferred supplier, GB Sports and Leisure, for five spring rockers, to be installed at Scott Park, to replace the ones that need to be removed as per the condition of the equipment.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £2062.50.

- c) **To consider the quotation from preferred supplier, KT Properties, for the installation of five spring rockers at Scott Park.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £650.00

**06/07/2021 - No 17 To consider the long-term solution to restrict the travelling community accessing Council land now that more information has been obtained, as deferred from Full Council on 29<sup>th</sup> June 2021.**

Cllr J Butler provided an update. Himself, Cllr R Loveridge and the Deputy Clerk undertook a site visit to ascertain what could be done. It was agreed that removing the mound of earth and replacing with kerbs would be the most effective solution. There would be around a seven-foot gap to ensure access for mowers. The committee noted that the land at the rear of the BMX track would be cleared to create a car park for the BMX Club rather than using the Tumps.

**RESOLVED:** It was unanimously agreed to support this idea and obtain the quotation for the kerb.

- a) To consider the quotation from preferred supplier, Select Security Solutions, to install two CCTV cameras at The Tumps.

- b) To consider the quotation from preferred supplier, N Brock, for removing some tree branches to enable the CCTV cameras to be installed.

**RESOLVED:** It was unanimously agreed that this work (a and b) was not required.

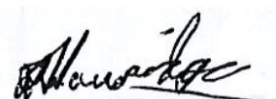
- c) To consider the quotation for the two 'rise and fall' bollards now that the specification has been circulated to all Councillors.

**RESOLVED:** It was unanimously agreed to purchase two bollards for the cost of £1058.

- d) To consider the quotations to repair the grass areas at The Tumps due to the damage caused by the travellers.

**RESOLVED:** It was unanimously agreed that this work was not required as the grass cutting will be carried out by the council's grounds staff.

**06/07/2021 - No 18 To consider the quotation from preferred supplier, KT Properties, in relation to removing the old basketball post, pad and bench from Blakeney Road playing field.**



**RESOLVED:** It was unanimously agreed to approve the quotation for £2150.00.

**06/07/2021 - No 19 To consider the quotations for the new substitution benches and to note that the Council will be receiving a contribution of £1900 towards these benches.**

The committee noted that donations had been received by Patchway Town Football Club (£250), The Franklin Butt Foundation (£650) and all four district Councillors (£1000).

**RESOLVED:** It was unanimously agreed to approve the quotation from Net World Sports for £5059.98.

**06/07/2021 - No 20 To consider the quotations for the storage of football equipment at Scott Park.**

**RESOLVED:** It was unanimously agreed to get quotations for an 'A-Frame' where the posts could rest in and to investigate storage options for the goal nets.

**06/07/2021 - No 21 To consider the details for the lease agreement for the path at Blakeney Road Playing Field and agree a way forward for maintenance of the areas that Patchway Town Council are responsible for.**

The Chairman gave an update. South Gloucestershire Council were happy with the scheme.

**RESOLVED:** It was unanimously agreed to recommend to Full Council to proceed with the project. The Deputy Clerk would draft a map for approval.

**06/07/2021 - No 22 To consider the draft proposal for the old Sensory Garden Area in Scott Park.**

**RESOLVED:** It was unanimously agreed to go with the proposal as below:

- Completely rotovate and level the whole area off.
- Plant bulbs and wildflowers in this area to create a 'Meadow'.
- To add four wooden benches around the perimeter for people to sit on and enjoy the flowers and nature.
- To convert one panel of the fence into a gate way.
- To extend the path to this gate across the path.
- Plant a perimeter of tree saplings to add future screening to this area.
- To install 4 wooden bird boxes in the trees to create habitats for birds.
- To have a pathway around the 'meadow' and into the small woodland by using wood chippings.

**06/072021 - No 23 To consider setting up a working party to meet with the Forest of Avon Trust in relation to a tree planting scheme.**

**RESOLVED:** It was unanimously agreed that Cllrs R Loveridge and E Martin and Tina Brice would form the working party.

#### **Matters Pertaining to Planning and Transport.**

**06/07/2021 - No 24 To consider the quotations for a new noticeboard on Rodway Road, to replace the existing one.**

**RESOLVED:** It was unanimously agreed to approve the quotation from XL Displays for £1033.

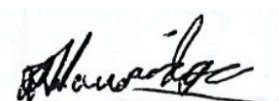
**06/07/2021 - No 25 To consider any planning applications received:**

a) **P21/04531/F - 16 Pegwell Close**

**RESOLVED:** It was unanimously agreed to raise no objections.

**06/07/2021 - No 26 To receive an update on the proposed Newnham Place Development Site and the impact on the Council and the allotments.**

The Clerk provided an update. The public consultation was now live and Patchway Town Council have unanimously objected to this proposal.



**06/07/2021 - No 27 To consider the quotations for the 'Dog Bag Dispensers' in Charlton Hayes as per the request from a resident, now that permission has been obtained.**

**RESOLVED:** It was unanimously agreed to approve the quotation from Wybone for two dispensers totalling £287.40.

**06/07/2021 - No 28 To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.**

The Full Council agreed to have this as a standing item on the agenda. It was noted that an amnesty day was to be planned. It was noted that additional support is required for the groundsman to enable this too be implemented.

**06/07/2021 - No 29 To consider the update on community led housing from Southern Brooks Community Partnerships.**

The committee discussed the concerns that the residents had raised earlier. The committee noted how the scheme was similar to that of Blakeney Road and in some ways, worse, due to the poor access to Epney Close.

**RESOLVED:** It was unanimously agreed to object to this consultation on the same grounds as the Blakeney Road Development (Concerns over parking; Concerns over access; Concerns over Wildlife; Concerns over Overcrowding)

#### **Updates and Reports.**

**06/07/2021 - No 30 To receive an update on the wildlife photography competition.**

The Deputy Clerk provided an update. The Winter winners had now been announced. The Spring competition is currently being judged.

**06/07/2021 - No 31 To receive an update on The Norman Scott Park Pavilion project.**

The Clerk provided an update. The tender had now been issued 30<sup>th</sup> June 2021 to five contractors however one of those had pulled out, return date is the 6<sup>th</sup> August 2021.

**RESOLVED:** It was unanimously agreed to approach the other contractor on the reserve list to see if they would be interested in submitting a proposal.

**06/07/2021 - No 32 To receive an update on The Patchway Community Centre Redevelopment Project.**

The Clerk provided an update. The committee noted that Beard were aiming to complete phase one by 27<sup>th</sup> July 2021 and the second phase by October.

**06/07/2021 - No 33 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee meeting will be on 27<sup>th</sup> July 2021 at 7pm.**

Noted.

**The meeting was closed by the Chairman at 20:41.**

