

# PATCHWAY TOWN COUNCIL

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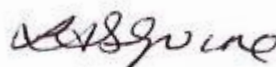
1<sup>st</sup> July 2021

**Dear Councillors J Butler, R Loveridge, K Dando, E Martin, P Cottrell, B Hopkinson and D Lawrence.**

You are summonsed to the next meeting of the Parks, Open Spaces, Planning and Transport Committee to be held on **Tuesday 6<sup>th</sup> July 2021** at **7pm**. The meeting will be held in the Main Hall, Patchway Community Centre, Rodway Road.

**All attendees should wear face masks and are advised to carry out a COVID-19 Lateral flow test and had a negative result before attending this meeting. [These can be obtained from here.](#)**

Yours sincerely,



Town Clerk

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## A G E N D A

1. To elect a Chairman to the Parks, Open Spaces, Planning and Transport Committee for the ensuing year.
2. To elect a Vice-Chairman to the Parks, Open Spaces, Planning and Transport Committee for the ensuing year.
3. To receive any questions from members of the public present.
4. To receive any apologies for absence.
5. Declarations of Interest.
6. To consider and approve any dispensations for this meeting.
7. To consider the terms of reference for the Parks, Open Spaces, Planning and Transport Committee and agree to recommend to Full Council for adoption.
8. To co-opt the members of the Patchway and Charlton Hayes Community Sports Association to this committee.
9. To co-opt a member of Patchway Community Association to this committee.

10. To co-opt a member of ReACH (Residents Association of Charlton Hayes) to this committee.
11. To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee meeting held on 27<sup>th</sup> April 2021 and to note any issues.
12. To consider the terms and conditions for the hire of grass football pitches for the 2021/2022 season and agree to recommend them to Council for adoption.
13. To consider the terms and conditions for the hire of the Jason Franklin 3G Facility and agree to recommend them to Council for adoption.
14. To consider the terms and conditions of for the hire of the Twin-Lane Cricket Net Facility and agree to recommend them to Council for adoption.

**Matters Pertaining to Parks and Open Spaces.**

15. To consider the quotation report for temporary changing rooms at Scott Park, whilst the Pavilion development is underway.
16. To consider the quotations for new play equipment as deferred from Full Council on 29<sup>th</sup> June 2021:
  - a) To consider the quotation from preferred supplier, GB Sports and Leisure, for an outdoor tennis table as per the request from residents at Arlingham Way Pocket Park, noting that the equipment will be maintained by the family who look after the planters.
  - b) To consider the quotation from preferred supplier, GB Sports and Leisure, for five spring rockers, to be installed at Scott Park, to replace the ones that need to be removed as per the condition of the equipment.
  - c) To consider the quotation from preferred supplier, KT Properties, for the installation of five spring rockers at Scott Park.
17. To consider the long-term solution to restrict the travelling community accessing Council land now that more information has been obtained as deferred from Full Council on 29<sup>th</sup> June 2021.
  - a) To consider the quotation from preferred supplier, Select Security Solutions, to install two CCTV cameras at The Tumps.
  - b) To consider the quotation from preferred supplier, N Brock, for removing some tree branches to enable the CCTV cameras to be installed.
  - c) To consider the quotation for the two 'rise and fall' bollards now that the specification has been circulated to all Councillors.
  - d) To consider the quotations to repair the grass areas at The Tumps due to the damage caused by the travellers.
18. To consider the quotation from preferred supplier, KT Properties, in relation to removing the old basketball post, pad and bench from Blakeney Road playing field.
19. To consider the quotations for the new substitution benches and to note that the Council will be receiving a contribution of £1,900 towards these benches.
20. To consider the quotations for the storage of football equipment at Scott Park.

21. To consider the details of the lease agreement for the path at Blakeney Road playing field and agree a way forward for maintenance of the areas that Patchway Town Council are responsible for.
22. To consider the draft proposal for the old sensory garden area in Scott Park.
23. To consider setting up a working party to meet with the Forest of Avon Trust in relation to a tree planting scheme.

**Matters Pertaining to Planning and Transport.**

24. To consider the quotations for a new noticeboard on Rodway Road, to replace the existing one, from preferred supplier, XL Displays (The same board that is located by Callicroft House).
25. To consider any planning applications received:
  - a) [16, Pegwell Close](#), P21/04531/F-Erection of a single storey rear extension to form additional living accommodation.
26. To receive an update on the proposed Newnham Place Development Site and the impact on the Council and the allotments.
27. To consider the quotation from preferred supplier, Wybone, for the 'Dog Bag Dispensers' in Charlton Hayes as per the request from a resident, now that permission has been obtained.
28. To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.
29. To consider the update on community led housing from Southern Brooks Community Partnerships.

**Updates and Reports.**

30. To receive an update on the wildlife photography competition.
31. To receive an update on The Norman Scott Park Pavilion Redevelopment project.
32. To receive an update on The Patchway Community Centre Redevelopment Project.
33. To note that the date of the next Parks, Open Space, Planning and Transport Committee meeting will on 27<sup>th</sup> July 2021 at 7pm.