



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

Thursday 10<sup>th</sup> November 2022

Dear Cllr Dayley Lawrence, Cllr Sam Scott, Cllr Jo Buddhharaju, Cllr Jon Butler, Cllr Patrick Cottrell, Cllr Ken Dando, Cllr Eric Gordon, Cllr Brian Hopkinson, Cllr Peter Knight, Cllr Roger Loveridge, Cllr Elaine Martin, Cllr Toni Scott, Cllr Sanjay Shambhu, Cllr Isobel Walker and Cllr Roland Walker.

You are summonsed to attend the meeting of Patchway Town Council on Tuesday 15<sup>th</sup> November 2022 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

**Jack Turner** BA.Hons. Cert.CiLCA. PSLCC.  
Town Clerk and Responsible Finance Officer

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### A G E N D A

1. To receive a presentation from South Gloucestershire Council Playscheme on the work they are doing in Patchway.
2. To receive questions from the members of the public present.
3. To receive any apologies for absence.
4. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
5. To approve the minutes of the meeting of Patchway Town Council held on Tuesday 18<sup>th</sup> October 2022 and to receive the Clerk/RFO's report for this meeting.
6. To note the minutes of the Finance Committee held on Tuesday 8<sup>th</sup> November 2022 and approve the following recommendations:
  - a) To approve the recommendation that Patchway Town Council holds a firework event next year with tickets are charged at £5 per person.
  - b) To approve the recommendation that Patchway Town Council deletes the vacancy for an additional Environmental Operative.
  - c) To approve the recommendation that Patchway Town Council goes completely paperless for those who had signed the consent form for electronic summons, with immediate effect.

*Patchway is Twinned with Clermont l'Herault and Gauting.*





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7. To note the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 8<sup>th</sup> November 2022.
8. Council Finance.
  - a) To note the financial position of the Council's bank and investment accounts.
  - b) To note the bank reconciliation, bank statements, income, expenditure and monthly summary of accounts reports for October 2022.
  - c) To approve the expenditure report and authorise payments.
  - d) To note the current position of the budget for the 2023/2024 financial year.
9. To note the External Auditor's report for the financial year ending 31<sup>st</sup> March 2022.
10. To consider the report on the revocation of byelaws on Norman Scott Park after the initial public consultation survey.
11. [To consider Patchway Town Council's response to South Gloucestershire Council's consultation on the Coniston Road subway removal and new crossing.](#)
12. [To consider Patchway Town Council's response to South Gloucestershire Council's consultation on the Annual Council Budget for 2023/2024.](#)
13. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:
  - a) Community Engagement.
14. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
  - a) South Gloucestershire Councillors report on items relating to Patchway.
  - b) Norman Scott Park Pavilion redevelopment project.
  - c) The Casson Centre refurbishment project.
  - d) Coniston Community Association.
  - e) Youth Work in Patchway.
  - f) Patchway Town Council's 70<sup>th</sup> Anniversary Celebrations.
  - g) Future Council Events in Patchway.
  - h) Patchway Twinning Association.
  - i) Almondsbury Joint Burial Committee.
  - j) Residents Association of Charlton Hayes.
  - k) Patchway Minibus.
  - l) Remembrance Day in Patchway.

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- m) Patchway Community Hub/Warm Room.
15. To note that the next meeting of Patchway Town Council will be held Tuesday 13<sup>th</sup> December 2022 at 7pm
  16. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.
  17. To receive an update on the issues pertaining to a lease agreement.
  18. To approve the following recommendations from the Personnel Committee meeting on Monday 14<sup>th</sup> November 2022.

*Patchway is Twinned with Clermont l'Herault and Gauting.*



## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of Patchway Town Council held on the Tuesday 18<sup>th</sup> October 2022 at 19:00 at Callicroft House, Patchway.

**Councillors:** D Lawrence (Chairman), S Scott, E Gordon, J Butler, R Walker, I Walker, P Cottrell, E Martin, P Knight, S Shambhu, J Buddharaju and B Hopkinson (19:10).

**In attendance:** J Turner (Town Clerk and RFO).

**Absent:** None.

**Members of the Public:** None.

As the time was 19:00, the Chair, Cllr D Lawrence called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

The Council observed a two minute silence in the memory of former Councillor Mike Grotzke, who sadly passed away the previous week.

**18/10/2022 - No 1 To receive questions from members of the public present.**

None received.

**18/10/2022 - No 2 To receive any apologies for absence.**

The Council noted apologies from Cllr T Scott (Other commitment), R Loveridge (Operation), K Dando (Unwell).

**18/10/2022 - No 3 To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**18/10/2022 - No 4 To approve the minutes of the meeting of Patchway Town Council held on Tuesday 19<sup>th</sup> July 2022 and to receive the Clerk/RFO's report for this committee meeting.**

**RESOLVED:** It was agreed unanimously agreed to approve the minutes as a true and accurate record.

**18/10/2022 - No 5 To note the minutes of the Finance Committee held on Tuesday 6<sup>th</sup> September 2022 and Tuesday 11<sup>th</sup> October 2022 and approve the following recommendations:**

The minutes were noted.

- a) To approve the recommendation that Patchway Town Council creates a budget virement of £3000 from the new projects reserve, to set up a budget for Patchway Town Council's Christmas light switch on event and that authority be delegated to the Town Clerk/RFO for any expenditure within this budget.  
**RESOLVED:** It was agreed by a majority, with two against and two abstentions to approve this recommendation.

- b) To approve the recommendation that Patchway Town Council moves £20,000 from general reserves to earmarked reserves for Patchway Town Council's 70<sup>th</sup> Anniversary celebrations and agrees to delegate authority to the working party for expenditure within this budget.

**RESOLVED:** It was agreed by a majority with two abstentions to budget for this event next year and retain the £20,000 in general reserves.

- c) To approve the recommendation that Patchway Town Council adopt the amended room hire charges as specified on the fees schedule for the 2022-2023 and 2023-2024 financial year.

**RESOLVED:** It was agreed by a majority with two against and two abstentions to approve the recommendation and the hire fees were set as below, with immediate effect.

		ALL CHARGES INCLUDE 20% VAT - ALL HIRES ARE FOR A MINIMUM OF TWO HOURS			
		2022-2023	2022-2023	2023 - 2024	2023 - 2024
Site	Room	Patchway Community Rate (Proof of a Patchway Street Name)	Standard Rate	Patchway Community Rate (Proof of a Patchway Street Name)	Standard Rate
The Casson Centre	The Casson Centre Hall - Large room including commercial kitchen and fully accessible toilets.	£15 per hour.	£20 per hour.	£16.50 per hour.	£22 per hour.
Callicroft House	The Boardroom	£12 per hour.	£16 per hour.	£13.20 per hour.	£17.60 per hour.
	Meeting Room	£10 per hour	£12 per hour	£11 per hour.	£13.20 per hour.

- d) To approve the recommendation that Patchway Town Council requests that South Gloucestershire Council take into consideration the split liabilities from the formation of Charlton Hayes Parish Council, as per the attached report.

**RESOLVED:** It was agreed by a majority with two against and two abstentions, to send the report into South Gloucestershire Council and for it to be used as a negotiating tool.

18/10/2022 - No 6 To note the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 6<sup>th</sup> September 2022 and Tuesday 11<sup>th</sup> October 2022 and to approve the following recommendations:

The minutes were noted.

- a) To approve that recommendation that Patchway Town Council changes the scope for the project for an 'older persons hard court area in Scott Park' to 'older persons outdoor gym area in Scott Park', funded by S106 monies.

**RESOLVED:** It was unanimously agreed to approve the recommendation.

- b) To approve the recommendation that Patchway Town Council creates a bid for the full amount of S106 monies (£242,655.28) to be used to create a new changing facility in Norman Scott Park.

**RESOLVED:** It was unanimously agreed to approve the recommendation.

- c) To approve the recommendation that Patchway Town Council permits Patchway Town Football Club to erect temporary advertising banners in Norman Scott Park.

**RESOLVED:** It was unanimously agreed to approve the recommendation.

- d) To approve the recommendation that Patchway Town Council permits Patchway's 'Men in Sheds' to erect one shipping container and covered working area at Blakeney Road Allotments.

**RESOLVED:** It was unanimously agreed to approve the recommendation.

- e) To approve the recommendation that Patchway Town Council creates a new storage facility for the sight screens and covers that have been purchased by Patchway Cricket Club, adjacent to the cricket net facility in Norman Scott Park.  
**RESOLVED:** It was unanimously agreed to approve the recommendation.

- f) To approve the recommendation that Patchway Town Council adopt the amended sports facility hire charges as specified on the fees schedule for the 2022-2023 and 2023-2024 financial year.

**RESOLVED:** It was agreed by a majority with seven in favour and four against to approve the recommendation with the amendment that the 'Cricket Net Hire' is set at £20 per session for block bookings and £24 (including VAT) for one off hires. This was proposed to increase the usage of the Cricket Nets. The rates were set as below:

PATCHWAY TOWN COUNCIL - SPORTS HIRE CHARGES		Current	Current	2022-2023		2023-2024	
Facility	Hire Terms	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements
Football Pitches	Adult block bookers - 20 games		£1,224.00		£1,713.60		£1,884.96
Football Pitches	Adult block bookers - 15 games		£1,008.00		£1,411.20		£1,552.32
Football Pitches	Adult block bookers - 10 games		£648.00		£907.20		£997.92
Football Pitches	Youth (under 18s) block bookers - 20 games		£703.00		£984.20		£1,082.62
Football Pitches	Youth (under 18s) block bookers - 15 games		£518.00		£725.20		£797.72
Football Pitches	Youth (under 18s) block bookers - 10 games		£333.00		£466.20		£512.82
	<b>Hirers booking 1 - 9 games per season</b>						
Football Pitches	Adult - Regular hirers per game	£86.40		£120.96		£133.06	
Football Pitches	Youth (under 18s) - regular hirers per game	£44.40		£62.16		£68.38	
Cricket Pitches	All block bookers - Up To 20 games		£1,350.00		£1,890.00		£2,079.00
3G Facility	1 Hour Hire	£36.00	£30.00	£50.40	£42.00	£55.44	£46.20
Cricket Net Facility	1 Hour Hire	£36.00	£30.00	£24.00	£20.00	£24.00	£20.00

- g) To approve the recommendation that Patchway Town Council purchase a Kubota Tractor with attachments as per the quote from Lister Wilder and agree to take this on a hire purchase contract and agrees to sale the Ransomes 2250 Mower to Cllr J Butler for a donation of £500, which is £250 higher than the part-exchange value.

**RESOLVED:** It was unanimously agreed to approve this recommendation. The Council noted that a review of machinery should take place and any replacements should be budgeted for in the next financial year.

- h) To approve the recommendation that Patchway Town Council retracts the by-law that doesn't permit the exercise of dogs within Norman Scott Park and allows dogs to be exercised on the pathway and to create a new fenced arrow to allow dogs off of their leads adjacent to the bottom pitch.

The Chairman of the Parks, Open Spaces, Planning and Transport Committee, Cllr R Loveridge, issued the following statement which was shared through the Clerk at the meeting.

*Patchway has always been blessed with lots of open area's for dogs to freely exercise with their owners, having Scott's Park free of dogs has benefitted all our residents in meeting this happy balance, we must always remember that this is a first class recreational area for all ages young and old and a first class active Sporting area. Before any decision is made on item 6h, I would ask for a full Public Consultation with our residents to be carried out for their view.*

**RESOLVED:** It was agreed by a majority with one against to retract the by-law with immediate effect and to approve the recommendation. The Clerk will investigate the legal route that has to be taken with the retraction.

- i) **To approve the recommendation that Patchway Town Council adopts the Planning Applications Procedure.**

**RESOLVED:** It was agreed by a majority with one abstention to approve the recommendation with the amendment that the applications are sent to all Councillors and that where there is a planning objection, the Council resolve under the policy to request that the District Councillors call this application in.

**18/10/2022 - No 7 To approve the following recommendations from the Personnel Committee meeting on Monday 10<sup>th</sup> October 2022:**

- a) **To approve the recommendation that Patchway Town Council ends the contract for the Peoplesafe 'Man-Down' devices and that the money is reinvested into better mobile phones which allow location sharing, when the outdoor staff are lone working, as well as the ability to hold software for play area inspections.**

**RESOLVED:** It was agreed by a majority with two against and one abstention to approve this recommendation.

- b) **To approve the recommendation that Patchway Town Council adopt the following risk assessments:**

- i. **Outdoor Staff Risk Assessment.**
- ii. **Council Property Risk Assessment.**
- iii. **Hire of The Casson Centre Risk Assessment.**
- iv. **Hire of Sports Facilities Risk Assessment.**

**RESOLVED:** It was agreed by a majority with two against and one abstention to approve this recommendation.

- c) **To approve the recommendation that Patchway Town Council adopts the following unchanged policies:**

- i. **Employers Pension Discretions**
- ii. **Grievance Policy**
- iii. **Disciplinary Policy**
- iv. **Redundancy Policy**
- v. **Communications for Employees Policy**
- vi. **Time Off in Lieu Policy**
- vii. **Absence Management Policy**
- viii. **Use of Council Equipment Policy**
- ix. **Home Working Policy**
- x. **Bereavement Leave Allowance**
- xi. **Lone Working and Staff Safeguarding**
- xii. **Whistleblowing Policy**
- xiii. **Member/Officer Protocol**
- xiv. **Code of Conduct for Employees**
- xv. **PPE Policy**
- xvi. **COSHH Policy**
- xvii. **Manual Handling Policy**
- xviii. **Fire Policy**
- xix. **Health and Safety Policy**
- xx. **Stress Policy**
- xxi. **Bullying and Harassment Policy**

**RESOLVED:** It was agreed by a majority with two against and one abstention to approve this recommendation.

**18/10/2022 – No 8 Council Finance.**

**a) To note the financial position of the Council’s bank and investment accounts.**

As of 18<sup>th</sup> October 2022, the position was as below.

Current Account: £1000

Reserve Account: £117,314.68

CCLA Public Sector Deposit Fund: £160,740.57

Cambridge and Counties: £25,886.32

**b) To note the bank reconciliation, bank statements, income, expenditure and monthly summary of accounts reports for July, August and September 2022.**

The reports were noted.

**c) To approve the expenditure report and authorise payments.**

**RESOLVED:** It was agreed by a majority with one abstention to approve the expenditure report and authorise payments as below:

Payee	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref
A Cleaning Service	Deep Clean at all premises.	£ 220.00	£ 44.00	£ 264.00	10-22-009
Avoncrop Amenity Products.	Grass Seed for Cricket Square and outfield.	£ 396.00	£ 57.00	£ 453.00	10-22-010
Bowcom	Line Marking Paint.	£ 210.00	£ 42.00	£ 252.00	10-22-011
DCK Accounting Solutions	VAT Partial Exemption Work.	£ 410.00	£ 82.00	£ 492.00	10-22-012
George Carr and Sons LTD	Strim Line, Strimmer blades and safety guard.	£ 86.94	£ 17.39	£ 104.33	10-22-013
John Griffin	Firework Night Entertainment (Children's events).	£ 300.00	£ -	£ 300.00	10-22-014
Jon Butler	Fuel for work at The Tumps.	£ 87.00	£ 17.40	£ 104.40	10-22-015
Lucy Hartland-Mann	Firework Night Entertainment (Stilts and Fire).	£ 600.00	£ -	£ 600.00	10-22-016
Melhuish and Saunders	NSP Pavilion: Valuation 7.	£ 235,305.57	£ 47,061.11	£ 282,366.68	10-22-017
Melrose Associates	Patchway CC Redevelopment: Retention Works.	£ 288.75	£ -	£ 288.75	10-22-018
Melrose Associates	NSP Pavilion: Contract Administration.	£ 3,030.00	£ -	£ 3,030.00	10-22-019
Prolific Solutions LTD	Printing Costs - September.	£ 129.78	£ 25.96	£ 155.74	10-22-020
Raycox Turf LTD	Top Soil.	£ 168.00	£ 30.00	£ 198.00	10-22-021
The Bush Consultancy	NSP Pavilion: Architectural Services.	£ 3,850.00	£ 770.00	£ 4,620.00	10-22-022
World of Power	Backpack Blower.	£ 552.00	£ -	£ 552.00	10-22-023
<b>Total for October 2022</b>		<b>£245,634.04</b>	<b>£48,146.86</b>	<b>£293,780.90</b>	

**d) To consider making the following charitable donations for this financial year:**

**i. The Royal British Legion – The Poppy Appeal.**

The Council noted that £200 had been donated for 10 Poppy Wreaths and that this was a satisfactory donation.

**ii. Patchway Town Council’s Mayoral Charities – Second Patchway Scout Group and The Link Club.**

**RESOLVED:** It was unanimously agreed to approve £50 to each charity at the end of the financial year.

**18/10/2022 - No 9 To consider and approve the designs for Patchway’s Christmas lights.**

**RESOLVED:** It was unanimously agreed to approve the designs as per the report and that two lights will be installed in Charlton Hayes, one by the Spar and one in the Brabazon area. The Clerk will strive to get the best deal for the purchase of lights.

**18/10/2022 - No 10 To consider and approve the recommendations from the Grants Working Party.**

**RESOLVED:** It was unanimously agreed to amend the recommendation and approve the grants as below:



<u>Organisation</u>	<u>Funding for What?</u>	<u>Amount Applied For</u>	<u>Outcome</u>
1. Pretoria Road Allotment Society.	New roof on exterior of building.	£800	Full approval of £800.
2. Patchway Town FC.	Training and match day equipment.	£1000.00	Defer – Would like to see a grant used to support a youth team and not general running costs.
3. Sight Support West of England	Advice service in Patchway.	£400.00	Reject – Not currently in Patchway.
4. The Link Club.	Local support and events.	£1000.00	Full approval of £1000.
5. Second Patchway Scout Group.	Renovate the toilets in HQ.	£1000.00	The group withdrew their request.
6. Senior Citizens Wednesday Lunch Club	Stock for hot lunches as well as cooking equipment.	£250.00	To delegate authority to the Clerk to approve the full amount once the correct forms are complete and a separate bank account is set up.
7. Patchway Community Association	Costs associated with the running of the building (used for maintenance works)	£9000.00	Rejection of the grant. The Council have maintained this grant over previous years however due to the extensive works and costs of the redevelopment project, it would not be prudent to give a grant of this size.
8. Patchway Men's Shed	Outside covered space to enable the group to grow.	£1000.00	Full approval of £1000.
9. Bristol BMX Club	Replacing the track tarmac.	£1000.00	Defer – Ask for quotes for works and also statistics on number of Patchway residents involved.
10. Mamas Bristol CIC	Monthly hub expenditures.	£1000.00	Defer – Ask for statistics on how many people from Patchway and

			whether accessing the new venue is problematic for Patchway residents.
11. Patchway Cricket Club	Boundary rope.	£1000.00	Reject – Ask for quotation that the application was based off of.

**18/10/2022 - No 11 To consider ways in which Patchway Town Council can support residents amid the cost of living crisis.**

The Clerk provided an update. Over 55 residents had come through the door of the ‘Warm Room’ since the start of the trial period. The Council noted that the local community had really got behind this project. Thanks was given to Cllr Isobel Walker for her help and dedication to this project. Thanks was also given to Cllr Elaine Martin, Cllr Roland Walker and Cllr Dayley Lawrence for their assistance.

**RESOLVED:** It was unanimously agreed to keep the room going and to delegate authority to the Clerk to spend up to £1000, from the Youth and Community grants budget, to enable projects and initiatives to get off of the ground.

**18/10/2022 – No 12 To carry out a progress review of Patchway Town Council’s Three Year plan, focusing on 2022/2023.**

**a) Community Engagement.**

The Council noted the progress as below.

	Priority Projects	Community Engagement
Timescale for Implementation	Responsible Committee	Full Council
2022/2023		
	Redevelopment of Patchway Community Centre	Monthly Newsletter
	Scott Park Pavilion Project	Patchway Festival
		Social Media
		Live Streaming Meetings
		Community Events
		Flyers and Leaflets.
		Housing.

**18/10/2022 - No 13 To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.**

**a) South Gloucestershire Councillors report on items related to Patchway.**

The Council noted a report from Cllr S Scott regarding South Gloucestershire Council budget. South Gloucestershire Council were needing to make £29 million of savings in the next financial year.

The Council noted a report from Cllr S Shambhu, which he would be happy to circulate to all members.

**b) Norman Scott Park Pavilion Redevelopment.**

The Council noted an update. The project was due to complete in the second week of November. The Council noted the project was on budget but there was still a financial risk

around the electric and water inputs. The Council noted that there was an issue with pooling at the rear of the building and this needed to be rectified.

**RESOLVED:** It was agreed by a majority, with one abstention, to delegate authority to the Clerk to agree expenditure for the drainage up to £6000.

**c) The Casson Centre refurbishment project.**

The Council noted that the roof works had been completed. Cllr B Hopkinson stated that he would like to see a cooker back in the kitchen area so it can be utilised for community cooking. It was agreed that the Clerk would look into this for the next meeting as well as the cost of a hot water boiler on the wall for hot drinks.

**d) Coniston Community Association.**

Cllr E Gordon provided an update. Contrary to rumours that had been told to the Clerk and members of the Council, there were no issues at the centre and the café was thriving. The community fridge was a well-used asset too.

**e) Youth Work in Patchway.**

The Council noted that FACE have increased the numbers of young people within the youth centre and that their detached sessions are going well. There will be a skate park mural event in October half term with FACE and the young people.

**f) Patchway Town Council's 70<sup>th</sup> Anniversary Celebrations.**

No update was given.

**g) Future Council Events in Patchway.**

The Council noted that the fireworks display had brought in just under £1500 worth of income to the Council.

**h) Patchway Twinning Association.**

The Clerk provided an update. The Twinning visit is coming up with the Mayor of Patchway attending. The future of the Twinning Association is currently being debated.

**i) Almondsbury Joint Burial Committee.**

No update was given.

**j) Residents Association of Charlton Hayes.**

No update was given.

**k) Patchway Minibus.**

Cllr P Knight provided an update. Cllr P Knight had informed the committee that they need to adopt the standard and legal policy templates which they had declined to do. The committee will draft their own policies in the November meeting.

**l) Patchway 2023 Calendar.**

No update was given.

**m) Avon Local Council's Association AGM Minutes.**

The minutes were noted.

**n) South Gloucestershire Play Scheme – Summer Report.**

The report was noted. The director of the Play Scheme would be invited to the November Council meeting to provide an update.

**o) Coniston Medical Practice.**

It was agreed to invite the representatives of the practice to the December Council meeting.

**p) Remembrance Day in Patchway.**

The Council noted as there was no active Patchway branch, that the Council had been hands on with organising this year's event. The event will take place on Sunday 20<sup>th</sup> November and will have a march from The Tumps down to Scott Park, whereby a service will take place. The Clerk will invite all branches from South Gloucestershire and Bristol to the event.

**18/10/2022 - No 14 To consider the dates of future meetings of Patchway Town Council, as below:**

- a) Tuesday 15<sup>th</sup> November 2022 at 7pm.
- b) Tuesday 13<sup>th</sup> December 2022 at 7pm, with the meetings of the Finance Committee and the Parks, Open Spaces, Planning and Transport Committee to be held on Tuesday 6<sup>th</sup> December at 7pm and 8pm respectively.
- c) Tuesday 17<sup>th</sup> January 2023 at 7pm.
- d) Tuesday 21<sup>st</sup> February 2023 at 7pm.
- e) Tuesday 21<sup>st</sup> March 2023 at 7pm.
- f) Tuesday 18<sup>th</sup> April 2023 at 7pm.
- g) Tuesday 16<sup>th</sup> May 2023 at 7pm

**RESOLVED:** It was unanimously agreed by a majority with one against, to set the dates as above.

**18/10/2022 - No 15 To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.**

**RESOLVED:** It was unanimously agreed to exclude the public and press for the below items.

**18/10/2022 - No 16 To consider the license agreement for the Café at Norman Scott Park Pavilion.**

**RESOLVED:** It was agreed by a majority with three against to agree the license agreement with the amendment that the café is open on a Monday. The Council noted that the hours would have to have a degree of flexibility until the contractor is confident on the hours being viable.

**Cllr B Hopkinson left the meeting at 21:24.**

**18/10/2022 - No 17 To consider the service agreement for the Café at Norman Scott Park Pavilion.**

**RESOLVED:** It was unanimously agreed to approve the service agreement with the amendment that the water costs would be based on an average and not metered separately for the café.

**As the time was 21:30, it was agreed by a majority with one against, to suspend Standing Orders to allow the rest of the business to be completed.**

**18/10/2022 - No 18 To consider the deposit deed document for the Café at Norman Scott Park Pavilion.**

**RESOLVED:** It was agreed by a majority with two against to approve the deposit deed with the amendment that the deposit is equivalent to two months rent.

**18/10/2022 - No 19 To receive an update on the issues pertaining to a lease agreement.**

The Council noted the update and were waiting on more information.

**18/10/2022 - No 20 To approve the following recommendations from the Personnel Committee meeting on Monday 10<sup>th</sup> October 2022:**

- a) To approve the recommendation that Patchway Town Council appoint a candidate to the role of Deputy Town Clerk.

**RESOLVED:** It was agreed by a majority with one abstention to approve Jon Watkins to the role of Deputy Town Clerk.

The meeting was closed at 21:45.

DRAFT



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Town Clerk and Responsible Finance Officer's Report**

**Actions from the Annual Meeting of the Full Council on Tuesday 18<sup>th</sup> October 2022.**

**18/10/2022 - No 5 D To approve the recommendation that Patchway Town Council requests that South Gloucestershire Council take into consideration the split liabilities from the formation of Charlton Hayes Parish Council, as per the attached report.**

The Clerk has sent the report to South Gloucestershire Council but has not heard anything since. South Gloucestershire Council were sent Patchway Town Council's estimated end of year reserve level to give balance to the report.

**18/10/2022 - No 6 A To approve that recommendation that Patchway Town Council changes the scope for the project for an 'older persons hard court area in Scott Park' to 'older persons outdoor gym area in Scott Park', funded by S106 monies.**

After consulting with Ian Davey at South Gloucestershire Council, it would not be possible to change the use of this funding. This will be referred back to the Park's, Open Spaces, Planning and Transport Committee in December.

**18/10/2022 - No 9 To consider and approve the designs for Patchway's Christmas lights.**

The Christmas lights have been erected in the following locations:

- Callicroft House - 2 long ropes
- Rodway Road - Two motifs and four strings.
- Coniston Road - 38 motifs equally spread out
- The Parade - 3 Snowflakes
- Patchway Roundabout – 4 motifs.
- A38 outside shops - 4 strings
- Charlton Boulevard - 8 strings
- Roundabout by Brabazon - 4 strings



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Town Clerk and Responsible Finance Officer's Report**

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## PATCHWAY TOWN COUNCIL

### Minutes of the Finance committee meeting held on Tuesday 8<sup>th</sup> November 2022 at 19:00 at Callicroft House, Patchway.

<b>Councillors:</b>	R Walker (Chairman), I Walker, K Dando, S Scott (19:08) and D Lawrence (19:09).
<b>In attendance:</b>	J Turner (Town Clerk and RFO) and J Watkins (Deputy Town Clerk).
<b>Members of the Public:</b>	None.
<b>Absent:</b>	Cllr B Hopkinson.

As the time was 19:00, the Chair, Cllr R Walker called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

#### 08/11/2022-No 1. To receive any questions from members of the public present.

None received.

#### 08/11/2022-No 2. To receive the apologies for absence.

The committee noted apologies from Cllr Eric Gordon. The committee noted that Cllrs S Scott (work) and D Lawrence (civic engagement) were going to be late.

#### 08/11/2022-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### 08/11/2022-No 4. To approve the minutes of the Finance committee on Tuesday 11<sup>th</sup> October 2022 and to receive the Clerk/RFO's report for this committee.

**RESOLVED:** It was unanimously agreed to approve the minutes and note the report which included the detail on the skip contract.

#### 08/11/2022-No 5. To receive and consider the Financial Reports for October 2022.

##### a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

##### b) Income and Expenditure Report

The committee noted the income and expenditure report.

##### c) Monthly Summary of Accounts

The committee reviewed the summary and was noted.

**RESOLVED:** The committee unanimously agreed to approve the financial reports.

#### 08/11/2022-No 6. To review the five-year rolling budget plan with specific attention to the 2023/2024 financial year:

##### a) Centre 100 – Income

The committee agreed to raise the income for vendors and events to £15,000. The committee noted that the firework event went well and had an income of just over £2700. The committee mooted that for future years, these events may only be able to be put on if they are self-sufficient.

**RESOLVED:** It was unanimously agreed to recommend to Full Council, that a firework event is held next year but tickets are charged at £5 per person, which should cover the costs of the event.

##### b) Centre 110 – Establishment

The committee noted that standard costs would need to be reflected by RPI and reflected in each year, rather than just the next financial year. The committee spoke about the salary costs of the proposed



staffing structure, and it was agreed that now would not be the right time to employ an additional environmental operative.

**RESOLVED:** It was unanimously agreed to recommend that Full Council deletes the vacancy for an additional Environmental Operative.

The Council noted the rising costs of stationery and printing, where were now considerably higher than previous years. It was noted that 14 Councillors had signed a consent form to receive an electronic summons and that this should be adhered to.

The committee noted that the Clerk was only willing to print the agenda for the meeting due to rising costs. However, one pack was produced for the Chairman of the meeting.

**RESOLVED:** It was unanimously agreed to recommend to Full Council, due to rising costs, that the Council goes completely paperless for those who had signed the consent form for electronic summons, with immediate effect.

- c) **Centre 120 – Civic/Democratic**  
No changes were made on this cost centre.
- d) **Centre 200 – Callicroft House**  
No changes were made on this cost centre.
- e) **Centre 210 - Casson Centre**  
No changes were made on this cost centre.
- f) **Centre 220 – Burials**  
No changes were made on this cost centre.

The Clerk stated that after a conversation with the Cemetery Clerk, that a purchase of land will be going ahead which will cost £100,000. Under the AJBC, Patchway is liable to some of the costs to enable their residents to have the same burial rights as they have always had. The committee noted that a full report would be going to Full Council in December.

**RESOLVED:** It was unanimously agreed to recommend to Full Council that the Council goes out to public consultation, after the December Council meeting, to ascertain whether the residents want this and whether a PWLB loan should be used to fund this.

- g) **Centre 300 – Patchway Community Centre**  
No changes were made on this cost centre.
- h) **Centre 310 – Coniston Community Centre**  
No changes were made on this cost centre.
- i) **Centre 320 – Rodway Road**  
No changes were made on this cost centre.
- j) **Centre 330 – Charlton Hayes**  
No changes were made on this cost centre.
- k) **Centre 340 – The Parade**  
No changes were made on this cost centre.
- l) **Centre 400 – Youth & Community**  
It was agreed to reduce the community events budget to £12,000. The Clerk stated that he was confident that the 70<sup>th</sup> anniversary could be brought in around this figure.
- m) **Centre 410 – Grants**  
No changes were made on this cost centre.

- n) **Centre 500 – Scott Park**  
The committee agreed to move the budget for the skip to the centre 720, open spaces administration.
- o) **Centre 510 – Sports and Social Club**  
No changes were made on this cost centre.
- p) **Centre 600 – Allotments**  
No changes were made on this cost centre.
- q) **Centre 700 – Tumps**  
No changes were made on this cost centre.
- r) **Centre 710 – Play Areas**  
No changes were made on this cost centre.
- s) **Centre 720 – Open Spaces**  
No changes were made on this cost centre.
- t) **Centre 800 – Street Furniture**  
No changes were made on this cost centre.
- u) **Centre 900 – Capital and Projects**  
The Clerk stated that the Council would only have on current spending, around £23,000 in their general reserve which falls considerably short of the recommended three – six months of revenue expenditure. The committee noted that the Council would need to consider upping the rolling capital fund considerably over the next few years, to build up a healthy general reserve. The committee noted that they run the risk of not being able to afford any emergency expenditure and any potential overspends on projects, will make the estimated figure even less. The Clerk warned the committee that they would need to investigate borrowing options for everyday expenditure if the outstanding projects overrun by much longer. The committee agreed that this should be on the agenda at next week’s Full Council meeting to ensure all Councillors are aware of this situation.

**08/11/2022-No 7. To carry out a review of the Norman Scott Park Pavilion Project Account.**

**RESOLVED:** It was unanimously agreed defer this item.

**08/11/2022-No 8. To carry out a progress review of Patchway Town Council’s Three-Year Plan, focusing on 2022/2023:**

- a) **Finance, Democracy and Governance.**

**RESOLVED:** It was unanimously agreed to defer this item.

**08/11/2022-No 9. To note that the next meeting of the Finance Committee will be held on Tuesday 6<sup>th</sup> December 2022 at 7pm.**

Noted.

The meeting was closed at 19:58.

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 8<sup>th</sup> November 2022 at 20:00 at Callicroft House, Patchway.

<b>Councillors:</b>	Cllr R Loveridge (in the chair), P Knight, D Lawrence, E Martin and K Dando.
<b>In attendance:</b>	J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Alex Dommatt (Patchway Conservation Group), Derek and Claire (Pretoria Road Allotment Society).
<b>Absent:</b>	Cllr B Hopkinson.
<b>Members of the Public:</b>	Three.

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

#### **08/11/2022 – No 1 To receive the annual rents from Blakeney Road Allotment Society and Pretoria Road Allotment Society.**

The Chairman representatives from Pretoria Road Allotment Society. The committee noted that representatives from Blakeney Road Allotment Society were unable to attend.

The committee were introduced to Claire, who is the new Chair of the Allotment Society. Claire spoke about projects that have been going on at the allotments and passed on the societies thanks to the Council for their approved grant for the roof work. The committee that there were four half plots available.

The representatives presented a cheque of £1690.25 to the Council. The Council noted that a cheque for £705 had been received from Blakeney Road Allotment Society. The Chairman thanked them for attending and welcomed them to stay for the meeting.

#### **08/11/2022 – No 2 To receive any questions from members of the public present.**

Two residents raised concerns over the consultation of the revocation of the byelaw on Norman Scott Park to allow dogs into the park. The concerns ranged from the fact that the park was already busy, and footfall did not need to be increased to the risks that this posed to the user groups. The Clerk informed the residents that the Council next week will receive a full report on the public consultation and then need to decide where to go on the back of that consultation.

A resident had sent a letter into the Town Clerk to request a bowls green in Scott Park for the older generation to play outdoor bowls. The Clerk would look into this request to see if it was feasible.

#### **08/11/2022 - No 3 To receive any apologies for absence.**

The committee noted apologies from Cllr E Gordon and P Thompson.

#### **08/11/2022 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**08/11/2022 - No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 11<sup>th</sup> October 2022 and to note the Clerk/RFO's report for this committee meeting.**

**RESOLVED:** It was unanimously agreed to approve the minutes of the meeting and the report was noted. The committee noted that the play area strategy would be updated and circulated via email.

**08/11/2022 - No 6 To review the rolling five-year budget plan, with specific detail to the 2023/2024 financial year:**

- a) **Centre 320 – Rodway Road**  
It was agreed to make no changes on this cost centre.
- b) **Centre 330 – Charlton Hayes**  
It was agreed to make no changes on this cost centre.
- c) **Centre 340 – The Parade**  
It was agreed to make no changes on this cost centre.
- d) **Centre 500 – Scott Park**  
It was agreed to make no changes on this cost centre.
- e) **Centre 510 – Sports and Social Club**  
It was agreed to make no changes on this cost centre.
- f) **Centre 600 – Allotments**  
It was agreed to make no changes on this cost centre.
- g) **Centre 700 – The Tumps and BMX Track**  
It was agreed to make no changes on this cost centre.
- h) **Centre 710 – Play Areas**  
It was agreed to make no changes on this cost centre.
- i) **Centre 720 – Open Spaces**  
It was agreed to make no changes on this cost centre.
- j) **Centre 800 – Street Furniture**  
It was agreed to make no changes on this cost centre.

**08/11/2022 - No 7 To carry out a progress review of Patchway Town Council's Three-Year Plan, focusing on 2022/2023.**

- a) **Outside Areas**
- b) **Planning in Patchway**

**RESOLVED:** It was unanimously agreed to note the progress being made as below.

	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

#### Matters Pertaining to Parks and Open Spaces

**08/11/2022 - No 8 To consider the quotations for an Ecology report to be carried out on The Tumps and BMX Track.**

**RESOLVED:** It was unanimously agreed to defer this item to gather more quotations.

**08/11/2022 – No 9 To consider the findings of the annual play area inspection report.**

The committee noted the findings of the report. All very high risk or high-risk items have been removed. The report was noted.

**08/11/2022 – No 10 To note the tree survey carried out at The Tumps and Norman Scott Park.**

The committee noted the findings of the report. There was no immediate action needed and the trees that were deceased, had now been removed.

#### Matters Pertaining to Planning and Transport.

**08/11/2022 - No 11 To consider any planning applications received:**

- a) P22/05661/F - Erection of single storey side extension to form home hairdressing salon (Class E) (retrospective). - 92 Arlingham Way Patchway South Gloucestershire BS34 5NF.
- b) P22/05223/RM - Erection of 339 no. dwelling with access, appearance, landscaping, layout, and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission P21/02390/RVC formerly PT14/3867/O). - Residential Phase 2 Parcel E1 East of Fairlawn Avenue Former Filton Airfield Filton South Gloucestershire.
- c) P22/06126/PNSG - Prior notification for the change of use from betting shop (Sui Generis) to 2 no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1985 as amended. - 102 - 104 Rodway Road Patchway South Gloucestershire BS34 5PG.  
**RESOLVED:** It was unanimously agreed to raise no objections to the above applications.
- d) Any applications received after the agenda had been issued.  
None received.

**Updates and Reports.**

**08/11/2022 - No 12 To receive an update on The Norman Scott Park Pavilion project.**

The Clerk provided an update. The committee noted that the project was due to finish in around two weeks. The electricity connection and water connection were the two main outstanding items. The fall of the patio area is incorrect and will need to be rectified by the contractor to stop water egress and pooling.

**08/11/2022 - No 13 To receive an update on the consultation of the revocation of the byelaws upon Norman Scott Park.**

The Clerk provided an update. The consultation closes on 10<sup>th</sup> November and has had 238 responses as of 5pm on 8<sup>th</sup> November 2022.

**08/11/2022 - No 14 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 6<sup>th</sup> December at 8pm.**

Noted.

The meeting was closed by the Chairman at 20:50.

Our Ref: 15015685\X201\BR  
 Date: 10th May 2022  
 DDI: 0344 225 3939  
 Fax: 0116 254 4637  
 Email: [savings@ccbank.co.uk](mailto:savings@ccbank.co.uk)

**Strictly Private & Confidential**

Patchway Town Council  
 Mr J Turner  
 Callicroft House, 150 Rodway Road  
 Patchway  
 Bristol  
 Avon  
 BS34 5DQ

## Statement of Account

**Account name:** Patchway Town Council  
**Account number:** 15015685  
**Sort code:** 60-95-86  
**Product Description:** 3 Year Fixed Rate Bond Issue 7 Annual  
**FSCS Eligibility:** Eligible  
**Sheet Number:** T 1  
**Statement Period:** 30/04/2021 to 01/05/2022

Date	Description	Debits £	Credits £	Balance £
30/04/2021	Brought forward			25,000.00 Cr
01/05/2021	Interest credited gross 15015685		441.10	25,441.10 Cr
01/05/2022	Interest credited gross 15015685		445.22	25,886.32 Cr

### Interest Rate Summary During Statement Period

From	To	Interest Rate
30th April 2021	1st May 2022	1.75 %

### Message Board

For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.fscs.org.uk](http://www.fscs.org.uk).  
 The FSCS Information sheet and Exclusions list can be found at [www.ccbank.co.uk/fscs](http://www.ccbank.co.uk/fscs).

**THE PUBLIC  
SECTOR  
DEPOSIT FUND**

One Angel Lane, London, EC4R 3AB

Client Service:  
Freephone: 0800 022 3505  
Fax: 0207 489 6126

**STATEMENT**

Mr J R Turner  
Patchway Town Council  
Callicroft House  
150 Rodway Road  
Patchway  
Bristol  
BS34 5DQ

**CLIENT:** PATCHWAY TOWN COUNCIL

**ACCOUNT NAME:**

**ACCOUNT NUMBER:** 0134870001PC

Statement at 31 October 2022

Date	Description	Value of shares sold £	Value of shares bought £	Balance of shares held £	Share Class
01/10/22	Brought Forward			160,740.57	
07/10/22	Bought		410,000.00	570,740.57	4
28/10/22	Sold - paid to bank	200,000.00		370,740.57	4
31/10/22	Carried Forward			370,740.57	4

Statement of Dividends paid during the month to 31 October 2022

Date	Receiving Account	Amount Paid £
31-10-22	Nominated bank account	804.54

From May 2020, prices and yields for CCLA's Funds will no longer appear in the Financial Times. To view the fund prices and yields, please visit [www.ccla.co.uk](http://www.ccla.co.uk)

**CCLA**

CCLA Investment Management Limited (Registered in England No. 2183088) is authorised and regulated by the Financial Conduct Authority. Registered address: One Angel Lane, London, EC4R 3AB. The Public Sector Deposit Fund is a UK short-term LVNAV Qualifying Money Market Fund.



Bank Reconciliation Statement as at 31/10/2022  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/10/2022		1,000.00
Reserve A/c	31/10/2022		7,749.47
			8,749.47
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			8,749.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			8,749.47
		Balance per Cash Book is :-	8,749.47
		Difference is :-	0.00

<b>Account name or alias</b> PATCHWAY TOWN C BR	<b>Account number</b> 08631638	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 7749.47		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk).

The interest rate is 0.50% gross 0.50% AER.  
This is based on the balance of 31st of October 2022.

Date	Type	Transaction details	Debit	Credit	Balance
		<b>Closing balance</b>			<b>7,749.47</b>
31-Oct-2022		TO 01321218	-289,285.91		7,749.47
31-Oct-2022	INT	31OCT GRS 08631638		62.53	297,035.38
28-Oct-2022		FROM 01321218		200,290.66	296,972.85
27-Oct-2022		FROM 01321218		48.74	96,682.19
26-Oct-2022		TO 01321218	-1,036.11		96,633.45
25-Oct-2022		TO 01321218	-13,247.91		97,669.56
24-Oct-2022		TO 01321218	-6,909.78		110,917.47
21-Oct-2022		FROM 01321218		112.62	117,827.25
20-Oct-2022		FROM 01321218		432.90	117,714.63
19-Oct-2022		TO 01321218	-32.95		117,281.73
18-Oct-2022		FROM 01321218		94.75	117,314.68
17-Oct-2022		TO 01321218	-1,807.63		117,219.93
14-Oct-2022		FROM 01321218		8,315.48	119,027.56
13-Oct-2022		TO 01321218	-4,534.56		110,712.08
12-Oct-2022		FROM 01321218		272.80	115,246.64
10-Oct-2022		TO 01321218	-1,218.85		114,973.84
07-Oct-2022		TO 01321218	-311,865.33		116,192.69
06-Oct-2022		FROM 01321218		219.50	428,058.02
05-Oct-2022		TO 01321218	-620.53		427,838.52
04-Oct-2022		FROM 01321218		406.42	428,459.05
03-Oct-2022		TO 01321218	-432.71		428,052.63
		<b>Opening balance</b>			<b>428,485.34</b>
<b>Totals</b>			<b>-630,992.27</b>	<b>210,256.40</b>	

<b>Account name or alias</b> PATCHWAY TOWN CO ATF	<b>Account number</b> 01321218	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 170.24		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk).

Date	Type	Transaction details	Debit	Credit	Balance
		<b>Closing balance</b>			<b>1,000.00</b>
31-Oct-2022	POS	1306 31OCT22, AMZNMKTPLACE, AMAZON.CO.UK GB	-7.99		1,000.00
31-Oct-2022	EBP	MELHUIH AND SAUND, 10-22-017, FP 31 /10/22 10, 36082846321232000N	-282,366.68		1,007.99
31-Oct-2022	EBP	HMRC, 10-22-007, FP 31/10/22 40, 41013837663488000N	-4,561.73		283,374.67
31-Oct-2022	EBP	AVON PENSION FUND, 10-22-08, FP 31/10 /22 40, 39013828305811000N	-3,079.23		287,936.40
31-Oct-2022	EBP	WORLD OF POWER, 10-22-023, FP 31/10/22 40, 22013852840657000N	-552.00		291,015.63
31-Oct-2022	CHG	30SEP A/C 01321218	-19.60		291,567.63
31-Oct-2022		FROM 08631638		289,285.91	291,587.23
31-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 31/10/22 0846, PH737VTI1HMX840800		48.74	2,301.32
31-Oct-2022	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 31/10/22 0842, PH737VTI1HMX6T1J00, RE		1,252.58	2,252.58
28-Oct-2022		TO 08631638	-200,290.66		1,000.00
28-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-145, VIA MOBILE - LVP		241.92	201,290.66
28-Oct-2022	CHP	PATCHWAY TOWN CO, PCM55CI08209787, CCLA		200,000.00	201,048.74
28-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 28/10/22 0844, PH737VTI1HMWZ8X00		48.74	1,048.74
27-Oct-2022		TO 08631638	-48.74		1,000.00
27-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/10/22 0842, PH737VTI1HMWSSVW00		48.74	1,048.74
26-Oct-2022	POS	1306 25OCT22 C, SP GROMITUNLEASHED, BRISTOL GB	-4.95		1,000.00
26-Oct-2022	POS	1306 25OCT22 C, HOTEL, CHOCOLAT- CRIBBS, BRISTOL GB	-23.50		1,004.95
26-Oct-2022	POS	1306 25OCT22 C, CARD FACTORY, BRISTOL GB	-7.66		1,028.45
26-Oct-2022	EBP	THE LINK CLUB, 10-22-025, FP 26/10/22 40, 32144525368956000N	-1,000.00		1,036.11
26-Oct-2022		FROM 08631638		1,036.11	2,036.11

25-Oct-2022	D/D	TOTALENERGIES G&P, 1134410	-21.11	1,000.00
25-Oct-2022	D/D	TOTALENERGIES G&P, 1058915	-199.99	1,021.11
25-Oct-2022	D/D	TOTALENERGIES G&P, 1058913	-52.24	1,221.10
25-Oct-2022	D/D	TOTALENERGIES G&P, 1051476	-67.55	1,273.34
25-Oct-2022	D/D	TOTALENERGIES G&P, TGP2200016848491	-276.59	1,340.89
25-Oct-2022	POS	1306 24OCT22, AMZNMKTPLACE, AMAZON.CO, AMAZON.CO.UK GB	-16.95	1,617.48
25-Oct-2022	EBP	RAYCOX TURF LTD, 10-22-021, FP 25/10/22 40, 44023451038718000N	-198.00	1,634.43
25-Oct-2022	EBP	GEORGE CARR AND SO, 10-22-013, FP 25 /10/22 40, 36023448239114000N	-104.33	1,832.43
25-Oct-2022	EBP	BOWCOM, 10-22-011, FP 25/10/22 40, 29023443913215000N	-252.00	1,936.76
25-Oct-2022	EBP	JOHN GRIFFIN, 10-22-014, FP 25/10/22 40, 26023439528397000N	-300.00	2,188.76
25-Oct-2022	EBP	A CLEANING SERVICE, 10-22-009, FP 25/10 /22 40, 12023500032219000N	-264.00	2,488.76
25-Oct-2022	EBP	THE BUSH CONSULTAN, 10-22-022, FP 25 /10/22 40, 38023458059749000N	-4,620.00	2,752.76
25-Oct-2022	EBP	PRETORIA ROAD ALLO, 10-22-024, FP 25/10 /22 40, 22023445329374000N	-800.00	7,372.76
25-Oct-2022	EBP	PRECIOUS TIME CONS, 10-22-026, FP 25/10 /22 40, 51023442651293000N	-1,000.00	8,172.76
25-Oct-2022	EBP	MELROSE ASSOCIATES, 10-22-018, FP 25 /10/22 40, 26023453712421000N	-288.75	9,172.76
25-Oct-2022	EBP	AVONCROP, 10-22-010, FP 25/10/22 40, 40023441723595000N	-453.00	9,461.51
25-Oct-2022	EBP	MELROSE ASSOCIATES, 10-22-019, FP 25 /10/22 40, 56023449998758000N	-3,030.00	9,914.51
25-Oct-2022	EBP	J M BUTLER, 10-22-015, FP 25/10/22 40, 11023457102058000N	-104.40	12,944.51
25-Oct-2022	EBP	PROLIFIC SOLUTIONS, 10-22-020, FP 25/10 /22 40, 26023440319236000N	-155.74	13,048.91
25-Oct-2022	EBP	LUCY HARTLAND-MANN, 10-22-016, FP 25 /10/22 40, 47023439132554000N	-600.00	13,204.65
25-Oct-2022	EBP	DCK ACCOUNTING SOL, 10-22-012, FP 25 /10/22 40, 25023447959014000N	-492.00	13,804.65
25-Oct-2022		FROM 08631638	13,247.91	14,296.65
25-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 25/10/22 0852, PH737VTI1HMWH01H00	48.74	1,048.74
24-Oct-2022	EBP	10-22-003, FP 24/10/22 40, 42013318957009000N	-1,456.24	1,000.00
24-Oct-2022	EBP	10-22-001, FP 24/10/22 40, 11013325600044000N	-1,796.28	2,456.24
24-Oct-2022	EBP	22-005, FP 24/10/22 40, 54013326996304000N	-879.84	4,252.52

24-Oct-2022	EBP	2022-004, FP 24/10/22 40, 30013331059450000N	-1,278.06	5,132.36
24-Oct-2022	EBP	2022-002, FP 24/10/22 40, 36013319251247000N	-1,685.32	6,410.42
24-Oct-2022		FROM 08631638	6,909.78	8,095.74
24-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-143, VIA MOBILE - LVP	120.96	1,185.96
24-Oct-2022	BAC	A WEAVER, 2022-23-139, FP 23/10/22 2012, 300000001022229685	35.00	1,065.00
24-Oct-2022	BAC	CRAWSHAW A J, 2022 23 129, FP 24/10/22 0838, 596078348380420101	30.00	1,030.00
21-Oct-2022		TO 08631638	-112.62	1,000.00
21-Oct-2022	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-14.35	1,112.62
21-Oct-2022	POS	1306 20OCT22 C, HALFORDS 0720, CRIBS CAUSEWY GB	-52.78	1,126.97
21-Oct-2022	BAC	K SMART, BEN PALMER, FP 21/10/22 1146, 200000001013910911	85.00	1,179.75
21-Oct-2022	BAC	CHEEKY PANCAKES BR, 4TH NOVEMBER, FP 20/10/22 2009, 300000001020834752	60.00	1,094.75
21-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/10/22 0842, PH737VTI1HMOVZAGK00	34.75	1,034.75
20-Oct-2022		TO 08631638	-432.90	1,000.00
20-Oct-2022	POS	1306 20OCT22, AMAZON.CO.U, K*EY6VH2ZG5, AMAZON.CO.UK GB	-59.00	1,432.90
20-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-093, VIA MOBILE - LVP	86.40	1,491.90
20-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-130, VIA MOBILE - LVP	300.00	1,405.50
20-Oct-2022	BAC	BRADLEY STOKE AND, 2022-23-142, FP 20 /10/22 1359, 44135914932479000N, 2022- 23-142	36.00	1,105.50
20-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/10/22 0844, PH737VTI1HMOVRCIM00	69.50	1,069.50
19-Oct-2022	POS	1306 18OCT22, SP BAC TRADING, LIMIT, BRISTOL GB	-32.95	1,000.00
19-Oct-2022		FROM 08631638	32.95	1,032.95
18-Oct-2022		TO 08631638	-94.75	1,000.00
18-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 18/10/22 0838, PH737VTI1HMOV4OP00	34.75	1,094.75
18-Oct-2022	BAC	BUDDING S, SCOTTBUDD SEP19+26, FP 18 /10/22 0821, 013626901280810101	60.00	1,060.00
17-Oct-2022	D/D	EE LIMITED, Q16509023363159739	-72.25	1,000.00
17-Oct-2022	D/D	SMITHS GLOUCESTER, P570SGL	-1,615.20	1,072.25
17-Oct-2022	POS	1306 16OCT22, AMAZON.CO.U, K*NF8CN5E15, AMAZON.CO.UK GB	-67.98	2,687.45
17-Oct-2022	BLN	BANKLINE	-52.20	2,755.43

17-Oct-2022		FROM 08631638	1,807.63	2,807.63
14-Oct-2022		TO 08631638	-8,315.48	1,000.00
14-Oct-2022	BAC	SOUTHGLOS-GENERAL, 0419138	1,500.00	9,315.48
14-Oct-2022	BAC	PATCHWAY CA, 2022-23-128, FP 14/10/22 1128, 913636638211410101	6,711.00	7,815.48
14-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/10/22 0844, PH737VTI1HMUJY60800	104.48	1,104.48
13-Oct-2022	EBP	10-22-006, FP 13/10/22 10, 16091540123994000N	-4,674.06	1,000.00
13-Oct-2022		FROM 08631638	4,534.56	5,674.06
13-Oct-2022	BAC	C FREEMAN, 2022-23-140, FP 13/10/22 1358, 300000001017170799	70.00	1,139.50
13-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 13/10/22 0847, PH737VTI1HMUP31U00	69.50	1,069.50
12-Oct-2022		TO 08631638	-272.80	1,000.00
12-Oct-2022	POS	1306 11OCT22 C, SPAR PATCHWAY, PATCHWAY GB	-7.95	1,272.80
12-Oct-2022	POS	1306 11OCT22, AMAZON.CO.U, K*IR8VJ41P5, AMAZON.CO.UK GB	-54.00	1,280.75
12-Oct-2022	BAC	HMC PATCHWAY, XMAS LIGHTS	300.00	1,334.75
12-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/10/22 0841, PH737VTI1HMUH8000	34.75	1,034.75
10-Oct-2022	D/D	VIRGIN MEDIA PYMTS, 750322001001	-48.00	1,000.00
10-Oct-2022	D/D	SGC, 61906704	-798.00	1,048.00
10-Oct-2022	D/D	SGC, 61571100	-259.00	1,846.00
10-Oct-2022	D/D	INTY LTD, 3MQFKS7	-93.35	2,105.00
10-Oct-2022	POS	1306 07OCT22, THE POPPY SHOP, LONDON GB	-90.00	2,198.35
10-Oct-2022		FROM 08631638	1,218.85	2,288.35
10-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 10/10/22 0850, PH737VTI1HMU3G8E00	69.50	1,069.50
07-Oct-2022	D/D	ALLSTAR, 299091	-322.33	1,000.00
07-Oct-2022	EBP	HSBC AS DEPOSITARY, INVESTMENT, FP 07 /10/22 40, 47024012334424000N	-200,000.00	1,322.33
07-Oct-2022	EBP	CCLA, INVESTMENT, FP 07/10/22 40, 22024029052583000N	-210,000.00	201,322.33
07-Oct-2022		FROM 08631638	311,865.33	411,322.33
07-Oct-2022	BAC	HMRC VAT, 338442787	98,157.00	99,457.00
07-Oct-2022	BAC	STOKE LANE UNDER 8, 2022-23-137, FP 07 /10/22 1353, 400000001015823757	300.00	1,300.00
06-Oct-2022		TO 08631638	-219.50	1,000.00
06-Oct-2022	BAC	DADSV DADS LTD, 2022-23-125 DVD, FP 06 /10/22 1036, 00152242632BHLYLPZ	30.00	1,219.50

06-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/10/22 0850, PH737VTI1HMTPLUM00	69.50	1,189.50
06-Oct-2022	BAC	DADSV DADS LTD, 2022-23-125 DVD, FP 06 /10/22 1034, 00152242632BHLYLVNT	120.00	1,120.00
05-Oct-2022	D/D	GRENKELEASING LIM, 1130014011	-484.78	1,000.00
05-Oct-2022	POS	1306 04OCT22, IKEA LTD 264, BRISTOL M, BRISTOL GB	-240.00	1,484.78
05-Oct-2022		FROM 08631638	620.53	1,724.78
05-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 05/10/22 0848, PH737VTI1HMTKMDE00	104.25	1,104.25
04-Oct-2022		TO 08631638	-406.42	1,000.00
04-Oct-2022	BAC	PUBLIC SECTOR DEPO, 0134870001PI	406.42	1,406.42
03-Oct-2022	D/D	SCREWFIX DIRECT LT, 6331640020677746	-338.26	1,000.00
03-Oct-2022	D/D	SOUTHGLOS-GENERAL, 000233	-250.00	1,338.26
03-Oct-2022	POS	1306 30SEP22, SP RBL POPPY, APPEAL, LONDON GB	-96.25	1,588.26
03-Oct-2022	POS	1306 02OCT22, AMZNMKTPLACE, AMAZON.CO, AMAZON.CO.UK GB	-14.99	1,684.51
03-Oct-2022		FROM 08631638	432.71	1,699.50
03-Oct-2022	POS	1306 14SEP22, WWW.HSS.COM, MANCHESTER GB, REFUND	172.04	1,266.79
03-Oct-2022	BAC	PIZZA ADORARE, 2022-23-072, FP 03/10/22 1322, 221003132227048804	60.00	1,094.75
03-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 03/10/22 0849, PH737VTI1HMT5QAA00	34.75	1,034.75
		<b>Opening balance</b>		<b>1,000.00</b>
			<b>Totals</b>	<b>-941,947.28    941,947.28</b>

## List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2022	Poppy Appeal	10-22-031	96.25		Poppy Appeal-Wreath
03/10/2022	Amazon	DC01	14.99		2047-A4 suspension files folde
03/10/2022	South Gloucestershire Council	DD01	250.00		2020-Lease rent Phase 1
03/10/2022	TRADE UK	DD02	338.26		P/Ledger Electronic Payment
03/10/2022	HSS Hire	REFUND	-172.04		HSS Hire-Mower Hire
05/10/2022	IKEA	10-22-033	240.00		IKEA-Adde chr white
05/10/2022	Grenke Leasing Ltd	DD03	484.78		2053-Qtrly printer fee
07/10/2022	CCLA Deposit Fund	TFR	210,000.00		CCLA Deposit Fund
07/10/2022	CCLA Deposit Fund	TFR	200,000.00		CCLA Deposit Fund
07/10/2022	ALLSTAR	DD04	322.33		2054-Fuel
08/10/2022	South Gloucestershire Council	Std Ord	259.00		SGC-Scott Park Rates 22/23
08/10/2022	South Gloucestershire Council	Std Ord	798.00		SGC-Callicroft Rates 22/23
10/10/2022	Poppy Appeal	10-22-037	90.00		Poppy Appeal-Wreath
10/10/2022	IntY LTD	10-22-038	93.35		IntY LTD-Monthly charge
10/10/2022	Virgin Media Business	DD05	48.00		2055-Broadband charge
12/10/2022	Spar	10-22-042	7.95		Spar-Office items
12/10/2022	Amazon	DC02	54.00		2056-Warm weather sock
13/10/2022	Staff Salaries - Oct 2022	BACS	4,674.06		Staff Salaries - Oct 2022
17/10/2022	Bank Charge Payable	CHRG	52.20		Bank Charge Payable
17/10/2022	Amazon	DC03	67.98		2058-Copy printer paper
17/10/2022	Smith's Gloucester Ltd	BACS03	1,615.20		2060-General waste collection
17/10/2022	EE Limited	DD06	72.25		2061-Monthly phone charge
19/10/2022	Aerospace Bristol	10-22-060	32.95		Aerospace Bristol-Hangars prin
20/10/2022	Amazon	DC04	59.00		2062-Dog fouling sign
21/10/2022	Halfords	10-22-050	52.78		Halfords-Maintenance items
21/10/2022	IRIS	DD07	14.35		2063-Monthly charge
24/10/2022	Staff Salaries - Oct 2022	BACS	7,095.74		Staff Salaries - Oct 2022
25/10/2022	JM Butler	10-22-015	104.40		JM Butler-Fuel
25/10/2022	DCK Accounting Solutions Ltd	BACS01	492.00		2034-VAT Partial exemption cal
25/10/2022	Lucy Hartland-Mann	BACS02	600.00		2037-Fireworks night event
25/10/2022	Prolific Solutions South West	BACS04	155.74		2041-ICT Support & Printing
25/10/2022	Melrose Associates	BACS05	3,030.00		2040-Admin services NSPP Sept
25/10/2022	Avoncrop Amenity Products	BACS06	453.00		2032-Grass seed
25/10/2022	Melrose Associates	BACS07	288.75		2039-Admin service
25/10/2022	The Bush Consultancy	BACS08	4,620.00		2043-Architec. serv. NSPP
25/10/2022	A Cleaning Service LTD	BACS09	264.00		2031-Deep cleaning
25/10/2022	John Griffin Party Entertainme	BACS10	300.00		2036-Firework display
25/10/2022	BOWCOM	BACS11	252.00		2033-Bowgrass 10L
25/10/2022	George Carr & Sons (Saws) LTD	BACS12	104.33		2035-Blade, flap, stihl line
25/10/2022	Raycox Turf LTD	BACS13	198.00		2042-Topsoil-BULK bag
25/10/2022	Amazon	DC05	16.95		2064-Straight rubber tube
25/10/2022	Total Gas and Power	DD08	276.59		2065-Sports pav elec Sept 22
25/10/2022	Total Gas and Power	DD09	67.55		2066-Callicroft Gas Sept 22
25/10/2022	Total Gas and Power	DD10	52.24		2067-Roday Elec Sept 22
25/10/2022	Total Gas and Power	DD11	199.99		2068-Callicroft Elec Sept 22
25/10/2022	Total Gas and Power	DD12	21.11		2069-Callicroft Gas Sept 22
25/10/2022	Pretoria Road Allotment-Grant	10-22-024	800.00		Pretoria Road Allotment-Grant



## List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/10/2022	Patchway Men's Shed-Grant	10-22-026	1,000.00		Patchway Men's Shed-Grant
26/10/2022	Card Factory	10-22-027	7.66		Card Factory-Thank you card
26/10/2022	Hotel Chocolat	10-22-058	23.50		Hotel Chocolat-Thanks box
26/10/2022	Gromit Unleashed Shop	10-22-059	4.95		Gromit-Biscuit tin
26/10/2022	Link Club-Grant	10-22-025	1,000.00		Link Club-Grant
31/10/2022	World of Power	BACS14	552.00		2044-Stihl back pack blower
31/10/2022	Melhuish & Saunders Building C	BACS15	282,366.68		2038-NSNP valuation no. 7
31/10/2022	Amazon	BACS16	7.99		2070-Kraft paper gift label
31/10/2022	HMRC PAYE/NI Due	10-22-017	4,561.73		HMRC PAYE/NI Due
31/10/2022	Avon Pension Fund	10-22-008	3,079.23		Avon Pension Fund
31/10/2022	Bank charge payable	CHRG	19.60		Bank charge payable
		<b>Total Payments</b>	<b>731,581.37</b>		

15:51

## Current Bank A/c

Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
05/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
06/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
10/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
12/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
13/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
14/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
18/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
20/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
21/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
25/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
26/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
28/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
31/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
24/10/2022	A Weaver - Firework event	BACS	A Weaver - Firework event	35.00
31/10/2022	Bank Interest Receivable	Credit	Bank Interest Receivable	62.53
20/10/2022	Bradley Stoke-Hire of Casson	BACS	Bradley Stoke-Hire of Casson	36.00
13/10/2022	C Freeman-Firework Pitch	BACS	C Freeman-Firework Pitch	70.00
28/10/2022	CCLA Deposit Fund	TFR	CCLA Deposit Fund	200,000.00
04/10/2022	CCLA Deposit Interest Rec.	Credit	CCLA Deposit Interest Rec.	406.42
21/10/2022	Cheeky Pancakes-Vendor	BACS	Cheeky Pancakes-Vendor	60.00
24/10/2022	Crawshaw - Pitch hire	BACS	Crawshaw - Pitch hire	30.00
06/10/2022	DADSDADS Ltd	BACS	DADSDADS Ltd	120.00
06/10/2022	DADSV DADS Ltd	BACS	DADSV DADS Ltd	30.00
31/10/2022	Garry Ho-Pitch hire	Stripe	Garry Ho-Pitch hire	840.00
12/10/2022	HMC Patchway - Xmas	BACS	HMC Patchway - Xmas	300.00
07/10/2022	HMRC VAT Repayment	VAT	HMRC VAT Repayment	98,157.00
21/10/2022	K Palmer - Hook a duck stall	BACS	K Palmer - Hook a duck stall	85.00
14/10/2022	Patchway CA-AMAC Roofing	BACS	Patchway CA-AMAC Roofing	6,711.00
03/10/2022	Pizza Adorare	BACS	Pizza Adorare	60.00
31/10/2022	Samuel Taylor-Pitch hire	Stripe	Samuel Taylor-Pitch hire	420.00
18/10/2022	Scott Budding - 3g Pitch hire	BACS	Scott Budding - 3g Pitch hire	60.00
14/10/2022	South Gloucestershire Council	BACS	SGC-Play strat grant	1,500.00
07/10/2022	Stoke Lane Under 8	BACS	Stoke Lane Under 8	300.00

Continued on Page 2

15:51

## Current Bank A/c

## Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
05/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.75
06/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
10/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
12/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
13/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
14/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.52
18/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
20/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
21/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
25/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
26/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
28/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
31/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
31/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-7.42
20/10/2022	SWYD United FC-Pitch hire	BACS	SWYD United FC-Pitch hire	86.40
24/10/2022	SWYD United FC-Pitch hire	BCS	SWYD United FC-Pitch hire	120.96
28/10/2022	SWYD United FC-Pitch hire	BACS	SWYD United FC-Pitch hire	241.92
20/10/2022	SWYD Utd FC-3G Pitch	BACS	SWYD Utd FC-3G Pitch	300.00
<b>Total Receipts</b>				<b>310,845.50</b>

## Detailed Income &amp; Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Finance</b>								
<u>100 Income</u>								
1076 Precept	0	816,643	816,643	0			100.0%	
1090 Interest Received	469	3,049	500	(2,549)			609.8%	
Income :- Income	469	819,692	817,143	(2,549)			100.3%	0
Net Income	469	819,692	817,143	(2,549)				
<u>110 Establishment</u>								
4001 Admin Salary Costs	10,115	53,877	98,644	44,767		44,767	54.6%	
4002 Groundstaff Salary Costs	10,179	79,368	116,100	36,732		36,732	68.4%	
4031 Pension Lump Sum	(883)	(6,183)	(10,600)	(4,417)		(4,417)	58.3%	
4040 Staff Travel	0	0	100	100		100	0.0%	
4060 Staff other Expenses	0	35	1,000	965		965	3.5%	
4090 Staff Training	0	1,233	2,000	767		767	61.6%	
4110 Bank Charges	72	671	750	79		79	89.5%	
4115 Social Media Budget	0	0	100	100		100	0.0%	
4120 Audit Fees	0	0	2,890	2,890		2,890	0.0%	
4121 Accountancy Support fees	840	2,179	13,000	10,822		10,822	16.8%	
4130 Professional Fees	0	325	1,000	675		675	32.5%	
4140 Legal Fees	0	500	1,000	500		500	50.0%	
4150 Subscriptions & Memberships	0	2,204	2,500	296		296	88.1%	
4160 Insurance	0	7,203	7,500	297		297	96.0%	
4170 Stationery & Printing	199	1,595	2,000	405		405	79.7%	
4180 Postage	0	17	200	183		183	8.4%	
4200 Broadband	40	240	550	310		310	43.6%	
4210 Mobile Telephone	60	460	600	140		140	76.7%	
4220 IT Services & Software	90	1,565	4,500	2,935		2,935	34.8%	
4230 Equipment	404	1,598	2,500	902		902	63.9%	
Establishment :- Indirect Expenditure	21,116	146,886	246,334	99,448	0	99,448	59.6%	0
Net Expenditure	(21,116)	(146,886)	(246,334)	(99,448)				
<u>120 Civic/Democratic</u>								
4310 Councillor's Training	0	150	500	350		350	30.0%	
4340 Civic Fund	65	3,027	1,500	(1,527)		(1,527)	201.8%	
4341 Queens Platinum Jubilee	0	14,694	11,200	(3,494)		(3,494)	131.2%	
4345 Local Council Award Scheme	0	0	75	75		75	0.0%	
4350 Elections	0	0	3,000	3,000		3,000	0.0%	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5910 Transfer from EMR	0	(6,154)	0	6,154		6,154	0.0%	
Civic/Democratic :- Indirect Expenditure	65	11,716	16,275	4,559	0	4,559	72.0%	0
Net Expenditure	(65)	(11,716)	(16,275)	(4,559)				
<u>200 Callicroft House</u>								
1400 Callicroft House Income	0	0	400	400			0.0%	
Callicroft House :- Income	0	0	400	400			0.0%	0
4235 Property Security\Caretaking	0	0	600	600		600	0.0%	
4240 Property Maintenance	80	4,734	4,500	(234)		(234)	105.2%	
4245 Janitorial	0	88	100	12		12	88.0%	
4410 Rates	798	5,590	8,250	2,660		2,660	67.8%	
4430 Utilities	275	2,888	5,000	2,112		2,112	57.8%	
Callicroft House :- Indirect Expenditure	1,153	13,299	18,450	5,151	0	5,151	72.1%	0
Net Income over Expenditure	(1,153)	(13,299)	(18,050)	(4,751)				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	30	75	1,200	1,125			6.3%	
Casson Centre :- Income	30	75	1,200	1,125			6.2%	0
4235 Property Security\Caretaking	0	0	350	350		350	0.0%	
4240 Property Maintenance	507	3,137	4,500	1,363		1,363	69.7%	
4410 Rates	0	1,522	1,700	178		178	89.5%	
4430 Utilities	50	437	1,000	563		563	43.7%	
Casson Centre :- Indirect Expenditure	556	5,097	7,550	2,453	0	2,453	67.5%	0
Net Income over Expenditure	(526)	(5,022)	(6,350)	(1,328)				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,325	20,325			0.0%	
Burials :- Income	0	0	20,325	20,325			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	17,520	17,520		17,520	0.0%	
4511 AJBC Other Costs (50%)	0	0	4,605	4,605		4,605	0.0%	
5900 Transfer to EMR	0	2,927	0	(2,927)		(2,927)	0.0%	
Burials :- Indirect Expenditure	0	2,927	22,125	19,198	0	19,198	13.2%	0
Net Income over Expenditure	0	(2,927)	(1,800)	1,127				

## Detailed Income &amp; Expenditure by Budget Heading 03/11/2022

Month No: 7

## Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
1099 PWLB Loan Received	0	118,000	0	(118,000)			0.0%	
1100 CIL Payment	0	13,384	0	(13,384)			0.0%	
1700 Grants & Donation Received	8,211	417,475	0	(417,475)			0.0%	
Capital and Projects :- Income	<u>8,211</u>	<u>548,859</u>	<u>0</u>	<u>(548,859)</u>				<u>0</u>
9010 Casson Centre Roof	0	32,737	0	(32,737)		(32,737)	0.0%	
Capital and Projects :- Direct Expenditure	<u>0</u>	<u>32,737</u>	<u>0</u>	<u>(32,737)</u>	<u>0</u>	<u>(32,737)</u>		<u>0</u>
5900 Transfer to EMR	8,211	1,265,966	0	(1,265,966)		(1,265,966)	0.0%	
5910 Transfer from EMR	(243,832)	(1,542,708)	0	1,542,708		1,542,708	0.0%	
9001 3G and Cricket Nets Redevelopm	0	12,649	0	(12,649)		(12,649)	0.0%	
9008 NSP Pavilion	242,636	989,680	0	(989,680)		(989,680)	0.0%	
9009 Patchway CC Redevelopment	289	197,753	0	(197,753)		(197,753)	0.0%	
9014 Major Projects	908	30,982	402,140	371,158		371,158	7.7%	
Capital and Projects :- Indirect Expenditure	<u>8,211</u>	<u>954,321</u>	<u>402,140</u>	<u>(552,181)</u>	<u>0</u>	<u>(552,181)</u>	<u>237.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(438,199)</u>	<u>(402,140)</u>	<u>36,059</u>				
Finance :- Income	8,710	1,368,626	839,068	(529,558)			163.1%	
Expenditure	31,101	1,166,983	712,874	(454,109)	0	(454,109)	163.7%	
Movement to/(from) Gen Reserve	<u>(22,391)</u>	<u>201,643</u>						

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>Parks &amp; Open Spaces</u></b>								
<b><u>300 Patchway</u></b>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				
<b><u>310 Coniston</u></b>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	8,705	21,757	13,052		13,052	40.0%	
Coniston :- Indirect Expenditure	0	9,205	22,757	13,552	0	13,552	40.4%	0
Net Income over Expenditure	0	(9,204)	(22,756)	(13,552)				
<b><u>320 Rodway Road</u></b>								
4650 CCTV	0	576	1,000	424		424	57.6%	
5320 Christmas Decoration	0	0	3,000	3,000		3,000	0.0%	
5330 Planter and Tree Maintenance	0	229	750	521		521	30.5%	
Rodway Road :- Indirect Expenditure	0	805	4,750	3,945	0	3,945	16.9%	0
Net Expenditure	0	(805)	(4,750)	(3,945)				
<b><u>330 Charlton Hayes</u></b>								
4230 Equipment	0	0	1,500	1,500		1,500	0.0%	
5320 Christmas Decoration	0	0	2,500	2,500		2,500	0.0%	
Charlton Hayes :- Indirect Expenditure	0	0	4,000	4,000	0	4,000	0.0%	0
Net Expenditure	0	0	(4,000)	(4,000)				
<b><u>340 The Parade</u></b>								
5320 Christmas Decoration	0	0	2,000	2,000		2,000	0.0%	
5350 Street Scene Enhancement	0	0	1,500	1,500		1,500	0.0%	
The Parade :- Indirect Expenditure	0	0	3,500	3,500	0	3,500	0.0%	0
Net Expenditure	0	0	(3,500)	(3,500)				

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Youth &amp; Community</u>								
4867 Community Events/Engagement	0	6,650	0	(6,650)		(6,650)	0.0%	
4868 Monthly Newsletter	0	0	200	200		200	0.0%	
4869 Youth Development	0	8,599	15,000	6,401		6,401	57.3%	
Youth & Community :- Indirect Expenditure	0	15,249	15,200	(49)	0	(49)	100.3%	0
Net Expenditure	0	(15,249)	(15,200)	49				
<u>410 GRANTS</u>								
4600 Grants Paid	2,986	2,986	10,000	7,014		7,014	29.9%	
4605 Grants - Community Centres	0	0	6,000	6,000		6,000	0.0%	
GRANTS :- Indirect Expenditure	2,986	2,986	16,000	13,014	0	13,014	18.7%	0
Net Expenditure	(2,986)	(2,986)	(16,000)	(13,014)				
<u>500 Scott Park</u>								
1450 Vendor/Events Income	308	3,386	0	(3,386)			0.0%	
1500 Social Club Income	0	(30)	0	30			0.0%	
1510 Sports Income	0	4,635	7,500	2,865			61.8%	
1520 3G Sports Facility Income	3,132	11,008	15,000	3,992			73.4%	
1525 Cricket Net Facility Income	0	1,350	0	(1,350)			0.0%	
Scott Park :- Income	3,441	20,349	22,500	2,151			90.4%	0
4160 Insurance	0	1,844	2,000	156		156	92.2%	
4235 Property Security\Caretaking	0	615	1,500	885		885	41.0%	
4240 Property Maintenance	84	3,461	2,500	(961)		(961)	138.5%	
4245 Janitorial	0	0	100	100		100	0.0%	
4410 Rates	259	1,818	2,675	857		857	68.0%	
4430 Utilities	263	2,422	1,500	(922)		(922)	161.5%	
4650 CCTV	0	847	1,000	153		153	84.7%	
4930 Petrol and Diesel	373	2,760	1,500	(1,260)		(1,260)	184.0%	
4935 Machinery Repair	58	401	2,000	1,599		1,599	20.0%	
4940 Maintenance - Machinery	0	2,838	2,000	(838)		(838)	141.9%	
4945 Maintenance - Sports Facilitie	631	3,877	11,500	7,623		7,623	33.7%	
4950 Machinery & Tools	639	1,553	500	(1,053)		(1,053)	310.6%	
4965 Maintenance - Play Equipment	0	693	2,000	1,307		1,307	34.7%	
4970 Fencing	0	2,914	1,500	(1,414)		(1,414)	194.3%	
4975 Skip	1,346	10,802	13,860	3,058		3,058	77.9%	
4991 Stripe charge	36	218	0	(218)		(218)	0.0%	
4992 Scott Park Tree Maintenance	0	0	1,250	1,250		1,250	0.0%	
4995 Staff Uniform	45	1,280	500	(780)		(780)	256.0%	



## Detailed Income &amp; Expenditure by Budget Heading 03/11/2022

Month No: 7

## Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4997 Sports Equipment	0	30	500	470		470	5.9%	
4998 Access Gates	0	2,960	2,000	(960)		(960)	148.0%	
4999 Portable Changing Rooms	0	1,757	9,000	7,243		7,243	19.5%	
5300 Litter Bins	0	599	0	(599)		(599)	0.0%	
5333 Signage Repair/Replace	49	49	0	(49)		(49)	0.0%	
Scott Park :- Indirect Expenditure	3,784	43,740	59,385	15,645	0	15,645	73.7%	0
Net Income over Expenditure	(343)	(23,391)	(36,885)	(13,494)				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	0	6,905	11,840	4,935			58.3%	
Sports and Social Club :- Income	0	6,905	11,840	4,935			58.3%	0
Net Income	0	6,905	11,840	4,935				
<u>600 Allotments</u>								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
Allotments :- Income	0	0	2,500	2,500			0.0%	0
4430 Utilities	0	0	250	250		250	0.0%	
Allotments :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	0	0	2,250	2,250				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	121	500	379		379	24.2%	
4450 Rent Payable to Network Rail	0	190	250	60		60	75.9%	
5334 Improvement Fund	0	4,771	3,000	(1,771)		(1,771)	159.0%	
Tumps and BMX Track :- Indirect Expenditure	0	5,082	3,750	(1,332)	0	(1,332)	135.5%	0
Net Income over Expenditure	0	(5,052)	(3,720)	1,332				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	0	10,889	8,000	(2,889)		(2,889)	136.1%	
5334 Improvement Fund	0	2,912	2,500	(412)		(412)	116.5%	
Play Area :- Indirect Expenditure	0	13,850	10,600	(3,250)	0	(3,250)	130.7%	0
Net Expenditure	0	(13,850)	(10,600)	3,250				

## Detailed Income &amp; Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>720 Open Spaces Administration</u>								
1700 Grants & Donation Received	300	300	0	(300)			0.0%	
Open Spaces Administration :- Income	<u>300</u>	<u>300</u>	<u>0</u>	<u>(300)</u>				<u>0</u>
5300 Litter Bins	0	0	875	875		875	0.0%	
5320 Christmas Decoration	0	0	15,000	15,000		15,000	0.0%	
5330 Planter and Tree Maintenance	0	176	1,000	824		824	17.6%	
5340 Outside Area Maintenance/Biodi	0	3,501	5,000	1,499		1,499	70.0%	
Open Spaces Administration :- Indirect Expenditure	<u>0</u>	<u>3,677</u>	<u>21,875</u>	<u>18,198</u>	<u>0</u>	<u>18,198</u>	<u>16.8%</u>	<u>0</u>
Net Income over Expenditure	<u>300</u>	<u>(3,377)</u>	<u>(21,875)</u>	<u>(18,498)</u>				
<u>800 Street Furniture &amp; transport</u>								
5333 Signage Repair/Replace	0	0	500	500		500	0.0%	
5420 Road Signs & Repairs	0	182	0	(182)		(182)	0.0%	
5450 Street Cleaning Supplies	0	331	500	169		169	66.3%	
Street Furniture & transport :- Indirect Expenditure	<u>0</u>	<u>513</u>	<u>1,000</u>	<u>487</u>	<u>0</u>	<u>487</u>	<u>51.3%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(513)</u>	<u>(1,000)</u>	<u>(487)</u>				
Parks & Open Spaces :- Income	3,741	27,587	36,873	9,286			74.8%	
Expenditure	6,770	95,107	163,067	67,960	0	67,960	58.3%	
Movement to/(from) Gen Reserve	<u>(3,029)</u>	<u>(67,520)</u>						
Grand Totals:- Income	12,451	1,396,213	875,941	(520,272)			159.4%	
Expenditure	37,871	1,262,090	875,941	(386,149)	0	(386,149)	144.1%	
Net Income over Expenditure	<u>(25,420)</u>	<u>134,123</u>	<u>0</u>	<u>(134,123)</u>				
Movement to/(from) Gen Reserve	<u>(25,420)</u>	<u>134,122</u>						

**Payments for November 2022**

Payee	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref
Avon Local Council's Association	E-Learning courses for Deputy Clerk	£ 95.00	£ 19.00	£ 114.00	11-22-001
Avon Local Council's Association	E-Learning courses for Deputy Clerk	£ 13.33	£ 2.67	£ 16.00	11-22-002
AJ Mowers	Mower repairs	£ 429.28	£ 85.85	£ 515.13	11-22-003
Club Spark	Cloud-based venue management platform - Nov 22-31 Oct/23	£ 1,800.00	£ 360.00	£ 2,160.00	11-22-004
DKC Accounting Solutions	Monthly accountancy bill	£ 250.75	£ 50.15	£ 300.90	11-22-005
Gary Millard Creative	Photography for Firework Event 4 November	£ 74.00	£ -	£ 74.00	11-22-006
Gordon Playground Inspections Ltd	Annual inspections of playgrounds	£ 495.00	£ 99.00	£ 594.00	11-22-007
lonet Systems Ltd	HP laptop / setup / CarePack for Deputy Clerk	£ 560.00	£ 112.00	£ 672.00	11-22-008
Isabel Walker	Items for Community Hub	£ 159.34	£ 14.84	£ 174.18	11-22-009
J & S Sons Electrical Services	PAT testing for Casson Centre	£ 78.00	£ -	£ 78.00	11-22-010
Jack Turner	Clerk expenses (twinning, twinning, lanyards)	£ 76.01	£ 2.40	£ 78.41	11-22-011
KT Properties LTD	JCB for Norman Scott Park	£ 480.00	£ 96.00	£ 576.00	11-22-012
Lucy Hartland-Mann	Christmas Lights Switch On (1 x elf on stilts)	£ 300.00	£ -	£ 300.00	11-22-013
Mini Concerts CIC	Mini Concertees (2 x singers) for Fireworks Event	£ 159.00	£ -	£ 159.00	11-22-014
N Brock Countryside Contracting	Fell 7 dead pines at Norman Scott Park	£ 380.00	£ 15.20	£ 395.20	11-22-015
Olas Art	Art services for FACE community events	£ 680.00	£ -	£ 680.00	11-22-016
PeopleSafe	Man Down tracking services for groundstaff	£ 1,176.00	£ 235.20	£ 1,411.20	11-22-017
Prolific Solutions (SW) Ltd	ICT support	£ 139.30	£ 27.86	£ 167.16	11-22-018
Pro Structures	Structural Engineering Services at NSP Pavilion	£ 450.00	£ 90.00	£ 540.00	11-22-019
Raycox Turf Ltd	Topsoil and grass seed	£ 420.00	£ 56.00	£ 476.00	11-22-020
RBS Rialtas Business Solutions	Annual Omega Cashbook support / maintenance	£ 541.00	£ 108.20	£ 649.20	11-22-021
Signature Sports Coaching Ltd	October half term Sports Sessions	£ 1,250.00	£ 250.00	£ 1,500.00	11-22-022
Society of Local Council Clerks	Annual SLCC membership fee for Clerk	£ 406.00	£ -	£ 406.00	11-22-023
South Gloucestershire Council	Annual maintenance & energy costs for Scott Park street lights	£ 500.00	£ 100.00	£ 600.00	11-22-024
Steve Sollars	Medic cover for Firework Event	£ 165.00	£ -	£ 165.00	11-22-025
Wotton Tree Consultancy	Tree Condition reports (Tumps & Scott Park)	£ 550.00	£ 110.00	£ 660.00	11-22-026
Melhuish & Saunders	Works completed as Valuation Certificate No. 8 - NSP Pavilion	£ 134,814.35	£ 26,962.87	£ 161,777.22	11-22-027
	<b>Total for November 2022</b>	<b>£146,441.36</b>	<b>£28,797.24</b>	<b>£175,238.60</b>	



Patchway Town Council  
Strategic Five Year Budget Plan

Precept Variance		ACTUAL	DRAFT	DRAFT	DRAFT	DRAFT
21/22	22/23	23/24	24/25	25/26	26/27	DRAFT
£	730,655.00	£ 816,643.00	£ 631,995.21	£ 447,431.34	£ 472,331.28	£ 493,228.78
£	730,655.00	£ 85,988.00	£ -	£ 184,647.79	£ -	£ 24,899.94
	Variance as a Percentage	12%	-23%	-25%	6%	4%

Amount of Precept Required

1833 Council Tax Base (Estimated)	3993	4203	2370	2370	2370	2370
(£/annum)	£ 182.98	£ 194.30	£ 266.66	£ 188.79	£ 199.30	£ 208.11
	-6.31	£ 11.32	£ 72.36	£ -	£ 77.87	£ 10.51
Difference (£/annum)	3.3%	6%	37%	-29%	6%	4%
As a percentage (£/annum)						

Centre Code	Centre Name	21/22	22/23	23/24	24/25	25/26	26/27
		ACTUAL	ACTUAL	DRAFT	DRAFT	DRAFT	DRAFT
100	Income	-£ 200.00	£ 500.00	-£ 6,000.00	-£ 6,000.00	-£ 6,000.00	-£ 6,000.00
110	Establishment	£ 321,614.00	£ 246,334.00	£ 266,000.00	£ 274,912.00	£ 283,605.00	£ 312,299.40
120	Civic and Democratic	£ 7,650.00	£ 10,075.00	£ 10,250.00	£ 6,750.00	£ 5,250.00	£ 6,750.00
200	Callicroft House	£ 15,340.00	£ 18,050.00	£ 19,250.00	£ 21,175.00	£ 23,292.50	£ 25,621.75
210	The Gasson Centre	£ 1,699.00	£ 6,350.00	£ 8,450.00	£ 9,125.00	£ 10,042.50	£ 11,034.25
220	Burials	£ 3,000.00	£ 1,800.00	£ 1,800.00	£ 1,800.00	£ 1,800.00	£ 1,800.00
300	Patchway Community Centre	£ 2.00	£ 2.00	£ 2.00	£ 2.00	£ 2.00	£ 2.00
310	Coniston Community Centre	£ 41,395.00	£ 22,756.00	£ 21,937.21	£ 21,151.34	£ 20,332.28	£ 19,524.28
320	Rodway Road	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
330	Charlton Hayes	£ 4,000.00	£ 4,000.00	£ -	£ -	£ -	£ -
340	The Parade	£ 3,500.00	£ 3,500.00	£ -	£ -	£ -	£ -
400	Youth and Community	£ 25,240.00	£ 21,400.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00
410	Grants	£ 24,500.00	£ 16,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00
500	Scott Park	£ 27,450.00	£ 23,025.00	£ 9,300.00	£ 9,490.00	£ 4,999.00	£ 2,808.90
510	Sports and Social Club	£ 11,840.00	£ 11,840.00	£ 11,840.00	£ 11,840.00	£ 11,840.00	£ 11,840.00
600	Allotments	£ 1,250.00	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
700	Tumps and BMX Track	£ 4,720.00	£ 3,720.00	£ 720.00	£ 720.00	£ 720.00	£ 720.00
710	Play Area	£ 9,550.00	£ 10,600.00	£ 12,600.00	£ 12,600.00	£ 25,100.00	£ 25,100.00
720	Open Spaces Administration	£ 25,125.00	£ 27,875.00	£ 26,630.00	£ 26,630.00	£ 26,630.00	£ 26,630.00
800	Street Furniture and Transport	£ 750.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
900	Capital and Projects	£ 224,314.00	£ 410,000.00	£ 273,100.00	£ 81,500.00	£ 80,000.00	£ 66,000.00
	<b>Precept Required</b>	£ 730,655.00	£ 816,643.00	£ 631,995.21	£ 447,431.34	£ 472,331.28	£ 493,228.78



100 - Income

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1090	100	Interest Received	£ 200.00	£ 500.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	
		<b>Total</b>	£ 200.00	£ 500.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	
		<b>Net Expenditure</b>	£ 200.00	£ 500.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	



110 - Establishment

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4001	110	Admin Salary Costs	£ 130,231.00	£ 98,644.00	£ 107,074.00	£ 110,286.00	£ 113,595.00	£ 117,003.00	1 X FT Clerk, 1 X FT D/C & 1 X PT Admin.
4002	110	Groundstaff Salary Costs	£ 132,729.00	£ 116,100.00	£ 138,756.00	£ 142,919.00	£ 147,207.00	£ 151,623.00	1 X FT Lead, 1 X FT Deputy Lead, 1 X FT Assistant & 1 X 30hrs EO.
4003	110	Cleaning Staff Salary Costs	£ 19,364.00	£ -	£ -	£ -	£ -	£ -	
4005	110	Café Staff Salary Costs	£ -	£ -	£ -	£ -	£ -	£ -	
4004	110	HR Support	£ 7,500.00	£ -	£ -	£ -	£ -	£ -	
4006	110	COVID-19 Response Budget	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4007	110	Bank Holiday Payments	£ 6,600.00	£ -	£ -	£ -	£ -	£ -	
4031	110	Pension Lump Sum	£ 10,200.00	£ 10,600.00	£ 10,600.00	£ 10,600.00	£ 10,600.00	£ 10,600.00	
4040	110	Staff Travel	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	
4060	110	Staff Other Expenses	£ 1,000.00	£ 1,000.00	£ 350.00	£ 350.00	£ 350.00	£ 350.00	Moved to staff other expenses from 23/24.
4090	110	Staff Training	£ 3,000.00	£ 2,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4110	110	Bank Charges	£ 700.00	£ 750.00	£ 800.00	£ 880.00	£ 968.00	£ 1,064.80	
4115	110	Social Media Budget	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	
4120	110	Audit Fees	£ 2,890.00	£ 2,890.00	£ 2,220.00	£ 2,287.00	£ 2,356.00	£ 2,427.00	
4121	110	Accountancy Support Fees	£ 2,500.00	£ 13,000.00	£ 6,000.00	£ 6,180.00	£ 6,365.00	£ 6,556.00	
4130	110	Professional Fees	£ 2,000.00	£ 1,000.00	£ -	£ -	£ -	£ -	
4140	110	Legal Fees	£ 1,000.00	£ 1,000.00	£ -	£ -	£ -	£ -	
4150	110	Subscriptions and Memberships	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,750.00	£ 3,025.00	£ 3,327.50	
4160	110	Insurance	£ 6,000.00	£ 7,500.00	£ 7,500.00	£ 8,250.00	£ 8,498.00	£ 8,753.00	
4170	110	Stationery and Printing	£ 2,500.00	£ 2,000.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	
4180	110	Postage	£ 250.00	£ 200.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
4200	110	Broadband	£ 550.00	£ 550.00	£ 1,000.00	£ 1,100.00	£ 1,210.00	£ 1,331.00	
4210	110	Mobile Telephone	£ 300.00	£ 600.00	£ 1,100.00	£ 1,210.00	£ 1,331.00	£ 1,464.10	
4220	110	IT Services and Software	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4230	110	Equipment	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 1,000.00	Includes lease for screen, loop & photocopier (2020 - 2025 at £1615.92).
		<b>Total</b>	<b>£ 321,614.00</b>	<b>£ 246,334.00</b>	<b>£ 266,000.00</b>	<b>£ 274,912.00</b>	<b>£ 283,605.00</b>	<b>£ 312,299.40</b>	
		<b>Net Expenditure</b>	<b>£ 321,614.00</b>	<b>£ 246,334.00</b>	<b>£ 266,000.00</b>	<b>£ 274,912.00</b>	<b>£ 283,605.00</b>	<b>£ 312,299.40</b>	



120 - Civic/Democratic

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4310	120	Councillors Training	£ 1,000.00	£ 500.00	£ 1,000.00	£ 250.00	£ 250.00	£ 250.00	
4340	120	Civic Fund	£ 500.00	£ 1,500.00	£ 1,500.00	£ 3,000.00	£ 1,500.00	£ 3,000.00	Reflects Twinning visits. Budget for Officer and Mayor to attend Twin Towns.
4341	120	Queen's Platinum Jubilee	£ -	£ 5,000.00	£ -	£ -	£ -	£ -	
4342	120	Christmas Support	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4344	120	Mayoral Fund	£ -	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4345	120	Local Council Award Scheme	£ 150.00	£ 75.00	£ -	£ -	£ -	£ -	
4350	120	Elections	£ 3,000.00	£ 3,000.00	£ 7,250.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Move to EMR at the end of each year.
		<b>Total</b>	<b>£ 7,650.00</b>	<b>£ 10,075.00</b>	<b>£ 10,250.00</b>	<b>£ 6,750.00</b>	<b>£ 5,250.00</b>	<b>£ 6,750.00</b>	
		<b>Net Expenditure</b>	<b>£ 7,650.00</b>	<b>£ 10,075.00</b>	<b>£ 10,250.00</b>	<b>£ 6,750.00</b>	<b>£ 5,250.00</b>	<b>£ 6,750.00</b>	



200 - Callicroft House

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1400	200	Callicroft House Income	£ 260.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	
		<b>Total</b>	<b>£ 260.00</b>	<b>£ 400.00</b>	<b>£ 400.00</b>	<b>£ 400.00</b>	<b>£ 400.00</b>	<b>£ 400.00</b>	
4235	200	Property/Security Caretaking	£ 500.00	£ 600.00	£ -	£ -	£ -	£ -	
4240	200	Property Maintenance	£ 1,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	£ 6,588.45	
4245	200	Janitorial	£ 500.00	£ 100.00	£ -	£ -	£ -	£ -	
4410	200	Rates	£ 8,100.00	£ 8,250.00	£ 8,800.00	£ 9,680.00	£ 10,648.00	£ 11,712.80	
4430	200	Utilities	£ 5,000.00	£ 5,000.00	£ 5,500.00	£ 6,050.00	£ 6,655.00	£ 7,320.50	
		<b>Total</b>	<b>£ 15,600.00</b>	<b>£ 18,450.00</b>	<b>£ 19,250.00</b>	<b>£ 21,175.00</b>	<b>£ 23,292.50</b>	<b>£ 25,621.75</b>	
		<b>Net Expenditure</b>	<b>£ 15,340.00</b>	<b>£ 18,050.00</b>	<b>£ 19,250.00</b>	<b>£ 21,175.00</b>	<b>£ 23,292.50</b>	<b>£ 25,621.75</b>	





210 - The Casson Centre

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1410	210	Casson Centre Income	£ 1,200.00	£ 1,200.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
1425	210	Casson Centre Ground Rent	£ 1.00	£ -	£ -	£ -	£ -	£ -	
		<b>Total</b>	<b>£ 1,201.00</b>	<b>£ 1,200.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	
4235	210	Property/Security Caretaking	£ 650.00	£ 350.00	£ -	£ -	£ -	£ -	
4240	210	Property Maintenance	£ 1,000.00	£ 4,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	
4245	210	Janitorial	£ 250.00	£ -	£ -	£ -	£ -	£ -	
4410	210	Rates	£ -	£ 1,700.00	£ 1,700.00	£ 1,700.00	£ 1,875.00	£ 2,050.00	
4430	210	Utilities	£ 1,000.00	£ 1,000.00	£ 2,250.00	£ 2,475.00	£ 2,722.50	£ 2,994.75	
		<b>Total</b>	<b>£ 2,900.00</b>	<b>£ 7,550.00</b>	<b>£ 8,450.00</b>	<b>£ 9,125.00</b>	<b>£ 10,042.50</b>	<b>£ 11,034.25</b>	
		<b>Net Expenditure</b>	<b>£ 1,699.00</b>	<b>£ 6,350.00</b>	<b>£ 8,450.00</b>	<b>£ 9,125.00</b>	<b>£ 10,042.50</b>	<b>£ 11,034.25</b>	







310 - Coniston CC

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1415	310	Coniston Ground Rent	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		<b>Total</b>	<b>£ 1.00</b>	<b>£ 1.00</b>	<b>£ 1.00</b>	<b>£ 1.00</b>	<b>£ 1.00</b>	<b>£ 1.00</b>	
4610	310	Ground Rent	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4620	310	PWLB Repayment	£ 40,396.00	£ 21,757.00	£ 20,938.21	£ 20,152.34	£ 19,333.28	£ 18,525.28	
		<b>Total</b>	<b>£ 41,396.00</b>	<b>£ 22,757.00</b>	<b>£ 21,938.21</b>	<b>£ 21,152.34</b>	<b>£ 20,333.28</b>	<b>£ 19,525.28</b>	
		<b>Net Expenditure</b>	<b>£ 41,395.00</b>	<b>£ 22,756.00</b>	<b>£ 21,937.21</b>	<b>£ 21,151.34</b>	<b>£ 20,332.28</b>	<b>£ 19,524.28</b>	



320 - Rodway Road

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4650	320	CCTV	£ 350.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5320	320	Christmas Decoration	£ 3,000.00	£ 3,000.00					Moved to Xmas Lights on 720.
5330	320	Planter and Tree Maintenance	£ 750.00	£ 750.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
		<b>Total</b>	<b>£ 4,100.00</b>	<b>£ 4,750.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	
		<b>Net Expenditure</b>	<b>£ 4,100.00</b>	<b>£ 4,750.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	<b>£ 1,500.00</b>	



330 - Charlton Hayes

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4230	330	Equipment	£ 1,500.00	£ 1,500.00					
5320	330	Christmas Decoration	£ 2,500.00	£ 2,500.00					
		<b>Total</b>	<b>£ 4,000.00</b>	<b>£ 4,000.00</b>					
		<b>Net Expenditure</b>	<b>£ 4,000.00</b>	<b>£ 4,000.00</b>					



340 - The Parade

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5320	340	Christmas Decoration	£ 2,000.00	£ 2,000.00					
5350	340	Street Scene Enhancement	£ 1,500.00	£ 1,500.00					Moved to 720
		<b>Total</b>	<b>£ 3,500.00</b>	<b>£ 3,500.00</b>					
		<b>Net Expenditure</b>	<b>£ 3,500.00</b>	<b>£ 3,500.00</b>					



400 - Youth and Community

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4845	400	Community Events	£ 6,540.00	£ 6,200.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	Look for grants for events/community engagement.
4865	400	Patchway People Newsletter	£ 3,000.00	£ -					
4867	400	Community Events/Engagement	£ 500.00	£ -					
4868	400	Monthly Newsletter	£ 200.00	£ 200.00					
4869	400	Youth Development	£ 15,000.00	£ 15,000.00					
		<b>Total</b>	<b>£ 25,240.00</b>	<b>£ 21,400.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	
		<b>Net Expenditure</b>	<b>£ 25,240.00</b>	<b>£ 21,400.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	<b>£ 7,500.00</b>	<b>Notes</b>







500 - Scott Park

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1510	500	Sports Income	£ 6,000.00	£ 7,500.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	
1520	500	3G Sports Facility Income	£ 12,000.00	£ 15,000.00	£ 20,000.00	£ 22,000.00	£ 22,000.00	£ 22,000.00	
1530	500	Café Income	£ -	£ -	£ 8,400.00	£ 8,400.00	£ 8,400.00	£ 8,400.00	Based on tender rate.
1091	100	Vendors/Events	£ -	£ -	£ 15,000.00	£ 15,000.00	£ 15,000.00	£ 15,000.00	
		<b>Total</b>	<b>£ 18,000.00</b>	<b>£ 22,500.00</b>	<b>£ 51,400.00</b>	<b>£ 53,400.00</b>	<b>£ 53,400.00</b>	<b>£ 53,400.00</b>	
4160	500	Insurance	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,200.00	£ 2,420.00	£ 2,662.00	Clubs park annual fee.
4220	500	IT Services and Software	£ -	£ -	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
4235	500	Property Security/Caretaking	£ 2,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	
4240	500	Property Maintenance	£ 500.00	£ 2,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	
4245	500	Janitorial	£ 300.00	£ 100.00	£ -	£ -	£ -	£ -	
4410	500	Rates	£ 2,650.00	£ 2,675.00	£ 2,850.00	£ 3,135.00	£ 3,448.50	£ 3,793.35	
4430	500	Utilities	£ 2,500.00	£ 1,500.00	£ 5,250.00	£ 5,775.00	£ 6,352.50	£ 6,987.75	
4650	500	CCTV	£ 750.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4930	500	Petrol and Diesel	£ 3,000.00	£ 1,500.00	£ 3,500.00	£ 3,850.00	£ 4,235.00	£ 4,658.50	
4935	500	Machinery Repair	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 3,000.00	£ 3,000.00	
4940	500	Maintenance - Machinery and repair	£ 2,500.00	£ 2,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Rolling fund to save for mower.
4945	500	Maintenance - Sports Facilities	£ 12,500.00	£ 11,500.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
4950	500	Machinery and Tools	£ 750.00	£ 500.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
4955	500	Pitches Supplies	£ 1,500.00	£ -	£ -	£ -	£ -	£ -	
4965	500	Maintenance - Play Equipment	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4970	500	Fencing	£ 2,500.00	£ 1,500.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	
4992	500	Scott Park Tree Maintenance	£ 3,000.00	£ 1,250.00	£ 500.00	£ 500.00	£ 3,000.00	£ 3,000.00	
4995	500	Staff Uniform	£ 1,000.00	£ 500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4997	500	Sports Equipment	£ 1,250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4998	500	Access Gates	£ 2,000.00	£ 2,000.00	£ -	£ -	£ -	£ -	
4999	500	Portable Changing Rooms	£ -	£ 9,000.00	£ -	£ -	£ -	£ -	
		<b>Total</b>	<b>£ 45,450.00</b>	<b>£ 45,525.00</b>	<b>£ 42,100.00</b>	<b>£ 43,910.00</b>	<b>£ 48,401.00</b>	<b>£ 50,591.10</b>	
		<b>Net Expenditure</b>	<b>£ 27,450.00</b>	<b>£ 23,025.00</b>	<b>£ 9,300.00</b>	<b>£ 9,490.00</b>	<b>£ 4,999.00</b>	<b>£ 2,808.90</b>	





600 - Allotments

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1440	600	Allotment Rents	£ 2,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
		<b>Total</b>	<b>£ 2,000.00</b>	<b>£ 2,500.00</b>	<b>£ 2,500.00</b>	<b>£ 2,500.00</b>	<b>£ 2,500.00</b>	<b>£ 2,500.00</b>	
4430	600	Utilities	£ 250.00	£ 250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
5000	600	Pretoria Road	£ 250.00	£ -	£ -	£ -	£ -	£ -	
5010	600	Blakeney Road	£ 250.00	£ -	£ -	£ -	£ -	£ -	
		<b>Total</b>	<b>£ 750.00</b>	<b>£ 250.00</b>	<b>£ 500.00</b>	<b>£ 500.00</b>	<b>£ 500.00</b>	<b>£ 500.00</b>	
		<b>Net Expenditure</b>	<b>£ 1,250.00</b>	<b>£ 2,250.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	<b>£ 2,000.00</b>	



700 - Tumps and BMX Track

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1435	700	Tumps Ground Rent Income	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
		<b>Total</b>	<b>£ 30.00</b>	<b>£ 30.00</b>	<b>£ 30.00</b>	<b>£ 30.00</b>	<b>£ 30.00</b>	<b>£ 30.00</b>	
4420	700	Maintenance	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4450	700	Rent Payable to Network Rail	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
5334	700	Improvement Fund	£ 3,500.00	£ 3,000.00	£ -	£ -	£ -	£ -	
		<b>Total</b>	<b>£ 4,750.00</b>	<b>£ 3,750.00</b>	<b>£ 750.00</b>	<b>£ 750.00</b>	<b>£ 750.00</b>	<b>£ 750.00</b>	
		<b>Net Expenditure</b>	<b>£ 4,720.00</b>	<b>£ 3,720.00</b>	<b>£ 720.00</b>	<b>£ 720.00</b>	<b>£ 720.00</b>	<b>£ 720.00</b>	



710 - Play Areas

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5100	710	Blakeney Road Path Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5101	710	Land at Coniston P.Sch Rent	£ -	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5200	710	Repairs and Maintenance	£ 2,000.00	£ 8,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
5334	710	Improvement Fund	£ 7,500.00	£ 2,500.00	£ 7,500.00	£ 7,500.00	£ 20,000.00	£ 20,000.00	To replace all items as per play are strategy.
		<b>Total</b>	<b>£ 9,550.00</b>	<b>£ 10,600.00</b>	<b>£ 12,600.00</b>	<b>£ 12,600.00</b>	<b>£ 25,100.00</b>	<b>£ 25,100.00</b>	
		<b>Net Expenditure</b>	<b>£ 9,550.00</b>	<b>£ 10,600.00</b>	<b>£ 12,600.00</b>	<b>£ 12,600.00</b>	<b>£ 25,100.00</b>	<b>£ 25,100.00</b>	



720 - Open Spaces

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5300	720	Litter Bins/Street Furniture	£ 875.00	£ 875.00					
5320	720	Christmas Decoration	£ 16,250.00	£ 15,000.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	
5330	720	Planter and Tree Maintenance	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5340	720	Outside Area Maintenance/Biodiversity	£ -	£ 5,000.00					
4975	500	Skip	£ 6,000.00	£ 6,000.00	£ 13,130.00	£ 13,130.00	£ 13,130.00	£ 13,130.00	
		<b>Total</b>	<b>£ 25,125.00</b>	<b>£ 27,875.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	
		<b>Net Expenditure</b>	<b>£ 25,125.00</b>	<b>£ 27,875.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	<b>£ 26,630.00</b>	







900 - Capital/Projects

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5250	900	Patchway Map	£ 2,500.00	£ -					
9004	900	New Play Equipment	£ 10,000.00						
9014	900	Major Projects	£ 10,000.00	£ 410,000.00	£ 241,600.00	£ 50,000.00	£ 50,000.00	£ 50,000.00	Rolling capital fund. 23/24 to cover payment to Beard (£30,100), M+S (£20,000), and Living Landmarks (£1500), ABC purchase of land (£50,000). To meet the minimum requirements of the general reserve to be held (£75,000), to account for any capital expenditure on the NSP Pavilion over run (£15,000) and loose capital funding for any new or unaccounted for projects (£50,000). Council need to build up a general reserve over the next few financial years to offset the reserves loss in 22/23.
9015	900	NSP Pavilion Loan Repayment	£ -	£ -	£ 31,500.00	£ 31,500.00	£ 30,000.00	£ 16,000.00	
		<b>Total</b>	<b>£ 224,314.00</b>	<b>£ 410,000.00</b>	<b>£ 273,100.00</b>	<b>£ 81,500.00</b>	<b>£ 80,000.00</b>	<b>£ 66,000.00</b>	
		<b>Net Expenditure</b>	<b>£ 224,314.00</b>	<b>£ 410,000.00</b>	<b>£ 273,100.00</b>	<b>£ 81,500.00</b>	<b>£ 80,000.00</b>	<b>£ 66,000.00</b>	

## Final External Auditor Report and Certificate 2021/22 in respect of Patchway Town Council AV0087

### Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with Proper Practices which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

### External auditor report 2021/22

On 28 September 2022, we issued a report detailing the results of our limited assurance review of Sections 1 and 2 of this authority's Annual Governance & Accountability Return for the year ended 31 March 2022. We explained that we were unable to certify completion of the review at that time. We are now in a position to certify completion of the review.

The external auditor report given in Section 3 of the Annual Governance & Accountability Return requires amendments as follows:

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- The figures in Section 2, Box 3 of the prior year comparative column and Box 10 of the current year are incorrect due to typographical errors and should read £1,826,047 and £120,000 respectively.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

### External auditor certificate 2021/22

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

*PKF Littlejohn LLP*

**PKF Littlejohn LLP 24/10/2022**

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**PATCHWAY TOWN COUNCIL**  
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### Town Clerk and Responsible Finance Officer's Report

#### **Revocation of byelaws on Norman Scott Park**

At the last meeting of Patchway Town Council in October, it was agreed to start the process of revoking the byelaw on Norman Scott Park that prohibits the exercise of dogs.

Since the meeting, the Clerk has fully investigated the process for the revocation of byelaws and this is as below:

#### **Step 1: assessment and consultation.**

The local council determines if there is a need to revoke the byelaw and if they have the power to do so, and by which mechanism, then consults upon the proposed revocation. In considering whether or not to revoke a byelaw, the council must follow this process.

The local authority must prepare a draft of the proposed revoking byelaw. Councils may wish to use the model revocation byelaw. They must then undertake a regulatory assessment of the proposed revocation. The regulatory assessment must include at least the following considerations:

1. What is the objective of revoking the byelaw?
2. Could the objective be achieved in any other way, short of revoking the byelaw?
3. What will be the impact of revoking the byelaw upon those affected by this decision?
4. How does revoking the byelaw compare with taking no action?

The local authority must then publish a notice of its proposal to revoke the byelaw on its website, if it has one, in a local newspaper and in any case publicise the notice in any other manner as it sees fit.

The notice must state the consultation period, of not less than 28 days, within which the public may inspect the draft byelaws and also publish an address to which representations on the byelaws can be made within this period.

The local authority must consider all representations received, including objections, before making any decision about whether or not to revoke the byelaw.

Once the consultation period has expired, the local council then has 6 months to decide whether or not to revoke the byelaw (with or without minor modification).

Since the 21<sup>st</sup> October, we have opened an initial online consultation and the results are as below. This is step one of the process and has now been completed.

In the survey, two simple questions were asked of residents and a total of 250 respondents, answering the first question.

The 'any other comment' box had 142 responses and these responses are appended to this report.

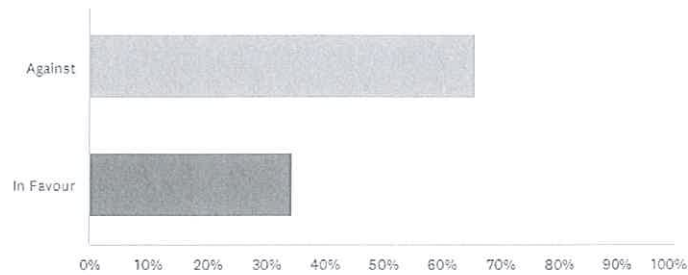


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The question of whether residents were in favour or against the revocation of byelaws can be seen below.

### Q1 How do you feel about dogs being allowed in Scott Park?

Answered: 250 Skipped: 0



ANSWER CHOICES	RESPONSES	
Against	65.60%	164
In Favour	34.40%	86
TOTAL		250

## Q2 Are there any other comments you wish to make?

Answered: 142 Skipped: 108

#	RESPONSES	DATE
1	There are plenty of areas for dogs to exercise, eg just up the road in the field opposite the BMX track. Dog owners will not only use the paths, they will let them off leads with the possibility to foul the grass areas, what about risks of dogs excrement to people playing sports on the football/cricket pitches. Who is going to police the rules? Not everyone wants to have dogs around while using the café facilities. The café will be a long awaited, wonderful facility for the community but please think of non dog lovers, everything in moderation.	11/10/2022 2:11 PM
2	As a dog owner myself, there are plenty of other areas nearby that dogs can enjoy. Keep this space for activities and people to enjoy without dogs around.	11/9/2022 7:37 PM
3	It's such a great space and unusual in the area to be banning dogs. Little stoke park welcomes them, without issue, and their pavilion cafe definitely benefits!!	11/9/2022 5:27 PM
4	Sufficient poo bins would be required	11/9/2022 4:19 PM
5	As long as they don't go on the kids play areas.	11/9/2022 7:20 AM
6	Sensible Dog owners (which the majority of Patchway residents with dogs are), will clear up after their dogs, and there's plenty of bins in Scott Park. Plus it states there are CCTV Cameras around the Park, so people who don't pick up after their dog will be caught on camera & can be fined. I think it's a great idea to have dogs in the Park, especially for older residents who can't walk far, or have to use a mobility scooter, the scooter can move easily around the paths, with their dog on the lead. PLEASE AMEN THE BYLAW. Thank you.	11/8/2022 10:12 PM
7	A very big backward step	11/8/2022 5:23 PM
8	Think about the young footballers and cricketers having to constantly pick up dogs mess before playing every week. If it ain't broke then don't fix it.....no to dogs!!	11/8/2022 3:00 PM
9	There are plenty of dog friendly walking spaces in Patchway and the surrounding areas, I feel its beneficial to keep this area Dog free for children and sport goers	11/8/2022 12:34 PM
10	Yes, would be nice to walk my dog there	11/7/2022 11:03 PM
11	it's about time we opened up to all patchway residents. Norman Scott gave it to all of Patchway not just people who play sports. Half the councillors are dead wood that need to move with the times or move on.	11/7/2022 9:58 PM
12	Makes a change not to have to worry about dog mess or dogs off leads	11/7/2022 9:46 PM
13	All people do not clean up after their dogs or have good control off lead so it has always been nice to come to Scott's park and know it's a clean environment for kids and not fear of dogs running around. The tumps are across the road so not like they have nowhere to take dogs - I am a dog owner myself but I also like to bring children out where its clean & safe!	11/7/2022 9:34 PM
14	There are lots of parks that dogs can use. Part of the pleasure of using Scott Park is the fact that you know you won't be bothered by dogs jumping on you. I use Little Stoke Park and often find it a problem there so for that reason I prefer Scott Park. I will have no reason to go there if dogs are allowed.	11/7/2022 9:02 PM
15	Would be great to have somewhere dogs can go in patchway as this is definitely lacking. Also with the cafe coming you will be missing out on so many customers if you restrict all dog owners. I am very in favour of this as a responsible dog owner	11/7/2022 8:55 PM
16	Dogs shouldnt be allowed on the premises for several reasons, one reason is especially because of our young ones,our youth that uses the facilities here for their development such as sports or even for a run on the fields. We should preserve it and take care of this whole area. It wouldn't be fare to allow animals to start making messes and our children stepping or rolling in it when playing on the fields.	11/7/2022 7:33 PM
17	There are plenty of other areas to walk dogs, please leave this area free so parents, children, people with mobility issues, people with intellectual disabilities and older adults have a space free from dog mess!	11/7/2022 7:15 PM

Revocation of byelaw in Norman Scott Park

SurveyMonkey

18	No one ever cleans up after there dog taking a poo	11/7/2022 6:56 PM
19	Leave at least one park free of dogs	11/7/2022 6:39 PM
20	Dogs need outdoor space	11/7/2022 6:16 PM
21	Some People don't clear up after their Dogs and are inconsiderate to others. Children's health must be considered with the aftetmath of Dogs being there. Some People take their Dogs in the Park anyway and Council do nothing . Plenty of other areas to take Dogs already. Leave this area for People as it is	11/7/2022 5:39 PM
22	It's for football	11/7/2022 5:36 PM
23	Dogs should be allowed there as long as owners pick up their mess.	11/7/2022 5:27 PM
24	If dogs foul on the grass( which there is a good chance some will) this is so dangerous medically for children. There are only s few places in Patchway for children to play or to even sit safely to watch football, play, picnic, whatever abd this should not be allowed.	11/7/2022 5:13 PM
25	Irresponsible and dangerous to let dogs near a frequently used football pitch.	11/7/2022 4:52 PM
26	Affects sports.	11/7/2022 4:45 PM
27	They have a lot of space around there,we play footbal at that pitch , come on	11/7/2022 4:37 PM
28	I was badly bitten so Scott's park is the only place I can relax and let my grandchildren play with fear of a dog bitten me or them, there's plenty of dog walking places already here in patchway!	11/7/2022 4:37 PM
29	Don't fix what isn't broken. It's nice having an outside space (the only space left) where you don't have to worry about getting dog muck on your shoes and clothes.	11/7/2022 4:36 PM
30	It's great to have an open area where children can play to their hearts content be it in the park itself or on the fields with out having to worry about dog mess. I am a dog owner and there are plenty of other dog walking areas	11/7/2022 4:34 PM
31	The inevitable result will be dog excrement being left on the grass surfaces. The relaxation of the current bylaw will be met by people exercising their dogs in the park and allowing them to run free away from the path. The health risk to children who play sport and use the open space for other recreational purposes cannot and should not be put at risk. There are other green spaces to exercise dogs in the area. I have used these for many years. I live on the boundary of the park and would never consider using the park to run my dogs. Think again Councillors.	11/7/2022 4:25 PM
32	It's the only area in Patchway where we don't have to worry about ourselves and our children walking/falling in dog mess.	11/7/2022 4:25 PM
33	Terrible decision motivated by the need to increase use of the cafe money money money disgrace!!!	11/6/2022 10:05 PM
34	It's the one dog free area in patchway were your not likely step in dog sh.. An absolute disgrace to consider changing this bye law.	11/6/2022 9:28 PM
35	As a manager of an U16 team that regularly play at this venue, it seems crazy that we will have to spend more time looking on the pitches for dog mess than we will to prepare for the game. If it isn't broke then don't fix it....please let common sense take over when making this decision.	11/5/2022 12:32 PM
36	Joe Dalby doesn't want dogs in Scott Park, therefore, I do.	11/5/2022 12:01 AM
37	Terrible idea, I can't wait to play football and have shit on my shoes, hopefully this doesn't come to fruition	11/4/2022 11:48 PM
38	Football pitches and play areas should be closed to dogs	11/4/2022 11:41 PM
39	These playing fields are for sport for all ages Not for dogs to mess them up.	11/4/2022 10:40 PM
40	100% against it there's many an are they can walk and let dogs run 50 yards away behind the nmx track if perfect this area is a sports and children's play area and think it should be kept that way	11/4/2022 10:39 PM
41	due to the football pitches	11/4/2022 10:30 PM
42	Dog mess everywhere, Patchway Scott park has always been nice tidy place we don't want to ruin it	11/4/2022 10:27 PM
43	People play football and cricket there and don't want the place full of shit before a game!!!!	11/4/2022 10:26 PM

44	In regards to the football pitches, I cannot see how this will be policed and we could end up with dogs running free because of irresponsible owners. Currently dogs are not allowed in Scott Park today but we continually see dogs in Scott Park. I think this proposal would open the floodgates for dogs in Scott Park. Not only the inconvenience of clearing mess up before a game it's very dangerous.	11/4/2022 10:25 PM
45	There's a lot of sport down the park and this can only be bad for the teams. There are also a lot of children running around. The dog owners are going to allow their dogs to run free even though they may not be allowed too. Again, only bad for the parents/teams.	11/4/2022 8:22 PM
46	There are plenty of open spaces to exercise dogs in and around patchway. This shouldnt be one of them due to having sports being played there, dog mess won't be welcome on sports pitches and nor will it be policed so it's an absolute no from me. P.s I'm a dog owner that lives in patchway.	11/4/2022 7:31 PM
47	As a member of a user group that regularly uses Scott Park facilities I am extremely worried that all the sporting playing areas will be affected with dogs mess. Not only it is a waste of users time to remove it, it is also very dangerous for users. At the moment dogs are not allowed in Scott Park but we continually see dogs in Scott Park. I see no easy solution to police the new proposal making sure the new rules are adhered to. I believe this proposal will open the floodgates and dogs will be running free once dogs are officially allowed into Scott Park.	11/4/2022 6:58 PM
48	A dedicated area can be good, but people have stopped picking after dogs which will cause nuisance for others.	11/2/2022 10:55 PM
49	Patchway already have lots of good walking areas for dogs, Scott Park is a very friend family park and also a very busy Park for all types of organised Sport, for this reason it should remain free of access for dogs.	11/1/2022 12:36 PM
50	Not really. It seems strange to not allow dogs in such a big space	11/1/2022 7:37 AM
51	Too many owners not clearing up behind their dogs - as can be seen in the field by The Tumps. Keep Scott Park clean for children to play in	10/30/2022 4:57 PM
52	The only reason that I use Norman Scott Park is that I've just started running and it's the only place locally that I don't have to dodge dog mess and have dogs chasing and jumping up at me, which makes for a far more pleasant experience. There are many locations locally where it's possible for dog walkers to exercise their animals so I don't think that it's unreasonable to have one area that is free of them. I will be severely disappointed if dogs are allowed in the park.	10/29/2022 1:05 PM
53	Dog walkers are very good at cleaning up after their dog	10/28/2022 9:00 PM
54	There are plenty of other places u can walk a dog. This byelaw was out in place to keep the park clear of dog mess so parents dont have to watch where there children are stepping and im a dog owner so not against dogs but a large number of owners do not pick up after the dogs.	10/27/2022 11:40 PM
55	Having the cafe will bring footfall in. Its lovely having a dog free area and I am a dog owner	10/27/2022 10:45 PM
56	There are so many other places that dog owners can take there dogs, this is the only dog free park in the local area. Please leave it as it is.	10/27/2022 10:15 PM
57	Just No!	10/26/2022 8:45 PM
58	Brilliant idea to bring dog walkers within the community together in a safe space	10/26/2022 8:35 PM
59	I am a dog owner. I feel strongly that children need to have a dog free space to play - less mess to step in and children who have a fear of dogs have a safe space. Although you talk of allowing access to a certain area, what will happen is dog owners will allow them to stray into other areas, as I have seen dog owners taking their dogs into the park. There are owners who do not clean up after their dogs and this will affect the sports pitches even if they are banned from these areas. It's also impossible to clean up dog urine and the grassy areas around Gorse Covert (particularly the area with goalposts) smell of urine, particularly when wet. It's from years of dog walking there. It would be nice to see more people using the park - I enjoy walking, running and photography there - but I do have concerns about safe management.	10/26/2022 6:24 PM
60	I like the idea of it not being applied to the whole park. Leaving an area open to those not in favour of a change.	10/26/2022 5:57 PM
61	I think dogs should ONLY be allowed from the gate to the cafe on a marked path, and NOT right the way around the outside. Too many owners are irresponsible and there are plenty of	10/26/2022 1:28 PM

other spaces where dogs can go. I am a dog owner and I think this change goes too far - cafe only.

62	Honestly i think it should be allowed. 99% of owners will pick up aftet their dogs. 1% wont but thats life, you can't avoid that or discourage the 99% because the actions of a couple of idiots. It will also bring more life to the area. Currently on days it looks desolate and boring.	10/26/2022 12:02 PM
63	There are dozens of other places around the area to walk dogs there's no need to change the byelaw. Besides people have been known to ignore it anyway and in short justifies their behaviour.	10/25/2022 11:17 PM
64	It's a slippery slope and once the bylaw is lifted it'll be hard to police.	10/25/2022 7:41 AM
65	It will only soon turn into another place that people do NOT pick up there dogs poo. Surely a place for children to enjoy and public can walk without looking down all the time	10/24/2022 3:17 PM
66	I can see both sides but would be helpful to me	10/24/2022 2:27 PM
67	Dog owners have never taken their dogs to this park. They clearly have other place to go. By introducing dogs then some children will not want to visit the park. Also dog poo over the whole place as there are some dog owners that just don't clean up after their own dog.	10/24/2022 10:43 AM
68	Only reason to allow we dogs is to service the new cafe' Dog walkers ' the minority will allow there dogs to exercise and foul the open space; the lli s will be a health has tried and to users is football ; cricket and casual users in summer Will dogs be allowed into the children's play area again a potential safety issue	10/24/2022 10:22 AM
69	No dogs! It's the only place you can take your kids and not have to worry about dogs running around.	10/24/2022 8:36 AM
70	People in patchway are not the best at picking up their dog poo, it's nice that Scott's Park is dog free particularly for the reason noted above but also if it became a dog friendly park it would not be used as a park as much, not all children like dogs and the amount of owners who say to parents they are friendly so they allow them to proceed to jump at said child is frustrating, I for one would stop going. The new cafe being built in the park would lose alot of custom. If it ain't broke don't fix it!!	10/24/2022 7:05 AM
71	It wouldmake the park usable for more residents. Perhaps plenty of dog poo bins would help with any dog waste concerns.	10/24/2022 5:54 AM
72	It's not fair to let dogs in the park Because of the mess they make and that the owners will not pick it up and put it in the bin where it should be as long as I can remember no dogs I've ever been allowed in the park and I think it should stay like that	10/24/2022 12:32 AM
73	There are enough areas around patchway to excercise dogs,Scott's park has always been a dog free area making it safe and free for children to run/roll around on the grass and for the football teams/cricket teams to play their sports safely; with all the will in the world dogs will not be kept on their leads and stay in restricted areas not all dog owners are responsible and keep to the "rule" minority I know; I came to the park this weekend with my grandchildren dog in the childrens play area (Saturday) went to watch my grandson play football (Sunday) yet another dog may have been visiting side!! and yet another dog being allowed to run around chasing a ball...no signs up on entering the park in the corners!! Where are they??? Definitely no dogs allowed in the Scott's park	10/23/2022 11:46 PM
74	This is something I have mentioned before and glad to finally see some movement towards it even when I wasn't a dog owner I thought it was shame with the amount of space there is	10/23/2022 11:16 PM
75	Make sure there are enough poo bins on the way around and most Will deposit. You're always going to get a scum bag that can't be arsed. But hefty fines should be in place	10/23/2022 9:36 AM
76	It is fair to the majority of responsible dog owners also we would like to be able to support our new community cafe as we do in little stoke field	10/23/2022 9:11 AM
77	Dog owners can not be trusted to clear up after their dogs.	10/23/2022 8:53 AM
78	Scott Park is one of the few areas children can enjoy that is dog free. Parents can use the area without the worry of their children coming into contact with dog faeces left by irresponsible dog owners.	10/23/2022 8:14 AM
79	Keep restrictions on football pitch and children's play area.	10/23/2022 8:06 AM
80	My dog is 8 years old so has never had the experience of walking in the park. We use Gorse covert which is lovely when busy but I feel extremely vulnerable walking through early mornings and evenings through the winter months so tend to avoid. Scott park is more open so I for one would really benefit - I'm sure many would share my view.	10/23/2022 6:47 AM



81	Allowing dogs into Scots Park would encourage more people to use the new cafe facilities. Other park areas close to here allow dogs and do not appear to have any issues. Responsible dog owners will always clean up after there dogs. It may not always be dogs that are to blame for fouling areas, foxes can enter the parks and cats will also enter without owners	10/23/2022 3:05 AM
82	The rest of patchway and Charlton Hayes are covered in dog poo. Would be nice to keep one area dog free	10/22/2022 11:33 PM
83	I would use Scott ark every day if I could walk my dogs there. I currently walk my dogs at Little Stoke park, often getting my lunch at the cafe. It's all dog friendly. I live on Windermere road. One road away from Scott park	10/22/2022 11:32 PM
84	This is one of the only green areas where you know your children are safe to play without stepping in dog mess. Also my son is terrified of dogs. Unfortunately we cannot rely on all dog owners being responsible	10/22/2022 10:30 PM
85	Little Stoke sports field allows dogs to be exercised, would be nice to take children and dogs to the field as a family and also to events eg. Patchway festival as a responsible dog owner was summoned when I took my small dog, even when I said we would pick her up and carry her was rudely told this also wasn't allowed, I have been a resident of Patchway for 55 yrs and was disgusted at the way myself and husband were spoken to.	10/22/2022 9:38 PM
86	I would like the opportunity to walk my dog responsibly on the lead around the park. I am aware of the new cafe being opened and unfortunately as dogs are not allowed in the park currently, I will not be able to use. I currently have to walk around the park in the back lanes everyday to walk my dog. Placing dog waste bins along the path and maintaining rules is a perfect use of the park.	10/22/2022 8:28 PM
87	It would allow me and my family to enjoy a walk with my dog and use the new cafe that has been recently built.	10/22/2022 8:27 PM
88	With the cafe opening soon you would greatly increase customers if dogs were allowed. So many owners walk their dogs at Little Stoke and use the cafe	10/22/2022 8:14 PM
89	There are fields very nearby that dogs are allowed	10/22/2022 8:05 PM
90	Little Stoke playing fields are used for sport and dogs are allowed and it seems to work.	10/22/2022 7:55 PM
91	Little stoke playing field are used for sports and dogs are allowed the majority of people clean up after their dogs with the new cafe it would make sense as people will visit other areas where dogs are allowed if you do not move with the times	10/22/2022 7:55 PM
92	The park is a great place for sports and children playing without having to worry about dogs or dog mess. I know the majority of dog owners are responsible and dogs are great, but opening to dogs will mean there is dog mess in the park as well as dogs interrupting sports etc. There are lots of other fields/areas nearby where dogs are allowed	10/22/2022 7:25 PM
93	It's a fabulous idea and definitely needed to encourage more family's into the park	10/22/2022 7:20 PM
94	It would be great to take the dog for a walk while my daughter went to the park to play as long as there are plenty of bins around for dog waste	10/22/2022 7:04 PM
95	Lots of places for dogs. Partner has a phobia lets her have somewhere to run without the anxiety.	10/22/2022 6:52 PM
96	Walk round patchway, play "dont step in the poo" because its everywhere, nobody seems to pick up behind their dog. Go to gorse covert, its full of excrement.. everywhere, go take your kids to the chicken park, go on the zip wire (on the rare occasion its not broke) and have a GREAT time cleaning the crap off your shoes and your kids hands afterwards... now you want to wreck this havoc on the one safe clean area where our kids arent liable to stand in poo or catch something nasty.. seriously. Whichever councillor who suggested this obviously has a dog and no kids.. sack them, because this is a step back to the 80s with crap everywhere, not a scheme for 2022.	10/22/2022 6:48 PM
97	Would be lovely to walk my dog round	10/22/2022 6:43 PM
98	Only with restricted area and on a lead	10/22/2022 5:24 PM
99	It's a public place for everyone of patchway	10/22/2022 3:54 PM
100	What a stupid idea! Only Park in Patchway without dogs why change it? plenty of other areas for dogs - leave the park for the children please. Also my child terrified of dogs so now will have to deal with that - thanks alot! If this goes ahead no dog is going to wait until they reach an area to shit...they will shit everywhere!	10/22/2022 3:45 PM

Revocation of byelaw in Norman Scott Park

SurveyMonkey

101	Only safe park to take my daughter who is terrified of dogs. Only place you don't have to worry about dog poo everywhere.	10/22/2022 3:10 PM
102	I would use park more if I could take my dog.	10/22/2022 12:41 PM
103	I wouldn't be against dogs in Scott park as most owners are good at cleaning up the dog mess, but people would let the dogs off the lead and wouldn't know if they had messed on the pitchEs and not bag there mess.	10/22/2022 12:35 PM
104	I have been in patchway since 2011, i live in the new estate and am a dog owner, I also have children, please please please please don't make Scott Park a dog friendly zone, the reason for this can be found by simply walking round the area and seeing how many unreasonable dog owners there are, if you allow dogs in Scott Park it WILL become a minefield of muck.	10/22/2022 11:26 AM
105	I really hope they do not allow dogs into Scott Park. It's nice to be able to take the children somewhere where you know they are not going to step in dog poo. Dog owners are not responsible around Patchway the paths are awful and there is dog poo everywhere! Please do not allow it!!!!	10/22/2022 11:20 AM
106	There um is no way people will keep their dogs on the paths let alone on leads which will cause unnecessary stress to other people using the park and grass areas. Families take their children to Scott Park knowing that they will be safe to run around and play without the worry of dogs running up to them or worse jumping up at them whilst they play and not forgetting the worry of aggressive dogs using the park too.	10/22/2022 11:14 AM
107	Dogs to be kept on leads.	10/22/2022 11:11 AM
108	About time	10/22/2022 10:53 AM
109	It is nice for the children to have somewhere to play that is dog free and inevitably there will be those that do not abide by the rules. Making the area unusable for children when it is full of dog poo!	10/22/2022 10:30 AM
110	Responsible dog walkers being stopped from entering whilst their children play has stopped my family being able to use the park for years. We have to go elsewhere, driving 3-5 miles to find somewhere to have a family picnic or just to enjoy good weather in an open space.	10/22/2022 10:24 AM
111	dog owners here are quite irresponsible tbh, I see dog shit everywhere, let Scott Park be a clean place.	10/22/2022 10:05 AM
112	First let people behave with picking up after their pets elsewhere on the Estate, then we'll think about this a couple of years down the line. Given that pet owners have wreaked havoc with pet poo all over Charlton Hayes without cleaning up, I am surprised someone actually has the audacity to suggest this consultation.	10/22/2022 9:52 AM
113	People are irresponsible. Scotts park will be overrun by dog shit and no one caring about it.	10/22/2022 9:40 AM
114	Please keep it only for public as kids can roam around without any issues	10/22/2022 9:31 AM
115	Scott park is for sport and dog fouling is poisonous for children playing there.	10/22/2022 9:27 AM
116	Dogs should not be allowed to this park. There are many other places where Dogs can be taken.	10/22/2022 9:14 AM
117	It will make the park feel 'friendlier'.	10/22/2022 9:07 AM
118	As long as dogs aren't allowed off their lead	10/22/2022 12:42 AM
119	It's a park for the people of Patchway and should be able to be used by all.	10/21/2022 10:04 PM
120	They can walk them on the public highway	10/21/2022 9:27 PM
121	Strict and obvious fines for anyone not clearing up their dog mess, aside from that it can only be a good thing. Keep dogs away from cricket ground though	10/21/2022 9:11 PM
122	Strongly against dogs being allowed in the park. I would like it to remain as a safe place for my children to play.	10/21/2022 8:28 PM
123	In my experience other parks that allow dogs are all covered in dog mess. It is one of the attractions of Scott Park that this isn't an issue here. Saying dogs only allowed on paths and specific areas won't be stuck to and will be difficult to police. Far too many irresponsible dog owners unfortunately.	10/21/2022 8:07 PM
124	Responsible dog owners will adhere to the rules staying in designated areas and picking up dog poo . As a dog owner with grand children I would love to be able to walk my dog & take	10/21/2022 7:14 PM

my grand kids to the park . Maybe even rejoin sports & social club to enjoy a drink

125	Dogs are allowed everywhere else, as someone who is afraid of dogs it is nice to actually have somewhere that you have no fear of coming across them	10/21/2022 7:01 PM
126	There are no parks around where you can go without dogs. People should be able to relax without worrying about dog mess everywhere! My son is terrified of dogs and we would stop going if they were allowed.	10/21/2022 6:48 PM
127	Yes I am a dog owner and there are plenty of places to walk dogs. You are being greedy by removing the bylaw to help promote your new cafe. Leave Scott's park dog and shit free please!	10/21/2022 5:41 PM
128	Dogs will poop on the football field - health and safety issue surely. It may be your intention to keep dogs on the perimeter path but dogs have very long leads these days. Also, I do not want to step in it.	10/21/2022 5:08 PM
129	Yes, along lines of PTC guidelines noted with their post, inc a clearly marked area for our local dogs to runaround + ditto poo bin(s).	10/21/2022 5:00 PM
130	There are not many parks I can go with my child who is very frightened of dogs. My child loves walking around the park without the threat of dogs jumping up or chasing her.	10/21/2022 5:00 PM
131	Total disgrace .if you think dog will stay on the path your living in cloud cuckoo land .and who's going to clean up all the mess on the football field and Childrens play area	10/21/2022 4:59 PM
132	I really enjoy going to the park and not having to worry about stepping in dog faeces. I use the park regularly to walk, run and enjoy with my grandchildren.	10/21/2022 4:56 PM
133	It is the hub of sports in patchway , and we all know the danger of animal faeces on playing areas, especially where young children are playing and being coached, don't try to fix what is not broken	10/21/2022 4:34 PM
134	Whilst in favour, dogs should be kept on a lead due to the variety of sports that take place in the area and it's a lovely area to run without being harassed by countless out of control dogs or worse yet... REEL-Y LEADS. Even it it just meant being able to use the cafe whilst on a walk with the dog	10/21/2022 3:31 PM
135	In reality, how many dog owners will keep to the path and the dog on a lead? It is natural to let the dog off the lead, then they run around and leave "little presents" on the cricket outfield!	10/21/2022 2:55 PM
136	As can be seen from the streets/other green areas of Patchway, Dog Owners can't be trusted to clean up after their dogs, so with the cricket and football pitches in so much use, it makes it dangerous for the players should they come into contact	10/21/2022 2:52 PM
137	Having a secure area where dogs can be off lead would be great. Having dog bins.	10/21/2022 1:53 PM
138	The Park is primarily a sports area, who will police the fouling reg possible infection to the players and also to the families ,children, who use this beautiful recreational area. You cannot control where a dog wants to poo. I am not against dogs just the mess they leave. Not every dog owner is a responsible person.	10/21/2022 12:58 PM
139	Having watched numerous people allow their dog whilst on a lead to defacate on my front garden without cleaning it up I would be concerned that this would be an increased issue where less overlooked. In addition I would be concerned for the health risk to children and adults playing on the various pitches. Fortunately Patchway has many green spaces where dogs can go so this is not needed. Why not consider using the field across from the bike track as a dog park. Tunnels and things for dogs could be put in with lots and lots of bins!	10/21/2022 11:58 AM
140	No way all owners will listen to only allowing dogs on the pathway only! So next summer I look forward to dogs all over the place and crap over the pitches when having a kick around with family.	10/21/2022 11:54 AM
141	Fouling of the sports playing surfaces will need to be well marshalled	10/21/2022 11:42 AM
142	So long as people stick to the areas that they are allowed to be in and that those areas are clearly marked, I think it's a great idea. They must stay on a lead though	10/21/2022 11:41 AM



Key  
Pending  
Implemented  
Fully Complete

This document will be an appendix to the 3 year strategic plan implementation dates of the plan document and should be read with that document and informed by the budget document.

Timescale for Implementation	Priority Projects Responsible Committee	Outside Areas Parks and Planning	Planning in Patchway Parks and Planning	Community Engagement Full Council	Finance, Democracy and Governance Finance Committee	Human Resource and Management Personnel Committee
2021/2022	<p>Redevelopment of Patchway Community Centre</p> <p>Scott Park Pavilion Project</p>	<p>Maintenance of Sports Equipment</p> <p>Upgrade and install exercise equipment</p> <p>Compound Container</p> <p>Charlton Hayes</p> <p>The Parade</p> <p>Rodway Road</p> <p>Tree Survey</p> <p>Play Area Strategy</p> <p>The Town's Planters</p> <p>Allotment Container</p> <p>Tree giveaway project.</p> <p>Local Nature Action Plan</p> <p>Wildflower Meadows</p>	<p>Challenging SGC on pavement parking.</p> <p>Road Surfacing</p>	<p>Monthly Newsletter</p> <p>Patchway Festival</p> <p>Social Media</p> <p>Live Streaming Meetings</p> <p>Community Events</p> <p>Flyers and Leaflets.</p>	<p>Local Council Award Scheme</p> <p>Review of all Governance Documents</p>	<p>Review of Health and Safety</p> <p>Continuing Professional Development</p> <p>Staff Capacity</p>
2022/2023	<p>Redevelopment of Patchway Community Centre</p> <p>Scott Park Pavilion Project</p>	<p>Tree Planting</p> <p>Wildflower Meadows</p> <p>Tree Pruning in Patchway</p> <p>Open Area Signage</p> <p>Tree Survey for all areas</p> <p>Tree giveaway project.</p> <p>Local Nature Action Plan</p>	<p>Bus Shelters</p> <p>Christmas Lights</p> <p>Road Surfacing</p> <p>Benches for Charlton Hayes</p>	<p>Monthly Newsletter</p> <p>Patchway Festival</p> <p>Social Media</p> <p>Live Streaming Meetings</p> <p>Community Events</p> <p>Flyers and Leaflets.</p> <p>Housing.</p>	<p>Local Council Award Scheme</p> <p>Review of all Governance Documents</p>	<p>Review of Health and Safety</p> <p>Continuing Professional Development</p> <p>Development of Policies</p> <p>Staff Capacity</p>
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