

PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

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4th March 2021

Dear Councillors S Scott, R Walker, J Buddharaju, K Dando, R Loveridge, E Gordon and P Cottrell.

You are summonsed to attend the next meeting of the Finance Committee to be held on Tuesday 9th March 2021 at 7pm via a virtual meeting link. The agenda is provided below.

Yours sincerely,

Town Clerk

AGENDA

[To participate in this meeting please click here](#) then enter access code 185-551-869 if prompted.

1. To receive any apologies for absence.
2. Declarations of Interest.
3. To consider and approve and dispensations for this meeting.
4. To approve the minutes of the Finance committee on Tuesday 9th February 2021 and to note any issues.
5. To receive and consider the Financial Reports for February 2021:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
6. To review the Financial Forecast for 2020/2021.
7. To consider the RFO's Financial Report and the recommendations set out:
 - a) To recommend to Full Council that Patchway Town Council earmarks monies towards the Norman Scott Park Pavilion redevelopment.
 - b) To recommend to Full Council that Patchway Town Council makes a virement of £25,000 from cost centre 110 (Establishment) to the Norman Scott Park Pavilion Budget for the financial year 2021/2022.

- c) To recommend to Full Council that Patchway Town Council makes a virement of £10,000 from cost centre 110 (Establishment) to the New Projects Budget for the financial year 2021/2022.

- 8. To consider the quotation from preferred supplier, Ecosolve, to carry out the maintenance of the football pitches for a set period of time.

- 9. To consider the quotation for a new door on The Casson Centre and agree any actions.

- 10. To consider the emergency grant application and correspondence pertaining to Southern Brooks Community Partnerships for Youth Work Funding.

- 11. To consider the request for financial help from Bristol BMX Club pertaining to the constant use of the BMX track.

- 12. To nominate a Councillor to carry out a review of internal controls for the financial year 2020/2021.

- 13. To note that Patchway Town Council is now accredited as a 'Real Living Wage' employer.

- 14. To note that the date of the next Finance Committee meeting will be on Tuesday 13th April 2021 at 7pm.