

PATCHWAY TOWN COUNCIL

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11th March 2021

Dear Councillor,

You are hereby summonsed to attend the Meeting of Patchway Town Council on **Tuesday 16th March 2021 at 7pm**. The meeting will be held by virtual link and the agenda is below.

Yours sincerely,

Town Clerk

AGENDA

[To participate in this meeting please click here](#) then enter access code 417-250-061 when prompted.

PUBLIC SESSION

1. To receive a presentation from Mama's Bristol CIC on the work they are doing in Patchway to help the local community.
2. To receive questions from the members of the public present.
3. To receive the apologies for absence.
4. Declarations of Interest.
5. To consider and approve any dispensations for this meeting.
6. To consider and approve the minutes of the meeting of Patchway Town Council held on 16th February 2021 and to note any issues.
 - a) To receive the correspondence in relation to a resident request to install a bin near 'ASDA Lane' (Minute Reference 16/02/2021--No 1).
7. To consider and approve the minutes of the extraordinary meeting of Patchway Town Council held on 17th February 2021 and to note any issues.
8. To consider and approve the minutes of the extraordinary meeting of Patchway Town Council held on 8th March 2021 and to note any issues.
9. To note the minutes of the meeting of the Parks, Open Spaces, Planning and Transport committee held on 23rd February 2021.

10. To note the minutes of the meeting of the Finance Committee held on 9th March and approve any recommendations:
 - a) To approve the recommendation that Patchway Town Council earmarks £200,000 towards the Norman Scott Park Pavilion Project.
 - b) To approve the recommendation that Patchway Town Council vires £25,000 from Cost Centre 110 to Cost Centre 900, towards the Norman Scott Park Pavilion Project, from the budget for financial year 2021/2022.
 - c) To approve the recommendation that Patchway Town Council vires £10,000 from Cost Centre 110 to Cost Centre 900, towards the New Projects budget, from the budget for the financial year 2021/2022.

11. Council Finance.
 - a) To note the current financial position of the two bank accounts.
 - b) To note the current financial position of the Town Council's Investments.
 - c) To note the Bank Reconciliation and Bank Statements for February.
 - d) To note the income and expenditure reports for February
 - e) To note the monthly summary of accounts for February.
 - f) To approve the expenditure report and authorise payments.
 - g) To consider the 'Financing the Pavilion Project' document.

12. To consider and approve the following quotations for professional services for the Pavilion project:-
 - a) Drainage survey
 - b) Ground investigation report
 - c) Building control.

13. To consider the provision for holding the following meetings virtually before the 7th of May 2021, due to the uncertainty around the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and the Coronavirus Act 2020, which allow local councils to hold remote meetings:
 - a) Annual Parish Assembly.
 - b) Annual Meeting of Patchway Town Council.

14. To consider the correspondence from South Gloucestershire Council on Fly Tipping and discuss the way forward for Patchway Town Council to target fly tipping in the Town.

15. To consider documents relating to Highwood Road traffic management and road safety review:
 - a) To consider the results of the public consultation survey, which was held on online.
 - b) To approve the form to be sent to South Gloucestershire Council.

16. To consider the options for a physical book of remembrance and agree to purchase the book.

17. To consider adopting the revised 'Grant Awarding Policy and Form' as recommended by the Grants Working Party.

18. To consider the letter from Patchway People committee pertaining to use of their grant monies for a Christmas Competition.

- 19.** To consider the planning applications or consultations received (Click on the agenda item to view the application/consultation):
- a) [6, Hempton Field Drive P21/00824/F- Erection of two storey front & rear extensions to form additional accommodation](#)
 - b) [27, Hawthorn Close- P21/00871/F-Erection of single storey rear/side extension to provide additional living accommodation \(amendment to previously approved scheme P20/06550/F\)](#)
 - c) [186, Gloucester Road- P21/00409/F-Demolition of existing buildings and erection of storage unit \(Class B8\) with associated works.](#)
 - d) [75, Bradley Road- P21/00934/F-Erection of single storey side extension to form additional living accommodation](#)
- 20.** To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
- a) South Gloucestershire Councillors report on items related to Patchway.
 - b) Patchway Community Centre Redevelopment Project.
 - c) 3G and Cricket Nets Project.
 - d) The Norman Scott Park Pavilion Project.
 - e) Coniston Community Association.
 - f) Photography Competition.
 - g) Community Led Housing.
- 21.** To note that the next meeting will be on the 20th of April 2021 at 7pm.

CLOSED SESSION

- 22.** To receive an update from the Personnel Committee.
- 23.** To receive an update on a lease agreement.