

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 23rd of November 2021 at 19:00 at Callicroft House, Patchway.

Councillors: R Loveridge (in the chair), J Butler, D Lawrence, P Cottrell, K Dando, E Martin and B Hopkinson (19:03).

In attendance: J Turner (Town Clerk and RFO), Cllr Peter Knight, Tina Brice (Patchway Community Association), John Thomas (Patchway and Charlton Hayes Community Sports Association), Andy England (Patchway Town Football Club), Lorne Richardson (Blakeney Road Allotment Association), Les Brooks and Derek Howell (Pretoria Road Allotment Association).

Absent: None

Members of the Public: None

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

23/11/2021 - No 1 To receive the annual rent from the Pretoria Road and Blakeney Road Allotment Associations.

The Chairman welcomed representatives from both allotment associations and invited them to speak at the meeting. Lorne Richardson stated that Blakeney Road Allotments have had a poor year due to the restrictions and COVID-19. The committee noted that there were seven empty plots at Blakeney Road. Les Brooks stated that Pretoria Road Allotments have had a good year with only one half plot and one raised bed vacant at present. The committee noted that the bonfire night was a success and around one hundred people were in attendance. The representatives gave over their annual rent to the Town Clerk.

The committee noted that the main building at Pretoria Road Allotments had wood rot and needed to be cladded. It was advised that the Council would come and take a look to ascertain what work needs to be done.

The committee noted the work was needed to the toilet block at Blakeney Road Allotments due to the amount of water that is egressing into the building. It was advised that the Council would come and take a look to ascertain what work needs to be done.

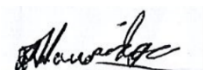
The Clerk would look into ownership and responsibilities of all buildings at each site.

23/11/2021 - No 2 To receive any questions from members of the public present.

A resident raised a question on the Newnham Place development and if the Council had received any updates as of yet. The Chairman stated that there was no new updates as of yet.

23/11/2021 - No 3 To receive any apologies for absence.

The committee noted apologies from Paul Thompson (Working).



23/11/2021 - No 4 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

23/11/2021 - No 5 To consider and approve any dispensations for this meeting.

None received.

23/11/2021 - No 6 To approve the minutes of the extraordinary meeting of the Parks, Open Spaces, Planning and Transport committee held on Tuesday 26th October 2021.

a) To receive the Clerk/RFO's report for this committee meeting.

RESOLVED: It was agreed by a majority, with two abstentions, to approve the minutes and to note the report.

23/11/2021 - No 7 To review the budget plan for 2022/2023:

a) Centre 320 – Rodway Road

The committee made no changes on this cost centre.

b) Centre 330 – Charlton Hayes

The committee made no changes on this cost centre.

c) Centre 340 – The Parade

The committee made no changes on this cost centre.

d) Centre 500 – Scott Park

The committee made no changes on this cost centre.

e) Centre 510 – Sports and Social Club

The committee made no changes on this cost centre.

f) Centre 600 – Allotments

The committee made no changes on this cost centre.

g) Centre 700 – The Tumps and BMX Track

The committee made no changes on this cost centre.

h) Centre 710 – Play Areas

The committee made no changes on this cost centre.

i) Centre 720 – Open Spaces

The committee made no changes on this cost centre.

j) Centre 800 – Street Furniture

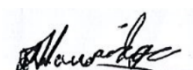
The committee made no changes on this cost centre.

23/11/2021 - No 8 To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2021/2022.

a) Outside Areas

b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made.



	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2021/2022		
	Maintenance of Sports Equipment	Challenging SGC on pavement parking.
	Upgrade and install exercise equipment	Road Surfacing
	Compound Container	
	Charlton Hayes	
	The Parade	
	Rodway Road	
	Tree Survey	
	Play Area Strategy	
	The Town's Planters	
	Allotment Container	
	Tree giveaway project.	
	Wildflower Meadows	

Matters Pertaining to Parks and Open Spaces

23/11/2021- No 9 To consider the quotations from preferred supplier, KT Properties:

- a) **To convert the gate way to the new Scott Park Nature Area and other associated works.**
RESOLVED: It was agreed by a majority, with one abstention to approve the quotation of £4017.

It was raised that a tree in Scott Park, adjacent to the Cricket Nets, was raising the path. The Clerk would take a look at this prior to the next meeting.

- b) **To remove the beacon and re-state it in the land at the rear of the BMX track.**
RESOLVED: It was unanimously agreed to approve the quotation of £2210 , subject to permission from Network Rail.

- c) **Blakeney Road path works.**
Cllr E Martin declared her interest in this item.
RESOLVED: It was agreed by a majority, with one abstention, to include a £18,000 budget in next year's major projects budget for this work and obtain two further quotations.

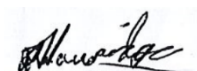
- d) **Installation of Kissing Gate.**
RESOLVED: It was unanimously agreed to approve the quotation of £1750 to replace the gate at the entrance near Longney Place.

23/11/2021 - No 10 To consider the quotation from preferred supplier, GB Sports and Leisure, for repairing all of the surface shrinkage in all of Patchway Town Council's play areas.

RESOLVED: It was unanimously agreed to add £8000 over the next two years into the budget to allow for the works. The Clerk would clarify further information on depth of surface, scope of work and any guarantees on the surface.

23/11/2021 - No 11 To consider the quotation of £675 from preferred supplier, GB Sports and Leisure, for a replacement basket swing at Scott Park.

RESOLVED: It was unanimously agreed to approve the quotation of £675.



23/11/2021 - No 12 To consider the quotation from preferred supplier, N Brock, for the tree work at Scott Park play area.

RESOLVED: It was unanimously agreed to approve the quotation of £650.

23/11/2021 - No 13 To consider obtaining a quotation for a new noticeboard on the external wall of Coniston Community Centre.

RESOLVED: It was unanimously agreed to obtain a quotation for a new noticeboard.

23/11/2021 - No 14 To receive the Annual Play Area Inspection Report.

RESOLVED: It was unanimously agreed to note the report. The committee were pleased to note that many of the issues from previous years had been rectified and the majority of the report was very low or low risk.

23/11/2021 - No 15 To receive an update on the installation of the security barrier on the Jason Franklin 3G Facility.

The committee noted that Blakedown Sport and Play had not responded to the question over warranty on the existing fence. The Clerk would ask the project manager to draft a letter to Blakedown regarding this.

RESOLVED: It was unanimously agreed to add £11,250 to the major projects budget for next year for this work to be carried out.

23/11/2021 - No 16 To consider the update from the Residents Association of Charlton Hayes' report on Green Spaces.

Cllr P Knight provided an update. The green spaces work in Charlton Hayes at the end of Eighteen Acre Drive and The Crescent was subject to a planning application. The works were hoped to be finished by Summer 2023.

Matters Pertaining to Planning and Transport.

23/11/2021 - No 17 To consider any planning applications received:

a) Any applications received after the agenda had been issued.

- i. **P21/05318/RM - Construction of primary access infrastructure (Brabazon Eastern Framework) that facilitates road links and associated pedestrian and cycle paths through the Brabazon Eastern Framework. - Former Filton Airfield Patchway South Gloucestershire BS34 5BZ.**
- ii. **P21/07486/F - Demolition of existing detached garage/workshop. Erection of a two storey side extension to form additional living accommodation. - 13 Redfield Road Patchway South Gloucestershire BS34 6PJ.**
- iii. **P21/07521/PD - Erection of a single storey rear extension to form additional living accommodation. - 67 Eagle Drive Patchway South Gloucestershire BS34 5RQ**

RESOLVED: It was unanimously agreed to raise no objections to these applications.

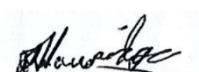
23/11/2021 - No 18 To consider the letter from a resident regarding Patchway Railway Station.

The committee noted the letter.

RESOLVED: It was unanimously agreed to forward this letter to the relevant committee, who can take action, if they feel it is appropriate.

23/11/2021 - No 19 To consider the update from Cllr S Scott on the proposed layout works.

The committee noted the update.



23/11/2021 - No 20 To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.

The Full Council agreed to have this as a standing item on the agenda. It was noted that an amnesty day was to be planned for January 2022.

Updates and Reports.

23/11/2021 - No 21 To receive an update on the wildlife photography competition.

The Clerk provided an update. A lot more entries had now been received, which will be judged in the next week. It was agreed that the winning photographs be displayed in Patchway Community Centre.

23/11/2021 - No 22 To receive an update on The Patchway Community Centre Redevelopment Project.

The Chairman invited John Thomas and Tina Brice to speak on this item. The committee noted that Towergate insurance should be contacted regarding the water damage.

23/11/2021 - No 23 To receive an update on The Norman Scott Park Pavilion project.

The Clerk provided an update. The plans are currently with South Gloucestershire Council.

23/11/2021 - No 24 To receive an update on the Draft Local Nature Action Plan.

No update was given.

23/11/2021 - No 25 To receive an update on the Nature Area within Scott Park Play Area.

The Clerk provided an update. An area had been planted with bulbs and wildflowers to see if they take to the existing soil. Three benches had been ordered.

23/11/2021 - No 26 To receive an update on the Christmas Plans for Patchway.

The Clerk provided an update. The Christmas Lights will switch on 1st December. A Christmas Tree for Patchway Roundabout will be purchased and installed. The Clerk was waiting for a quotation from South Gloucestershire Council regarding putting lights on the Christmas tree.

RESOLVED: It was unanimously agreed to hold a Christmas competition for Christmas Lights in the area. All entrants will win a certificate on behalf of Patchway Town Council. The Clerk would compile the addresses into a Google Map for a Christmas Light Trail.

23/11/2021 - No 27 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee meeting will be held on Tuesday 25th January 2022 at 7pm.

Noted.

The meeting was closed by the Chairman at 20:24.

