



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

## **Patchway Town Council Fair Use Policy**

### **Policy Scope:**

1. This policy only applies to the land that Patchway Town Council owns.
2. This policy is to ensure fair usage of land for all groups and organisations.
3. This policy alone does not indemnify an organisation to use the land.
4. The Council will only permit the use of the land once the set criteria has been met by the organisation.
5. Patchway Town Council reserves the right to refuse access to any organisation at any time if they do not meet the set out criteria.

### **Criteria for Hiring Patchway Town Council Land:**

1. Detailed method statement of what is to happen on that land.
2. A full risk assessment of the event.
3. A copy of your public liability insurance.

Anyone wishing to hire land that is owned by Patchway Town Council for an event, whether it be a singular event or multiple, is to contact the Town Clerk in the first instance by email to [office@patchwaytowncouncil.gov.uk](mailto:office@patchwaytowncouncil.gov.uk) with the date and times of their proposed events.

**Adopted: 23/05/2022.**

**Review Date: May 2023.**

*Patchway is Twinned with Clermont l'Herault and Gauting.*

