

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 25th January 2022 at 19:00 at Callicroft House, Patchway.

Councillors: R Loveridge (in the chair), J Butler, P Cottrell, K Dando, B Hopkinson (19:03).

In attendance: J Turner (Town Clerk and RFO), Cllr Peter Knight, John Thomas (Patchway and Charlton Hayes Community Sports Association), Andy England (Patchway Town Football Club), Steve Payne (Stoke Lane FC), Rachel Ellwood and Tracy Lovell (Bristol BMX Club), Paul Thompson (Patchway Cricket Club)

Absent: None

Members of the Public: None

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

25/01/2022 - No 1 To receive any questions from members of the public present.

No questions received.

25/01/2022 - No 2 To receive any apologies for absence.

The committee noted apologies from Cllrs E Martin (unwell) and D Lawrence (holiday) and T Brice (unwell).

25/01/2022 - No 3 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

25/01/2022 – No 4 To consider and approve any dispensations for this meeting.

None received.

25/01/2022 - No 5 To approve the minutes of the extraordinary meeting of the Parks, Open Spaces, Planning and Transport committee held on Tuesday 23rd November 2021.

a) **To receive the Clerk/RFO's report for this committee meeting.**

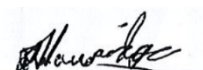
RESOLVED: It was unanimously agreed to approve the minutes of the meeting and to note the report. The committee noted that the basket swing would not be installed until Spring 2022 as some repairs to the existing matting had to take place.

25/01/2022 - No 6 To review the Hire Charges for Patchway Town Council's Sporting Facilities.

RESOLVED: It was unanimously agreed to recommend to the Finance Committee that no changes are made to the current pricing structure.

25/01/2022 - No 7 To review the terms and conditions for Patchway Town Council's Sporting Facilities.

- a) **Football Pitch Hire.**
- b) **3G Pitch Hire.**



- c) Cricket Net Hire.
- d) Cricket Pitch Hire.

RESOLVED: It was unanimously agreed to recommend to Full Council to adopt these terms and conditions.

25/01/2022 - No 8 To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2021/2022.

- a) Outside Areas
- b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made.

	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2021/2022		
	Maintenance of Sports Equipment	Challenging SGC on pavement parking.
	Upgrade and install exercise equipment	Road Surfacing
	Compound Container	
	Charlton Hayes	
	The Parade	
	Rodway Road	
	Tree Survey	
	Play Area Strategy	
	The Town's Planters	
	Allotment Container	
	Tree giveaway project.	
	Wildflower Meadows	

Matters Pertaining to Parks and Open Spaces

25/01/2022 - No 9 To consider the quotation from preferred supplier, GB Sports and Leisure, for repairing all of the surface shrinkage in all of Patchway Town Council's play areas now that more information has been supplied.

RESOLVED: It was unanimously agreed to approve the quotation of £15,647 to be paid over two years. GB Sports and Leisure would guarantee the repairs for 5 years. The Clerk would check if this can be transferred to the Council.

25/01/2022 - No 10 To consider the quotation for a new noticeboard on the external wall of Coniston Community Centre, from preferred supplier XL Displays.

RESOLVED: It was unanimously agreed to purchase a noticeboard at the cost of £875.

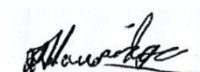
25/01/2022 - No 11 Local Nature Action Plan for Patchway Town Council.

- a) To agree the Local Nature Action Plan and integrate this as part of the Town Council's strategic three year plan.

RESOLVED: It was unanimously agreed to adopt the plan and integrate as part of the Town Council's three year plan.

- b) To consider and agree locations for three trees to be planted as part of this scheme.

RESOLVED: It was unanimously agreed to defer this item until the next meeting.



Matters Pertaining to Planning and Transport.

25/01/2022 - No 12 To consider any planning applications received:

- a) **P21/05618/F - Erection of a first floor extension to form additional living accommodation - 184 Rodway Road Patchway South Gloucestershire BS34 5EE.**

RESOLVED: It was unanimously agreed to raise no objections to this application.

- b) **Any applications received after the agenda had been issued.**

- i. **P22/00389/F - Erection of single storey rear and side extension to form additional living accommodation. - 24 Callicroft Road Patchway South Gloucestershire BS34 5BX.**

RESOLVED: It was unanimously agreed to raise no objections to this application.

25/01/2022 - No 13 To consider Patchway Town Council's response to fly tipping in the back lanes and to consider options to eradicate this issue in the future.

RESOLVED: It was unanimously agreed to start with the lane between Durban Road and Pretoria Road. Letters would be sent out to all residents before the end of February.

Updates and Reports.

25/01/2022 - No 14 To receive an update from users of Patchway Town Council's Sporting Facilities.

The committee noted an update from Bristol BMX Club. The Club had hosted the south-west regional championships in 2021 and this was a great success. The committee noted that vandalism was still a big issue at the track. The Clerk would pass the Beat Team Manager's contact information over to the club.

The committee noted an update from Stoke Lane FC. The club welcomed the use of a weekend call out and also stated that the playing surface was excellent. All teams are doing well in their respective leagues.

The committee noted an update from Patchway Cricket Club who will be using the nets for practice on a Sunday.

The committee noted an update from Patchway Town FC. The club was performing ok in their respective leagues. The club raised concerns over the changing facilities at the Sports and Social Club. The committee noted that the use of the Jason Franklin 3G facility has been an asset to the football club.

25/01/2022 - No 15 To receive an update on The Patchway Community Centre Redevelopment Project.

The Chairman invited John Thomas and Tina Brice to speak on this item. The committee noted that the building should be handed over soon.

25/01/2022 - No 16 To receive an update on The Norman Scott Park Pavilion project.

The Clerk provided an update. The contract was being finalised and work is expecting to finish in September 2022.

25/01/2022 - No 17 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee meeting will be held on Tuesday 22nd February 2022 at 7pm.

Noted.

The meeting was closed by the Chairman at 19:50.

