

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Extraordinary Town Council held on the 26th March 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call. It was unanimously agreed that all those who could not attend the meeting via conference call would have their apologies accepted due to the exceptional circumstances.

Councillors: E Martin (in the chair), R Loveridge, R Walker, I Walker, P Cottrell, S Shambhu, J Buddharaju, J Butler, K Dando, G Pykov, S Scott, B Hopkinson.

In attendance: L Squire (Clerk), J Turner (Deputy Clerk)

Absent:

Members of the Public:

26/03/2020--No 1 To receive and consider apologies for absence and decide whether to accept them.

Cllrs E Gordon, T Scott and T Bathe-Taylor

RESOLVED: It was unanimously agreed to accept all apologies.

26/03/2020--No 2 Declarations of Interest

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

26/03/2020--No 3 Coronavirus Update and any actions required.

The Clerk provided an update regarding staffing and the jobs that the staff have been undertaking when they are in work. The Clerk confirmed that the office phone number had now been diverted automatically to the work mobile phone.

26/03/2020--No 4 To consider the recommendations of the following Committees: -

a) Finance committee held on the 10th March 2020

i. To invest £25,000 into the Cambridge & Counties Bank- 2-year fixed rate business and charity bond

RESOLVED: Unanimously agreed to invest the money.

26/03/2020--No 5 To consider the Financial Short fall implication of Hire Charges, for Scott Park, Casson Centre/Town Council Rooms and the Sports and Social Club.

The RFO presented a spreadsheet based on income over the previous two years and estimated income for 2020/21 in light of the COVID-19 situation. It worked out to be a smaller loss than anticipated.

RESOLVED: To fund any shortfall next year by earmarking the underspend from the 2019/20 budget.

Further resolved by a majority with 2 councillors abstaining to allow the Patchway Sports and Social Club to defer rent payments until September but this must be paid back in the same financial year.

26/03/2020--No 6 To approve the latest expenditure reports and authorise payments.

RESOLVED: Unanimously agreed to authorise the below payments.

Company	Invoice	Net (cost to council)	VAT	Gross	Power	Our Ref
Nicholas Morley Architects	Professional Fees as per invoice for Architecture, Acoustic Consultants, Prostructures, Watt Design, Jenkins and Potter.	£ 16,331.05	£ 3,266.21	£ 19,597.26	LGA 1972, s.111	03-20-030
Nicholas Morley Architects	Cook Brown Initial Building Regulation Fee as agreed with Melrose Associates	£ 1,200.00	£ 240.00	£ 1,440.00	LGA 1972, s111	03-20-077
S Smith	Certificate for training course	£ 9.99	£ -	£ 9.99	LGA 1972, s111	30-20-079
	Total for March 2020	£17,541.04	£3,506.21	£21,037.26		

26/03/2020--No 6 To consider whether to agree the 'Go to Meeting' software to facilitate virtual council meetings.

RESOLVED: Unanimously agreed to purchase the software

The meeting closed at 19:30