



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Wednesday 1st October 2025

Dear Councillors Pete Knight (Chair), Jenny James, Sam Scott, and Keith Walker

You are summoned to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 7th October 2025 at 8pm at The Lewis Gray Boardroom, Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Suzanne Howard MSLCC, Cert.CiLCA.
Town Clerk

AGENDA

1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 3E.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the Finance Committee held on 8th July 2025 and to note the Clerk/RFO's report.
5. To receive and consider the Financial Reports.
 - a) Bank Reconciliation and Bank Statements for Quarter 2
 - b) Quarterly summary of Accounts for Quarter 2
6. To approve a budget virement of £10,000.00 from 900/9014 Major Projects to 120/4350 Civic / Elections to cover the cost of a local by-election in autumn 2025.
7. To consider a request from South Gloucestershire Council for £2,310 for 2hrs of staff time to maintain current opening hours for Patchway Library from 1 April 2026 to 31 March 2027.

Patchway is Twinned with Clermont l'Herault and Gauting.





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8. To consider the draft budget plan focusing on the 2026 – 2027 financial year for draft budget 2026/27 preparation by DCK Accounting on 23rd October 2025.
- a) Centre 100 – Income
 - b) Centre 110 – Establishment
 - c) Centre 120 – Civic/Democratic
 - d) Centre 200 – Callicroft House
 - e) Centre 210 - Casson Centre
 - f) Centre 220 – Burials
 - g) Centre 300 – Patchway Community Centre
 - h) Centre 310 – Coniston Community Centre
 - i) Centre 320 – Rodway Road
 - j) Centre 400 – Youth & Community
 - k) Centre 410 – Grants
 - l) Centre 500 – Scott Park
 - m) Centre 510 – Former club building
 - n) Centre 600 – Allotments
 - o) Centre 700 – Tumps
 - p) Centre 710 – Play Areas
 - q) Centre 720 – Open Spaces
 - r) Centre 800 – Street Furniture
 - s) Centre 810 - Devolution
 - t) Centre 900 – Capital and Projects
9. To note that the meeting dates of the Finance Committee 2025 – 2026 will be held on:
Tuesday 11th November 2025 at 7.00pm *(to include presentation of 26/27 Draft Budget by Derek Kemp of DCK Accounting Solutions)*
Tuesday 13th January 2026 at 8.00pm
Tuesday 7th April 2026 at 8.00pm

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Town Clerk and Responsible Finance Officer's Report

Agenda Item 4 - Actions from the Meeting of Finance Committee on Tuesday 8th July 2025

08-07-2025 – No. 10 To consider use of the Community Infrastructure Levy (CIL) of £7,656 for the 2025/2026 financial year.

The officers and Estates team have made significant progress in the litter bin reimagination programme for new litter bins located at strategic points across the town, working in partnership with a review of South Gloucestershire Council litter bin provision.

Following a consultation with the Glasdon representative, an order has been placed with Glasdon for 26 x blue Elipsis litter bins; and 7 x red Topsy litter bins for the Play Areas. The new bins will be branded with the Patchway Town Council logo in order to demonstrate value of the new infrastructure to residents and community.

The Council Estates team and Town Clerk have undertaken a detailed review of locations and comparing with the existing South Gloucestershire Council litter bins. The Estates team have scanned new locations for safety, and are preparing the schedule for concrete bases and installation across the autumn months.

The Council will communicate the positive story of this programme with residents as the litter bins are installed, and hope that the town will embrace and value the new litter bins as a demonstration of the Council's commitment to maintaining a great public environment for the community.

The total cost of the programme including fixings and concrete is estimated to fall within the CIL budget, ensuring that a further project can be funded. This might be for fencing for the rented land at The Tumps.

PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 8th July 2025 at 19:00 at The Lewis Gray Boardroom, Callicroft House, Patchway.

Councillors: Cllrs J James, P Knight, D Lawrence (substitute for Cllr E Gordon), S Scott, K Walker,
In attendance: S Howard (Town Clerk) & J Watkins (Deputy Clerk & RFO)

Members of the Public: None

Absent: None

As the time was 19:00, the Chairman, Cllr K Walker called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub-Committee meetings.

08/07/2025 – No.1. To elect a Chair to this Committee for the ensuing year.

Cllr P Knight was proposed and this was seconded. No other nominations were received.

RESOLVED: It was unanimously agreed to elect Cllr P Knight as Chair to the committee for the ensuing year.

08/07/2025 – No. 2. To elect a Vice Chair to this Committee for the ensuing year.

Cllr K Walker was proposed and this was seconded. No other nominations were received.

RESOLVED: It was unanimously agreed to elect Cllr K Walker as Vice Chairman to the committee for the ensuing year.

08-07-2025-No 3. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.

None received.

08-07-2025- No 4. To receive any apologies for absence.

Cllr S Rummels (personal commitments), Cllr E Gordon (personal reasons)

08-07-2025-No 5. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

None received.

08-07-2025-No 6. To note the Terms of Reference for this Committee.

The committee noted the terms of reference which had been approved by Full Council in May 2025.

08/07/2025-No. 7. To approve the minutes of the Finance Committee held on 8th April 2025 and to note there is no Clerk/RFO's report for this committee meeting as all actions are covered within the agenda.

RESOLVED: It was unanimously agreed to approve the minutes.

08-07-2025-No 8. To approve the early repayment of the Public Works Loan Board loan (£50,000) taken out in August 2023 to fund 50% of the land purchase for the proposed Almondsbury Cemetery extension.

RESOLVED: It was agreed by a majority with one abstention to approve the early repayment of the Loan.

08/07/2025-No. 9. To receive and consider the Financial Reports.

a) Bank Reconciliation and Bank Statements for Quarter 1.

b) Quarterly summary of accounts

RESOLVED: It was unanimously agreed to approve the Financial Reports.

08/07/2025-No.10. To consider use of the Community Infrastructure Levy (CIL) of £7,656 for the 2025/2026 financial year.

The Deputy Clerk outlined the proposal to invest the CIL of £7,656 into a Bin Reimagination Strategy to improve the Council's litter bin provision and location through a programme of investigation, consultation and replacement. The officers have met with the South Gloucestershire Council Streetcare team to ensure this is a joined-up exercise across both Councils who both provide litter bins across Patchway.

Cllr Lawrence suggested that Patchway Town Council litter bins could be branded with the Council logo and include a message about no fly-tipping.

RESOLVED: It was unanimously agreed to allocate the CIL of £7,656 into the Bin Reimagination Programme across the 2025 – 2026 Council year.

08/07/2025-No.11. To review the budget plan focusing on the 2026-2027 financial year

- a) Centre 100 – Income
- b) Centre 110 – Establishment
- c) Centre 120 – Civic/Democratic
- d) Centre 200 – Callicroft House
- e) Centre 210 - Casson Centre
- f) Centre 220 – Burials
- g) Centre 300 – Patchway Community Centre
- h) Centre 310 – Coniston Community Centre
- i) Centre 320 – Rodway Road
- j) Centre 400 – Youth & Community
- k) Centre 410 – Grants
- l) Centre 500 – Scott Park
- m) Centre 510 – Former club building
- n) Centre 600 – Allotments
- o) Centre 700 – Tumps
- p) Centre 710 – Play Areas
- q) Centre 720 – Open Spaces
- r) Centre 800 – Street Furniture
- s) Centre 810 - Devolution
- t) Centre 900 – Capital and Projects

RESOLVED: It was unanimously agreed to approve the Draft Budget 2025 – 2026 on bulk and recommend the budget is progressed to the next stage at Full Council on 22 July 2025.

08/07/2025-No.12. To note that the meeting dates of the Finance Committee 2025/2026 will be held on:

Tuesday 7th October 2025 at 7.00pm

Tuesday 11th November 2025 at 7.00pm if required for 26/27 budget process

Tuesday 13th January 2026 at 7.00pm

Tuesday 7th April 2026 at 7.00pm

The meeting was closed by the Chair at 19.12.

Bank Reconciliation Statement as at 30/09/2025
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	30/09/2025		1,000.00
Reserve A/c	30/09/2025		274,720.48
	30/09/2025		0.00
			<u>275,720.48</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			275,720.48
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			275,720.48
		Balance per Cash Book is :-	275,720.48
		Difference is :-	0.00

Signatory 1:

Name Jan Wattams Signed [Signature] Date 3/10/25

Signatory 2:

Name Signed Date

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 274720.48		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					274,720.48
30-Sep-2025		FROM 01321218		255,560.26	274,720.48
30-Sep-2025	INT	30SEP GRS 08631638		19.07	19,160.22
29-Sep-2025		TO 01321218	-79.17		19,141.15
25-Sep-2025		FROM 01321218		14.19	19,220.32
24-Sep-2025		FROM 01321218		677.49	19,206.13
23-Sep-2025		TO 01321218	-14,759.94		18,528.64
22-Sep-2025		TO 01321218	-4,669.38		33,288.58
19-Sep-2025		FROM 01321218		365.50	37,957.96
18-Sep-2025		FROM 01321218		14.35	37,592.46
17-Sep-2025		TO 01321218	-1,045.66		37,578.11
16-Sep-2025		TO 01321218	-533.03		38,623.77
15-Sep-2025		TO 01321218	-179.29		39,156.80
12-Sep-2025		TO 01321218	-118.35		39,336.09
11-Sep-2025		FROM 01321218		35,111.33	39,454.44
10-Sep-2025		TO 01321218	-1,365.27		4,343.11
09-Sep-2025		TO 01321218	-48.74		5,708.38
08-Sep-2025		TO 01321218	-187.08		5,757.12
04-Sep-2025		FROM 01321218		533.78	5,944.20
03-Sep-2025		TO 01321218	-241.96		5,410.42
02-Sep-2025		FROM 01321218		977.91	5,652.38
01-Sep-2025		TO 01321218	-686.50		4,674.47
29-Aug-2025		TO 01321218	-10,492.69		5,360.97
29-Aug-2025	INT	29AUG GRS 08631638		16.32	15,853.66
27-Aug-2025		TO 01321218	-951.47		15,837.34
26-Aug-2025		TO 01321218	-1,539.09		16,788.81
22-Aug-2025		TO 01321218	-17,142.07		18,327.90
20-Aug-2025		FROM 01321218		98.77	35,469.97

19-Aug-2025		TO 01321218	-1,187.49	35,371.20
15-Aug-2025		TO 01321218	-116.88	36,558.69
14-Aug-2025		FROM 01321218	50.73	36,675.57
13-Aug-2025		FROM 01321218	23.83	36,624.84
12-Aug-2025		FROM 01321218	29,890.00	36,601.01
11-Aug-2025		FROM 01321218	880.77	6,711.01
08-Aug-2025		TO 01321218	-168.42	5,830.24
07-Aug-2025		TO 01321218	-1,428.77	5,998.66
04-Aug-2025		FROM 01321218	993.39	7,427.43
01-Aug-2025		TO 01321218	-4,800.87	6,434.04
31-Jul-2025		TO 01321218	-11,330.69	11,234.91
31-Jul-2025	INT	31JUL GRS 08631638	32.48	22,565.60
30-Jul-2025		TO 01321218	-6.50	22,533.12
29-Jul-2025		FROM 01321218	52.00	22,539.62
28-Jul-2025		FROM 01321218	10,055.50	22,487.62
25-Jul-2025		TO 01321218	-13,504.29	12,432.12
24-Jul-2025		FROM 01321218	50.73	25,936.41
23-Jul-2025		TO 01321218	-14,484.99	25,885.68
22-Jul-2025		FROM 01321218	50.73	40,370.67
21-Jul-2025		TO 01321218	-61.97	40,319.94
17-Jul-2025		TO 01321218	-35,261.20	40,381.91
16-Jul-2025		FROM 01321218	29,492.73	75,643.11
15-Jul-2025		TO 01321218	-15,888.75	46,150.38
14-Jul-2025		TO 01321218	-32.14	62,039.13
11-Jul-2025		FROM 01321218	514.60	62,071.27
10-Jul-2025		TO 01321218	-79.09	61,556.67
09-Jul-2025		FROM 01321218	43.62	61,635.76
08-Jul-2025		TO 01321218	-3.70	61,592.14
07-Jul-2025		FROM 01321218	49,355.13	61,595.84
04-Jul-2025		TO 01321218	-10.02	12,240.71
03-Jul-2025		TO 01321218	-398.41	12,250.73
02-Jul-2025		FROM 01321218	1,147.02	12,649.14
01-Jul-2025		FROM 01321218	796.75	11,502.12
Opening balance				10,705.37

Totals	-152,803.87	416,818.98
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Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 825.54		

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Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					1,000.00
30-Sep-2025		TO 08631638	-255,560.26		1,000.00
30-Sep-2025	POS	7614 29SEP25, WEB*WYBONE, WYBONE.CO. UK GB	-122.38		256,560.26
30-Sep-2025	EBP	PATCHWAY SHORT MAT, PTC GRANT 2025 R2, FP 30/09/25 40, 21024030545244000N	-750.00		256,682.64
30-Sep-2025	EBP	SOCIETY OF LOCAL C, 09-25-025, FP 30/09/25 40, 29024032482242000N	-360.00		257,432.64
30-Sep-2025	EBP	AVON PENSION FUND, 09-25-008, FP 30/09/25 40, 53024026628499000N	-3,762.71		257,792.64
30-Sep-2025	EBP	MAMAS BRISTOL, PTC GRANT 2025 R2, FP 30/09/25 40, 56024021544734000N	-750.00		261,555.35
30-Sep-2025	EBP	KEYMASTER BRISTOL, 09-25-027, FP 30/09/25 40, 23024031277770000N	-49.20		262,305.35
30-Sep-2025	EBP	SELECT SECURITY SO, 09-25-024, FP 30/09/25 40, 27024021571422000N	-1,177.06		262,354.55
30-Sep-2025	EBP	HMRC, 09-25-009, FP 30/09/25 40, 40024023884855000N	-4,828.90		263,531.61
30-Sep-2025	EBP	BRISTOL BMX CLUB, PTC GRANT 2025 R2, FP 30/09/25 40, 21024022162226000N	-750.00		268,360.51
30-Sep-2025	EBP	PROLIFIC SOLUTIONS, 09-25-022, FP 30/09/25 40, 11024023390440000N	-47.81		269,110.51
30-Sep-2025	EBP	CIA FIRE & SECURIT, 09-25-023, FP 30/09/25 40, 20024032409401000N	-1,473.60		269,158.32
30-Sep-2025	EBP	AMAZON PAYMENTS UK, 09-25-031, FP 30/09/25 40, 26024022234408000N	-62.77		270,631.92
30-Sep-2025	EBP	GREAT WESTERN AIR, PTC GRANT 2025 R2, FP 30/09/25 40, 19024023463372000N	-500.00		270,694.69
30-Sep-2025	EBP	CONCORD HOMECARE L, 09-25-030, FP 30/09/25 40, 18024021480927000N	-500.50		271,194.69
30-Sep-2025	EBP	AMAZON PAYMENTS UK, 09-25-028, FP 30/09/25 40, 34024034791731000N	-19.89		271,695.19
30-Sep-2025	CHG	29AUG A/C 01321218	-14.42		271,715.08
30-Sep-2025	BAC	SOUTH GLOC COUNCIL, 0419138-26092025		270,729.50	271,729.50
29-Sep-2025	POS	7614 27SEP25, CANVA*, 04652-30982326, LONDON GB	-129.90		1,000.00
29-Sep-2025		FROM 08631638		79.17	1,129.90

29-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/09/25 0834, XP9178131164041108	50.73	1,050.73
25-Sep-2025		TO 08631638	-14.19	1,000.00
25-Sep-2025	POS	7614 22SEP25, STAPLES, NORMANTON GB	-36.33	1,014.19
25-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 25/09/25 0827, XP6139002621857741	50.52	1,050.52
24-Sep-2025		TO 08631638	-677.49	1,000.00
24-Sep-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 24/09/25 0836, XP0572045494786786	626.76	1,677.49
24-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 24/09/25 0829, XP2423437716026226	50.73	1,050.73
23-Sep-2025	D/D	TOTALENERGIES G&P, 1237631	-1,408.01	1,000.00
23-Sep-2025	EBP	23/09/25 40,	-2,043.77	2,408.01
23-Sep-2025	EBP	40,	-2,150.77	4,451.78
23-Sep-2025	EBP	19/25 40,	-2,347.78	6,602.55
23-Sep-2025	EBP	23/09/25 40,	-1,022.31	8,950.33
23-Sep-2025	EBP	23/09/25	-1,518.89	9,972.64
23-Sep-2025	EBP	FP 23	-2,874.34	11,491.53
23-Sep-2025	EBP	40,	-1,824.07	14,365.87
23-Sep-2025		FROM 08631638	14,759.94	16,189.94
23-Sep-2025	BAC	BRAD STK YFC, 2025-26-107, FP 23/09/25 1248, 155411308421329001	430.00	1,430.00
22-Sep-2025	EBP	SOUTH GLOUCESTERSH, 09-25-014, FP 22 /09/25 40, 52013307859068000N	-328.00	1,000.00
22-Sep-2025	EBP	G B SPORT AND LEIS, 09-25-020, FP 22/09 /25 40, 41013308204282000N	-568.20	1,328.00
22-Sep-2025	EBP	SOUTH GLOUCESTERSH, 09-25-013, FP 22 /09/25 40, 33013308183680000N	-1,337.00	1,896.20
22-Sep-2025	EBP	SOLTECH IT LTD, 09-25-019, FP 22/09/25 40, 64013308927889000N	-19.20	3,233.20
22-Sep-2025	EBP	SOLTECH IT LTD, 09-25-018, FP 22/09/25 40, 43013307771619000N	-33.98	3,252.40
22-Sep-2025	EBP	SOLTECH IT LTD, 09-25-017, FP 22/09/25 40, 60013308090715000N	-59.83	3,286.38
22-Sep-2025	EBP	BDO LLP, 09-25-026, FP 22/09/25 40, 42013308360397000N	-1,638.00	3,346.21
22-Sep-2025	EBP	AJ MOWERS LTD, 09-25-021, FP 22/09/25 40, 35013308576115000N	-640.63	4,984.21
22-Sep-2025	EBP	AMAZON PAYMENTS UK, 09-25-016, FP 22 /09/25 40, 36013308525792000N	-35.09	5,624.84

22-Sep-2025	EBP	AMAZON PAYMENTS UK, 09-25-015, FP 22 /09/25 40, 49013308589534000N	-9.45	5,659.93
22-Sep-2025		FROM 08631638	4,669.38	5,669.38
19-Sep-2025		TO 08631638	-365.50	1,000.00
19-Sep-2025	BAC	PATCHWAY TOWN FOOT, 2025-26-097, FP 19/09/25 1324, 400000001636842204	322.50	1,365.50
19-Sep-2025	BAC	STOKE LANE 1718, 2025-26-104 SL U8, FP 19/09/25 0236, 04023647606727000N, 2025-26-104 SL U8	43.00	1,043.00
18-Sep-2025		TO 08631638	-14.35	1,000.00
18-Sep-2025	D/D	BRITISH GAS BUSINE, 604128196210125000	-36.17	1,014.35
18-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 18/09/25 0811, XP8687188156751497	50.52	1,050.52
17-Sep-2025	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,000.00
17-Sep-2025	D/D	EDF ENERGY, A-81F6FF1D-001	-46.78	1,998.88
17-Sep-2025		FROM 08631638	1,045.66	2,045.66
16-Sep-2025	D/D	EDF ENERGY, A-805521B0-001	-67.89	1,000.00
16-Sep-2025	D/D	E.ON NEXT LTD, A-C132F263-001	-465.14	1,067.89
16-Sep-2025		FROM 08631638	533.03	1,533.03
15-Sep-2025	D/D	EE LIMITED, Q16509023654175225	-118.33	1,000.00
15-Sep-2025	POS	7100 12SEP25 C, SQ *T-REX WORKWEAR, (AV, PILL GB	-27.46	1,118.33
15-Sep-2025	BLN	BANKLINE	-33.50	1,145.79
15-Sep-2025		FROM 08631638	179.29	1,179.29
12-Sep-2025	D/D	OCTOPUS ENERGY, A-68972F34-001	-104.85	1,000.00
12-Sep-2025	EBP	THE COMMUNITY HEAR, 09-25-029, FP 12 /09/25 40, 45023852884118000N	-151.20	1,104.85
12-Sep-2025		FROM 08631638	118.35	1,256.05
12-Sep-2025	BAC	GRAHAM PALMER & CO, 2025 26 103, FP 12 /09/25 0624, 000000FT25255VN4ZD	36.00	1,137.70
12-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/09/25 0817, XP0497963226609377	101.70	1,101.70
11-Sep-2025		TO 08631638	-35,111.33	1,000.00
11-Sep-2025	D/D	VIRGIN MEDIA PYMTS, 757943901001	-50.40	36,111.33
11-Sep-2025	POC	Post Office 11SEP	111.00	36,161.73
11-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 11/09/25 0817, XP8413522921269266	50.73	36,050.73
11-Sep-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 11/09/25 1703, 356437030711219XFU, PS3078755, PATCHWA	35,000.00	36,000.00
10-Sep-2025	D/D	GREAT WESTERN RECY, REE11551443	-1,205.28	1,000.00

10-Sep-2025	POS	7614 09SEP25, MUSIC MAGPIE, STOCKPORT GB	-159.99	2,205.28
10-Sep-2025		FROM 08631638	1,365.27	2,365.27
09-Sep-2025	POS	7100 08SEP25, TESCO STORES 2288, CLEVEDON GB	-148.76	1,000.00
09-Sep-2025		FROM 08631638	48.74	1,148.76
09-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/09/25 0839, XP3367042312015598	50.52	1,100.02
09-Sep-2025	BAC	STOKE LANE AFC, 2025-26-099, FP 08/09 /25 2204, 400000001631161737	49.50	1,049.50
08-Sep-2025	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Sep-2025	D/D	ALLSTAR, 299091	-195.05	1,054.43
08-Sep-2025		FROM 08631638	187.08	1,249.48
08-Sep-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 08/09/25 0855, XP1171330521083906	11.88	1,062.40
08-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 08/09/25 0850, XP0019011092369863	50.52	1,050.52
04-Sep-2025		TO 08631638	-533.78	1,000.00
04-Sep-2025	D/D	SGC, 67208229	-245.00	1,533.78
04-Sep-2025	BAC	MINI CONCERTS C.I., MINI CONCERTS CIC	200.00	1,778.78
04-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 04/09/25 0819, XP6347833305144341	50.52	1,578.78
04-Sep-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 04/09/25 0845, XP1160173922193573	428.26	1,528.26
04-Sep-2025	BAC	REED LM, PITCH 17TH AUG, FP 04/09/25 1149, RP4679963195003300	100.00	1,100.00
03-Sep-2025	EBP	LEE GLENISTER, 09-25-012, FP 03/09/25 40, 09023315607290000N	-110.00	1,000.00
03-Sep-2025	EBP	AMAN PEST CONTROL, 09-25-011, FP 03/09 /25 40, 36023315795924000N	-180.00	1,110.00
03-Sep-2025		FROM 08631638	241.96	1,290.00
03-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 03/09/25 0827, XP6577860022884805	48.04	1,048.04
02-Sep-2025		TO 08631638	-977.91	1,000.00
02-Sep-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 02/09/25 0814, XP5663963913638203	152.19	1,977.91
02-Sep-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/09/25 1600, 738712200612111UFU, PS3078755, PATCHWA	825.72	1,825.72
01-Sep-2025	D/D	SCREWFIX DIRECT LT, 6331640020677746	-312.99	1,000.00
01-Sep-2025	D/D	INVESTEC ASSET FIN, 22351565621356793	-789.29	1,312.99
01-Sep-2025	D/D	WATER2BUSINESS, 1372694101	-163.68	2,102.28
01-Sep-2025	D/D	WATER2BUSINESS, 1179006101	-163.68	2,265.96

01-Sep-2025	D/D	WATER2BUSINESS, 1158395601	-333.05	2,429.64
01-Sep-2025	EBP	ROMAN GLASS LTD, BOARDING UP, FP 01 /09/25 10, 60101059423631000N	-240.00	2,762.69
01-Sep-2025		FROM 08631638	686.50	3,002.69
01-Sep-2025	BAC	SNACK ATTACKS, RENT, FP 01/09/25 1030, P5SJ9ZWVH394RL6WI5	735.00	2,316.19
01-Sep-2025	BAC	SNACK ATTACKS, ELECTRICITY, FP 01/09 /25 1032, PBI7NYPVUAH61UNT18I	489.12	1,581.19
01-Sep-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 01/09/25 0839, XP2960023538153526	92.07	1,092.07
29-Aug-2025	EBP	HMRC, 08-25-009, FP 29/08/25 40, 11024505277032000N	-4,812.43	1,000.00
29-Aug-2025	EBP	NET WORLD SPORTS L, 08-25-024, FP 29/08 /25 40, 08024505738981000N	-91.79	5,812.43
29-Aug-2025	EBP	ROBERT HAINEY, 08-25-021, FP 29/08/25 40, 27024505431571000N	-45.00	5,904.22
29-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-026, FP 29 /08/25 40, 21024506018210000N	-394.32	5,949.22
29-Aug-2025	EBP	CONCORD HOMECARE L, 08-25-023, FP 29 /08/25 40, 58024532519288000N	-500.50	6,343.54
29-Aug-2025	EBP	PROLIFIC SOLUTIONS, 08-25-020, FP 29/08 /25 40, 05024505219760000N	-194.67	6,844.04
29-Aug-2025	EBP	J&SONS ELECTRICAL, 08-25-025, FP 29/08 /25 40, 46024510853480000N	-144.00	7,038.71
29-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-016, FP 29 /08/25 40, 12024531650722000N	-394.32	7,182.71
29-Aug-2025	EBP	ROBERT HAINEY, 08-25-022, FP 29/08/25 40, 06024505225374000N	-160.00	7,577.03
29-Aug-2025	EBP	AMAZON PAYMENTS UK, 08-25-019, FP 29 /08/25 40, 63024532605048000N	-38.87	7,737.03
29-Aug-2025	EBP	AVON PENSION FUND, 08-25-008, FP 29/08 /25 40, 45024534535457000N	-3,742.76	7,775.90
29-Aug-2025	CHG	01AUG A/C 01321218	-24.76	11,518.66
29-Aug-2025		FROM 08631638	10,492.69	11,543.42
29-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/08/25 0846, XP0488639527514527	50.73	1,050.73
27-Aug-2025	D/D	OCTOPUS ENERGY, A-380F41E5-001	-957.86	1,000.00
27-Aug-2025	POS	7100 26AUG25 C, POST OFFICE, COUNTER, BRISTOL GB	-20.40	1,957.86
27-Aug-2025	POS	7614 26AUG25, MACHINE MART WEB, NOTTINGHAM GB	-550.80	1,978.26
27-Aug-2025		FROM 08631638	951.47	2,529.06
27-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 27/08/25 0817, XP7126250180226013	99.55	1,577.59
27-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/08/25 0822, XP5271510525541231	48.04	1,478.04

27-Aug-2025	BAC	STOKE LANE UNDER 8, 2025-26-096, FP 27 /08/25 1423, 600000001618477242	430.00	1,430.00
26-Aug-2025	D/D	TOTALENERGIES G&P, 1237631	-1,427.61	1,000.00
26-Aug-2025	D/D	SOUTH GLOUCESTERSH, DDM00000363	-162.00	2,427.61
26-Aug-2025		FROM 08631638	1,539.09	2,589.61
26-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 26/08/25 0825, XP3628276360104761	50.52	1,050.52
22-Aug-2025	EBP	25 40,	-946.39	1,000.00
22-Aug-2025	EBP	FP 22	-52.79	1,946.39
22-Aug-2025	EBP		-2,150.97	1,999.18
22-Aug-2025	EBP	MURRAY HIRE CENTRE, 08-25-015, FP 22/08 /25 40, 18023832701908000N	-344.88	4,150.15
22-Aug-2025	EBP		-1,824.27	4,495.03
22-Aug-2025	EBP	2/08/25	-1,519.09	6,319.30
22-Aug-2025	EBP	PATCHWAY COMMUNITY, 08-25-014, FP 22 /08/25 40, 11023840308733000N	-108.00	7,838.39
22-Aug-2025	EBP	SOUTH GLOUCESTERSH, 08-25-012, FP 22 /08/25 40, 28023832856341000N	-329.28	7,946.39
22-Aug-2025	EBP	2/08/25 40,	-2,347.78	8,275.67
22-Aug-2025	EBP	GARY MILLARD, 08-25-013, FP 22/08/25 40, 07023846427038000N	-88.00	10,623.45
22-Aug-2025	EBP	07, FP 22	-2,874.54	10,711.45
22-Aug-2025	EBP		-2,043.97	13,585.99
22-Aug-2025	EBP	PROLIFIC SOLUTIONS, 08-25-017, FP 22/08 /25 40, 56023843087487000N	-947.38	15,629.96
22-Aug-2025	EBP	SOUTH GLOUCESTERSH, 08-25-011, FP 22 /08/25 40, 07023841430082000N	-1,337.00	16,577.34
22-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-010, FP 22 /08/25 40, 52023841258460000N	-278.46	17,914.34
22-Aug-2025		FROM 08631638	17,142.07	18,192.80
22-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 22/08/25 0829, XP7614984761887479	50.73	1,050.73
20-Aug-2025		TO 08631638	-98.77	1,000.00
20-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/08/25 0810, XP2581653167281024	98.77	1,098.77
19-Aug-2025	D/D	BRITISH GAS BUSINE, 604128196210125000	-36.17	1,000.00
19-Aug-2025	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,036.17
19-Aug-2025	D/D	EDF ENERGY, A-81F6FF1D-001	-33.79	2,035.05

19-Aug-2025	D/D	EDF ENERGY, A-805521B0-001	-47.98	2,068.84
19-Aug-2025	D/D	E.ON NEXT LTD, A-C132F263-001	-538.78	2,116.82
19-Aug-2025		FROM 08631638	1,187.49	2,655.60
19-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 19/08/25 0834, XP1359982686653758	468.11	1,468.11
15-Aug-2025	D/D	EE LIMITED, Q16509023645946851	-118.33	1,000.00
15-Aug-2025	BLN	BANKLINE	-37.55	1,118.33
15-Aug-2025		FROM 08631638	116.88	1,155.88
15-Aug-2025	DPC	MINI CONCERTS C.I., 2025-26-087, VIA MOBILE - LVP	39.00	1,039.00
14-Aug-2025		TO 08631638	-50.73	1,000.00
14-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/08/25 0805, XP0499582203926921	50.73	1,050.73
13-Aug-2025		TO 08631638	-23.83	1,000.00
13-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 13/08/25 0815, XP7629729502306578	23.83	1,023.83
12-Aug-2025		TO 08631638	-29,890.00	1,000.00
12-Aug-2025	D/D	OCTOPUS ENERGY, A-68972F34-001	-98.44	30,890.00
12-Aug-2025	POS	7614 11AUG25 C, ASDA STORES, BRISTOL GB	-11.56	30,988.44
12-Aug-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 12/08/25 1332, 365121423312191VFU, PS3078755, PATCHWA	30,000.00	31,000.00
11-Aug-2025		TO 08631638	-880.77	1,000.00
11-Aug-2025	D/D	VIRGIN MEDIA PYMTS, 757943901001	-50.40	1,880.77
11-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 11/08/25 0929, XP7974562679736816	856.63	1,931.17
11-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 11/08/25 0857, XP7101547267249714	74.54	1,074.54
08-Aug-2025	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Aug-2025	POS	7614 07AUG25, MUSIC MAGPIE, STOCKPORT GB	-224.99	1,054.43
08-Aug-2025		FROM 08631638	168.42	1,279.42
08-Aug-2025	POC	Post Office 08AUG	111.00	1,111.00
07-Aug-2025	D/D	ALLSTAR, 299091	-292.67	1,000.00
07-Aug-2025	D/D	GREAT WESTERN RECY, REE11551443	-1,205.28	1,292.67
07-Aug-2025	POS	7614 06AUG25 C, TESCO STORES 3088, REDFIELD GB	-5.55	2,497.95
07-Aug-2025		FROM 08631638	1,428.77	2,503.50
07-Aug-2025	BAC	GRAHAM PALMER & CO, GP, FP 06/08/25 2140, 000000FT25218FGFX3	24.00	1,074.73

07-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 07/08/25 0835, XP2725914894282242	50.73	1,050.73
04-Aug-2025		TO 08631638	-993.39	1,000.00
04-Aug-2025	D/D	SGC, 67208229	-245.00	1,993.39
04-Aug-2025	BAC	MINI CONCERTS C.I., MINI CONCERTS CIC	200.00	2,238.39
04-Aug-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 04/08/25 1200, 797527400214118VFU, PS3078755, PATCHWA	1,038.39	2,038.39
01-Aug-2025	D/D	SCREWFIX DIRECT LT, 6331640020677746	-338.66	1,000.00
01-Aug-2025	D/D	INVESTEC ASSET FIN, 22351565621272322	-789.29	1,338.66
01-Aug-2025	POS	7614 30JUL25, DRIVE VAUXHALL, BRISTOL 5 GB	-913.12	2,127.95
01-Aug-2025	EBP	LINK CENTRE, GRANT 2025 RD 1, FP 01/08 /25 40, 10023940159933000N	-500.00	3,041.07
01-Aug-2025	EBP	ARETIANS RUGBY FOO, GRANT 2025 RD 1, FP 01/08/25 40, 01023939454859000N	-400.00	3,541.07
01-Aug-2025	EBP	LITTLE STOKE LADIE, GRANT 2025 RD 1, FP 01/08/25 40, 43023940944335000N	-250.00	3,941.07
01-Aug-2025	EBP	TURTLE CYP, GRANT 2025 RD 1, FP 01/08 /25 40, 26023941025668000N	-2,750.00	4,191.07
01-Aug-2025		FROM 08631638	4,800.87	6,941.07
01-Aug-2025	BAC	SNACK ATTACKS, 2025-26-070, FP 01/08 /25 0927, PY5N0FIW2NU4UTHJNB	356.21	2,140.20
01-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 01/08/25 0837, XP4372127918595272	48.99	1,783.99
01-Aug-2025	BAC	SNACK ATTACKS, FP 01/08/25 0925, PR1IK1L2QOHJLOPD2Y	735.00	1,735.00
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-038, FP 31/07/25 40, 29024019113053000N	-40.35	1,000.00
31-Jul-2025	EBP	HMRC, 07-25-009, FP 31/07/25 40, 36023957766778000N	-4,847.50	1,040.35
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-036, FP 31/07/25 40, 60023958486321000N	-324.46	5,887.85
31-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-030, FP 31 /07/25 40, 62024003280412000N	-500.50	6,212.31
31-Jul-2025	EBP	AVON PENSION FUND, 07-25-008, FP 31/07 /25 40, 23023954664107000N	-3,782.65	6,712.81
31-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-034, FP 31 /07/25 40, 38024003663494000N	-613.80	10,495.46
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-039, FP 31/07/25 40, 60024008598121000N	-19.20	11,109.26
31-Jul-2025	EBP	LIMITLESS SECURITY, 07-25-031, FP 31/07 /25 40, 31024010134389000N	-706.80	11,128.46
31-Jul-2025	EBP	PROLIFIC SOLUTIONS, 07-25-026, FP 31/07 /25 40, 04024016271279000N	-149.24	11,835.26
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-037, FP 31/07/25 40, 60024032731187000N	-73.20	11,984.50

31-Jul-2025	EBP	RAYCOX TURF LTD, 07-25-035, FP 31/07/25 40, 18023958847114000N	-258.00	12,057.70
31-Jul-2025	CHG	04JUL A/C 01321218	-38.82	12,315.70
31-Jul-2025		FROM 08631638	11,330.69	12,354.52
31-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 31/07/25 0829, XP7614904763947929	23.83	1,023.83
30-Jul-2025	POS	7100 29JUL25 C, B&M 052 - CLEVEDON, CLEVEDON GB	-6.50	1,000.00
30-Jul-2025		FROM 08631638	6.50	1,006.50
29-Jul-2025		TO 08631638	-52.00	1,000.00
29-Jul-2025	DPC	MINI CONCERTS C.I., 2025-26-076, VIA MOBILE - LVP	52.00	1,052.00
28-Jul-2025		TO 08631638	-10,055.50	1,000.00
28-Jul-2025	POC	Post Office 28JUL	55.50	11,055.50
28-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 28/07/25 1332, 483875223318320XFU, PS3078755, PATCHWA	10,000.00	11,000.00
25-Jul-2025	D/D	SOUTH GLOUCESTERSH, DDM00000363	-250.00	1,000.00
25-Jul-2025	EBP	PATCHWAY MINIBUS C, 07-25-032, FP 25/07 /25 40, 53024019231224000N	-360.00	1,250.00
25-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-029, FP 25 /07/25 40, 30024023269657000N	-500.50	1,610.00
25-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-028, FP 25 /07/25 40, 32024015248566000N	-500.50	2,110.50
25-Jul-2025	EBP	SOLTECH IT LTD, 07-25-024, FP 25/07/25 40, 18024016248708000N	-59.83	2,611.00
25-Jul-2025	EBP	AJ MOWERS LTD, 07-25-025, FP 25/07/25 40, 24024020183433000N	-155.54	2,670.83
25-Jul-2025	EBP	ZURICH TOWN & PARI, 07-25-023, FP 25/07 /25 40, 56024021075502000N	-10,382.92	2,826.37
25-Jul-2025	EBP	MINI CONCERTS C.I., 07-25-027, FP 25/07 /25 40, 43024017245749000N	-1,295.00	13,209.29
25-Jul-2025		FROM 08631638	13,504.29	14,504.29
24-Jul-2025		TO 08631638	-50.73	1,000.00
24-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 24/07/25 0909, XP2472216393315928	50.73	1,050.73
23-Jul-2025	D/D	TOTALENERGIES G&P, 1237631	-1,282.80	1,000.00
23-Jul-2025	POS	7614 22JUL25 C, ALDI 780 105, BRISTOL GB	-17.50	2,282.80
23-Jul-2025	EBP	FP 23	-2,874.54	2,300.30
23-Jul-2025	EBP	40,	-2,043.97	5,174.84
23-Jul-2025	EBP	0,	-2,150.77	7,218.81

23-Jul-2025	EBP		23/07/25	-1,518.89	9,369.58
23-Jul-2025	EBP		07/25 40,	-2,347.78	10,888.47
23-Jul-2025	EBP		07/25 40,	-1,094.49	13,236.25
23-Jul-2025	EBP		7/5	-1,824.27	14,330.74
23-Jul-2025		FROM 08631638		14,484.99	16,155.01
23-Jul-2025	POS	7614 22JUL25, ST JOHN AMBULANCE, SHEFFIELD GB, REFUND		582.00	1,670.02
23-Jul-2025	BAC	AVON INDIAN COMMUN, UP TO MAY JUNE 25, FP 22/07/25 2106, 500000001598900713		64.00	1,088.02
23-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/07/25 0809, XP2430028603590137		24.02	1,024.02
22-Jul-2025		TO 08631638		-50.73	1,000.00
22-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 22/07/25 0852, XP7734661521832339		50.73	1,050.73
21-Jul-2025	D/D	BRITISH GAS BUSINE, 604128196210125000		-35.00	1,000.00
21-Jul-2025	POS	7614 18JUL25 C, POST OFFICE, COUNTER, BRISTOL GB		-53.10	1,035.00
21-Jul-2025		FROM 08631638		61.97	1,088.10
21-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/07/25 0855, XP6510390485893725		26.13	1,026.13
17-Jul-2025	D/D	DE LAGE LANDEN LEA, 22850251206		-998.88	1,000.00
17-Jul-2025	EBP	PUBLIC WORKS LOANS, PWLB REPAYMENT, FP 17/07/25 40, 35023354839302000N		-34,337.07	1,998.88
17-Jul-2025		FROM 08631638		35,261.20	36,335.95
17-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 17/07/25 0828, XP8565424363016006		74.75	1,074.75
16-Jul-2025		TO 08631638		-29,492.73	1,000.00
16-Jul-2025	D/D	EDF ENERGY, A-81F6FF1D-001		-29.47	30,492.73
16-Jul-2025	D/D	EDF ENERGY, A-805521B0-001		-60.85	30,522.20
16-Jul-2025	D/D	E.ON NEXT LTD, A-C132F263-001		-514.51	30,583.05
16-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 16/07/25 1316, 2302571161316183FU, PS3078755, PATCHWA		30,000.00	31,097.56
16-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 16/07/25 0838, XP6384140222408445		97.56	1,097.56
15-Jul-2025	D/D	STRIPE, STRIPE-IL7LOCREVFG		-24.60	1,000.00
15-Jul-2025	D/D	EE LIMITED, Q16509023637027173		-118.75	1,024.60
15-Jul-2025	D/D	PUBLIC WORKS LOANS, PATCHWAY		-15,711.45	1,143.35
15-Jul-2025	BLN	BANKLINE		-33.95	16,854.80

15-Jul-2025		FROM 08631638	15,888.75	16,888.75
14-Jul-2025	POS	7614 09JUL25, STAPLES, NORMANTON GB	-32.14	1,000.00
14-Jul-2025		FROM 08631638	32.14	1,032.14
11-Jul-2025		TO 08631638	-514.60	1,000.00
11-Jul-2025	D/D	VIRGIN MEDIA PYMTS, 757943901001	-50.40	1,514.60
11-Jul-2025	EBP	SOLTECH IT LTD, 07-25-017, FP 11/07/25 40, 02023800063788000N	-27.61	1,565.00
11-Jul-2025	EBP	PR PRODUCTION SERV, 07-25-022, FP 11/07/25 40, 06023817901135000N	-108.00	1,592.61
11-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-014, FP 11/07/25 40, 01023802121308000N	-394.32	1,700.61
11-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-011, FP 11/07/25 40, 42023818450574000N	-630.00	2,094.93
11-Jul-2025	EBP	SOUTH GLOUCESTERSH, 07-25-010, FP 11/07/25 40, 39023831657363000N	-1,337.00	2,724.93
11-Jul-2025	EBP	ORIGIN AMENITY SOL, 07-25-021, FP 11/07/25 40, 52023832785575000N	-374.76	4,061.93
11-Jul-2025	EBP	SOLTECH IT LTD, 07-25-018, FP 11/07/25 40, 50023834905035000N	-19.20	4,436.69
11-Jul-2025	EBP	BREAKTHROUGH COMMU, 07-25-019, FP 11/07/25 40, 59023802026881000N	-834.00	4,455.89
11-Jul-2025	EBP	AMAZON PAYMENTS UK, 07-25-016, FP 11/07/25 40, 56023819779669000N	-34.92	5,289.89
11-Jul-2025	EBP	ROBERT HAINEY, 07-25-013, FP 11/07/25 40, 40023835926610000N	-95.00	5,324.81
11-Jul-2025	EBP	RALPH HIPWOOD TRAD, 07-25-020, FP 11/07/25 40, 64023834454107000N	-365.00	5,419.81
11-Jul-2025	EBP	AMAZON PAYMENTS UK, 07-25-012, FP 11/07/25 40, 54023817379144000N	-19.84	5,784.81
11-Jul-2025	EBP	SOUTH GLOUCESTERSH, 07-25-015, FP 11/07/25 40, 05023804507371000N	-82.32	5,804.65
11-Jul-2025	BAC	HMRC VAT, 338442787	4,803.72	5,886.97
11-Jul-2025	POC	Post Office 11JUL	83.25	1,083.25
10-Jul-2025	D/D	OCTOPUS ENERGY, A-68972F34-001	-103.11	1,000.00
10-Jul-2025		FROM 08631638	79.09	1,103.11
10-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 10/07/25 0812, XP1437690057204984	24.02	1,024.02
09-Jul-2025		TO 08631638	-43.62	1,000.00
09-Jul-2025	POS	7614 08JUL25, EVRI LIMITED, 08445437147 GB	-31.13	1,043.62
09-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/07/25 0830, XP5792211913639781	74.75	1,074.75
08-Jul-2025	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Jul-2025		FROM 08631638	3.70	1,054.43

08-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 08/07/25 0840, XP0176013755239568	50.73	1,050.73
07-Jul-2025		TO 08631638	-49,355.13	1,000.00
07-Jul-2025	D/D	ALLSTAR, 299091	-268.62	50,355.13
07-Jul-2025	D/D	GREAT WESTERN RECY, REE11551443	-1,205.28	50,623.75
07-Jul-2025	POS	7100 04JUL25 C, ASDA STORES, CLEVEDON GB	-5.98	51,829.03
07-Jul-2025	POS	7614 04JUL25, SP BISON PRODUCTS, SWADLINCOTE GB	-189.99	51,835.01
07-Jul-2025	POC	Post Office 07JUL	800.00	52,025.00
07-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 07/07/25 1545, 3945151554517112FU, PS3078755, PATCHWA	50,000.00	51,225.00
07-Jul-2025	BAC	SIGNATURE SPORTS C, 2025-26-071, FP 07 /07/25 1003, 200000001586378995	50.00	1,225.00
04-Jul-2025	D/D	SGC, 67208229	-245.00	1,175.00
04-Jul-2025	POS	7100 03JUL25 C, ASDA STORES 4771, CLEVEDON GB	-15.54	1,420.00
04-Jul-2025		FROM 08631638	10.02	1,435.54
04-Jul-2025	BGC	100952 605114	175.00	1,425.52
04-Jul-2025	BAC	MINI CONCERTS C.I., MINI CONCERTS CIC	200.00	1,250.52
04-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 04/07/25 0825, XP3387644304898144	50.52	1,050.52
03-Jul-2025	D/D	GRENKELEASING LIMi, 1130022961	-398.41	1,000.00
03-Jul-2025		FROM 08631638	398.41	1,398.41
02-Jul-2025		TO 08631638	-1,147.02	1,000.00
02-Jul-2025	D/D	SCREWFIX DIRECT LT, 6331640020677746	-104.77	2,147.02
02-Jul-2025	POS	7614 01JUL25, TESCO STORES 2136, BRISTOL 1 GB	-51.41	2,251.79
02-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/07/25 1534, 4007644443512100FU, PS3078755, PATCHWA	40.60	2,303.20
02-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/07/25 1533, 0900365133512095FU, PS3078755, PATCHWA	1,214.94	2,262.60
02-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 02/07/25 0853, XP0692317341652078	47.66	1,047.66
01-Jul-2025		TO 08631638	-796.75	1,000.00
01-Jul-2025	D/D	INVESTEC ASSET FIN, 22351565621185029	-831.29	1,796.75
01-Jul-2025	POS	7614 24JUN25, ST JOHN AMBULANCE, SHEFFIELD GB	-582.00	2,628.04
01-Jul-2025	BAC	HAPPY DAYS DAY NUR, HAPPY DAYS GROUP	24.00	3,210.04

01-Jul-2025	DPC	PATCHWAY CRICKET, PCC PITCH HIRE 3, VIA MOBILE - PYMT	630.00	3,186.04
01-Jul-2025	BAC	SADIE EMMETT, 2025-26-059, FP 01/07/25 1430, 15146106545823569	24.00	2,556.04
01-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 01/07/25 0809, XP8289802832346078	50.73	2,532.04
01-Jul-2025	BAC	SNACK ATTACKS, ELECTRIC RECHARGE, FP 01/07/25 0802, P3OVQOGYNRD10T3AF8	410.19	2,481.31
01-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 01/07/25 0842, XP9074808711488864	336.12	2,071.12
01-Jul-2025	BAC	SNACK ATTACKS, SNACK ATTACKS, FP 01 /07/25 0759, PVBB48MI55HTSNP8EP	735.00	1,735.00
Opening balance				1,000.00
Totals				-599,572.88 599,572.88

List of Payments made between 01/07/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2025	Investec Asset Finance	Std Ord	789.29		Zero Turn Mower
01/07/2025	Investec Asset Finance PLC	9B	42.00		Investec Annual Service Fee
02/07/2025	Tesco	14	51.41		Cleaning Products & Refreshmen
02/07/2025	TRADE UK	15	104.77		Multiple
03/07/2025	Grenke Leasing Ltd	18	398.41		Grenke Leasing Jul-Sept 25
04/07/2025	Asda Stores Ltd	23	15.54		3x Toilet Rolls
04/07/2025	South Gloucestershire Council	24	245.00		Pavilion Rates Jul 25
07/07/2025	Asda Stores Ltd	29	5.98		1x Soft Drink
07/07/2025	Bison Products	28	189.99		Ramco 100 Anti-Ram Bollard
07/07/2025	Great Western Recycling Ltd	30	1,205.28		General Waste Jul 25
07/07/2025	ALLSTAR	31	268.62		Fuel EO18ENY Jun 25
08/07/2025	Virgin Media Business	35	54.43		Broadband 09/07-08/08
09/07/2025	Hermes Parcelnet Ltd t/a Evri	37	31.13		Next Day Parcel Drop Off
10/07/2025	Octopus Energy Limited	41	103.11		Multiple
11/07/2025	Amazon Business EU S.a.r.l. UK	45	19.84		Multiple
11/07/2025	Amazon Business EU S.a.r.l. UK	48	34.92		Tent Pegs & Laminating Pouches
11/07/2025	South Gloucestershire Council	44	82.32		Recycling Collect'n Jul-Sept 2
11/07/2025	Ralph Hipwood t/a Don Hipwood	46	365.00		Roller Shutter Unit Callout
11/07/2025	Rob Hainey Signs & Graphics	47	95.00		Supply/fit Mayors Honours Boar
11/07/2025	Breakthrough Communications &	49	834.00		Bespoke Social Media Training
11/07/2025	Soltech IT Limited	50	19.20		Saas Backup 365 Aug 25
11/07/2025	Origin Amenity Solutions Ltd	51	374.76		Multiple
11/07/2025	South Gloucestershire Council	52	1,337.00		FCB Rates Jul 25
11/07/2025	DCK Accounting Solutions Ltd	53	630.00		Financial Statements 2024/25
11/07/2025	DCK Accounting Solutions Ltd	54	394.32		Accountancy Support May 25
11/07/2025	PR PProduction Services Ltd	55	108.00		Additional Audio & Mics 05/07
11/07/2025	Soltech IT Limited	56	27.61		Exchange Online Aug 25
11/07/2025	Virgin Media Business	57	50.40		Broadband 11/07-10/08
14/07/2025	Staples	60	32.14		2x Copier Paper A4
15/07/2025	Natwest	62	33.95		Natwest - Bankline Charge
15/07/2025	Public Works Loan Board	63	34,337.07		PWLB Loan Settlement
15/07/2025	EE Limited	64	118.75		EE Monthly Charge Jul 25
16/07/2025	E.ON	68	514.51		Elec Former Club Jun 25
16/07/2025	EDF Energy	69	60.85		Gas Pavilion Jun 25
16/07/2025	EDF Energy	70	29.47		Elec Toilet Block Jun 25
17/07/2025	Public Works Loan Board	74	15,711.45		PWLB Repayment
19/07/2025	De Lage Landen Leasing Ltd	DD	998.88		HP Installments
21/07/2025	Post Office	78	53.10		1st & 2nd Class Stamps
21/07/2025	British Gas	79	35.00		Gas Former Club Jun 25
23/07/2025	Salaries	86-92	13,854.71		Salaries
23/07/2025	Aldi Stores	93	17.50		10x Cards
23/07/2025	Total Gas and Power	94	1,282.80		Elec Pavilion Jun 25
25/07/2025	Patchway Minibus Committee Don	104	360.00		Patchway Minibus Committee Don
25/07/2025	Mini Concerts C.I.C	98	1,295.00		Mini Concert Party in the Park
25/07/2025	Zurich Municipal	99	10,382.92		Zurich Insurance 08/07-07/07
25/07/2025	AJ Mowers LTD	100	155.54		Textron HR300 - Hydraulic Repa
25/07/2025	Soltech IT Limited	101	59.83		Microsoft 365 Aug 25

List of Payments made between 01/07/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/07/2025	Concord Homecare Limited	102	500.50		Weekly Clean Apr 25
25/07/2025	Concord Homecare Limited	103	500.50		Weekly Clean May 25
25/07/2025	South Gloucestershire Council	105	250.00		Lease Rent Phase 1 CCC
30/07/2025	B&M	112	6.50		2x Tea Towels Pck
31/07/2025	Natwest	115	38.82		Natwest - Service Charge
31/07/2025	Avon Pension Fund	122	3,782.65		Avon Pension Fund
31/07/2025	HMRC	125	4,847.50		HMRC PAYE/NI
31/07/2025	Raycox Turf LTD	116	258.00		3x Topsoil Bulk Bag
31/07/2025	Soltech IT Limited	117	73.20		Microsoft 365 Sept 25
31/07/2025	Prolific Solutions South West	118	149.24		Prolific Photocopier Charges
31/07/2025	Limitless Security Ltd	119	706.80		SIA Guards 04/07-05/07
31/07/2025	Soltech IT Limited	120	19.20		Saas Backup 365 Sept 25
31/07/2025	DCK Accounting Solutions Ltd	121	613.80		VAT Partial Exemption 2024/25
31/07/2025	Concord Homecare Limited	123	500.50		Weekly Clean Jun 25
31/07/2025	Soltech IT Limited	124	324.46		Business Support Sept-Dec 25
31/07/2025	Soltech IT Limited	126	40.35		Exchange Online Sept 25
01/08/2025	Turtle CYP Grant	4	2,750.00		Turtle CYP Grant
01/08/2025	Little Stoke&District Ladies C	5	250.00		Little Stoke&District Ladies C
01/08/2025	Aretians RFC	6	400.00		Aretians RFC Grant
01/08/2025	The Link Club	7	500.00		The Link Club Grant
01/08/2025	Investec Asset Finance	Std Ord	789.29		Zero Turn Mower
01/08/2025	Drive Vauxhall	8	913.12		HX17UMJ- NSF Outer CV Boot Spl
01/08/2025	TRADE UK	10	338.66		Multiple
04/08/2025	South Gloucestershire Council	13	245.00		Pavilion Rates Aug 25
07/08/2025	Tesco	16	5.55		3x Oust Descaler sac
07/08/2025	Great Western Recycling Ltd	17	1,205.28		General Waste Aug 25
07/08/2025	ALLSTAR	18	292.67		Fuel EO18ENY/HX17UMJ Jul 25
08/08/2025	Virgin Media Business	21	54.43		Broadband 09/08-08/09
08/08/2025	Music Magpie	20	224.99		Apple iPhone 12 64GB
11/08/2025	Virgin Media Business	24	50.40		Broadband 11/08-10/09
12/08/2025	Asda Stores Ltd	26	11.56		Insect Spray & Cleaning Spray
12/08/2025	Octopus Energy Limited	27	98.44		Multiple
15/08/2025	Natwest	31	37.55		Natwest - Bankline Charge
15/08/2025	EE Limited	32	118.33		EE Monthly Charge Aug 25
19/08/2025	De Lage Landen Leasing Ltd	DD	998.88		HP Installments
19/08/2025	E. ON	34	538.78		Elec Former Club Jul 25
19/08/2025	EDF Energy	35	47.98		Gas Pavilion Jul 25
19/08/2025	EDF Energy	36	33.79		Elec Toilet Block Jul 25
19/08/2025	British Gas	38	36.17		Gas Former Club Jul 25
22/08/2025	Salaries	44-55	13,707.01		Salaries
22/08/2025	Suzanne Howard	54	52.79		Food - Honorary Freeman Evenin
22/08/2025	DCK Accounting Solutions Ltd	41	278.46		DCK Consultancy 13/03/25
22/08/2025	South Gloucestershire Council	42	1,337.00		FCB Rates Aug 25
22/08/2025	Prolific Solutions South West	43	947.38		Copier Printing Charges
22/08/2025	South Gloucestershire Council	48	329.28		Flat Rates Aug 25
22/08/2025	Gary Millard	46	88.00		Photography 05/07
22/08/2025	Patchway Community Association	49	108.00		Test Lightening Protection Sys

List of Payments made between 01/07/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/08/2025	Murray Hire Centres LTD	52	344.88		CAT Detector Hire 08/07-17/07
26/08/2025	South Gloucestershire Council	57	162.00		Payroll Apr-Jun 2025
26/08/2025	Total Gas and Power	58	1,427.61		Elec Pavilion Jul 25
27/08/2025	Post Office Ltd	63	20.40		3x 1st Class Stamp Book
27/08/2025	Machine Mart Limited	62	550.80		Clarke PG6500ADVES Petrol Gene
27/08/2025	Octopus Energy Limited	64	957.86		Multiple
29/08/2025	Natwest	66	24.76		Natwest - Service Charge
29/08/2025	Avon Pension Fund	67	3,742.76		Avon Pension Fund
29/08/2025	Amazon Business EU S.a.r.l, UK	68	38.87		6x 2 Ply Toilet Paper
29/08/2025	HMRC	77	4,812.43		HMRC PAYE/NI
29/08/2025	Rob Hainey Signs & Graphics	69	160.00		4x Halloween Festivities Banne
29/08/2025	DCK Accounting Solutions Ltd	70	394.32		Accountancy Support Jun 25
29/08/2025	J & Sons Electrical Services	71	144.00		Install New Defib
29/08/2025	Prolific Solutions South West	72	194.67		Copier Printing Charges
29/08/2025	Concord Homecare Limited	73	500.50		Weekly Clean Jul 25
29/08/2025	DCK Accounting Solutions Ltd	74	394.32		Accountancy Support Jul 25
29/08/2025	Rob Hainey Signs & Graphics	75	45.00		Fit Name - Freemans Board
29/08/2025	Net World Sports Ltd	76	91.79		Straight Back F-Net
01/09/2025	Investec Asset Finance	Std Ord	789.29		Zero Turn Mower
01/09/2025	Roman Glass Limited	4	240.00		Board & Secure Broken Pane
01/09/2025	Water To Business	5	333.05		Water Pavilion Jan-Jul 25
01/09/2025	Water To Business	6	163.68		Water Casson Centre Feb-Aug 25
01/09/2025	Water To Business	7	163.68		Water C'croft House Feb-Aug 25
01/09/2025	TRADE UK	9	312.99		Purchase Ledger Payment
03/09/2025	Aman Pest Control Ltd	180	180.00		Fly ULV Fumigation 13/08
03/09/2025	Pure EPC	14	110.00		Energy Performance Certificate
04/09/2025	Great Western Air Ambulance	77	500.00		Great Western Air Ambulance Gr
04/09/2025	South Gloucestershire Council	19	245.00		Pavilion Rates Sept 25
08/09/2025	ALLSTAR	22	195.05		Fuel E018ENY Aug 25
08/09/2025	Virgin Media Business	23	54.43		Broadband 09/09-08/10
09/09/2025	Tesco	26	148.76		Supplier for Larder
10/09/2025	Music Magpie	27	159.99		Samsung Galaxy s10e
10/09/2025	Great Western Recycling Ltd	28	1,205.28		General Waste Sept 25
11/09/2025	Virgin Media Business	32	50.40		Broadband 11/09-10/10
12/09/2025	The Community Heartbeat Trust	35	151.20		Annual Support Cost Year 3
12/09/2025	Octopus Energy Limited	36	104.85		Multiple
15/09/2025	Natwest	37	33.50		Natwest - Bankline Charge
15/09/2025	T-Rex Workwear	38	27.46		T-Rex Workwear XL
15/09/2025	EE Limited	39	118.33		EE Monthly Charge Sept 25
16/09/2025	EDF Energy	41	67.89		Gas Pavilion Aug 25
16/09/2025	E.ON	40	465.14		Elec Former Club Aug 25
17/09/2025	EDF Energy	42	46.78		Elec Toilet Block Aug 25
18/09/2025	British Gas	45	36.17		Gas Former Club Aug 25
19/09/2025	De Lage Landen Leasing Ltd	DD	998.88		HP Installments
22/09/2025	Amazon (Schenzhenshiqichuangxi	48	9.45		iPhone Charge 2pk
22/09/2025	Amazon Business EU S.a.r.l, UK	49	35.09		Amazon Business EU S.a.r.l, UK
22/09/2025	AJ Mowers LTD	50	640.63		Kioti CS2510H Service

List of Payments made between 01/07/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
22/09/2025	BDO LLP	51	1,638.00		External Audit 2024/25
22/09/2025	Soltech IT Limited	52	59.83		Microsoft 365 Oct 25
22/09/2025	Soltech IT Limited	53	33.98		Exchange Online Oct 25
22/09/2025	Soltech IT Limited	54	19.20		Saas Backup 365 Sept 25
22/09/2025	South Gloucestershire Council	55	1,337.00		FCB Rates Sept 25
22/09/2025	GB Sports & Leisure	56	568.20		3x Curve Cradle Seats
22/09/2025	South Gloucestershire Council	57	328.00		Flat Rates Sept 25
23/09/2025	Salaries	59-65	13,781.93		Salaries
23/09/2025	Total Gas and Power	66	1,408.01		Elec Former Club Aug 25
25/09/2025	Staples	70	36.33		2x A4 & 2x A5 Copier Paper
29/09/2025	Canva UK Operations Ltd	72	129.90		Canva for Teams Subscription
30/09/2025	Natwest	74	14.42		Natwest - Service Charge
30/09/2025	Amazon (Alive Safety & Rescue	75	19.89		Portwest Pw3 Hi-Vis TShirt
30/09/2025	Amazon Business EU S a r.l, UK	78	62.77		Mens Hi-Vis Uniforms
30/09/2025	Bristol BMX Club	81	750.00		Bristol BMX Club Grant
30/09/2025	HMRC	82	4,828.90		HMRC PAYE/NI
30/09/2025	Mamas Bristol	85	750.00		Mamas Bristol Grant
30/09/2025	Avon Pension Fund	86	3,762.71		Avon Pension Fund
30/09/2025	Patchway Short Mat Bowling Clu	88	750.00		Patchway Short Mat Bowling Clu
30/09/2025	Concord Homecare Limited	76	500.50		Weekly Clean Aug 25
30/09/2025	CIA Fire and Security	79	1,473.60		2x Smart Access Support 1Yr
30/09/2025	Prolific Solutions South West	80	47.81		Copier Printing Charges
30/09/2025	Select Security Solutions LTD	83	1,177.06		4G Router Annual Maintenance
30/09/2025	Keymaster Bristol	84	49.20		6x Key Cutting
30/09/2025	Society of Local Council Clerk	87	360.00		SH SLCC Membership Fee
30/09/2025	Wybone LTD	89	122.38		Dog Poop Bags - 2x800pk

Total Payments	182,215.17
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Current Bank A/c

Receipts received between 01/07/2025 and 30/09/2025

		Nominal Ledger Analysis					
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	Banked 01/07/2025	735.00					
1	Snack Attack Cafe Rent	735.00			1530	500	735.00 Snack Attack Cafe Rent
	Banked 01/07/2025	410.19					
3	Snack Attack Cafe	410.19		68.36	1990	500	341.83 Snack Attack Elec
	Banked 01/07/2025	24.00					
5	Sadie Emmett 2025-26-059	24.00		4.00	1450	500	20.00 Sadie Emmett 2025-26-
	Banked 01/07/2025	630.00					
6	Patchway Cricket	630.00			1510	500	630.00 Patchway Cricket
	Banked 01/07/2025	24.00					
7	Happy Days Group	24.00		4.00	1450	500	20.00 Happy Days Group
	Banked 01/07/2025	336.12					
1	Stripe Income	336.12			1520	500	336.12 Stripe Income
	Banked 02/07/2025	1,214.94					
12	CCLA	1,214.94			1090	100	1,214.94 Interest Received - CCLA
	Banked 02/07/2025	40.60					
13	CCLA	40.60			1090	100	40.60 Interest Received - CCLA
	Banked 02/07/2025	47.66					
11	Miss Sarah & Jade Bickfo	47.66		8.00	1450	500	40.00 Miss Sarah & Jade Bickfo
					4991	500	-0.34 Miss Sarah & Jade Bickfo
	Banked 04/07/2025	200.00					
20	Mini Concerts	200.00			1400	200	200.00 Mini Concerts
	Banked 04/07/2025	175.00					
21	100952 605114	175.00			1410	210	175.00 100952 605114
	Banked 07/07/2025	50.00					
25	Signature Sports	50.00			1520	500	50.00 Signature Sports 2025-26-
	Banked 07/07/2025	50,000.00					
26	CCLA	50,000.00			230		50,000.00 CCLA Investment Transfer
	Banked 11/07/2025	83.25					
42	Post Office 11JUL	83.25			1410	210	83.25 Post Office 11JUL
	Banked 11/07/2025	4,803.72					
43	HMRC	4,803.72			105		4,803.72 HMRC VAT Refund Q1
	Banked 16/07/2025	30,000.00					
67	CCLA	30,000.00			230		30,000.00 CCLA Investment Transfer
	Banked 16/07/2025	97.56					
66	Miss T Sath	97.56			1410	210	97.56 Miss T Sath
	Banked 23/07/2025	64.00					
Subtotal Carried Forward:		88,936.04	0.00	84.36			88,787.68

Current Bank A/c

Receipts received between 01/07/2025 and 30/09/2025

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
83	Avon Indian Community	64.00			1410	210	64.00 Avon Indian Community
	Banked 27/07/2025	800.00					
27	Festival Community Donations	800.00			1450	500	800.00 Festival Community
	Banked 28/07/2025	10,000.00					
106	CCLA	10,000.00			230		10,000.00 CCLA Investment Transfer
	Banked 28/07/2025	55.50					
107	Post Office 28JUL	55.50			1410	210	55.50 Post Office 28JUL
	Banked 29/07/2025	52.00					
109	Mini Concerts	52.00			1410	210	52.00 Mini Concerts 2025-26-
	Banked 31/07/2025	32.48					
127	Natwest	32.48			1090	100	32.48 Interest Received -
	Banked 31/07/2025	452.51					
95	Stripe Income	452.51			1520	500	470.80 Stripe Income
					4991	500	-18.29 Stripe Income
	Banked 31/07/2025	23.83					
113	Kelly Dawn	23.83		4.00	1450	500	20.00 Kelly Dawn
					4991	500	-0.17 Kelly Dawn
	Banked 01/08/2025	735.00					
1	Snack Attack Cafe Rent	735.00			1530	500	735.00 Snack Attack Cafe Rent
	Banked 01/08/2025	356.21					
3	Snack Attack Cafe	356.21		59.37	1990	500	296.84 Snack Attack Elec
	Banked 04/08/2025	1,038.39					
11	CCLA	1,038.39			1090	100	1,038.39 Interest Received - CCLA
	Banked 04/08/2025	200.00					
12	Mini Concerts	200.00			1400	200	200.00 Mini Concerts
	Banked 07/08/2025	24.00					
15	G Palmer Advertising	24.00		4.00	1450	500	20.00 G Palmer Advertising
	Banked 08/08/2025	111.00					
19	Post Office 08AUG	111.00			1410	210	111.00 Post Office 08AUG
	Banked 11/08/2025	856.63					
23	Gary Mui	856.63			1520	500	860.00 Gary Mui
					4991	500	-3.37 Gary Mui
	Banked 12/08/2025	30,000.00					
25	CCLA	30,000.00			230		30,000.00 CCLA Investment Transfer
	Banked 13/08/2025	23.83					
28	Little Loves	23.83		3.97	1450	500	20.00 Little Loves
					4991	500	-0.14 Little Loves
Subtotal Carried Forward:		133,697.42	0.00	155.70			133,541.72

Current Bank A/c

Receipts received between 01/07/2025 and 30/09/2025

		Nominal Ledger Analysis						
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 15/08/2025	39.00						
30	Mini Concerts	39.00			1410	210	39.00	Mini Concerts
	Banked 19/08/2025	468.11						
33	Stoke Lane F C 3G Pitch Hire	468.11			1520	500	470.00	Stoke Lane F C 3G Pitch
					4991	500	-1.89	Stoke Lane F C 3G Pitch
	Banked 27/08/2025	430.00						
59	Stoke Lane F C 3G Pitch Hire	430.00			1520	500	430.00	Stoke Lane F C 3G Pitch
	Banked 27/08/2025	99.55						
61	Corey Burton	99.55			1510	500	99.55	Corey Burton
	Banked 29/08/2025	16.32						
78	Natwest	16.32			1090	100	16.32	Interest Received -
	Banked 31/08/2025	523.78						
65	Stripe Income	523.78			1520	500	546.20	Stripe Income
					4991	500	-22.42	Stripe Income
	Banked 01/09/2025	489.12						
2	Snack Attack Cafe	489.12		81.52	1990	500	407.60	Snack Attack Elec
	Banked 01/09/2025	735.00						
3	Snack Attack Cafe Rent	735.00			1530	500	735.00	Snack Attack Cafe Rent
	Banked 02/09/2025	825.72						
10	CCLA	825.72			1090	100	825.72	Interest Received - CCLA
	Banked 04/09/2025	100.00						
15	Reed LM 1149	100.00			1510	500	100.00	Reed LM 1149
	Banked 04/09/2025	200.00						
18	Mini Concerts	200.00			1410	200	200.00	Mini Concerts
	Banked 04/09/2025	428.26						
16	Joshia Luk	428.26			1520	500	430.00	Joshia Luk
					4991	500	-1.74	Joshia Luk
	Banked 08/09/2025	11.88						
21	Peter Knight	11.88		2.00	1450	500	10.00	Peter Knight
					4991	500	-0.12	Peter Knight
	Banked 09/09/2025	49.50						
24	Stoke Lane F C Pitch Hire	49.50			1510	500	49.50	Stoke Lane F C Pitch Hire
	Banked 11/09/2025	35,000.00						
29	CCLA	35,000.00			230		35,000.00	CCLA Investment Transfer
	Banked 11/09/2025	111.00						
31	Post Office 11SEP	111.00			1410	210	111.00	Post Office 11SEP
	Banked 12/09/2025	36.00						
Subtotal Carried Forward:		173,260.66	0.00	239.22			172,985.44	

Current Bank A/c

Receipts received between 01/07/2025 and 30/09/2025

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
34	Graham Palmer & Co Sponsorship	36.00		6.00	1450	500	30.00 Graham Palmer & Co
	Banked 19/09/2025	43.00					
46	Stoke Lane F C 3G Pitch Hire	43.00			1520	500	43.00 Stoke Lane F C 3G Pitch
	Banked 19/09/2025	322.50					
47	Patchway Town Foot 1324	322.50			1510	500	322.50 Patchway Town Foot 1324
	Banked 23/09/2025	430.00					
58	Brad Stk YFC 1248	430.00			1520	500	430.00 Brad Stk YFC 1248
	Banked 24/09/2025	626.76					
68	Samual Tay	626.76			1520	500	645.00 Samual Tay
					4991	500	-18.24 Samual Tay
	Banked 30/09/2025	270,729.50					
73	South Gloucestershire Council	270,729.50			1076	100	270,729.50 Precept Received
	Banked 30/09/2025	798.79					
	Stripe - 3G Pitch Hire	798.79			1520	500	827.78 Stripe - 3G Pitch Hire
					4991	500	-28.99 Stripe - 3G Pitch Hire
	Banked 30/09/2025	19.07					
90	Natwest	19.07			1090	100	19.07 Interest Received -
Total Receipts:		446,230.28	0.00	245.22			445,985.06

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	270,730	541,459	541,459	0			100.0%	
1090 Interest Received	845	5,162	10,000	4,838			51.6%	
1100 CIL Payment	0	7,656	0	(7,656)			0.0%	
Income :- Income	<u>271,574</u>	<u>554,277</u>	<u>551,459</u>	<u>(2,818)</u>			<u>100.5%</u>	<u>0</u>
5900 Transfer to EMR	0	7,656	0	(7,656)		(7,656)	0.0%	
Income :- Indirect Expenditure	<u>0</u>	<u>7,656</u>	<u>0</u>	<u>(7,656)</u>	<u>0</u>	<u>(7,656)</u>		<u>0</u>
Net Income over Expenditure	<u>271,574</u>	<u>546,621</u>	<u>551,459</u>	<u>4,838</u>				
110 Establishment								
4001 Admin Salary Costs	10,572	63,430	131,561	68,131		68,131	48.2%	
4002 Groundstaff Salary Costs	12,402	74,411	156,014	81,603		81,603	47.7%	
4031 Pension Lump Sum	(600)	(3,600)	(7,200)	(3,600)		(3,600)	50.0%	
4060 Staff other Expenses	0	69	200	131		131	34.6%	
4090 Staff Training	0	0	1,000	1,000		1,000	0.0%	
4110 Bank Charges	48	357	968	611		611	36.8%	
4120 Audit Fees	1,365	65	3,000	2,935		2,935	2.2%	
4121 Accountancy Support fees	0	2,351	6,250	3,899		3,899	37.6%	
4150 Subscriptions & Memberships	360	2,170	2,805	635		635	77.4%	
4160 Fleet Insurance	0	10,383	5,460	(4,923)		(4,923)	190.2%	
4170 Stationery & Printing	(565)	1,606	1,500	(106)		(106)	107.0%	
4180 Postage	0	119	50	(69)		(69)	237.6%	
4200 Broadband	87	524	945	421		421	55.5%	
4210 Mobile Telephone	99	601	1,600	999		999	37.5%	
4220 IT Services & Software	202	3,093	4,635	1,542		1,542	66.7%	
4230 Equipment	931	1,156	2,000	844		844	57.8%	
Establishment :- Indirect Expenditure	<u>24,901</u>	<u>156,734</u>	<u>310,788</u>	<u>154,054</u>	<u>0</u>	<u>154,054</u>	<u>50.4%</u>	<u>0</u>
Net Expenditure	<u>(24,901)</u>	<u>(156,734)</u>	<u>(310,788)</u>	<u>(154,054)</u>				
120 Civic/Democratic								
4300 Mayoral Allowance	0	0	500	500		500	0.0%	
4310 Councillor's Training	0	740	500	(240)		(240)	148.0%	
4340 Civic Fund	0	1,014	1,500	486		486	67.6%	
4350 Elections	0	0	2,000	2,000		2,000	0.0%	
5910 Transfer from EMR	0	(243)	0	243		243	0.0%	
Civic/Democratic :- Indirect Expenditure	<u>0</u>	<u>1,511</u>	<u>4,500</u>	<u>2,989</u>	<u>0</u>	<u>2,989</u>	<u>33.6%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,511)</u>	<u>(4,500)</u>	<u>(2,989)</u>				

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Callicroft House</u>								
1400 Callicroft House Income	0	1,000	3,013	2,013			33.2%	
1410 Casson Centre Income	200	200	0	(200)			0.0%	
Callicroft House :- Income	200	1,200	3,013	1,813			39.8%	0
4240 Property Repairs / Maintenance	76	1,104	2,907	1,803		1,803	38.0%	
4410 Rates	0	7,610	7,800	190		190	97.6%	
4430 Utilities	264	1,068	6,250	5,182		5,182	17.1%	
Callicroft House :- Indirect Expenditure	339	9,781	16,957	7,176	0	7,176	57.7%	0
Net Income over Expenditure	(139)	(8,581)	(13,944)	(5,363)				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	111	1,519	3,000	1,481			50.6%	
Casson Centre :- Income	111	1,519	3,000	1,481			50.6%	0
4240 Property Repairs / Maintenance	181	1,125	2,907	1,782		1,782	38.7%	
4410 Rates	0	1,098	1,125	27		27	97.6%	
4430 Utilities	164	911	2,400	1,489		1,489	38.0%	
4991 Stripe charge	0	1	5	4		4	20.2%	
Casson Centre :- Indirect Expenditure	345	3,136	6,437	3,301	0	3,301	48.7%	0
Net Income over Expenditure	(234)	(1,616)	(3,437)	(1,821)				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	26,080	26,080			0.0%	
Burials :- Income	0	0	26,080	26,080			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	23,557	23,557		23,557	0.0%	
4511 AJBC Other Costs (50%)	0	232	9,490	9,258		9,258	2.4%	
5910 Transfer from EMR	0	0	(6,967)	(6,967)		(6,967)	0.0%	
Burials :- Indirect Expenditure	0	232	26,080	25,848	0	25,848	0.9%	0
Net Income over Expenditure	0	(232)	0	232				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	9,616	18,727	9,111		9,111	51.3%	
Coniston :- Indirect Expenditure	0	10,116	19,727	9,611	0	9,611	51.3%	0
Net Income over Expenditure	0	(10,115)	(19,726)	(9,611)				
<u>320 Rodway Road</u>								
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
5330 Planter and Tree Maintenance	75	204	500	296		296	40.8%	
Rodway Road :- Indirect Expenditure	75	204	1,500	1,296	0	1,296	13.6%	0
Net Expenditure	(75)	(204)	(1,500)	(1,296)				
<u>350 Patchway Preschool</u>								
1418 Preschool C'yard Ground Rent	0	1	0	(1)			0.0%	
Patchway Preschool :- Income	0	1	0	(1)				0
Net Income	0	1	0	(1)				
<u>400 Youth & Community</u>								
4867 Community Events/Engagement	0	8,838	10,000	1,162		1,162	88.4%	
4869 Youth Development	0	0	10,000	10,000		10,000	0.0%	
4871 Patchway Library Staffing	0	1,950	0	(1,950)		(1,950)	0.0%	
5910 Transfer from EMR	0	(1,950)	0	1,950		1,950	0.0%	
Youth & Community :- Indirect Expenditure	0	8,838	20,000	11,162	0	11,162	44.2%	0
Net Expenditure	0	(8,838)	(20,000)	(11,162)				
<u>410 GRANTS</u>								
1700 Grants & Donation Received	0	1,136	0	(1,136)			0.0%	
GRANTS :- Income	0	1,136	0	(1,136)				0
4600 Youth and Community Grants	2,750	8,942	17,500	8,558		8,558	51.1%	
GRANTS :- Indirect Expenditure	2,750	8,942	17,500	8,558	0	8,558	51.1%	0
Net Income over Expenditure	(2,750)	(7,805)	(17,500)	(9,695)				

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 Scott Park								
1450 Vendor/Events Income	40	2,096	10,000	7,904			21.0%	
1510 Sports Income	472	3,912	12,679	8,767			30.9%	
1520 3G Sports Facility Income	2,376	10,470	30,000	19,530			34.9%	
1530 Cafe Income	735	4,410	8,400	3,990			52.5%	
1990 Other Income	408	1,769	5,500	3,731			32.2%	
Scott Park :- Income	4,030	22,656	66,579	43,923			34.0%	0
4160 Fleet Insurance	0	2,542	2,500	(42)		(42)	101.7%	
4220 IT Services & Software	1,228	1,228	0	(1,228)		(1,228)	0.0%	
4240 Property Repairs / Maintenance	399	2,945	7,500	4,555		4,555	39.3%	
4410 Rates	245	1,465	2,505	1,040		1,040	58.5%	
4430 Utilities	1,571	6,480	30,000	23,520		23,520	21.6%	
4650 CCTV	981	981	1,000	19		19	98.1%	
4930 Petrol and Diesel	163	1,162	3,570	2,408		2,408	32.5%	
4940 Machinery Maintenance/Repair	684	2,570	4,500	1,930		1,930	57.1%	
4945 Maintenance - Sports Facilitie	0	1,293	7,000	5,707		5,707	18.5%	
4950 Machinery & Tools	0	784	3,000	2,216		2,216	26.1%	
4965 Maintenance - Play Equipment	0	111	1,000	889		889	11.1%	
4991 Stripe charge	49	153	525	372		372	29.2%	
4992 Scott Park Tree Maintenance	0	0	500	500		500	0.0%	
4995 Staff Uniform & PPE	96	284	500	216		216	56.7%	
4997 Sports Equipment	0	76	500	424		424	15.3%	
Scott Park :- Indirect Expenditure	5,416	22,074	64,600	42,526	0	42,526	34.2%	0
Net Income over Expenditure	(1,386)	583	1,979	1,396				
510 Former Club Building								
4240 Property Repairs / Maintenance	241	709	10,000	9,291		9,291	7.1%	
4410 Rates	1,665	7,346	0	(7,346)		(7,346)	0.0%	
4430 Utilities	477	2,536	0	(2,536)		(2,536)	0.0%	
Former Club Building :- Indirect Expenditure	2,383	10,591	10,000	(591)	0	(591)	105.9%	0
Net Expenditure	(2,383)	(10,591)	(10,000)	591				
600 Allotments								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
1990 Other Income	0	192	0	(192)			0.0%	
Allotments :- Income	0	192	2,500	2,308			7.7%	0
4430 Utilities	45	133	800	667		667	16.7%	

Continued over page

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5000 Pretoria Road	0	0	500	500		500	0.0%	
5010 Blakeney Road	0	0	700	700		700	0.0%	
Allotments :- Indirect Expenditure	45	133	2,000	1,867	0	1,867	6.7%	0
Net Income over Expenditure	(45)	59	500	441				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	0	243	250	7		7	97.1%	
4991 Stripe charge	0	0	0	(0)		(0)	0.0%	
Tumps and BMX Track :- Indirect Expenditure	0	243	750	507	0	507	32.4%	0
Net Income over Expenditure	0	(213)	(720)	(507)				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	120	120		120	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	474	1,006	3,000	1,994		1,994	33.5%	
Play Area :- Indirect Expenditure	474	1,056	3,170	2,114	0	2,114	33.3%	0
Net Expenditure	(474)	(1,056)	(3,170)	(2,114)				
<u>720 Open Spaces Administration</u>								
4975 Waste and Recycling	1,004	6,681	16,500	9,819		9,819	40.5%	
5320 Christmas Decoration	0	0	12,500	12,500		12,500	0.0%	
5330 Planter and Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
5340 Outside Area Maintenance/Biodi	0	0	1,000	1,000		1,000	0.0%	
Open Spaces Administration :- Indirect Expenditure	1,004	6,681	31,000	24,319	0	24,319	21.6%	0
Net Expenditure	(1,004)	(6,681)	(31,000)	(24,319)				
<u>800 Street Furniture & transport</u>								
5450 Street Cleaning Supplies	102	544	525	(19)		(19)	103.7%	
Street Furniture & transport :- Indirect Expenditure	102	544	525	(19)	0	(19)	103.7%	0
Net Expenditure	(102)	(544)	(525)	19				

Detailed Income & Expenditure by Budget Heading 03/10/2025

Month No: 6

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
4231 Equipment on HP	1,499	9,032	17,994	8,962		8,962	50.2%	
4232 Equipment HP Charges	289	1,732	3,464	1,732		1,732	50.0%	
4620 PWLB Repayment	0	15,711	31,423	15,712		15,712	50.0%	
4621 PWLB Loan Charges AJBC	0	34,337	14,249	(20,088)		(20,088)	241.0%	
5910 Transfer from EMR	(149)	(20,512)	0	20,512		20,512	0.0%	
9014 Major Projects	0	1,102	50,000	48,898		48,898	2.2%	
9019 Community Larder	149	424	0	(424)		(424)	0.0%	
Capital and Projects :- Indirect Expenditure	1,788	41,827	117,130	75,303	0	75,303	35.7%	0
Net Expenditure	(1,788)	(41,827)	(117,130)	(75,303)				
Grand Totals:- Income	275,916	581,015	652,664	71,649			89.0%	
Expenditure	39,623	290,299	652,664	362,365	0	362,365	44.5%	
Net Income over Expenditure	236,293	290,716	0	(290,716)				
Movement to/(from) Gen Reserve	236,293	290,716	0	(290,716)				

From: Andrew Birch <
Sent: 28 August 2025 09:31
To: Clerk <clerk@patchwaytowncouncil.gov.uk>
Cc: Sophia Richards <
Subject: Funding Agreement - Q1 Performance Report

Dear Suzanne,

Please find attached the first quarter report on the usage and performance for the financial contribution provided by Patchway Town Council for Patchway library in keeping with the requirements of our funding agreement.

I would also like to take this opportunity to introduce Sophia Richards the new Library Services Manager for South Gloucestershire. Please do let Sophia have any comments or feedback on the report provided.

South Gloucestershire Council value the financial contribution provided by Patchway Town Council and look forward to continuing with our current arrangement in the 2026/27 financial year. The estimated financial contribution of our current funding arrangement for 1 April 2026 to 31 March 2027 is **£2,310**.

Please do not hesitate to get in touch with Sophia with any questions etc.

Thanks

Andrew

Andrew Birch

Service Director – Business and Resources - Place

Department for Place

South Gloucestershire Council

Supplementary funding for libraries from Town and Parish Councils

Quarterly Report - Patchway library - 2025-26 Quarter 1

Funding for extra opening hours

The funding has allowed the library to open for 2 additional hours a week, on a Tuesday afternoon. Residents can visit the library, get assistance from library staff, choose books, use the computers, Wi-Fi and printing facilities, and meet others in their community.

Total visitor numbers at the library for this quarter: 6,079

Update – 15/9/2025 – Email from SGC.

Dear Suzanne,

Thanks for your email. I can confirm that Charlton Hayes council has been approached to ask for the same sum as you, so there is a 50/50 split of the total cost. The £2,310 represents your share.

I understand you want to see figures that show the impact of the funding. I have had a look in more detail at the patterns of use at Patchway library to try to understand it. We have seen an increase in children taking part the Summer Reading Challenge this year – up 7% compared to 2024. I am expecting this to reflect in the figures for children's books borrowed, and the figures for child membership. We also benefitted from some young volunteers this summer.

We usually look at statistics on a quarterly basis. In a few weeks at the start of October I'll be able to look at the membership and the borrowing figures. The Quarter 1 figures don't tell much of a clear story, I'm afraid. The extra 2 hours began at the start of April 2025, after the reduction of hours from November 2024. We can only really track the changes from November 2025. We do see a significant 38% increase in footfall during the Open Access hours, which may be due to the reduced opening hours but may also be new members.

Thank you for the suggestion of a survey of users to find out how they are benefiting from the additional opening hours. We'll plan something small scale to gather some feedback.

I'll share more information about the usage when we report for Quarter 2.

With best wishes,

Sophia

From: Clerk <clerk@patchwaytowncouncil.gov.uk>

Sent: 03 September 2025 11:07

To: Andrew Birch <Andrew.Birch@southglos.gov.uk>; Sophia Richards <Sophia.Richards@southglos.gov.uk>

Cc: Deputy Clerk <deputyclerk@patchwaytowncouncil.gov.uk>

Subject: RE: Funding Agreement - Q1 Performance Report

This email is from outside the organisation. Do not click links or open attachments unless you trust the sender.

Andrew & Sophia,

Thank you for your Q1 performance report to support Patchway Library.

I note the funding request for £2,310 to support the 26/27 financial year, and this will be submitted to the next Finance Meeting, before consideration at Council in October.

In the meantime, I would like to ask a couple of questions please Sophia, so that I have a case and supporting information that I can submit to Council members at these meetings.

- Will Charlton Hayes be asked to support funding again in 2026/27, as the proviso for funding in 25/26 was on a 50/50 basis with them, as residents in Charlton Hayes make use of library services in Patchway.
- The additional funding provided to support a staff member on a Wednesday in Patchway, is there any statistics to show that the library saw an increase in footfall in the library due to the increased opening hours.
- Has borrowing books increased during the extended hours, new memberships or are people staying longer.
- Do we know if the extended hours access has improved or seen increased use by priority groups.
- I appreciate that residents/visitors use the computers but has any of the services or activities on offer at the library seen an increase, especially when being applied to the funding given by both Town Councils.
- Do you intend on conducting any surveys to understand if the extended hours have made a difference and made it easier for people.

I hope that is okay, so that we have a better understanding of how the library services are evolving over the financial year.

Best Wishes,

Suzanne Howard Cert. CiLCA, MSLCC

Town Clerk

clerk@Patchwaytowncouncil.gov.uk



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Draft budget 2026 - 2027: Supporting Report - October 2025

In October 2025, Patchway Town Council continues its journey towards a 2026 – 2027 budget allowing ample opportunity for Members of Committees and Council to discuss and debate commitments for the next financial year. Finance Committee and Full Council have already been provided with the opportunity to feed back on the proposed draft budget through the July meetings. All comments received have been incorporated.

This report is to support this ongoing process towards a Full Draft Budget being prepared in partnership with DCK Accounting Solutions on 23rd October 2025 and a presentation for Finance Committee – to which all Councillors are invited – with DCK on 11th November 2025.

At that stage, we would hope to be close to agreement ahead of final Council approval by 21st January 2026; and a final precept demand to South Gloucestershire Council by 23rd January 2026 latest. The final budget will be confirmed when South Gloucestershire Council provide the Council Tax Base figures in December 2025.

2026– 2027: A sustainable and rebalancing budget for Patchway

The previous two years 2024/2025 and 2025/2026 budgets have delivered strong services, open spaces management and community programmes for residents though have been impacted by a number of unforeseen expenditures including two by-elections, costs associated to the closure of and looking after the former social club building, and significant professional fees.

2026/2027 offers a fresh opportunity to focus on open spaces, play areas, public infrastructure and community programmes that positively impact all our residents, whilst making proper fiscal planning for future demands.

All Councils must be prepared for unexpected expenditure through astute financial planning that delivers value for residents as taxpayers though equally does not expose the Council to being unprepared for unforeseen circumstances. Patchway Town Council had one challenging situation in 2025 whereby a significant infrastructure project had not been financially planned for in the previous 3-4 years and the Council should seek to avoid this occurring in the future.

The Internal Audit Report for 2024 – 2025 stated *'Whilst no issues arise in this area warranting formal comment or recommendation this year, we again urge that the Council remains vigilant in ensuring that the General Fund balance is further strengthened during 2025-26 and is maintained at a minimum of 3 months' revenue spending.'*

This was confirmed by the External Auditor Report for 2024-2025 who stated, *'The smaller authority should give consideration to their level of reserves as, after accounting for earmarked reserves, general reserves are low. The Practitioners Guide notes that the generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure, dependent on the size and activity level between councils. The smaller authority's general reserves represent less than three months of expenditure.'*



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Councils must consider sensible projected price increases for all expenditure, at least to the current and/or projected UK level of inflation. Councils must not keep forecasted expenditure increase at 0% or it risks a real drop in financial capacity as actual prices increase year on year and is an artificial way of limiting the precept.

District Councils are limited in their Council Tax increases and South Gloucestershire Council is now the 2nd worst funded district authority in England. This could lead to future reduction of services that town & parish Councils may feel some obligation to support.

The budget document has been revised following the July 2025 meetings and Month 5 (31/8/25) figures; and includes Actual 2024/2025 figures, Agreed 2025/2026 figures, Draft 2026/2027 figures, and Projected figures for 2027/2028 and 2028/2029. Please focus on the 2026/2027 grey columns using the neighbouring columns for guidance.

Please see the narrative descriptions for each line in each Cost Centre. This provides more information.

Key points for the 2026 – 2027 draft budget:

1. Expenditure has included a 3-5% increase which is followed through into projected years.
2. Facilities income has presumed a 3% increase to be noted when fees are agreed for 26/27.
3. 110 – Adding in a Professional Services budget based on costs incurred in 23/24 and 24/25.
4. 120 – Twinning & Youth Exchange moved from 410 (Grants) to 120 (Civic) for transparency & clarity of theme and purpose.
5. 200 / 210 / 500 – Budget assumes 10% increase in South Gloucestershire Council business rates due to current and projected financial position of SGC.
6. 220 – Assumes significant increase in AJBC costs if Financial Sustainability Report recommends all salary & expenditure is fully and equally shared across PTC and Almondsbury Parish Council.
7. 310 – To note that PWLB loan for Coniston Community Centre ends 2029.
8. 400 – Retention of Young Persons budget to prepare for any reduction in SGC / Lottery funding for local young persons providers. In 24/25, PTC contributed to FACE Charity to ensure continuity of provision for Patchway.
9. 510 – Based upon September 2025 situation, assumes the former club building is generating income with all building costs taken on by new tenant.
10. 810 – New cost centre. PTC should be prepared for any reduction in South Gloucestershire Council services that may prompt requests for financial assistance (eg library hours in 25/26) or where a reduced service has a profoundly negative impact on the Patchway community.
11. 900 – HP agreements on Kubota tractor and Toro mower end in 26/27.



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12. 900 – New & Major Projects continues a programme of repair & replacement of play area equipment, re-instatement of local Greenway Path. Opportunity to create stronger General Reserve over 2-3 years.
13. 900 – PWLB loan for NSP Pavilion ends in July 2026.
14. 900 - PWLB loan for cemetery extension repaid early in July 2025. Reduces projected General Reserve in 25/26 though reduces expenditure on loans from 26/27.
15. 900 – Council fleet, mowers and hand tools require a planned schedule of replacement over the next 2-4 years. Council must adequately plan for a new truck, van, mower in 27/28/29, and the gradual replacement of ageing hand tools to new, electric, efficient models.



Patchway Town Council
Five Year Budget Plan
last updated 24/9/2025

Amount of Precept Required

24/25	25/26	26/27	27/28	28/29
ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED
£ 501,638.00	£ 541,460.00	£ 548,410.48	£ 542,763.80	£ 557,755.08
£	£ 39,822.00	£ 6,950.48	£ 5,646.68	£ 14,991.28
	8%	1%	-1%	3%

Council Tax Base (Estimated)	2282	2282	2282	2282	2282
(£/annum)	£ 219.82	£ 237.27	£ 240.32	£ 237.85	£ 244.42
Difference (£/annum)		£ 17.45	£ 3.05	-£ 2.47	£ 6.57
Difference (£/month)	£	£ 1.45	£ 0.25	-£ 0.21	£ 0.55
As a percentage (£/annum)		8%	1%	-1%	3%

Centre Code	Centre Name	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
		ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED
100	Income	-12,651.00	-10,000.00	-9,500.00	-9,785.00	-10,079.00
110	Establishment	309,603.00	310,788.00	335,925.00	350,885.80	369,664.59
120	Civic and Democratic	15,917.00	4,500.00	10,250.00	14,000.00	9,750.00
200	Callicroft House	12,483.00	13,944.00	14,442.00	15,566.00	16,317.00
210	The Casson Centre	2,647.00	3,437.00	4,113.00	4,353.00	4,612.00
220	Burials	-3,472.00	0.00	13,320.00	14,320.00	15,320.00
300	Patchway Community Centre	-2.00	-2.00	-2.00	-2.00	-2.00
310	Coniston Community Centre	20,523.00	19,726.00	18,999.00	18,999.00	17,910.49
320	Rodway Road	1,006.00	1,500.00	1,500.00	1,565.00	1,618.00
350	Patchway Pre-School	1.00	1.00	1.00	1.00	1.00
400	Youth and Community	34,616.00	20,000.00	22,500.00	23,625.00	24,806.00
410	Community Grants	4,220.00	17,500.00	7,500.00	7,500.00	7,500.00
500	Scott Park	-8,650.00	-1,979.00	-279.00	259.00	1,139.00
510	Sports and Social Club	5,502.00	10,000.00	-11,000.00	-11,175.00	-15,359.00
600	Allotments	-1,292.00	-500.00	-652.00	-610.00	-566.00
700	Tumps and BMX Track	-30.00	720.00	720.00	720.00	720.00
710	Play Area	1,302.00	3,170.00	4,170.00	4,670.00	5,170.00
720	Open Spaces Administration	25,371.00	31,000.00	29,500.00	30,325.00	31,175.00
800	Street Furniture and Transport	235.00	525.00	536.00	547.00	558.00
810	Devolution	0.00	0.00	5,000.00	5,000.00	5,000.00
900	Capital and Projects	87,101.00	117,130.00	101,367.48	72,500.00	72,500.00
		£	£	£	£	£
	Movement T/F General Reserve	-	-	-	-	-
	Precept Required	£ 501,638.00	£ 541,460.00	£ 548,410.48	£ 542,763.80	£ 557,755.08
		ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED

Minus represents taking it from GR and positive represents adding to GR. Target 6 months GR by 27/28

Note on 24/9/25 - projected includes consideration at M5 - 31/8/25



100 - Income

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1090	100	Interest Received	£ 12,651.00	£ 10,000.00	£ 9,500.00	£ 9,785.00	£ 10,079.00	Initial interest reduction due to early repayment of £50k AIBC loan not in CCLA account. 3% increase p/annum thereafter.
1091	100	Other Income						
		Total	£ 12,651.00	£ 10,000.00	£ 9,500.00	£ 9,785.00	£ 10,079.00	
		Net Expenditure	-£ 12,651.00	-£ 10,000.00	-£ 9,500.00	-£ 9,785.00	-£ 10,079.00	



110 - Establishment

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED	
4001		110 Admin Salary Costs	£ 103,600.00	£ 131,561.00	£ 138,139.00	£ 145,046.00	£ 152,298.00	1 X FT Clerk, 1 X FT D/C/RFO & 1 X PT Admin, as per the 24/25 salary cost spreadsheet. Includes 5% pay award for each year. Subject to accountant approval.
4002		110 Groundstaff Salary Costs	£ 145,438.00	£ 156,014.00	£ 163,815.00	£ 172,006.00	£ 180,606.00	1 X FT Lead, 1 X FT Deputy Lead, 1 X FT Assistant & 1 X FT EO, as per the 24/25 salary cost spreadsheet. Includes 5% pay award for each year. Subject to accountant approval.
4031		110 Pension Lump Sum	-£ 6,900.00	-£ 7,200.00	-£ 7,500.00	-£ 7,600.00	-£ 7,700.00	Set by APF, subject to annual change.
4060		110 Staff Other Expenses	£ 346.00	£ 200.00	£ 350.00	£ 400.00	£ 450.00	
4090		110 Staff Training	£ 2,897.00	£ 1,000.00	£ 2,000.00	£ 1,000.00	£ 2,000.00	26/27 and 28/29 First Aid training required.
4091		110 Recruitment advertising	£ 401.00	£ -	£ 500.00	£ -	£ 500.00	Add budget line as contingency
4110		110 Bank Charges	£ 866.00	£ 968.00	£ 1,065.00	£ 1,172.00	£ 1,289.00	Increased by 10% each year but kept under review.
4120		110 Audit Fees	£ 2,320.00	£ 3,000.00	£ 3,120.00	£ 3,244.80	£ 3,374.59	Annual Increase of 4%.
4121		110 Accountancy Support Fees	£ 5,719.00	£ 6,250.00	£ 6,500.00	£ 6,760.00	£ 7,030.00	Annual Increase of 4%.
4130		110 Professional fees	£ 8,193.00	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	Add from 26/27 based on significant 24/25 expenditure expenditure. May include former club building. Add to GR if not required.
4131		110 Locum Clerk fees	£ 20,845.00	£ -	£ -	£ -	£ -	Locum clerk contract ended October 2024.
4150		110 Subscriptions and Memberships	£ 3,124.00	£ 2,805.00	£ 2,889.00	£ 2,976.00	£ 3,065.00	Annual Increase of 3%, includes SLCC Membership for 2 officers, ALCA membership and South West Councils HR Support.
4160		110 General Insurance	£ 9,081.00	£ 5,460.00	£ 10,500.00	£ 11,025.00	£ 11,576.00	24/25 ACTUAL includes additional premium for former club building. 25/26 excludes additional £4500 for former club. 26/27 to be partially rebilled to new club tenant (centre 510), Zurich LTA 2023 - 2026, subject to IPT increases. 2027/2028 - New contract to be tendered - allow for 5% increase.
4170		110 Stationery and Printing	£ 2,343.00	£ 1,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	To cover office stationery and printing of documents.
4180		110 Postage	£ 92.00	£ 50.00	£ 125.00	£ 150.00	£ 175.00	Postage prices increasing
4200		110 Broadband	£ 892.00	£ 945.00	£ 992.00	£ 1,042.00	£ 1,094.00	5% annual increase. Seek best value.
4210		110 Mobile Telephone	£ 1,391.00	£ 1,600.00	£ 1,680.00	£ 1,764.00	£ 1,852.00	5% annual increase. Seek best value.
4220		110 IT Services and Software	£ 7,492.00	£ 4,635.00	£ 5,000.00	£ 5,150.00	£ 5,305.00	24/25 included new laptop etc for new Clerk. 26/27 to include Boardroom broadcasting upgrade. 3% annual increase + ICT equipment upgrade schedule on rolling basis. Re-tender support services 27/28.
4230		110 Equipment	£ 1,463.00	£ 2,000.00	£ 2,250.00	£ 2,250.00	£ 2,250.00	Includes lease for photocopier. £332 per quarter plus office equipment replacement budget.
		Total	£ 309,603.00	£ 310,788.00	£ 335,925.00	£ 350,885.80	£ 369,664.59	
		Net Expenditure	£ 309,603.00	£ 310,788.00	£ 335,925.00	£ 350,885.80	£ 369,664.59	



120 - Civic/Democratic

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
4310	120	Councillors Training	£ 195.00	£ 500.00	£ 750.00	£ 1,500.00	£ 750.00	Higher training cost in 27/28 due to it being an election year.
4340	120	Civic Fund	£ 2,349.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	Inclusive of all Civic Events held in year and is not budgeted for a specific purpose. Could include Remembrance Day, other Civic event for Town Council.
4341	120	Twinning & Youth Exchange	£ 929.00	£ -	£ 4,500.00	£ 8,000.00	£ 4,500.00	Patchway Town Council solely responsible for funding and carrying out Twinning & Youth Exchange activities. Budget increases Civic Anniversary years and decreases for Youth Exchange only years. Twinning has tangible benefits for young people and Town Council can make a difference through this scheme. For 26/27 to include young persons work exchanges from & to Gauting. 27/28 to also include 30th Anniversary with Gauting. 25/26 was moved to Youth & Grants. Proposed back to Civic for transparency.
4300	120	Mayoral Allowance	£ 510.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	Used to support the 'Mayoral' role within the Councils structure. To support the Mayor's community work and can be given to groups or individuals in way of a prize/token of appreciation.
4345	120	Local Council Award Scheme	£ -	£ -	£ 500.00	£ -	£ -	Award expires in May 2026. The budget is for a new application at the same level.
4350	120	Elections	£ 11,934.00	£ 2,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	24/25 included by-election costs virement from Major Projects. Move £2500 to EMR at each year end. By the election 2027, the Council should have the necessary funds earmarked for 2027 election = £10,000.
		Total	£ 15,917.00	£ 4,500.00	£ 10,250.00	£ 14,000.00	£ 9,750.00	
		Net Expenditure	£ 15,917.00	£ 4,500.00	£ 10,250.00	£ 14,000.00	£ 9,750.00	



200 - Callicroft House

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED	
1400	200	Callicroft House Income	£ 2,400.00	£ 3,013.00	£ 3,103.00	£ 3,196.00	£ 3,292.00	Increase of 3% per year.
		Total	£ 2,400.00	£ 3,013.00	£ 3,103.00	£ 3,196.00	£ 3,292.00	
4240	200	Property Maintenance	£ 2,908.00	£ 2,907.00	£ 2,965.00	£ 3,024.00	£ 3,084.00	Increase of 2% per year.
4410	200	Rates	£ 7,610.00	£ 7,800.00	£ 8,580.00	£ 9,438.00	£ 9,910.00	Anticipate 10% increase from South Glos Council per year annum.
4430	200	Utilities	£ 4,365.00	£ 6,250.00	£ 6,000.00	£ 6,300.00	£ 6,615.00	New October 2024 contracts reduced YE. Add at 3% increase as safeguard against future global energy increases. Underspend to GR.
		Total	£ 14,883.00	£ 16,957.00	£ 17,545.00	£ 18,762.00	£ 19,609.00	
		Net Expenditure	£ 12,483.00	£ 13,944.00	£ 14,442.00	£ 15,566.00	£ 16,317.00	



210 - The Casson Centre

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED	
1410	210	Casson Centre Income	£ 3,496.00	£ 3,000.00	£ 3,090.00	£ 3,183.00	£ 3,278.00	Increase of 3% per year based upon 25/26. Marketing push.
		Total	£ 3,496.00	£ 3,000.00	£ 3,090.00	£ 3,183.00	£ 3,278.00	
4240	210	Property Maintenance	£ 2,293.00	£ 2,907.00	£ 2,965.00	£ 3,024.00	£ 3,084.00	24/25 included lighting protection installation. Increase of 2% per year.
4410	210	Rates	£ 1,098.00	£ 1,125.00	£ 1,238.00	£ 1,362.00	£ 1,498.00	Anticipate 10% increase from South Glos Council per year annum.
4430	210	Utilities	£ 2,749.00	£ 2,400.00	£ 3,000.00	£ 3,150.00	£ 3,308.00	New October 2024 contracts. 26/27 increased to balance at 24/25 YE. Add at 5% increase as safeguard against future global energy increases. Underspend to GR.
4991	210	Stripe	£ 3.00	£ 5.00	£ -	£ -	£ -	Remove from 26/27.
		Total	£ 6,143.00	£ 6,437.00	£ 7,203.00	£ 7,536.00	£ 7,890.00	
		Net Expenditure	£ 2,647.00	£ 3,437.00	£ 4,113.00	£ 4,353.00	£ 4,612.00	



220 - Burials

Nominal Code	Centre	Budget Heading	24/25 ACTUAL-TBC	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1031								
	220	AJBC Income (50%)	£ 39,100.00	£ 26,080.00	£ 20,828.00	£ 20,828.00	£ 20,828.00	Set by AJBC each year. Financial sustainability report being prepared in summer 2025 to set out new financial model. Likely to recommend full salary costs/expenditure fully reimbursed 50/50 with APC.
		Total	£ 39,100.00	£ 26,080.00	£ 20,828.00	£ 20,828.00	£ 20,828.00	
4501								
	220	AJBC Staff Costs (50%)	£ 18,076.00	£ 23,557.00	£ 25,000.00	£ 26,000.00	£ 27,000.00	Set by AJBC each year. Financial sustainability report being prepared in summer 2025 to set out new financial model. Likely to recommend full salary costs/expenditure fully reimbursed 50/50 with APC.
4511								
	220	AJBC Other Costs (50%) = precept	£ 20,622.00	£ 9,490.00	£ 9,148.00	£ 9,148.00	£ 9,148.00	Set by AJBC each year.
5910								
	220	Transfer to EMR	£ 3,326.00	£ -	£ -	£ -	£ -	Set by AJBC each year.
6910								
	220	Transfer from EMR	-£ 6,396.00	-£ 6,967.00	£ -	£ -	£ -	Set by AJBC each year.
		Total	£ 35,628.00	£ 26,080.00	£ 34,148.00	£ 35,148.00	£ 36,148.00	
		Net Expenditure	-£ 3,472.00	£ -	£ 13,320.00	£ 14,320.00	£ 15,320.00	



300 - Patchway Community Centre

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1416	300	Patchway CC Ground Rent	£ 2.00	£ 2.00	£ 2.00	£ 2.00	£ 2.00	
		Total	£ 2.00	£ 2.00	£ 2.00	£ 2.00	£ 2.00	
		Net Expenditure	£ 2.00	£ 2.00	£ 2.00	£ 2.00	£ 2.00	



310 - Coniston Community Centre

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1415	310	Coniston Ground Rent	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		Total	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
4610	310	Ground Rent	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	Payable to South Glos Council
4620	310	PWLB Repayment	£ 19,524.00	£ 18,727.00	£ 18,000.00	£ 17,500.00	£ 16,911.49	PWLB loan ends in 2029.
		Total	£ 20,524.00	£ 19,727.00	£ 19,000.00	£ 18,500.00	£ 17,911.49	
		Net Expenditure	£ 20,523.00	£ 19,726.00	£ 18,999.00	£ 18,499.00	£ 17,910.49	



320 - Rodway Road

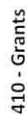
Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
4650	320	CCTV	£ 609.00	£ 1,000.00	£ 1,000.00	£ 1,050.00	£ 1,103.00	Annual increase of 5%
5330	320	Planter and Tree Maintenance	£ 397.00	£ 500.00	£ 500.00	£ 515.00	£ 515.00	Annual increase of 5%
		Total	£ 1,006.00	£ 1,500.00	£ 1,500.00	£ 1,565.00	£ 1,618.00	
		Net Expenditure	£ 1,006.00	£ 1,500.00	£ 1,500.00	£ 1,565.00	£ 1,618.00	



350 - Patchway Pre-School

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED	
1418	350	Ground Rent for courtyard	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		Total	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		Net Expenditure	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	

400 - Young Persons and Community



To support Pathway groups to thrive within the community, including £7500 allocated to Community Grants programme (max £7500 per application).

Note: 25/26 included £10k moved from twinning (for 26/27 moved back to Civic 120). 25/26 accounts will report overspend due to 1 x large grant of £2750.



500 - Scott Park

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1510	500	Sports Income	£ 9,692.00	£ 12,679.00	£ 11,500.00	£ 11,845.00	£ 12,200.00	Annual increase of 3%.
1520	500	3G Sports Facility Income	£ 30,398.00	£ 30,000.00	£ 32,000.00	£ 32,960.00	£ 33,949.00	Increased SLFC League matches started 24/25. Increased regular bookings in 25/26. Annual increase of 3%.
1530	500	Café Income	£ 8,810.00	£ 8,400.00	£ 8,820.00	£ 8,928.00	£ 9,264.00	No increase agreed until December 2027. Potential increase of 4% from 28/29. 25/26 budget line should be £8820.
1450	500	Vendors/Events/Sponsorship	£ 14,211.00	£ 10,000.00	£ 10,000.00	£ 10,500.00	£ 11,000.00	Increased marketing strategy from 26/27 into 27/28 across larger events; sponsorship and Park vendors.
1990	500	Other income - Pavilion electricity recharge	£ 5,588.00	£ 5,500.00	£ 5,775.00	£ 6,064.00	£ 6,367.00	Café electricity recharge, 5% increase per annum re energy bills.
		Total	£ 68,699.00	£ 66,579.00	£ 68,095.00	£ 70,297.00	£ 72,780.00	
4160	500	Fleet Insurance	£ 2,378.00	£ 2,500.00	£ 2,625.00	£ 2,756.00	£ 2,894.00	Zurich LTA 2023 - 2026 subject to 5% increases. 2027/2028 - New contract to be tendered.
4220	500	IT Services and Software	£ 2,977.00	£ -	£ 2,750.00	£ 2,833.00	£ 2,918.00	No budget 25/26. Re-introduced for 27/28 - refers to Clubspark software fees.
4240	500	Property Maintenance	£ 7,180.00	£ 7,500.00	£ 7,875.00	£ 8,269.00	£ 8,682.00	Annual Increase of 5%.
4410	500	Rates	£ 2,445.00	£ 2,505.00	£ 2,756.00	£ 3,032.00	£ 3,335.00	Anticipate annual 10% increases from SGC.
4430	500	Utilities	£ 21,587.00	£ 30,000.00	£ 25,000.00	£ 26,250.00	£ 27,563.00	New October 2024 contracts. Add at 5% increase as safeguard against future global energy increases. Approx 25% will be rebated through 1990/500.
4650	500	CCTV	£ 2,799.00	£ 1,000.00	£ 1,500.00	£ 1,575.00	£ 1,622.00	Re-configuration & repairs in 25/26 - £1500 - to be reported through 25/26. Annual maintenance and servicing. Increase 3% from 26/27
4930	500	Petrol and Diesel	£ 3,532.00	£ 3,570.00	£ 3,749.00	£ 3,936.00	£ 4,133.00	Annual increase of 5%.
4940	500	Maintenance - Machinery and repair	£ 6,983.00	£ 4,500.00	£ 6,000.00	£ 6,300.00	£ 6,615.00	Annual increase of 5%. Includes vehicle Mot & Servicing.
4945	500	Maintenance - Sports Facilities	£ 5,841.00	£ 7,000.00	£ 7,210.00	£ 7,426.00	£ 7,649.00	All maintenance of grass, artificial and hardcourt surfaces. Annual increase of 3%. Any underspend can be put into Asset Maintenance EMR.
4950	500	Machinery and Tools	£ 2,283.00	£ 3,000.00	£ 3,050.00	£ 3,100.00	£ 3,150.00	Purchase and hire of machinery and tools. Schedule to move to electric.
4965	500	Maintenance - Play Equipment	£ 92.00	£ 1,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	Savings sought in 24/25 to balance out unexpected other costs. Equipment is outdated and costs of sourcing raw materials has increased. Could use CIL.
4970	500	Fencing	£ 296.00	£ -	£ 500.00	£ 500.00	£ 500.00	No 25/26 budget. Any underspend can be moved to Asset Management EMR.
4991	500	Stripe Charge	£ 395.00	£ 525.00	£ 551.00	£ 579.00	£ 608.00	Annual increase of 5%.
4992	500	Scott Park Tree Maintenance	£ 560.00	£ 500.00	£ 750.00	£ 500.00	£ 750.00	Allocate increased budget every other year to ensure good management and public safety
4995	500	Staff Uniform and PPE	£ 363.00	£ 500.00	£ 750.00	£ 750.00	£ 750.00	Any underspend can be moved to EMR.
4997	500	Sports Equipment	£ 178.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	Any underspend can be moved to EMR.
5333	500	Signage Repair/replace	£ 160.00	£ -	£ 250.00	£ 250.00	£ 250.00	Any underspend can be moved to EMR.
		Total	£ 60,049.00	£ 64,600.00	£ 67,816.00	£ 70,556.00	£ 73,919.00	
		Net Expenditure	-£ 8,650.00	-£ 1,979.00	-£ 279.00	£ 259.00	£ 1,139.00	



510 - Former club building at Scott Park

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	DRAFT	DRAFT	
1500	510	Rental income	£ 3,564.00	£ -	£ 8,000.00	£ 8,000.00	£ 12,000.00	Final negotiation on new lease underway in Sept 2025. Anticipate a return of income within the 25/26 year + outgoing expenditure to cease.
tbc	tbc	Insurance recharge	£ -	£ -	£ 3,500.00	£ 3,675.00	£ 3,859.00	Income only from 26/27. Insurance to be recharged to new leaseholder (from 4160/110. This figure is only for draft budget purposes and not to be shared with anyone outside the Council.
		Total	£ 3,564.00	£ -	£ 11,500.00	£ 11,675.00	£ 15,859.00	Insurance recharge as agreed through Zurich and relating to 4160/110)
4130	510	Professional Fees	£ 3,343.00	£ -	£ -	£ -	£ -	Solicitors fees relating to lease preparation in 2025 - no budget. From 100/4130 or 510/4240 if available. No 27/28 figure as new lease expected to be formalised in 25/26.
4240	510	Property repairs / maintenance	£ 2,455.00	£ 10,000.00	£ 500.00	£ 500.00	£ 500.00	Full repair & insurance lease invited so only essential minor repairs intended in interim tender period. Building curtilage repairs only from 26/27.
4430	510	Rates	£ -	£ -	£ -	£ -	£ -	New lessee will take on Rates from PTC.
	510	Utilities	£ 3,268.00	£ -	£ -	£ -	£ -	New lessee will take on utilities from PTC.
		Total	£ 9,066.00	£ 10,000.00	£ 500.00	£ 500.00	£ 500.00	
		Net Expenditure	£ 5,502.00	£ 10,000.00	-£ 11,000.00	-£ 11,175.00	-£ 15,359.00	

NEW



600 - Allotments

Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	DRAFT	DRAFT	
1440	600	Allotment Rents	£ 2,431.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
1990	600	Other income - electricity contribution	£ 211.00	£ -	£ 192.00	£ 192.00	£ 192.00	£96.00 from Blakeney Rd Allotments; and £96 from Men in Sheds
		Total	£ 2,642.00	£ 2,500.00	£ 2,692.00	£ 2,692.00	£ 2,692.00	
4430	600	Utilities	£ 606.00	£ 800.00	£ 840.00	£ 882.00	£ 926.00	New electricity contract for Blakeney Rd in 2025. Allow for 5% annual increase.
5000	600	Pretoria Road repairs	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	PTC own allotment site and as landlord may be required to carry out minor works. Any underspent budget can be moved to EMR.
5010	600	Blakeney Road repairs	£ 744.00	£ 700.00	£ 700.00	£ 700.00	£ 700.00	PTC lease allotment site from SGC and may be required to carry out minor works. Any underspent budget can be moved to EMR.
		Total	£ 1,350.00	£ 2,000.00	£ 2,040.00	£ 2,082.00	£ 2,126.00	
		Net Expenditure	-£ 1,292.00	-£ 500.00	-£ 652.00	-£ 610.00	-£ 566.00	



700 - Tumps and BMX Track

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
1435	700	Tumps Ground Rent Income	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
		Total	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
4420	700	Maintenance	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4450	700	Rent Payable to Network Rail	£ -	£ 250.00	£ 250.00	£ 250.00	£ 250.00	Rent for southern end of The Tumps only relating to the Patchway Greenway. Network Rail appear to have missed rent call in 24/25 (to follow up).
		Total	£ -	£ 750.00	£ 750.00	£ 750.00	£ 750.00	
		Net Expenditure	-£ 30.00	£ 720.00	£ 720.00	£ 720.00	£ 720.00	



710 - Play Areas

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
5100	710	Blakeney Road Path Rent	£ -	£ 120.00	£ 120.00	£ 120.00	£ 120.00	Updated August 2024 to reflect new lease agreement. No invoice received from SGC for 24/25.
5101	710	Land at Coniston P Sch Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5200	710	Repairs and Maintenance	£ 1,252.00	£ 3,000.00	£ 4,000.00	£ 4,500.00	£ 5,000.00	A lot of equipment is outdated and costs of sourcing raw materials has increased. Invest from 26/27. Any underspend added to asset maintenance EMR.
		Total	£ 1,302.00	£ 3,170.00	£ 4,170.00	£ 4,670.00	£ 5,170.00	
		Net Expenditure	£ 1,302.00	£ 3,170.00	£ 4,170.00	£ 4,670.00	£ 5,170.00	



720 - Open Spaces

Nominal Code	Centre	Budget Heading	24/25 ACTUAL	25/26 AGREED	26/27 DRAFT	27/28 PROJECTED	28/29 PROJECTED	Notes
5320	720	Christmas Decoration	£ 11,328.00	£ 12,500.00	£ 12,500.00	£ 12,875.00	£ 13,251.00	Install only costs plus annual increase of 3%. Renewal of decorations phased over 27/28 and 28/29 through 900 Capital & Projects as PWLB loans end.
5330	720	Planter and Tree Maintenance	£ 921.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5340	720	Outside Area Maintenance / biodiversity	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
								For planters around the Town.
								Green space care & biodiversity
4975	720	Waste and Recycling	£ 13,122.00	£ 16,500.00	£ 15,000.00	£ 15,450.00	£ 15,914.00	In line with fortnightly collections cost in 25/26 plus a 5% increase thereafter. From 26/27 onwards, the litter bin programme should reduce skip requirement.
		Total	£ 25,371.00	£ 31,000.00	£ 29,500.00	£ 30,325.00	£ 31,175.00	
		Net Expenditure	£ 25,371.00	£ 31,000.00	£ 29,500.00	£ 30,325.00	£ 31,175.00	



800 - Street Cleansing										
Nominal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes		
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED			
5450	800	Street Cleaning Supplies	£ 235.00	£ 525.00	£ 536.00	£ 547.00	£ 558.00			
		Total	£ 235.00	£ 525.00	£ 536.00	£ 547.00	£ 558.00	2% Annual increase.		
		Net Expenditure	£ 235.00	£ 525.00	£ 536.00	£ 547.00	£ 558.00			



NEW COST CENTRE



900 - Capital/Projects

Normal Code	Centre	Budget Heading	24/25	25/26	26/27	27/28	28/29	Notes
			ACTUAL	AGREED	DRAFT	PROJECTED	PROJECTED	
1700	900	Grants and Donations Received	£ -					
4231 / 4232	900	Equipment on HP and charges	£ 21,458.00	£ 21,458.00	£13,156.00	£ -	£ -	HP Contract for Kubota tractor and attachments ends in Jan 2027 (12,000 p.a / £10,000 in 26/27) and HP contract for Toro mowers ends in Jul 2026 (£9,500 p.a / £3156 in 26/27)
								To conclude Patchway Greenway (E2000). To continue Play Equipment Repair & Replace programme (£15,000) due to budget removal in 24/25 and 25/26 due to by-elections and report costs.
								Remaining loose capital (£33,000) = to ensure Council resilience to unexpected expenditure; and to build up sustainable general reserves. To provide financial resilience if former club building is not been leased / requires further investment.
								To reduce financial risk allow Council to be flexible with creation of EMR plus target advised 4-6 month General Reserve for future financial resilience for the Council as advised in Internal Audit Report and External Auditor Report for 2024/2025.
								To heed lessons from financially unplanned cemetery extension situation in 2025 is not repeated eg to start to consider 3G surface renewal in 28/29 or 29/30.
9014	900	New and Major Projects	£ 19,971.00	£ 50,000.00	£ 60,000.00	£ 60,000.00	£ 60,000.00	Reduce to £45,000 from 27/28 as PWLB loans end.
9015	4620	NSP Pavilion Loan Repayment	£ 31,423.00	£ 31,423.00	£ 15,711.48	£ -	£ -	Loan repaid in full in July 2026
9016	4621	AIBC Loan Repayment	£ 14,249.00	£ 14,249.00	£ -	£ -	£ -	Early repayment in July 2025 due to withdrawal from land purchase. Early repayment reduces General Reserve forecast for 25/26.
								Programme of reducing 58 PTC bins across the town to 30 across 2 year programme in liaison with South Gloucestershire Council. Approx £250 per bin inc installation. Costs include bins and materials for in-house installation. To save staff labour emptying 58 bin three times a week; and save costs on the skip contract as reduces the frequency of waste.
TBC	900	Litter Bin Reimagination Strategy	£ -	£ -	£ -	£ -	£ -	Update - Sept 2025 - Fully funded through CIL.
n/a	900	Almondsbury Cemetery Extension	£ -	£ -	£ -	£ -	£ -	PTC resolved to withdraw from extension project at Almondsbury Cemetery on 17/6/2025.
								To create an EMR for Council fleet replacement from 2028; and process of replacing ageing Council tools to electric. This will reduce the cost of fuel and support local environment. Monies to be moved to EMR each year end.
TBC	900	Council Fleet and Hand Tools	£ -	£ -	£ 12,500.00	£ 12,500.00	£ 12,500.00	
		Total	£ 87,101.00	£ 117,130.00	£ 101,367.48	£ 72,500.00	£ 72,500.00	
		Net Expenditure	£ 87,101.00	£ 117,130.00	£ 101,367.48	£ 72,500.00	£ 72,500.00	