

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 6th December 2022 at 20:00 at Callicroft House, Patchway.

Councillors: Cllr R Loveridge (in the chair), P Knight, D Lawrence, K Dando.

In attendance: J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Alex Dommett (Patchway Conservation Group), Andy England (Patchway Town FC) and Kevin Thomas (One Planet Matters).

Absent: None

Members of the Public: One

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

06/12/2022 – No 1 To receive the proposal from One Planet Matters regarding their proposal to create community growing space in Patchway

The Chairman introduced Kevin Thomas from One Planet Matters to present the proposal on creating community growing spaces in Patchway.

Kevin presented two proposals for a community orchard and a community garden. Following previous site visits to the BMX Park and The Tumps, he proposed the area towards the back of The Tumps as preferred option for a significant orchard. An orchard would improve biodiversity and support the Town Council Local Nature Action Plan. One Planet Matters fund the planting of the trees. A conversation would be required for ongoing maintenance though a cutting plan would be included to reduce potential cost.

Kevin proposed a more detailed consultation with the public to involve the community including local schools. Next steps would be to work with Alex Dommett to work up a plan and present it back to Council. Responding to a question from Chair, Kevin stated that fencing around the trees would cost extra and they do not usually do this for projects.

The community garden proposal for an area of Pretoria Road Allotments includes poly tunnels for the community and allotment users to utilise for growing produce. Through the Growing Communities Network, surplus food could be distributed to local foodbanks.

The annual Bonfire could be rotated around the site creating potash to use in the garden and allotments. Proposed working with Foundation for Active Engagement (FACE) and Southern Brooks to involve young people in the garden, with positive responses from both.

Discussion included the incorrect current siting of the boundary fence, and the potential of a South Gloucestershire social housing scheme on part of the existing allotment area proposed for the garden. Kevin outlined previous working with Sovereign Housing Association to include community garden in social housing schemes.

Discussion also included that the land is leased to Pretoria Road Allotments Society whose members have right of access to the whole site and who would need to be included in the discussions.

RESOLVED: It was agreed the Town Clerk would arrange a meeting between One Planet Matters and representatives from the management committee of Pretoria Road allotments association in 2023.

06/12/2022 – No 2 To receive any questions from members of the public present.

One resident asked about the potential for polytunnels at Blakeney Road Allotments. And the Clerk responded stating that there was not sufficient room at this site.

06/11/2022 - No 3 To receive any apologies for absence.

The committee noted apologies from Cllrs E Gordon, B Hopkinson and E Martin.

06/12/2022 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

06/12/2022 - No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 8th November 2022 and to note the Clerk/RFO's report for this committee meeting.

RESOLVED: It was unanimously agreed to approve the minutes of the meeting and the report was noted.

06/12/2022 - No 6 To carry out a progress review of Patchway Town Council's Three-Year Plan, focusing on 2022/2023.

- a) Outside Areas
- b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made as below.

	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

Matters Pertaining to Parks and Open Spaces

06/12/2022 - No 7 To consider the quotations for an Ecology report to be carried out on The Tumps and BMX Track.

RESOLVED: It was unanimously agreed to accept Rupert Higgin's quotation and action in 2023.

06/12/2022 – No 8 To consider the use of the S106 funding to create an older person's court area

The committee noted the costs of installing a gym area at £25,000-£30,000 and quoted cost of a bowling green (£142,661 plus VAT). The Council has 6 months to utilise the £10,000 funding before it is returned to South Gloucestershire Council.

RESOLVED: It was unanimously agreed to defer this item until the end of the Council year

Matters Pertaining to Planning and Transport

06/12/2022 - No 9 To consider any planning applications received:

- a) **P22/06440/F - Erection of two storey building to form 4no. residential units, 2 units for maximum of 10 people and 2 units for a maximum of 12 people as a large house in multiple occupation (HMO) (Use Class C4) with new access and parking | 2 Coniston Road Patchway South Gloucestershire BS34 5PA**
RESOLVED: It was unanimously agreed to raise objections to the above application due to issues around site massing, car parking, access to neighbouring businesses, trading concerns and tree preservation.
- b) **P22/06482/F - Erection of a single storey rear extension to form additional clinical rooms (Class E). | Coniston Medical Practice The Parade Coniston Road Patchway South Gloucestershire BS34 5TF**
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- c) **P22/06500/ADV - Display of 1no.illuminated fascia sign and 1no. non-illuminated totem sign. | 720 Waterside Drive Aztec West Almondsbury South Gloucestershire BS32 4UD.**
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- d) **P22/06441/LB - Part demolition of existing building and erection of extensions to form a multi-use community hub to include cafe, gym, hall, public library, activity rooms, youth space and ancillary uses. | Hangar 16U At The Former Filton Airfield South Gloucestershire BS34 5BZ**
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- e) **P22/06442/F - Part demolition of existing building and erection of extensions to facilitate change of use of Hangar 16U to a multi-use community hub to include cafe (Use Class E(b)), gym, hall, public library, activity rooms, youth space (Use Classes F1 and F2) and ancillary uses. Construction of access, car p... | Hangar 16U At The Former Filton Airfield South Gloucestershire BS34 5BZ.**
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- f) **P22/06408/F - Demolition of 2 no. existing buildings. Erection of industrial/warehousing building (Use Class E(g)(iii), B2, B8) with ancillary office floorspace; creation of new vehicular access; associated parking and landscaping. | Land At Unit 1190 Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4FP**
Any applications received after the agenda had been issued.
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- g) **P22/06713/PND - Prior notification of the intention to demolish 2 no. office buildings. | Cascade 1 Unit 1190 Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4FP.**
RESOLVED: It was unanimously agreed to raise no objections to the above application.
- h) Any applications received after the agenda had been issued.
None received.

06/12/2022 - No 10 To consider the response from Patchway Town Council regarding South Gloucestershire Council consultation on the Charlton Boulevard Bus Gate

RESOLVED: It was unanimously agreed to raise an objection to the proposed Bus Gate proposal

Updates and Reports

06/12/2022 - No 11 To receive an update on The Norman Scott Park Redevelopment project

The Clerk provided an update including opening of the Pavilion on 2 December, the new café opened and a user groups introduction to the facilities. Responding to a question on user access, the Clerk outlined that a responsible person from each user group would be responsible and liable for key and facility use through a Key Agreement to be shared across users in early 2023.

06/12/2022 - No 12 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 10th January 2023 at 8pm.

Noted.

The meeting was closed by the Chairman at 20:55