



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Patchway Town Council

Mayoral Charity Policy

The Mayor is the first citizen of the Town, who acts as the civic head of the Town Council and, in their capacity as Chair of Council, chairs the Council meetings. The Mayor is the public face of the Council and attends the civic and community functions on behalf of the Council. As the First Citizen, the Mayor is a symbol of the authority of the Council and it is his or her duty to represent and promote the interests and welfare of the Town and all those who live, work and visit the Town. The Mayor gives recognition, appreciation and encouragement to all those groups and individuals who contribute to the life of the Town. The Mayor is elected amongst the councillors at the Annual Town Council Meeting in May each year.

All proceeds from Patchway Town Council events throughout the Civic year will go as a donation on a 'needs Basis' to local groups and organisations throughout the year, under authority from the Mayor and the RFO.

The group must fall into at least one of the set criteria as set out below:

- 1. Has a registered base in Patchway.**
- 2. Is actively working for the community of Patchway.**
- 3. The bank account is in the organisation's name.**
- 4. The bank account is in the organisation's name.**
- 5. The charity isn't associated with a religious body.**

Patchway Town Council's Mayor will choose interested groups from those who express an interest in the need for funding. The mayor along with the RFO will have delegated authority to make payment to groups who meet the criteria above.

The groups who obtain a donation will feature on a dedicated page on the Patchway Town Council website along with the rolling total of what has been raised for the charity at events throughout the year.

The Town Council will donate all proceeds to the nominated charity, from the events below:

- 1. All community events.**
- 2. Selling of community publications (For example, calendars).**
- 3. Any large Civic event held in the year.**
- 4. Any open days throughout the year.**

Patchway is Twinned with Clermont l'Herault and Gauting.



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Adopted: 16th May 2023.
Review: May 2024

