

PATCHWAY TOWN COUNCIL

Minutes of the meeting of Patchway Town Council held on the 22nd of February 2022 at 19:45 at Callicroft House, Patchway.

Councillors: J Butler (Chairman), R Loveridge, R Walker, I Walker, K Dando, J Buddharaju, P Cottrell, D Lawrence, P Knight, S Scott, T Scott, and B Hopkinson.

In attendance: J Turner (Town Clerk and RFO)

Absent: None.

Members of the Public: None.

As the time was 19:45, the Chair, Cllr J Butler called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

22/02/2022 - No 1 To receive questions from members of the public present.

None received.

22/02/2022 - No 2 To receive any apologies for absence.

The Council noted apologies from Cllrs E Martin (Isolating), E Gordon (Prior Commitment) and S Shambhu (Working).

22/02/2022 - No 3 Declarations of Interest

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllrs R Loveridge, K Dando and P Cottrell declared their interest in item 6.

22/02/2022 - No 4 To consider and approve any dispensations for this meeting.

RESOLVED: It was agreed by a majority with three abstentions, to approve a dispensation for Cllr R Loveridge, K Dando and P Cottrell for item 6.

22/02/2022 - No 5 To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.

RESOLVED: It was unanimously agreed to exclude the public and press for the below items.

22/02/2022 - No 6 To receive an update on the lease agreement with Patchway Sports and Social Club.

The Council noted the update from the Town Clerk.

RESOLVED: It was agreed by a majority, with four abstentions, to issue notice to revoke the lease agreement in six months if the fire risk assessment and other health and safety matters have not been addressed.

22/02/2022 - No 7 To consider the recommendations from The Personnel Committee.

The Chairman of the Personnel Committee raised the following recommendations:



1. To approve the recommendation that Patchway Town Council revisits it's budget allocations for 2022/2023 financial year and allow the Finance Committee to review the current budget for approval at Full Council.
2. To approve the recommendation that all members are to email or telephone for an appointment to visit the Town Clerk rather than attending Callicroft House without warning, to ensure that his workload can be managed efficiently.
3. To approve the recommendation that the terms of reference of the Parks, Open Spaces, Planning and Transport meeting are altered so that there is a meeting every two or three months. An item added to the Finance Agenda for any emergency items.
4. To approve the recommendation that the Council does not need proceed with The Casson Centre project until all current projects are resolved. The monies can be held in Earmarked Reserves.
5. To approve the recommendation that an Planning Application procedure is drafted so that all members view the application prior to a meeting and can respond. The procedure to state that any applications not on an agenda can be formally discussed via email with the Clerk drafting a response from members' comments. This will be useful in lieu of a monthly Parks and Planning meeting.

RESOLVED: It was agreed by a majority, with two abstentions, to approve recommendation one and two. It was agreed by a majority, with two abstentions, to refer recommendation three and five back to the Parks, Open Spaces, Planning and Transport Committee for discussion and decision. The Council noted that no progress would be made on recommendation four as the Council are awaiting a cost plan for the scheme.

The meeting was closed at 20:31.

A handwritten signature in black ink, appearing to be 'A. Buller', with a horizontal line extending to the right.