

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Extraordinary Town Council held on the 1st June 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: S Scott (in the chair initially), R Loveridge (in the Chair due to technical difficulties), R Walker, I Walker, P Cottrell, S Shambhu, J Butler, K Dando, E Gordon, B Hopkinson, E Martin, G Pykov and J Buddhharaju.

In attendance: L Squire (Clerk)

Absent: Cllr T Bathe-Taylor

Members of the Public: None

Due to Technical issues with the sound it was agreed that Cllr Loveridge would take the Chair

1/06/2020--No 1 To receive and consider apologies for absence and decide whether to accept them and consider those that councillors that are absent and how it is recorded.

Cllr T Scott (working)

RESOLVED: Unanimously agreed to accept this apology.

1/06/2020--No 2 Declarations of Interest

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

1/06/2020--No 3 To receive an update on the Community Centre redevelopment which will include the location of the contractor's compound.

The Clerk provided an update from the project group on the proposed location of the contractor's compound and the occasional lane closure that will be required for specific works and deliveries. It is intended that the occasional closure will be for a maximum of 10-14 days on a few occasions during the build period between September 2020 and December 2021. The intention is to advise neighbouring residents about this closure once permission is granted from South Gloucestershire Council and then advise them a few days before each closure.

Cllr Gordon left the meeting at 19.16

RESOLVED unanimously:-

-for the location of the Contractors compound to be finalised with the successful contractor once the tender is awarded

- the lane closure to be applied for with South Gloucestershire on an occasional basis with neighbouring residents to be advised in advance that this is what is planned and before each occasion when it will be closed.

CLOSED SESSION

1/06/2020--No 4 To consider the recommendations of the Personnel Committee in relation to a) the pay and grading

The Chairman of Personnel advised that the majority of staff agreed with the pay and grading, appeals had been received and assessed but the grade remained the same. The 2 staff facing

potential redundancy wanted to remain with the Council but were very concerned about the grade reduction.

RESOLVED:-by a majority with 2 councillors against and 1 abstention, that pay protection should be offered to the 2 staff.

Removal of Additional Bank holidays for staff from the 1st April 2021- majority of staff had rejected the offer

RESOLVED-by a majority with 1 abstention to increase the offer with a specified limit.

AGREED unanimously that in future named votes will be minuted.

b)the cost of additional assistance to carry out grounds staff duties due to the Covid situation

The Chairman of Personnel explained due to the shortage of manpower due to COVID the existing staff could not undertake the grounds work outside the parks and needed extra support. The Clerk advised if agreed that this needed to be earmarked from general reserves

RESOLVED:-Unanimously agreed for South Gloucestershire Council to carry out the outside grounds staff duties as specified and that this would be funded by earmarking from general reserves for outside area maintenance

1/06/2020--No 5 To consider the proposed funding agreement between Patchway Town Council and South Gloucestershire Council for the Section 106 monies for the Community Centre Redevelopment

The Clerk advised that the funding agreement had been considered by herself, the Deputy Clerk/RFO and the Project Manager, that there were queries some of which had only been received earlier today and she was recommending that this agreement is referred to the Council's solicitor prior to agreeing the final document with South Gloucestershire Council.

A query was raised on the level of insurance and the Clerk confirmed the Council already had higher insurance levels than those required.

RESOLVED:-Unanimously to refer the funding agreement to the solicitor for comments and for these comments to be circulated to all councillors

The meeting closed at 19.51