



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Wednesday 15th March 2023

Dear Cllr Dayley Lawrence, Cllr Sam Scott, Cllr Jo Buddharaju, Cllr Jon Butler, Cllr Patrick Cottrell, Cllr Ken Dando, Cllr Eric Gordon, Cllr Brian Hopkinson, Cllr Peter Knight, Cllr Roger Loveridge, Cllr Elaine Martin, Cllr Toni Scott, Cllr Sanjay Shambhu, Cllr Isobel Walker and Cllr Roland Walker.

You are summonsed to attend the meeting of Patchway Town Council on Tuesday 21st March 2023 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA, Hon. Cert. CILCA. PSLCC.
Town Clerk and Responsible Finance Officer

AGENDA

1. To receive questions from the members of the public present.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the meeting of Patchway Town Council held on Tuesday 7th February 2023 and to receive the Clerk/RFO's report for this meeting.
5. To note the minutes of the Finance Committee meeting held on Tuesday 14th March 2023 and to approve the following recommendations:
 - a) To approve the recommendation that Patchway Town Council reduce their hire rates to £100 for adult football pitch hire and £45 for junior football pitch hire, with no block booking discount for the 2023/2024 financial year.
 - b) To approve the recommendation that Patchway Town Council adopts the grant awarding policy.
 - c) To approve the recommendation that Patchway Town Council adopts the sponsorship rates for 2023/2024.

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6. To note the minutes of the Parks, Open Spaces, Planning and Transport committee meeting held on Tuesday 14th March 2023 and to approve the following recommendations:
 - a) To approve the recommendation that the S106 monies for an 'Older Persons Hard Court Area' should be drawn down and quotes sought for this purpose.
7. Council Finance:
 - a) To note the financial position of the Council's bank and investment accounts.
 - b) To note the bank reconciliation, bank statements, income, expenditure and monthly summary of accounts reports for January and February 2023.
 - c) To approve the expenditure report and authorise payments.
8. To consider the quotation report on the renewal of Patchway Town Council's Motor Fleet Insurance Policy, due for renewal in April 2023.
9. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:
 - a) Community Engagement.
10. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
 - a) South Gloucestershire Councillors report on items relating to Patchway.
 - b) Future Council Events in Patchway including the 70th anniversary celebrations.
 - c) The Patchway Community Hub at The Casson Centre.
 - d) Almondsbury Joint Burial Committee.
 - e) Youth Work Working Party.
11. To note that the next meeting of Patchway Town Council will be the Annual Meeting of Patchway Town Council held on Tuesday 16th May 2023 at 7pm.
12. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.
13. To receive an update on the lease agreement pertaining to Patchway Sports and Social Club and to agree any actions with respect to the agreement.

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PATCHWAY TOWN COUNCIL

Minutes of the Meeting of Patchway Town Council held on the Tuesday 7th February 2023 at 19:00 at Callicroft House, Patchway.

Councillors:	D Lawrence (Chairman), S Scott, R Walker, I Walker, T Scott, P Knight, R Loveridge, K Dando and J Buddharaju (19:01).
In attendance:	J Turner (Town Clerk and RFO) and J Watkins (Deputy Town Clerk).
Absent:	Cllrs B Hopkinson and E Gordon.
Members of the Public:	Three.

As the time was 19:00, the Chair, Cllr D Lawrence called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

07/02/2023 - No 1 To receive questions from members of the public present.

A resident raised a query on the formation of Charlton Hayes Parish Council. The Clerk confirmed that from May 2023, Charlton Hayes would have their own Parish Council but until then residents can come to Patchway Town Council with their queries.

07/02/2023 - No 2 To receive any apologies for absence.

The Council noted apologies from Cllr J Butler (other commitments), S Shambhu (working), E Martin (illness) and P Cottrell (other commitments).

07/02/2023 - No 3 To receive any declarations of interest and to consider any requests for dispensations for this meeting.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

07/02/2023 - No 4 To approve the minutes of the meeting of Patchway Town Council held on Tuesday 18th January 2023 and to receive the Clerk/RFO's report for this meeting.

RESOLVED: It was unanimously agreed to approve the minutes as a true and accurate record. The report was noted.

07/02/2023 - No 5 To approve the expenditure report and authorise payments.

RESOLVED: It was unanimously agreed to approve the expenditure report and authorise the payments as below.

07/02/2023 – No 9 To carry out a progress review of Patchway Town Council’s Three Year plan, focusing on 2022/2023.

a) Community Engagement.

The Council noted the progress as below. The Clerk will look into costs for getting the newsletter delivered to every house in Patchway.

	Priority Projects	Community Engagement
Timescale for Implementation	Responsible Committee	Full Council
2022/2023		
	Redevelopment of Patchway Community Centre	Monthly Newsletter
	Scott Park Pavilion Project	Patchway Festival
		Social Media
		Live Streaming Meetings
		Community Events
		Flyers and Leaflets.
		Housing.

07/02/2023 - No 10 To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.

a) South Gloucestershire Councillors report on items related to Patchway.

The Council noted a report from Cllr S Scott on the budget setting process at South Gloucestershire Council.

b) Patchway Town Council’s 70th Anniversary Celebrations.

No update was given.

c) Future Council Events in Patchway.

No update was given.

d) Almondsbury Joint Burial Committee.

No update was given.

e) Patchway Twinning Association.

The minutes were noted.

07/02/2023 - No 11 To note that the next meeting of Patchway Town Council will be held on Tuesday 21st March 2023 at 7pm.

Noted.

07/02/2023 - No 12 To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.

RESOLVED: It was unanimously agreed to exclude the public and press for the below items.

07/02/2023 - No 13 To receive an update on the lease agreement pertaining to Patchway Sports and Social Club and to agree any actions with respect to the agreement.

Cllr K Dando declared his interest but requested a dispensation to stay in the room on this matter.

RESOLVED: It was agreed by a majority, with one abstention, to grant Cllr K Dando a dispensation on this matter.

The Council noted an update from the Clerk with regards to the lease agreement and S146 notice.

RESOLVED: It was agreed by a majority, with two abstentions, to carry out the following actions:

- 1) To delegate authority to the Clerk to authorise a fire risk assessment.
- 2) To wait until the AGM to communicate with the new committee regarding the S146 notice.
- 3) To delegate authority to the Clerk, to enforce the S146 notice if an AGM doesn't take place.
- 4) To delegate authority to the Clerk, to enforce the S146 notice if that is the recommendation of the Fire Risk assessor.
- 5) To inform the Sports and Social Club of the Council's position.
- 6) To enforce the S146 notice at the meeting of Patchway Town Council in March, if the issues in the notice have not been rectified and invite the committee to this meeting.

The meeting was closed at 20:06.



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Town Clerk and Responsible Finance Officer's Report

Actions from the Meeting of the Full Council on Tuesday 7th February 2023.

07/02/2023 - No 6 To consider the request from Snack Attacks to sell alcohol at the Norman Scott Park Pavilion café.

The Clerk wrote to Snack Attacks to inform them of the outcome, to which they were pleased.

07/02/2023 – No 7 To consider Patchway Town Council's response to South Gloucestershire Council's consultation on 'Prohibition and Restriction of Waiting' on various roads in Patchway.

The response was sent but have not heard any feedback since the initial email. Cllr S Scott contacted the Clerk with the feedback results and this will form part of his District Councillor Report.

07/02/2023 – No 9 To carry out a progress review of Patchway Town Council's Three Year plan, focusing on 2022/2023.

a) **Community Engagement.**

A proposal will be drafted for the new Council to look at after May 2023 with regard to the printing and delivery of Town Council news.

Event Statement for Funtastic February Event:

Expenditure Item	Cost
NONE	£0.00
Total Expenditure:	£0.00

Income Item	Income Generated
Event Sponsorship	£150.00
Vendors	£160.00
Total Income:	£310.00
Income/Expenditure	£310.00

End of Grant Monitoring:

For those groups who obtained a grant from Patchway Town Council, a report has been created to see where the funding went too. You can see the reports on the links below.

[South Gloucestershire Playscheme](#)

[The Link Club](#)

[Men in Sheds](#)

[Pretoria Road Allotment Association](#)

[Wednesday Lunch Club](#)

PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 14th March 2023 at 19:00 at Callicroft House, Patchway.

Councillors: Cllr S Scott (Chairman), R Walker, I Walker, K Dando, E Gordon and D Lawrence.

In attendance: Cllr R Loveridge, Cllr P Knight, Cllr P Cottrell, J Turner (Town Clerk and RFO) and J Watkins (Deputy Town Clerk).

Members of the Public: None.

Absent: None.

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council’s protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

14/03/2023-No 1. To receive any questions from members of the public present.

None received.

14/03/2023-No 2. To receive the apologies for absence.

The committee noted apologies from Cllr Brian Hopkinson.

14/03/2023-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

14/03/2023-No 4. To approve the minutes of the Finance committee on Tuesday 10th January 2023.

RESOLVED: It was unanimously agreed to approve the minutes and note the report.

14/03/2023-No 5. To receive and consider the Financial Reports for January and February 2023.

a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

b) Income and Expenditure Report

The committee noted the income and expenditure report.

c) Monthly Summary of Accounts

The committee reviewed the summary and was noted.

RESOLVED: The committee unanimously agreed to approve the financial reports.

14/03/2023-No 6. To consider the report on ‘VAT for sports pitch hire’ and the impact on future hire charges.

The Council considered the RFO’s report. After sending out the report, the Clerk and Deputy Clerk had spoke with user groups of the sports pitches stating that the hire fees were unaffordable and they would be looking to play elsewhere next season. The RFO commented that this would mean that the Council could have a large risk to their income budget next year and recommended a different pricing scheme. The committee noted that research into neighbouring Council’s had been conducted and currently the Council were around £40 higher than the other council’s.

RESOLVED: It was unanimously agreed to recommend to Full Council that Patchway Town Council set their football pitch hire rates for 2023/2024 at £100 per match for an adult team and £45 per match for an junior team, with no block booking discount.

14/03/2023 -No 7. To consider the revised ‘Grant Awarding Policy’.

RESOLVED: It was unanimously agreed to recommend the adoption of this policy to Full Council.

14/03/2023 -No 8. To consider the report on budget risks within the current financial year.

The committee noted the report. The financial position of the Council was a lot healthier than previously expected and this was down to the drive on income over the last two financial quarters.

14/03/2023 -No 9. To consider the report on income streams within the current financial year.

The committee noted the report. Income for sports hire was up on the previous year whilst room hire was down on the previous financial year.

14/03/2023 -No 10. To consider the sponsorship rates for the 2023/2024 financial year.

RESOLVED: It was unanimously agreed to recommend the adoption of these rates to Full Council.

14/03/2023 -No 11. To consider the electricity contract for Blakeney Road Allotments and the implications this has on Patchway Town Council.

The Clerk spoke on this item. Currently, the Council pay for a proportion of electric used and this is supplemented by £24 a quarter from Blakeney Road Allotments Association. The Clerk is in the process of getting the bill in the Council's name so that VAT can be reclaimed. With the rising costs of energy, the committee was asked to consider if they wanted to approach 'Men in Sheds', who used power tools, to contribute towards this bill.

RESOLVED: It was unanimously agreed to delegate authority to the RFO to negotiate the best possible deal with the two parties involved.

14/03/2023-No 12. To note that the date of the next meeting of the Finance Committee will be determined at the Annual Meeting of Patchway Town Council held on Tuesday 16th May 2023 at 7pm.

Noted.

The meeting was closed at 19:33.



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Town Clerk and Responsible Finance Officer's Report

Report on VAT on Sports Pitch Hire.

Since Patchway Town Council became VAT registered, it has had to charge VAT on all of its outputs such as room and sports facility hire. However, some sport facility bookings were exempt from VAT as long as they hit the certain criteria (paid in advanced, bookings within 14 days of each other and a minimum of 10 bookings). This situation has now changed owing to a court case brought by Chelmsford City Council:

HMRC concede that charges for council sports facilities are non-business

HMRC's existing guidance is that local authority sports and leisure services can either be taxable or exempt from VAT. This has been challenged in the courts, with test cases for England, Scotland and Northern Ireland going on for several years.

In Chelmsford City Council [2020] UKFTT432(TC) the First Tier Tribunal determined that such services are provided under a 'special legal regime' and can be treated as 'non-business', providing that does not give rise to significant distortions of competition.

HMRC unsuccessfully appealed the first part of that decision, as they did not accept the reasoning that local authority sports services are subject to a 'special legal regime'. The Upper Tier Tribunal [2022] UKUT149(TCC) dismissed that appeal in March 2022.

On 26 January 2023, HMRC advised Chelmsford City Council that they will NOT be pursuing the 'significant distortion of competition' argument and accept that local authority sports services can be treated as non-business and outside the scope of VAT.

HMRC have yet to issue any further guidance as to the basis on which they accept no significant distortion of competition would be caused, how far the interpretation of "sport and leisure services" extends or what steps councils should take to recover VAT.

Since receiving this advice, Derek Kemp of DCK Accounting has been consulted and the RFO along with the accountant have concluded that Patchway Town Council:

1. No longer need to charge VAT on all sports bookings as of 01/01/2023.
2. All VAT paid by named sports teams for pitch hire are refunded going back four financial years and are given the option to have a credit on file or refund, to avoid unjust enrichment to the Town Council.
3. Claim back VAT due from HMRC for 4 financial years.
4. To maintain 2022/2023 hire charges as VAT inclusive but changing the VAT code to 'OTS' (Outside the Scope of VAT), thus meaning the Council retain the further 20% to reinvest back into their facilities.

With this advice in mind, the RFO has looked at the hire charges for the 2023/2024 financial year, which were agreed on 18th October 2022 by Patchway Town Council. The rates were set as a 10% minimum rise on the 2022/2023 hire charges (which had been adjusted by 40% in October 2022), except the Cricket Net Facility. These can be seen below.



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PATCHWAY TOWN COUNCIL - SPORTS HIRE CHARGES		2022-2023		2023-2024	
		Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements
Facility	Hire Terms				
Football Pitches	Adult block bookers - 20 games		£1,713.60		£1,884.96
Football Pitches	Adult block bookers - 15 games		£1,411.20		£1,552.32
Football Pitches	Adult block bookers - 10 games		£907.20		£997.92
Football Pitches	Youth (under 18s) block bookers - 20 games		£984.20		£1,082.62
Football Pitches	Youth (under 18s) block bookers - 15 games		£725.20		£797.72
Football Pitches	Youth (under 18s) block bookers - 10 games		£466.20		£512.82
	Hirers booking 1 - 9 games per season				
Football Pitches	Adult - Regular hirers per game	£120.96		£133.06	
Football Pitches	Youth (under 18s) - regular hirers per game	£62.16		£68.38	
Cricket Pitches	All block bookers - Up To 20 games		£1,890.00		£2,079.00
3G Facility	1 Hour Hire	£50.40	£42.00	£55.44	£46.20
Cricket Net Facility	1 Hour Hire	£24.00	£20.00	£24.00	£20.00

Patchway Town Council need to make a decision whether or not the VAT element on all bookings remains. If there is agreement for it to remain, the Town Council will receive 20% more income in the financial year.

It is therefore the recommendation of the Responsible Finance Officer, that:

1. Patchway Town Council 'freeze' prices on the 2022/2023 rates inclusive of VAT (as per the above image).
2. These rates are then applied to the 2023/2024 financial year, thus reducing hire costs by at least 10% for all hirers (except the Cricket Net Facility).
3. Patchway Town Council retains the 20% 'VAT element' as income rather than reducing the hire charges from the 2022/2023 rates.
4. Patchway Town Council maintain block booking rates for all hirers as a gesture of appreciation for their custom.

The Finance Committee Meeting on 14/03/2023.

At the meeting of the Finance Committee, it was agreed to reduce the hire fees to the below:

- £100 per adult pitch, per game.
- £45 per junior pitch, per game.



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GRANT AWARDING POLICY

Introduction

Patchway Town Council offers grants that benefit the local community. All eligible groups and organisations can apply for a grant.

All grant funding will only be given to groups, organisations and projects which represent the residents of Patchway, and which demonstrate a long-term benefit to the Community.

All grant funding is only available to groups and organisations and cannot be paid to individuals or businesses.

A condition of receiving all types of grant funding from Patchway Town Council is the completion and return of a completed Grant Application Form and a formal receipt for the money granted. This can be in the form of a letter or email to the Clerk of the Council. A further condition is to produce at least one update report or presentation for the Town Council.

Grant funding opens on **1st April** of each year and will run until **1st September**. The grant applications will be considered by the Grant’s Working Party who make recommendations to Full Council on which applications should be approved. The timetable for grant applications to be received and considered is below:

Application Received	Application Considered	Application Decided
1 st April – 30 th June	July (Second Week)	July (Third Week)
1 st July – 1 st September	September (Second Week)	September (Third Week)

Organisations should only apply once for a grant award from Patchway Town Council. Grant applications are awarded for the current financial year only and any applications for the new financial year should be submitted on 1st April, of the year that the work or project is to be carried out in.

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1. Scope

The policy applies to all grant funding awarded by the Town Council.

2. Grants Available

- **Small grants** – Up to the amount of **£150**
- **Medium grants** – Up to the amount of **£350**
- **Large grants** – Up to the amount of **£500**

Patchway Town Council will only consider applications over £500 if the following criteria is met, that has a negative impact on the residents of Patchway:

- An immediate cut to service or provision in the Patchway area.
- Immediate running costs to ensure the provision is retained.
- An immediate impact the local community.

3. How to be awarded a Grant

Patchway Town Council is empowered to award grants to groups running projects in Patchway or benefiting the residents of Patchway, for example: play schemes, environmental improvements, youth projects, elderly persons, groups, cultural activities, recreational activities, international links.

- A. The Town Council reserves the right to use its discretion in the operation of its grants policy.
- B. Priority will be given to groups which benefit the residents of Patchway and which demonstrate a long-term benefit to the community.
- C. Upon receipt of properly completed forms, the Council will consider grant applications at the next scheduled meeting as per the schedule above.
- D. The Council considers grants between **1st April** and **1st September** for items between £25 and £500. The Council will not consider grants over £500 unless it meets the criteria as set out above, in section 2.
- E. Grant applications are not considered in retrospect.
- F. A condition of receiving a grant from Patchway Town Council is the completion and return of an application form and evidence of your organisation's present bank balance and your annual accounts, if applicable.

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- G. If your organisation has a written constitution and/or Equal Opportunities Policy, please enclose copies with your application form.
- H. A detailed update report or presentation should be sent to the Town Council once the project has been completed.
- I. All opportunities should be taken to recognise assistance from Patchway Town Council. All printed material should include the following statement: **This group has received financial assistance from Patchway Town Council.**
- J. You may in future be approached by Patchway Town Council to contribute items towards a display which depicts activities within the community that have been supported by the Council. In order that your project is represented, please retain photographs, programmes, press cuttings etc. for this purpose.
- K. Please complete all questions. If a question does not apply then indicate this in your answer. Failure to give the relevant information may delay your application.
- L. If you need further clarification or further assistance in the completion of the application, then please contact the Town Clerk or Deputy Town Clerk.
- M. Completed applications forms should be sent to the **Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ** or returned via email to office@patchwaytowncouncil.gov.uk.
- N. For legal reasons under section 137 of the Local Government Act 1972, applications cannot be considered from the following:
- Individuals
 - Organisations which support or oppose any political party.
 - Organisations that discriminate on the grounds of sex, race, disability, sexual orientation, religion and belief, age or
 - Organisations or establishments for whom Central Government, Health Authorities, County or District Councils are the appropriate statutory funder.

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PATCHWAY TOWN COUNCIL - SPONSORSHIP OPTIONS 2022/2023

All options include VAT at 20%

Hanging Basket Sponsorship - £50

Have your company's name and information displayed directly underneath one of Patchway Town Council's seasonal hanging baskets on Rodway Road. The baskets will be on display from April - August, giving your business plenty of exposure within Patchway's busiest shopping area.

Play Area Sponsorship - £25 per month

Erection of one banner per company around the perimeter of one of the six play area's.

Large Event Sponsorship - £POA

The Town Council organise a whole host of events throughout the year. We have plenty of opportunities for all local businesses to get involved.



Sponsor a Bench - £35 per plaque

Remember a loved one with this unique opportunity. We are offering the chance for all residents to sponsor a bench in Patchway. Each sponsor will get a memorial plaque engraved and added to a bench of their choice within the Patchway area. This is a great way to remember a loved one or to dedicate to someone you truly care about. We will produce the sign on your behalf.

Social Media Sponsorship - £20 per month

Your logo and advert on the Town Council's Social Media.

PATCHWAY TOWN COUNCIL - SPONSORSHIP OPTIONS 2023/2024

All options include VAT at 20%

The Jason Franklin 3G Facility Sponsorship - £30 per month

Erection of one banner per company around the perimeter of the pitch at Scott Park.

The Cricket Net Facility Sponsorship - £30 per month

Erection of one banner per company around the perimeter of the practice facility at Scott Park.

Planter Sponsorship - £25 per month

Erection of one sign on the planters in Scott Park or on Rodway Road.

Website Sponsorship - £50 per month

Your logo and advert on the Town Council's website.

Sub Bench Sponsor - £250 per season

Your logo on the sub benches in Scott Park, used fortnightly plus social media exposure.



Town Council Newsletter - £10 per month

One A4 page advert included in the monthly Town Council newsletter.

Noticeboard Advert - £5 per month

One A3 advert in one of eight noticeboards in the Town.

Christmas Light Sponsor - £POA

Sponsor a Christmas light and have your business name on the very same lampost.

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 14th March 2023 at 20:00 at Callicroft House, Patchway.

Councillors: Cllr R Loveridge (in the chair), P Knight, D Lawrence, K Dando, E Martin

In attendance: Cllr P Cottrell, J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Andy England (Patchway Town FC), Claire Nicholl, Chris Nicholl and Derek Howell (Pretoria Road Allotment Society), Kevin Thomas (One Planet Matters)

Absent: None

Members of the Public: None

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

14/03/2023 – No 1. To receive a presentation from Pretoria Road Allotment Society on the proposed extension of allotments.

The Committee noted a presentation from Pretoria Road Allotment Society for a 5 year plan to develop under-used land at the Allotments to create and enhance biodiversity by improving pollinator habitats, and to raise awareness of and empower the community through learning and growing. Key ideas are to provide growing space for local schools to promote connection with nature through two new polytunnels; and to redevelop the site of the former pond to create a biodiverse wildlife habitat for Patchway. Alongside the polytunnels, 8 no-dig allotment plots will be created. Introduction of native hedgerows will create safe wildlife corridors. A bee bank will support a wide variety of bee species, and a heritage orchard has already been started on the site. Grant funding through the West of England Combined Authority (WECA) Pollinator Fund is being applied for to fund the 5 year project.

The Committee thank the Society for the presentation, stated supported for the proposal and recommended an update from the Allotment Society to the new Committee in July following the decision received on the funding application to the West of England Combined Authority Pollinator Fund.

14/03/2023 – No 2 To receive any questions from members of the public present.

None received.

14/03/2023 - No 3 To receive any apologies for absence.

The committee noted apologies from Cllrs E Gordon and B Hopkinson, Alex Dommett (Patchway Conservation Group), Steve Payne (Stoke Lane FC), Paul Thompson (Patchway Cricket Club) and Andy England (Patchway Town FC),

14/03/2023 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

14/03/2023 – No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10th January 2023 and to note the Clerk/RFO’s report for this committee meeting.

RESOLVED: It was unanimously agreed to approve the minutes of the meeting and the report was noted. All Clerk/RFO actions within the agenda.

14/03/2023 – No 6 To carry out a progress review of Patchway Town Council’s Three-Year Plan, focusing on 2022/2023.

- a) Outside Areas
- b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made as below.

	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area (MAP)	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

Matters Pertaining to Parks and Open Spaces

14/03/2023 - No 7. To review the Local Nature Action Plan

RESOLVED: It was unanimously agreed to note the progress of the 5 year Local Area Nature Plan as it nears the conclusion of Year 1.

14/03/2023 - No 8. To consider the proposal from One Planet Matters in relation to the community orchard at The Tumps.

The committee noted the proposal from OPM and a site visit was held. It was agreed that this was a decision for the new Council, but the project should be created within the Council with the outdoor staff.

RESOLVED: The Committee made a recommendation for an alternative proposal for the new Council to explore alternative locations for a community orchard, source available grants, and create a tree planting plan itself using the Council outdoor staff.

14/03/2023 - No 9 To consider the use of the Section 106 funding to create an older person’s court area.

RESOLVED: The Committee made a recommendation to Full Council that quotes for creating an older persons hard court area at Scott Park are progressed using the £10k Section 106 monies designated for this purpose.

Matters Pertaining to Planning and Transport

14/03/2023 - No 10 To consider any planning applications received:

- 1. To consider any planning applications received
 - a) P23/00790/CLP - Conversion of existing garage to a home office/home gym. - 17 Square Leaze Patchway South Gloucestershire BS34 5GT

- b) P23/00700/ADV - Display of 1no. externally illuminated interchangeable totem sign and 12no. non illuminated flag poles. - Fairlawn Avenue Patchway South Gloucestershire BS34 4AB
- c) P23/00732/F - Installation of 2 no. chiller units and erection of acoustic louvres. - Building 194 At Rolls Royce Site Gloucester Road North Filton South Gloucestershire BS34 7QE
- d) P23/00931/F - Erection of an ancillary single-storey storage building on existing hardstanding for a temporary period of 5 years, with associated works (retrospective). - Encore House 3 Britannia Road Patchway Industrial Estate Patchway South Gloucestershire BS34 5TA
- e) P23/00873/HH | Erection of a single storey side and rear extension to form additional living accommodation. | 21 Ashford Road Patchway South Gloucestershire BS34 5DX
RESOLVED: It was unanimously agreed to raise no objections to the above applications.

Applications received after the agenda had been issued.

- f) P23/00973/HH | Erection of a single storey rear extension to form additional living accommodation. | 21 Cedar Close Patchway South Gloucestershire BS34 5HD
- g) P23/00998/ADV | Display of 2 no. internally illuminated freestanding totem signs. | 1000 Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4SQ
RESOLVED: It was unanimously agreed to raise no objections to the above applications.

Updates and Reports

14/03/2023 - No 11 To receive a quarterly update from the users of Patchway Town Council facilities

Andy England (Patchway Town FC) submitted update by email to say PTFC are playing regular games after improved weather and putting out three sides a week. PTFC 1st team are struggling though a recent 2-2 draw has restored confidence. PTFC 2nd team are still in with a chance of promotion. PTFC 3rd team are inconsistent though should be safe in current division. PTFC are investigating starting an U18 Youth team. The Club is proud to have donated Easter Eggs for the Council's Easter Egg Drive. Requested assistance from the Town Council regarding faulty spigots causing difficulty where the benches and dug-outs are stored.

Paul Thompson (Patchway Cricket Club) submitted update by email to say PCC have registered for All Stars (5-8 yr olds), Dynamos (9-12 yr olds). PCC are running U9s, Under 11s Super Eights and league teams, and an Under 13s team and are gearing up for the season. PCC received comments from Gloucestershire Cricket Board who were very complimentary of the new Pavilion Facilities. Patchway is one of only two facilities with cubicle showers for girls to change.

The Committee noted the updates from Andy England and Paul Thompson.

14/03/2023 - No 12 To receive an update on the removal of Patchway Town Council's Bus Shelter

The Committee noted an update on damage to the bus shelter and a residential fence at Durban Road in an incident involving a Stagecoach bus. The damaged shelter has been removed by South Gloucestershire, tarmac replaced and a bus post erected. An insurance claim for the damage and making good has been submitted to Stagecoach insurers by the Town Council.

14/03/2023 - No 13 To receive an update on the Pollinator Fund grant application.

The Committee noted an update on a grant application that has been made to the West of England Combined Authority (WECA) Pollinator Fund to create and enhance biodiversity by improving pollinator habitat at Pretoria Road Allotments. Positive feedback has been received with a number of queries requested. Final decision expected in June.

14/03/2023 - No 14 To receive an update on open spaces work carried out by South Gloucestershire Council.

The Committee noted an update that South Gloucestershire Streetcare have received additional funding to undertake extra work in Patchway which has included signage cleaning, graffiti removal at bus stops, back lane clearing of weeds and repair to broken fences at The Tumps. An article will be added to the next newsletter and website.

14/03/2023 - No 15 To note that the date of the next Parks, Open Space, Planning and Transport Committee meeting will be determined at the Annual Meeting of Patchway Town Council on 16th May 2023.

Noted.

The meeting was closed by the Chairman at 21.00

Our Ref: 15015685\X201\BR
 Date: 10th May 2022
 DDI: 0344 225 3939
 Fax: 0116 254 4637
 Email: savings@ccbanc.co.uk

Strictly Private & Confidential
 Patchway Town Council
 Mr J Turner
 Callicroft House, 150 Rodway Road
 Patchway
 Bristol
 Avon
 BS34 5DQ

Statement of Account

Account name: Patchway Town Council
Account number: 15015685
Sort code: 60-95-86
Product Description: 3 Year Fixed Rate Bond Issue 7 Annual
FSCS Eligibility: Eligible
Sheet Number: T 1
Statement Period: 30/04/2021 to 01/05/2022

Date	Description	Debits £	Credits £	Balance £
30/04/2021	Brought forward			25,000.00 Cr
01/05/2021	Interest credited gross 15015685		441.10	25,441.10 Cr
01/05/2022	Interest credited gross 15015685		445.22	25,886.32 Cr

Interest Rate Summary During Statement Period

From	To	Interest Rate
30th April 2021	1st May 2022	1.75 %

Message Board
For further information about the compensation provided by the FSCS, refer to the FSCS website at www.fscs.org.uk . The FSCS Information sheet and Exclusions list can be found at www.ccbanc.co.uk/fscs .

75

Date: 06/03/2023

Patchway Town Council

Page 1

Time: 15:59

Bank Reconciliation Statement as at 28/02/2023
for Cashbook 1 - Current Bank A/c

User: AEB

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	28/02/2023		1,000.00
Reserve A/c	28/02/2023		7,022.34
			<hr/> 8,022.34
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			8,022.34
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			8,022.34
		Balance per Cash Book is :-	8,022.34
		Difference is :-	0.00

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 7022.34		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 1.00% gross 1.00% AER.
This is based on the balance of 28th of February 2023.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					7,022.34
28-Feb-2023		TO 01321218	-19,541.55		7,022.34
28-Feb-2023	INT	28FEB GRS 08631638		25.52	26,563.89
27-Feb-2023		TO 01321218	-14,576.96		26,538.37
24-Feb-2023		TO 01321218	-232.16		41,115.33
23-Feb-2023		FROM 01321218		10,049.48	41,347.49
22-Feb-2023		TO 01321218	-10,091.12		31,298.01
21-Feb-2023		FROM 01321218		26.09	41,389.13
20-Feb-2023		FROM 01321218		35,049.48	41,363.04
17-Feb-2023		TO 01321218	-1,253.88		6,313.56
16-Feb-2023		TO 01321218	-1,513.20		7,567.44
15-Feb-2023		TO 01321218	-34,470.41		9,080.64
14-Feb-2023		FROM 01321218		98.96	43,551.05
13-Feb-2023		TO 01321218	-2,455.15		43,452.09
10-Feb-2023		TO 01321218	-4,296.64		45,907.24
09-Feb-2023		FROM 01321218		935.67	50,203.88
08-Feb-2023		TO 01321218	-83.83		49,268.21
07-Feb-2023		TO 01321218	-225.06		49,352.04
06-Feb-2023		FROM 01321218		144.33	49,577.10
03-Feb-2023		FROM 01321218		2,666.09	49,432.77
02-Feb-2023		TO 01321218	-8,529.98		46,766.68
01-Feb-2023		FROM 01321218		1,598.19	55,296.66
Opening balance					53,698.47
Totals			-97,269.94	50,593.81	

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance -445.17		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			1,000.00
28-Feb-2023	EBP	HMC PATCHWAY, 02-23-058, FP 28/02/23 40, 04024151559699000N	-60.00		1,000.00
28-Feb-2023	EBP	ROB HAINEY, 02-23-065, FP 28/02/23 40, 57024200997973000N	-45.00		1,060.00
28-Feb-2023	EBP	XL DISPLAYS LTD, 02-23-062, FP 28/02/23 40, 21024201524241000N	-122.40		1,105.00
28-Feb-2023	EBP	MELHUIH & SAUNDER, 02-23-021, FP 28/02/23 40, 35024152413595000N	-34,391.31		1,227.40
28-Feb-2023	EBP	DCK ACCOUNTING SOL, 02-23-057, FP 28/02/23 40, 32024153650006000N	-322.50		35,618.71
28-Feb-2023	EBP	AVON PENSION FUND, 02-23-055, FP 28/02/23 40, 20024155475401000N	-3,936.73		35,941.21
28-Feb-2023	EBP	ISOBEL WALKER, 02-23-068, FP 28/02/23 40, 27024150652204000N	-538.80		39,877.94
28-Feb-2023	EBP	JON WATKINS, 02-23-066, FP 28/02/23 40, 54024145805277000N	-276.92		40,416.74
28-Feb-2023	EBP	AVONCROP AMENITY P, 02-23-063, FP 28/02/23 40, 59024201960466000N	-108.00		40,693.66
28-Feb-2023	EBP	MELHUIH & SAUNDER, 02-23-061, FP 28/02/23 40, 53024147190381000N	-1,243.54		40,801.66
28-Feb-2023	EBP	ST JOHN AMBULANCE, 02-23-069, FP 28/02/23 40, 47024153761190000N	-606.00		42,045.20
28-Feb-2023	EBP	ADVANCED PLUMBING, 02-23-060, FP 28/02/23 40, 30024155642933000N	-299.38		42,651.20
28-Feb-2023	EBP	J TURNER, 02-23-067, FP 28/02/23 40, 11024159556206000N	-517.35		42,950.58
28-Feb-2023	EBP	DCK ACCOUNTING SOL, 02-23-064, FP 28/02/23 40, 44024149422230000N	-645.00		43,467.93
28-Feb-2023	EBP	ASPEN MAINTENANCE, 02-23-059, FP 28/02/23 40, 35024148512946000N	-4,650.00		44,112.93
28-Feb-2023	EBP	HMRC, 02-23-054, FP 28/02/23 40, 46024157563604000N	-4,757.43		48,762.93
28-Feb-2023	CHG	03FEB A/C 01321218	-27.09		53,520.36
28-Feb-2023		FROM 08631638		19,541.55	53,547.45
28-Feb-2023	BAC	SOUTHGLOS-GENERAL, 0419138		31,999.67	34,005.90

28-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 28/02/23 0837, PH737VTI1HMD909K00, RE	19,85	2,006.23
28-Feb-2023	BAC	PATCHWAY SPORTS &, 2022-23-158, FP 28 /02/23 0517, 400000001093212307	986,38	1,986.38
27-Feb-2023	EBP	GARY MILLARD, 02-23-014, FP 27/02/23 40, 45013349733579000N	-37,00	1,000.00
27-Feb-2023	EBP	BAKER ROSS LTD, 02-23-005, FP 27/02/23 40, 47013349566780000N	-112,05	1,037.00
27-Feb-2023	EBP	DCK ACCOUNTING SOL, 02-23-004, FP 27 /02/23 40, 37013349867298000N	-1,058,40	1,149.05
27-Feb-2023	EBP	MURRAY HIRE CENTRE, 02-23-029, FP 27/02 /23 40, 38013349574232000N	-254,40	2,207.45
27-Feb-2023	EBP	MELROSE ASSOCIATES, 02-23-024, FP 27 /02/23 40, 18013349219414000N	-1,991,25	2,461.85
27-Feb-2023	EBP	QED ENGINEERING LT, 02-23-023, FP 27/02 /23 40, 54013352583125000N	-4,638,00	4,453.10
27-Feb-2023	EBP	CHURCHES FIRE SECU, 02-23-019, FP 27/02 /23 40, 50013349981328000N	-67,74	9,091.10
27-Feb-2023	EBP	AL DISTANCE LEARNI, 02-23-006, FP 27/02 /23 40, 35013350761343000N	-415,95	9,158.84
27-Feb-2023	EBP	IONET SYSTEMS LTD, 02-23-012, FP 27/02 /23 40, 45013351119963000N	-704,40	9,574.79
27-Feb-2023	EBP	ADVANCED PLUMBING, 02-23-033, FP 27/02 /23 40, 57013350297542000N	-84,00	10,279.19
27-Feb-2023	EBP	A CLEANING SERVICE, 02-23-030, FP 27/02 /23 40, 42013349888608000N	-480,00	10,363.19
27-Feb-2023	EBP	ISOBEL WALKER, 02-23-026, FP 27/02/23 40, 24013349593495000N	-117,20	10,843.19
27-Feb-2023	EBP	RIALTAS BUSINESS S, 02-23-020, FP 27/02 /23 40, 04013349801560000N	-141,29	10,960.39
27-Feb-2023	EBP	A CLEANING SERVICE, 02-23-002, FP 27/02 /23 40, 36013349710167000N	-480,00	11,101.68
27-Feb-2023	EBP	J TURNER, 02-23-027, FP 27/02/23 40, 53013349932053000N	-119,94	11,581.68
27-Feb-2023	EBP	FLEET LINE MARKERS, 02-23-007, FP 27/02 /23 40, 27013350206621000N	-66,64	11,701.62
27-Feb-2023	EBP	BAKER ROSS LTD, 02-23-034, FP 27/02/23 40, 35013351560624000N	-112,85	11,768.26
27-Feb-2023	EBP	CHURCHES FIRE SECU, 02-23-018, FP 27/02 /23 40, 53013350197894000N	-96,76	11,881.11
27-Feb-2023	EBP	STEVE WILTSHIRE, 02-23-013, FP 27/02/23 40, 09013350129859000N	-510,00	11,977.87
27-Feb-2023	EBP	MURRAY HIRE CENTRE, 02-23-009, FP 27/02 /23 40, 53013350042335000N	-653,32	12,487.87
27-Feb-2023	EBP	LIAM REXWORTHY, 02-23-008, FP 27/02/23 40, 04013349505055000N	-205,00	13,141.19
27-Feb-2023	EBP	ADVANCED SECURITY, 02-23-022, FP 27/02 /23 40, 59013349145864000N	-596,40	13,346.19

27-Feb-2023	EBP	ACAS, 02-23-016, FP 27/02/23 40, 4201335252134000N	-270.00	13,942.59
27-Feb-2023	EBP	DCK ACCOUNTING SOL, 02-23-003, FP 27/02/23 40, 24013349799208000N	-322.50	14,212.59
27-Feb-2023	EBP	ADVANCED PLUMBING, 02-23-032, FP 27/02/23 40, 33013349901516000N	-311.98	14,535.09
27-Feb-2023	EBP	MELROSE ASSOCIATES, 02-23-025, FP 27/02/23 40, 60013349745485000N	-412.50	14,847.07
27-Feb-2023	EBP	J & SONS ELECTRICA, 02-23-017, FP 27/02/23 40, 11013350685458000N	-113.00	15,259.57
27-Feb-2023	EBP	AVON LOCAL COUNCIL, 02-23-015, FP 27/02/23 40, 27013351053009000N	-14.00	15,372.57
27-Feb-2023	EBP	J & SONS ELECTRICA, 02-23-010, FP 27/02/23 40, 10013350200217000N	-78.00	15,386.57
27-Feb-2023	EBP	VIRGIN MEDIA PAYME, 02-23-001, FP 27/02/23 40, 28013349828663000N	-138.90	15,464.57
27-Feb-2023	EBP	PROLIFIC SOLUTIONS, 02-23-031, FP 27/02/23 40, 03013352030336000N	-55.70	15,603.47
27-Feb-2023	EBP	IONET SYSTEMS LTD, 02-23-011, FP 27/02/23 40, 03013349489602000N	-14.40	15,659.17
27-Feb-2023		FROM 08631638	14,576.96	15,673.57
27-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/02/23 0844, PH737VTI1HMCYIVX00	96.61	1,096.61
24-Feb-2023	D/D	TOTALENERGIES G&P, 1058915	-181.77	1,000.00
24-Feb-2023	D/D	STRIPE, STRIPE-IL7LOCREFVG	-50.39	1,181.77
24-Feb-2023		FROM 08631638	232.16	1,232.16
23-Feb-2023		TO 08631638	-10,049.48	1,000.00
23-Feb-2023	CHP	PATCHWAY TOWN CO, PCM55CI10343406, CCLA	10,000.00	11,049.48
23-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/02/23 0846, PH737VTI1HMCN1D200	49.48	1,049.48
22-Feb-2023	D/D	TOTALENERGIES G&P, 1134410	-187.30	1,000.00
22-Feb-2023	D/D	TOTALENERGIES G&P, 1058913	-88.23	1,187.30
22-Feb-2023	D/D	TOTALENERGIES G&P, 1051476	-595.69	1,275.53
22-Feb-2023	EBP	[REDACTED], 02-23-052, FP 22/02/23 40, 41023405426766000N	-2,052.62	1,871.22
22-Feb-2023	EBP	[REDACTED], 02-23-049, FP 22/02/23 40, 33023359763728000N	-1,567.86	3,923.84
22-Feb-2023	EBP	[REDACTED] T, 02-23-051, FP 22/02/23 40, 41023406630979000N	-965.97	5,491.70
22-Feb-2023	EBP	[REDACTED] T, 02-23-048, FP 22/02/23 40, 46023404163313000N	-1,799.97	6,457.67
22-Feb-2023	EBP	[REDACTED] ING, 02-23-050, FP 22/02/23 40, 60023404416179000N	-1,366.12	8,257.64
22-Feb-2023	EBP	[REDACTED] S, 02-23-047, FP 22/02/23 40, 19023410328800000N	-1,913.18	9,623.76

22-Feb-2023		FROM 08631638	10,091.12	11,536.94
22-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 22/02/23 0931, PH737VTI1HMCFGIA00, RE	415.82	1,445.82
22-Feb-2023	BAC	PIZZA ADORARE, 2022-23-187, FP 22/02/23 1013, 230222101348358349	30.00	1,030.00
21-Feb-2023		TO 08631638	-26.09	1,000.00
21-Feb-2023	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-15.91	1,026.09
21-Feb-2023	BAC	BUDDING S, SCOTTBUDD 20FEB, FP 20/02/23 2233, 369103223322022001	42.00	1,042.00
20-Feb-2023		TO 08631638	-35,049.48	1,000.00
20-Feb-2023	CHP	PATCHWAY TOWN CO, PCM55CI10270486, CCLA	35,000.00	36,049.48
20-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/02/23 0849, PH737VTI1HMCOW8N00	49.48	1,049.48
17-Feb-2023	D/D	DE LAGE LANDEN, 22850251206	-998.88	1,000.00
17-Feb-2023	EBP	KADINE SUTHERLAND, 02-23-056, FP 17/02/23 40, 64023859565619000N	-255.00	1,998.88
17-Feb-2023		FROM 08631638	1,253.88	2,253.88
16-Feb-2023	D/D	SMITHS GLOUCESTER, P570SGL	-1,615.20	1,000.00
16-Feb-2023		FROM 08631638	1,513.20	2,615.20
16-Feb-2023	BAC	BUDDING S, SCOTTBUDD 13FEB, FP 16/02/23 0917, 035629557190612001	42.00	1,102.00
16-Feb-2023	BAC	SHEERAN CATERING S, 7TH 15TH JAN 23, FP 16/02/23 1045, 000000000044903507	60.00	1,060.00
15-Feb-2023	D/D	EE LIMITED, Q16509023395601899	-69.76	1,000.00
15-Feb-2023	EBP	MELHUIH & SAUNDER, 02-23-021, FP 15/02/23 40, 20023509374982000N	-34,391.30	1,069.76
15-Feb-2023	BLN	BANKLINE	-39.35	35,461.06
15-Feb-2023		FROM 08631638	34,470.41	35,500.41
15-Feb-2023	BAC	BURGER BUS SOUTH W, 2022-23-235, FP 14/02/23 2146, 00151158632BBTDSYS	30.00	1,030.00
14-Feb-2023		TO 08631638	-98.96	1,000.00
14-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/02/23 0848, PH737VTI1HMBCP0K00	98.96	1,098.96
13-Feb-2023	EBP	DENNIS SMITH, 02-23-028, FP 13/02/23 40, 49013258849216000N	-2,550.00	1,000.00
13-Feb-2023		FROM 08631638	2,455.15	3,550.00
13-Feb-2023	BAC	HOOLE OFFICE A/C, HOOLE AND CO, FP 13/02/23 0141, 07013300606907000N, HOOLE AND CO	75.00	1,094.85
13-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 13/02/23 0848, PH737VTI1HMB1BA200, RE	19.85	1,019.85

10-Feb-2023	EBP	J TURNER, 02-23-053, FP 10/02/23 40, 10023938170814000N	-4,296.64		1,000.00
10-Feb-2023		FROM 08631638		4,296.64	5,296.64
09-Feb-2023		TO 08631638	-935.67		1,000.00
09-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/02/23 0849, PH737VTI1HMAPMIW00		98.96	1,935.67
09-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 09/02/23 0848, PH737VTI1HMAP0PK00, RE		836.71	1,836.71
08-Feb-2023	D/D	INTY LTD, 3MQFKS7	-103.83		1,000.00
08-Feb-2023		FROM 08631638		83.83	1,103.83
08-Feb-2023	BAC	M CASTREE, 2022-23-222, FP 08/02/23 0723, 600000001077644744		20.00	1,020.00
07-Feb-2023	D/D	ALLSTAR, 299091	-225.06		1,000.00
07-Feb-2023		FROM 08631638		225.06	1,225.06
06-Feb-2023		TO 08631638	-144.33		1,000.00
06-Feb-2023	BAC	HMC PATCHWAY, HMC PATCHWAY, FP 06 /02/23 1302, 400000001081851249		75.00	1,144.33
06-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 06/02/23 0857, PH737VTI1HMA54IA00, RE		19.85	1,069.33
06-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/02/23 0858, PH737VTI1HMA7DSG00		49.48	1,049.48
03-Feb-2023		TO 08631638	-2,666.09		1,000.00
03-Feb-2023	BAC	SABIO LIMITED, SABIO LTD		100.80	3,666.09
03-Feb-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 03/02/23 0842, PH737VTI1HM9YAFJ00, RE		167.29	3,565.29
02-Feb-2023	D/D	DE LAGE LANDEN, 22850251206	-5,699.00		3,398.00
02-Feb-2023	D/D	DE LAGE LANDEN, 22850251206	-1,495.00		9,097.00
02-Feb-2023	D/D	DE LAGE LANDEN, 22850251206	-1,088.88		10,592.00
02-Feb-2023	D/D	DE LAGE LANDEN, 22850251206	-905.00		11,680.88
02-Feb-2023		FROM 08631638		8,529.98	12,585.88
02-Feb-2023	BGC	100852 521005		2,518.73	4,055.90
02-Feb-2023	BAC	PUBLIC SECTOR DEPO, 0134870001PI		270.21	1,537.17
02-Feb-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 02/02/23 0842, PH737VTI1HM9T87S00		98.96	1,266.96
02-Feb-2023	BAC	DADSV DADS LTD, 2022-23-215 DVD, FP 02 /02/23 1202, 00152242632BJGVWWK		168.00	1,168.00
01-Feb-2023		TO 08631638	-1,598.19		1,000.00
01-Feb-2023	D/D	SCREWFIX DIRECT LT, 6331640020677746	-381.94		2,598.19
01-Feb-2023	BAC	PATCHWAY SPORTS &, 2022-23-158, FP 01 /02/23 0451, 600000001073764422		986.38	2,980.13

01-Feb-2023	BAC	MELHUIH & SAUNDER, MELHUIH & SAUNDER, FP 01/02/23 0231, 54023117593617000N, MELHUIH & SAUNDER	293.75	1,993.75
01-Feb-2023	BAC	SNACK ATTACKS, RENT FOR CAFE, FP 01 /02/23 0617, P7P62ON1SBUYC9B9OK	700.00	1,700.00
		Opening balance		1,000.00
			Totals	-182,689.16 182,689.16

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 53698.47		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 0.80% gross 0.80% AER.
This is based on the balance of 31st of January 2023.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			53,698.47
31-Jan-2023		FROM 01321218		21.35	53,698.47
31-Jan-2023	INT	31JAN GRS 08631638		48.04	53,677.12
30-Jan-2023		TO 01321218	-32,690.23		53,629.08
27-Jan-2023		FROM 01321218		242.73	86,319.31
26-Jan-2023		FROM 01321218		247.48	86,076.58
25-Jan-2023		FROM 01321218		347.82	85,829.10
24-Jan-2023		TO 01321218	-76.99		85,481.28
23-Jan-2023		FROM 01321218		163.12	85,558.27
20-Jan-2023		TO 01321218	-14,664.07		85,395.15
19-Jan-2023		FROM 01321218		776.74	100,059.22
18-Jan-2023		TO 01321218	-807.60		99,282.48
17-Jan-2023		FROM 01321218		593.15	100,090.08
16-Jan-2023		TO 01321218	-61,759.92		99,496.93
13-Jan-2023		FROM 01321218		93,933.64	161,256.85
12-Jan-2023		FROM 01321218		44,964.34	67,323.21
11-Jan-2023		FROM 01321218		250.00	22,358.87
09-Jan-2023		TO 01321218	-1,395.65		22,108.87
06-Jan-2023		TO 01321218	-5,652.90		23,504.52
05-Jan-2023		FROM 01321218		921.60	29,157.42
04-Jan-2023		FROM 01321218		921.01	28,235.82
03-Jan-2023		FROM 01321218		197.29	27,314.81
		Opening balance			27,117.52
			Totals	-117,047.36	143,628.31

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 2598.19		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			1,000.00
31-Jan-2023		TO 08631638	-21.35		1,000.00
31-Jan-2023	CHG	30DEC A/C 01321218	-20.65		1,021.35
31-Jan-2023	BAC	BUDDING S, SCOTTBUDD 30JAN, FP 31/01 /23 0557, 554945647550131001		42.00	1,042.00
30-Jan-2023	EBP	BLAKENEY ROAD ALLO, 01-23-008, FP 30/01 /23 40, 14013419911966000N	-259.65		1,000.00
30-Jan-2023	EBP	SELECT SECURITY SO, 01-23-029, FP 30/01 /23 40, 34013419919361000N	-4,305.90		1,259.65
30-Jan-2023	EBP	PKF LITTLEJOHN LLP, 01-23-025, FP 30/01 /23 40, 06013419857052000N	-2,400.00		5,565.55
30-Jan-2023	EBP	BRISTOL UNDERWATER, 01-23-011, FP 30 /01/23 40, 48013420150032000N	-200.00		7,965.55
30-Jan-2023	EBP	A CLEANING SERVICE, 01-23-001, FP 30/01 /23 40, 07013421236792000N	-1,152.00		8,165.55
30-Jan-2023	EBP	IONET SYSTEMS LTD, 01-23-018, FP 30/01 /23 40, 35013420849654000N	-300.00		9,317.55
30-Jan-2023	EBP	DAVIES & PARTNERS, 01-23-013, FP 30/01 /23 40, 36013418899079000N	-2,400.00		9,617.55
30-Jan-2023	EBP	ADVANCED PLUMBING, 01-23-002, FP 30/01 /23 40, 09013418999399000N	-84.00		12,017.55
30-Jan-2023	EBP	SOUTH GLOUCESTERSH, 01-23-030, FP 30 /01/23 40, 34013420032943000N	-1,140.00		12,101.55
30-Jan-2023	EBP	J TURNER, 01-23-020, FP 30/01/23 40, 20013420384030000N	-30.00		13,241.55
30-Jan-2023	EBP	FLEET LINE MARKER, 01-23-016, FP 30/01 /23 40, 37013421414082000N	-654.86		13,271.55
30-Jan-2023	EBP	WYBONE LTD, 01-23-031, FP 30/01/23 40, 09013420761136000N	-64.19		13,926.41
30-Jan-2023	EBP	J WATKINS, 01-23-021, FP 30/01/23 40, 44013420104930000N	-19.00		13,990.60
30-Jan-2023	EBP	GLASDON UK LTD, 01-23-017, FP 30/01/23 40, 46013420137138000N	-299.74		14,009.60
30-Jan-2023	EBP	THE FESTIVE LIGHTI, 01-23-015, FP 30/01 /23 40, 58013419392140000N	-12,702.60		14,309.34
30-Jan-2023	EBP	AUDITING SOLUTIONS, 01-23-005, FP 30/01 /23 40, 50013420110768000N	-576.00		27,011.94

30-Jan-2023	EBP	DCK ACCOUNTING SOL, 01-23-014, FP 30 /01/23 40, 19013419929314000N	-664.50	27,587.94
30-Jan-2023	EBP	22207, 01-23-007, FP 30/01/23 40, 59013419871513000N	-22.99	28,252.44
30-Jan-2023	EBP	AIRMEC H2O LTD, 01-23-004, FP 30/01/23 40, 43013419048245000N	-282.00	28,275.43
30-Jan-2023	EBP	ROB HAINEY, 01-23-028, FP 30/01/23 40, 46013419121564000N	-105.00	28,557.43
30-Jan-2023	EBP	NALC, 01-23-024, FP 30/01/23 40, 64013420700444000N	-64.49	28,662.43
30-Jan-2023	EBP	BRISTOL FUN FOR HI, 01-23-010, FP 30/01 /23 40, 29013420005342000N	-80.00	28,726.92
30-Jan-2023	EBP	BRANDON HIRE STATI, 01-23-009, FP 30/01 /23 40, 36013420052939000N	-1,061.26	28,806.92
30-Jan-2023	EBP	AVON LOCAL COUNCIL, 01-23-006, FP 30 /01/23 40, 34013421001907000N	-120.00	29,868.18
30-Jan-2023	EBP	ADVANCED PLUMBING, 01-23-003, FP 30/01 /23 40, 14013419984712000N	-252.00	29,988.18
30-Jan-2023	EBP	PROLIFIC SOLUTIONS, 01-23-027, FP 30/01 /23 40, 64013420411099000N	-93.10	30,240.18
30-Jan-2023	EBP	PROLIFIC SOLUTIONS, 01-23-026, FP 30/01 /23 40, 07013420928477000N	-302.32	30,333.28
30-Jan-2023	EBP	MELROSE ASSOCIATES, 01-23-023, FP 30 /01/23 40, 47013419729406000N	-206.25	30,635.60
30-Jan-2023	EBP	MELROSE ASSOCIATES, 01-23-022, FP 30 /01/23 40, 04013420345347000N	-2,590.00	30,841.85
30-Jan-2023	EBP	ISOBEL WALKER, 01-23-018, FP 30/01/23 40, 36013452431112000N	-129.60	33,431.85
30-Jan-2023	EBP	BROSCH DIRECT, 01-23-012, FP 30/01/23 40, 33013419768345000N	-198.00	33,561.45
30-Jan-2023		FROM 08631638	32,690.23	33,759.45
30-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 30/01/23 0848, PH737VTI1HM96M0H00, RE	19.74	1,069.22
30-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 30/01/23 0852, PH737VTI1HM98B6300	49.48	1,049.48
27-Jan-2023		TO 08631638	-242.73	1,000.00
27-Jan-2023	BAC	BUDDING S, SCOTTBUDD 23JAN, FP 27/01 /23 1118, 100849328111721001	42.00	1,242.73
27-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 27/01/23 0846, PH737VTI1HM8ZZY400, RE	200.73	1,200.73
26-Jan-2023		TO 08631638	-247.48	1,000.00
26-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 26/01/23 0845, PH737VTI1HM8UYJ800	247.48	1,247.48
25-Jan-2023		TO 08631638	-347.82	1,000.00
25-Jan-2023	D/D	TOTALENERGIES G&P, 1058915	-169.91	1,347.82
25-Jan-2023	BAC	TICKETSOURCE LTD, TICKETSOURCE	2.00	1,517.73

25-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 25/01/23 0848, PH737VTI1HM80A5600	97.43	1,515.73
25-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 25/01/23 0852, PH737VTI1HM800WR00, RE	418.30	1,418.30
24-Jan-2023	D/D	TOTALENERGIES G&P, 1058913	-76.99	1,000.00
24-Jan-2023		FROM 08631638	76.99	1,076.99
23-Jan-2023		TO 08631638	-163.12	1,000.00
23-Jan-2023	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-15.91	1,163.12
23-Jan-2023	DPC	VINTAGE ICES, 2022-23-224, VIA MOBILE - LVP	30.00	1,179.03
23-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 23/01/23 0843, PH737VTI1HM88EXM00, RE	99.55	1,149.03
23-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/01/23 0847, PH737VTI1HM8ANSV00	49.48	1,049.48
20-Jan-2023	D/D	TOTALENERGIES G&P, 1134410	-88.28	1,000.00
20-Jan-2023	D/D	TOTALENERGIES G&P, 1051476	-324.68	1,088.28
20-Jan-2023	EBP	STRIPE PAYMENTS, 01-23-036, FP 20/01/23 40, 35023947131015000N	-1,023.59	1,412.96
20-Jan-2023	EBP	STRIPE PAYMENTS, 01-23-033, FP 20/01/23 40, 06023945003149000N	-1,799.97	2,436.55
20-Jan-2023	EBP	STRIPE PAYMENTS, 01-23-037, FP 20/01/23 40, 06023945003149000N	-2,029.42	4,236.52
20-Jan-2023	EBP	HMRC, 01-23-039, FP 20/01/23 40, 35023941744522000N	-4,165.46	6,265.94
20-Jan-2023	EBP	AVON PENSION FUND, 01-23-040, FP 20/01/23 40, 21023952915378000N	-3,666.72	10,431.40
20-Jan-2023	EBP	STRIPE PAYMENTS, 01-23-034, FP 20/01/23 40, 35023955342656000N	-1,567.86	14,098.12
20-Jan-2023	EBP	STRIPE PAYMENTS, 01-23-035, FP 20/01/23 40, 35023943141860000N	-1,366.32	15,665.98
20-Jan-2023		FROM 08631638	14,664.07	17,032.30
20-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 20/01/23 0842, PH737VTI1HM832IR00, RE	1,368.23	2,368.23
19-Jan-2023		TO 08631638	-776.74	1,000.00
19-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 19/01/23 0840, PH737VTI1HM7X8LZ00	297.04	1,776.74
19-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 19/01/23 0842, PH737VTI1HM7XIIV00, RE	59.70	1,479.70
19-Jan-2023	BAC	STOKE LANE AFC 96/, 2022-23-151, FP 19/01/23 0838, 300000001069828048	420.00	1,420.00
18-Jan-2023	D/D	SMITHS GLOUCESTER, P570SGL	-807.60	1,000.00
18-Jan-2023		FROM 08631638	807.60	1,807.60

17-Jan-2023		TO 08631638	-593.15	1,000.00
17-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 17/01/23 0848, PH737VTI1HM7NPXS00	98.05	1,593.15
17-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 17/01/23 0843, PH737VTI1HM7M3YQ00, RE	495.10	1,495.10
16-Jan-2023	D/D	EE LIMITED, Q16509023387575517	-73.61	1,000.00
16-Jan-2023	D/D	PUBLIC WORKS LOANS, PATCHWAY	-15,711.45 ✓	1,073.61
16-Jan-2023	EBP	MELHUIH & SAUNDER, 12-22-006, FP 16/01 /23 40, 46013325250167000N	-46,180.01 ✓	16,785.06
16-Jan-2023	BLN	BANKLINE	-28.55 ✓	62,965.07
16-Jan-2023		FROM 08631638	61,759.92	62,993.62
16-Jan-2023	BAC	BUDDING S, SCOTTBUDD 16JAN, FP 16/01 /23 1001, 784316231001611001	42.00	1,233.70
16-Jan-2023	BAC	BUDDING S, SCOTTBUDD 09JAN, FP 16/01 /23 1001, 196587701001611001	42.00	1,191.70
16-Jan-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 16/01/23 0845, PH737VTI1HM7DDDU00, RE	59.70	1,149.70
16-Jan-2023	BAC	I SCREAM TACO COMP, 2022-23-039, FP 16 /01/23 0941, 00157450632BBCGVHY	90.00	1,090.00
13-Jan-2023		TO 08631638	-93,933.64	1,000.00
13-Jan-2023	BAC	HMRC VAT, 338442787	93,464.16	94,933.64
13-Jan-2023	BAC	CRAWSHAW A J, 2022 23 213 U7 SL, FP 13 /01/23 1532, 515322802351311001	420.00	1,469.48
13-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 13/01/23 0845, PH737VTI1HM79BLA00	49.48	1,049.48
12-Jan-2023		TO 08631638	-44,964.34	1,000.00
12-Jan-2023	EBP	IS, 01-23-032, FP 12/01/23 40, 61023415437011000N	-1,913.18 ✓	45,964.34
12-Jan-2023	EBP	IS, 01-23-038, FP 12/01/23 40, 61023416243449000N	-3,656.48 ✓	47,877.52
12-Jan-2023	DPC	STOKE LANE FC, 2022-23-207, VIA MOBILE -LVP	336.00	51,534.00
12-Jan-2023	CHP	PATCHWAY TOWN CO, PCM55CI09585308, CCLA	50,000.00	51,198.00
12-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/01/23 0851, PH737VTI1HM72X2F00	198.00	1,198.00
11-Jan-2023		TO 08631638	-250.00	1,000.00
11-Jan-2023	BAC	THE CARE FORUM, GRANT, FP 11/01/23 1734, 8270336443711147FU	250.00	1,250.00
09-Jan-2023	D/D	VIRGIN MEDIA PYMTS, 750322001001	-48.00	1,000.00
09-Jan-2023	D/D	SGC, 61906704	-798.00 ✓	1,048.00
09-Jan-2023	D/D	SGC, 61571100	-259.00 ✓	1,846.00
09-Jan-2023	D/D	INTY LTD, 3MQFKS7	-93.35	2,105.00

09-Jan-2023	D/D	ALLSTAR, 299091	-197.30		2,198.35
09-Jan-2023		FROM 08631638		1,395.65	2,395.65
06-Jan-2023	EBP	HMRC, 12-22-019, FP 06/01/23 40, 06024055098091000N	-4,178.89		1,000.00
06-Jan-2023	EBP	AVON PENSION FUND, 12-22-020, FP 06/01 /23 40, 01024103313428000N	-3,403.49		5,178.89
06-Jan-2023		FROM 08631638		5,652.90	8,582.38
06-Jan-2023	BAC	CROWDFUNDER LTD, CROWDFUNDER LTD, FP 06/01/23 1055, 33105522017496000N, FPOO FPID.PH737VHG		1,880.00	2,929.48
06-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/01/23 0847, PH737VTI1HM6CJHB00		49.48	1,049.48
05-Jan-2023		TO 08631638	-921.60		1,000.00
05-Jan-2023	D/D	GRENKELEASING LIM, 1130014011	-484.78		1,921.60
05-Jan-2023	DPC	STOKE LANE FC, 2022-23-151, VIA MOBILE -LVP		420.00	2,406.38
05-Jan-2023	BAC	PATCHWAY SPORTS &, 2022-23-158, FP 05 /01/23 1052, 400000001064518754		986.38	1,986.38
04-Jan-2023		TO 08631638	-921.01		1,000.00
04-Jan-2023	BAC	PUBLIC SECTOR DEPO, 0134870001PI		351.53	1,921.01
04-Jan-2023	DPC	MINI CONCERTS C.I., MINI CONCERTS CIC, VIA ONLINE - PYMT		100.00	1,569.48
04-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 04/01/23 0841, PH737VTI1HM63QJ700		49.48	1,469.48
04-Jan-2023	BAC	STOKE LANE UNDER 8, 2022-23-206, FP 04 /01/23 1343, 300000001062605649		420.00	1,420.00
03-Jan-2023		TO 08631638	-197.29		1,000.00
03-Jan-2023	D/D	SCREWFIX DIRECT LT, 6331640020677746	-594.19		1,197.29
03-Jan-2023	BAC	SNACK ATTACKS, RENT FOR CAFE, FP 01 /01/23 0342, PJ9543WCHIWO9OXL27		700.00	1,791.48
03-Jan-2023	BAC	DADSV DADS LTD, 2022-23-157 DVD, FP 03 /01/23 1552, 00152242632BJFGSPH		42.00	1,091.48
03-Jan-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 03/01/23 0842, PH737VTI1HM5WRWP00		49.48	1,049.48
		Opening balance			1,000.00
		Totals	-271,083.36	271,083.36	

List of Payments made between 01/01/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/01/2023	TRADE UK	BACS01	594.19		1314376187/2220/TRADE UK
05/01/2023	Grenke Leasing	Std Ord	484.78		Printer/Copier Lease
06/01/2023	Avon Pension Fund	BACS	3,403.49		Avon Pension Fund
06/01/2023	HMRC	BACS	4,178.89		HMRC
08/01/2023	South Gloucestershire Council	Std Ord	259.00		SGC-Scott Park Rates 22/23
08/01/2023	South Gloucestershire Council	Std Ord	798.00		SGC-Callicroft Rates 22/23
09/01/2023	ALLSTAR	BACS02	197.30		E2016445931/2230/ALLSTAR
09/01/2023	INTY LTD	BACS03	93.35		INV00511287/2221/INTY LTD
09/01/2023	Virgin Media Business	BACS04	48.00		750322001/001/1222/2223/Virgin
12/01/2023	Salaries	BACS	5,569.66		Salaries
16/01/2023	Public Works Loan Board	BACS	15,711.45		Public Works Loan Board
16/01/2023	EE Limited	BACS05	73.61		V02065786749/2267/EE Limited
16/01/2023	Natwest Bankline	BLN	28.55		Natwest Bankline
16/01/2023	Melhuish & Saunders	BACS	46,180.01		Melhuish & Saunders
18/01/2023	Smith's Gloucester Ltd	BACS06	807.60		S1039772/2224/Smith's Gloucester
20/01/2023	Salaries	BACS	7,787.16		Salaries
20/01/2023	Avon Pension Fund	BACS	3,666.72		Avon Pension Fund
20/01/2023	HMRC	BACS	4,165.46		HMRC
20/01/2023	Total Gas and Power	BACS07	324.68		287076531/23/2265/Total Gas an
20/01/2023	Total Gas and Power	BACS09	88.28		287076542/23/2266/Total Gas an
23/01/2023	IRIS	BACS10	15.91		1771139/2231/IRIS
24/01/2023	Total Gas and Power	BACS11	76.99		287306079/23/2222/Total 30/12
25/01/2023	Total Gas and Power	BACS12	169.91		287968312/23/2268/Total Gas an
30/01/2023	Cllr I Walker	BACS	129.60		Cllr I Walker Expenses
30/01/2023	Asda Stores Ltd	BACS	19.00		J Watkins Expenses
30/01/2023	J Turner	BACS	30.00		J Turner Expenses
30/01/2023	BroschDirect	BACS13	198.00		SI22687628/2194/BroschDirect
30/01/2023	Melrose Associates	BACS14	2,590.00		40036760/2201/Melrose Associat
30/01/2023	Melrose Associates	BACS15	206.25		40036762/2202/Melrose-Defects
30/01/2023	Prolific Solutions South West	BACS16	302.32		8722/2204/Prolific Solutions S
30/01/2023	Prolific Solutions South West	BACS17	93.10		8829/2205/Prolific Solutions S
30/01/2023	Advanced Plumbing and Heating	BACS08	252.00		INV-5575/2184/Advanced Plumbin
30/01/2023	Avon Local Council's Associati	BACS18	120.00		INV-22102/2190/ALCA JW Finance
30/01/2023	Barndon Hire Station	BACS19	1,061.26		11813828/2192/Barndon Loo Hire
30/01/2023	Bristol Fun for Hire	BACS20	80.00		138002/2193/Bristol Fun for Hi
30/01/2023	National Association of Local	BACS21	64.49		Purchase Ledger Payment
30/01/2023	Rob Hainey Signs and Graphics	BACS22	105.00		8177/2206/Rob Hainey Signs and
30/01/2023	Airmec Essential Services	BACS23	282.00		13447/2185/Airmec Legionella T
30/01/2023	The Bard of Hernley Co Ltd	BAVS24	22.99		22207/2191/The Bard of Hernley
30/01/2023	DCK Accounting Solutions Ltd	BACS25	664.50		TPC10468/2196/DCK November
30/01/2023	AUDITING SOLUTIONS LTD	BACS26	576.00		A7810/2186/AUDITING SOLUTIONS
30/01/2023	The Festive Lighting Company L	BACS27	12,702.60		20179/2197/The Festive Lightin
30/01/2023	Glasdon UK Limited	BACS28	299.74		SI853423/2199/Glasdon UK Limit
30/01/2023	Wybone LTD	BACS29	64.19		WEB-4126/2209/Wybone LTD
30/01/2023	Fleet Line Markers LTD	BACS30	654.86		SI223125/2198/Fleet Line Marke
30/01/2023	South Gloucestershire Council	BACS31	1,140.00		3805117985/2208/SGC Install FP
30/01/2023	Advanced Plumbing and Heating	BACS32	84.00		INV-5522/2183/Advanced Plumbin

List of Payments made between 01/01/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/01/2023	Davies & Partners Solicitors	BACS33	2,400.00		19062377/2195/Davies & Partner
30/01/2023	lonet Systems LTD	BACS34	300.00		31378/2200/lonet Systems LTD
30/01/2023	A Cleaning Service LTD	BACS35	1,152.00		INV-4670/2182/A Cleaning Servi
30/01/2023	PKF Littlejohn	BACS36	2,400.00		SB06616/2203/PKF Littlejohn
30/01/2023	Select Security Solutions LTD	BACS37	4,305.90		11544/2207/Select Security Sol
30/01/2023	Bristol Underwater Photography	BACS	200.00		Bristol Underwater Photography
30/01/2023	Blakeney Rd Allotments	BACS	259.65		Blakeney Rd Allotments-Electri
31/01/2023	Natwest	CHS	20.65		Natwest
01/02/2023	TRADE UK	BACS01	381.94		1324614145/2228/TRADE UK
02/02/2023	De Lage Landen Leasing Ltd	DDR	5,699.00		VAT on Kubota LX401
02/02/2023	De Lage Landen Leasing Ltd	DD	1,495.00		VAT on Trimax Procut
02/02/2023	De Lage Landen Leasing Ltd	DD	905.00		VAT on Trimax Ezeemower
02/02/2023	De Lage Landen Leasing Ltd	DD	1,088.88		1st HP Installment
07/02/2023	ALLSTAR	BACS02	225.06		E2016562545/2270/ALLSTAR
08/02/2023	INTY LTD	BACS03	103.83		INV00524070/2271/INTY LTD
13/02/2023	Road and Traffic Management	BACS04	2,550.00		718/2258/Road and Traffic Mana
15/02/2023	Melhuish & Saunders Building C	BACS05	34,391.30		P/Ledger Electronic Payment
15/02/2023	EE Limited	BACS07	69.76		P/Ledger Electronic Payment
15/02/2023	Natwest Bankline	BACS	39.35		Natwest Bankline
16/02/2023	Smith's Gloucester Ltd	BACS09	1,615.20		S1043447/2269/Smith's Gloucest
17/02/2023	Kadine A Sutherland	BACS10	255.00		Cleaning
17/02/2023	De Lage Landen Leasing Ltd	DD	998.88		HP Installments
21/02/2023	IRIS	BACS11	15.91		Autoenrolement
22/02/2023	Total Gas and Power	BACS12	595.69		290042098/23/2272/Total Gas an
22/02/2023	Total Gas and Power	BACS13	88.23		290112201/23/2273/Total Gas an
22/02/2023	Total Gas and Power	BACS14	187.30		290254552/23/2274/Total Gas an
22/02/2023	February salaries	BACS	13,962.36		February salaries
24/02/2023	Total Gas and Power	BACS15	181.77		P/Ledger Electronic Payment
27/02/2023	lonet Systems LTD	BACS16	14.40		31473/2243/lonet Systems LTD
27/02/2023	Prolific Solutions South West	BACS18	55.70		8936/2261/Prolific Solutions S
27/02/2023	Virgin Media Business	BACS19	138.90		757943901/001/1122/2233/Virgin
27/02/2023	J and Sons Electrical Services	BACS20	78.00		2469/2242/J & Sons EI PAT Test
27/02/2023	Avon Local Council's Associati	BACS21	14.00		IV0022/2247/ALCA SE - E-Learn
27/02/2023	J and Sons Electrical Services	BACS22	113.00		2472/2249/J and Sons Electrical
27/02/2023	Melrose Associates	BACS23	412.50		40036763/2257/Melrose Associat
27/02/2023	Advanced Plumbing and Heating	BACS24	311.98		5791/2262/Advanced Plumbing an
27/02/2023	DCK Accounting Solutions Ltd	BACS25	322.50		TPC10523/2235/DCK December
27/02/2023	Acas	BACS26	270.00		01/13621/2248/Acas - SE
27/02/2023	Advanced Security Systems Ltd	BACS28	596.40		3430/23/2254/Advanced Security
27/02/2023	Liam Rexworthy	BACS29	205.00		P/Ledger Electronic Payment
27/02/2023	Murray Hire Centres LTD	BACS30	653.32		140959/2241/Murray Hire Centre
27/02/2023	Steve Wiltshire Safety matters	BACS31	510.00		2029/2245/Steve Wiltshire Safe
27/02/2023	Churches Fire	BACS32	96.76		SI23-0192334/2251/Churches Fir
27/02/2023	Bakrer Ross Ltd	BACS33	112.85		SO1388633/2264/Bakrer Ross Ltd
27/02/2023	Fleet Line Markers LTD	BACS34	66.64		SI224125/2239/Fleet Line Marke
27/02/2023	A Cleaning Service LTD	BACS35	480.00		INV-4773/2234/A Cleaning Servi
27/02/2023	Rialtas Business Solutions	BACS36	141.29		SM26985/2252/Rialtas MTD

List of Payments made between 01/01/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/02/2023	A Cleaning Service LTD	BACS37	480.00		INV-4837/2260/A Cleaning Servi
27/02/2023	Advanced Plumbing and Heating	BACS38	84.00		ONV-5792/2263/Adv Plu - Boiler
27/02/2023	Ionet Systems LTD	BACS39	704.40		31474/2244/Ionet Systems LTD
27/02/2023	Accountancy Learning Distance	BACS40	415.95		23449/2238/Accountancy JT-AAT
27/02/2023	Churches Fire	BACS41	67.74		SI23-019233/2250/Churches Fire
27/02/2023	QED Engineering LTD	BACS42	4,638.00		INV-7032/2255/QED Engineering
27/02/2023	Melrose Associates	BACS43	1,991.25		40036764/2256/Melrose Associat
27/02/2023	Murray Hire Centres LTD	BACS44	254.40		141106/2259/Murray Hire Centre
27/02/2023	DCK Accounting Solutions Ltd	BACS45	1,058.40		TPC10524/2236/DCK Budgets
27/02/2023	Bakrer Ross Ltd	BACS46	112.05		SO1385822/2237/Bakrer Ross Ltd
27/02/2023	Gary Millard	BACS47	37.00		00000008/2246/Gary Millard
27/02/2023	J Turner	BACS	119.94		J Turner Expenses
27/02/2023	I Walker	BACS	117.20		I Walker Expenses
28/02/2023	Aspen Maintenance Services Ltd	BACS48	4,650.00		Supply refit Extraction Hood
28/02/2023	DCK Accounting Solutions Ltd	BACS49	645.00		February Accounting
28/02/2023	Advanced Plumbing and Heating	BACS50	299.38		Service Gas Water Heaters
28/02/2023	St John Ambulance	BACS51	606.00		Defib Cabinet
28/02/2023	Melhuish & Saunders Building C	BACS52	1,243.54		Pavillion Small Works
28/02/2023	Avoncrop Amenity Products	BACS53	108.00		Nutri-Pro
28/02/2023	DCK Accounting Solutions Ltd	BACS54	322.50		January Accounting
28/02/2023	XL Display Ltd	BACS55	122.40		Outdoor Pavement Sign
28/02/2023	Rob Hainey Signs and Graphics	BACS56	45.00		Toilet Signs
28/02/2023	HMC Garage Patchway	BACS57	60.00		16936/2278/HMC Garage Patchway
28/02/2023	Melhuish & Saunders Building C	BACS01	34,391.30		P/Ledger Electronic Payment
28/02/2023	Melhuish & Saunders	BACS	0.01		Payment error
28/02/2023	HMRC	BACS	4,757.43		Feb PAYE & NI
28/02/2023	Avon Pension Fund	BACS	3,936.73		Feb Pensions
28/02/2023	Natwest Charges	BACS	27.09		Natwest Charges
28/02/2023	J Watkins	BACS	276.92		J Watkins - Expenses
28/02/2023	I Walker	BACS	538.80		I Walker Expenses
28/02/2023	J Turner	BACS	517.35		J Turner - Expenses

Total Payments	259,573.57
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Cash Received between 01/01/2023 and 28/02/2023

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
04/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
06/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
12/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	198.00
13/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
17/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	98.05
19/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	297.04
23/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
25/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	418.30
25/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	97.43
26/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	297.48
27/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	200.73
30/01/2023	3G Pitch Hire - Stripe		3G Pitch Hire - Stripe	49.48
26/01/2023	3G Pitch Hire - Stripe-Correct		3G Pitch Hire - Stripe-Correct	-50.00
13/01/2023	A J Crawshaw 3G Pitch		A J Crawshaw 3G Pitch	420.00
02/02/2023	Allotment Rents	100852	Allotment Rents	2,395.25
15/02/2023	Burger Bus Southwest		Burger Bus Southwest	30.00
11/01/2023	Care Forum Warm Sp Grant		Care Forum Warm Sp Grant	250.00
02/02/2023	Casson Centre Hire	100852	Casson Centre Hire	50.00
20/02/2023	CCLA PSDF		CCLA PSDF	35,000.00
23/02/2023	CCLA PSDF		CCLA PSDF	10,000.00
04/01/2023	CCLA PSDF Interest		CCLA PSDF Interest	351.53
02/02/2023	CCLA PSDF Interest		CCLA PSDF Interest	270.21
12/01/2023	CCLA PSDF Tfr		CCLA PSDF Tfr	50,000.00
16/01/2023	Council Room Hire		Council Room Hire	59.70
19/01/2023	Council Room Hire		Council Room Hire	59.70
23/01/2023	Council Room Hire		Council Room Hire	99.55
30/01/2023	Council Room Hire		Council Room Hire	19.74
06/01/2023	Crowdfunder Warm Sp Grant		Crowdfunder Warm Sp Grant	1,880.00
03/01/2023	DadsvDads 3G Hire		DadsvDads 3G Hire	42.00
02/02/2023	Dadsvdads Ltd		Dadsvdads Ltd 3G pitch hire	168.00
17/01/2023	Grass Pitch Hire - Stripe		Grass Pitch Hire - Stripe	495.10
20/01/2023	Grass Pitch Hire - Stripe		Grass Pitch Hire - Stripe	1,368.23
06/02/2023	HMC Patchway		HMC Patchway	75.00

12:13

Current Bank A/c

Cash Received between 01/01/2023 and 28/02/2023

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
13/01/2023	HMRC Refund Qtr 3		HMRC Refund Qtr 3	93,464.16
13/02/2023	Hoole & Co		Hoole & Co	75.00
16/01/2023	I Scream Taco Co		I Scream Taco Co	90.00
08/02/2023	M Castree		M Castree	20.00
01/02/2023	Melhuish & Saunders		Construction Electric Refund	293.75
04/01/2023	Mini Concerts		Mini Concerts Warm Rm Grant	100.00
28/02/2023	Natwest Deposit account		Natwest Deposit interest	25.52
31/01/2023	NatWest Deposit Interest		NatWest Deposit Interest	48.04
05/01/2023	Patchway Sports Social CI Rent		Patchway Sports Social CI Rent	986.38
01/02/2023	Patchway Sports Social CI Rent		Patchway Sports Social CI Rent	986.38
28/02/2023	Patchway Sports Social CI Rent		Patchway Sports Social CI Rent	986.38
22/02/2023	Pizza Adorare		Pizza Adorare	30.00
03/02/2023	SABIO Ltd 3 G Pitch Hire		SABIO Ltd 3 G Pitch Hire	100.80
16/01/2023	Scott Budding - 3g Pitch hire		Scott Budding - 3g Pitch hire	84.00
27/01/2023	Scott Budding - 3g Pitch hire		Scott Budding - 3g Pitch hire	42.00
31/01/2023	Scott Budding - 3g Pitch hire		Scott Budding - 3g Pitch hire	42.00
16/02/2023	Scott Budding - 3g Pitch hire		Scott Budding - 3g Pitch hire	42.00
21/02/2023	Scott Budding - 3g Pitch hire		Scott Budding - 3g Pitch hire	42.00
16/02/2023	Sheeran Catering		Sheeran Catering	60.00
03/01/2023	Snack Attack Cafe Rent		Snack Attack Cafe Rent	700.00
01/02/2023	Snack Attack Cafe Rent		Snack Attack Cafe Rent	700.00
28/02/2023	South Gloucestershire Council		Section 106 Community Centre	31,999.67
04/01/2023	Stoke Lane F C 3G Pitch Hire		Stoke Lane F C 3G Pitch Hire	420.00
05/01/2023	Stoke Lane F C 3G Pitch Hire		Stoke Lane F C 3G Pitch Hire	420.00
19/01/2023	Stoke Lane F C 3G Pitch Hire		Stoke Lane F C 3G Pitch Hire	420.00
12/01/2023	Stoke Lane FC Grass Pitch Hire		Stoke Lane FC Grass Pitch Hire	336.00
02/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	98.96
03/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	167.29
06/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	49.48
06/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	98.96
09/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	836.71
14/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	98.96
20/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	49.48
22/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	415.82

Continued on Page 3

Cash Received between 01/01/2023 and 28/02/2023

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
23/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	49.48
27/02/2023	Stripe - 3G Pitch Hire		Stripe - 3G Pitch Hire	96.61
24/02/2023	stripe - 3G Pitch Hire Refund	Refund	stripe - 3G Pitch Hire Refund	-50.39
06/02/2023	Stripe - Council Room Hire		Stripe - Council Room Hire	19.85
13/02/2023	Stripe - Council Room Hire		Stripe - Council Room Hire	19.85
28/02/2023	Stripe - Council Room Hire		Stripe - Council Room Hire	19.85
25/01/2023	TicketSource Ltd		TicketSource Ltd	2.00
02/02/2023	Vendor Receipt	100852	Vendor Receipt	50.00
23/01/2023	Vintage Ices		Vintage Ices	30.00
02/02/2023	Warm Room Donation	100852	Warm Room Donation	20.00
02/02/2023	WPD Electric Receipt	100852	WPD Electric Receipt	3.48
Total Receipts				239,478.39

Detailed Income & Expenditure by Budget Heading 08/03/2023

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance								
100 Income								
1076 Precept	0	816,643	816,643	0			100.0%	
1090 Interest Received	296	5,602	500	(5,102)			1120.5%	
Income :- Income	<u>296</u>	<u>822,245</u>	<u>817,143</u>	<u>(5,102)</u>			<u>100.6%</u>	<u>0</u>
Net Income	<u>296</u>	<u>822,245</u>	<u>817,143</u>	<u>(5,102)</u>				
110 Establishment								
4001 Admin Salary Costs	10,939	98,499	98,644	145		145	99.9%	
4002 Groundstaff Salary Costs	12,601	131,352	116,100	(15,252)		(15,252)	113.1%	
4031 Pension Lump Sum	(883)	(9,717)	(10,600)	(883)		(883)	91.7%	
4040 Staff Travel	101	101	100	(1)		(1)	100.5%	
4060 Staff other Expenses	0	160	1,000	840		840	16.0%	
4090 Staff Training	0	2,648	2,000	(648)		(648)	132.4%	
4110 Bank Charges	66	1,004	750	(254)		(254)	133.9%	
4115 Social Media Budget	0	0	100	100		100	0.0%	
4120 Audit Fees	0	2,480	2,890	410		410	85.8%	
4121 Accountancy Support fees	806	4,637	13,000	8,363		8,363	35.7%	
4130 Professional Fees	0	325	1,000	675		675	32.5%	
4140 Legal Fees	0	500	1,000	500		500	50.0%	
4150 Subscriptions & Memberships	60	2,670	2,500	(170)		(170)	106.8%	
4160 Insurance	0	7,782	7,500	(282)		(282)	103.8%	
4170 Stationery & Printing	132	2,337	2,000	(337)		(337)	116.9%	
4180 Postage	0	72	200	128		128	35.9%	
4200 Broadband	184	660	550	(110)		(110)	120.0%	
4210 Mobile Telephone	0	645	600	(45)		(45)	107.5%	
4220 IT Services & Software	279	4,696	4,500	(196)		(196)	104.3%	
4230 Equipment	0	2,325	2,500	175		175	93.0%	
4240 Property Maintenance	0	240	0	(240)		(240)	0.0%	
4430 Utilities	0	229	0	(229)		(229)	0.0%	
Establishment :- Indirect Expenditure	<u>24,285</u>	<u>253,643</u>	<u>246,334</u>	<u>(7,309)</u>	<u>0</u>	<u>(7,309)</u>	<u>103.0%</u>	<u>0</u>
Net Expenditure	<u>(24,285)</u>	<u>(253,643)</u>	<u>(246,334)</u>	<u>7,309</u>				
120 Civic/Democratic								
4310 Councillor's Training	0	150	500	350		350	30.0%	
4340 Civic Fund	245	3,422	1,500	(1,922)		(1,922)	228.1%	
4341 Queens Platinum Jubilee	0	14,694	11,200	(3,494)		(3,494)	131.2%	
4345 Local Council Award Scheme	0	0	75	75		75	0.0%	

Detailed Income & Expenditure by Budget Heading 08/03/2023

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4350 Elections	0	0	3,000	3,000		3,000	0.0%	
5910 Transfer from EMR	0	(6,154)	0	6,154		6,154	0.0%	
Civic/Democratic :- Indirect Expenditure	245	12,111	16,275	4,164	0	4,164	74.4%	0
Net Expenditure	(245)	(12,111)	(16,275)	(4,164)				
200 Callicroft House								
1400 Callicroft House Income	0	0	400	400			0.0%	
Callicroft House :- Income	0	0	400	400			0.0%	0
4235 Property Security\Caretaking	0	0	600	600		600	0.0%	
4240 Property Maintenance	654	6,224	4,500	(1,724)		(1,724)	138.3%	
4245 Janitorial	0	175	100	(75)		(75)	174.8%	
4410 Rates	225	8,209	8,250	41		41	99.5%	
4430 Utilities	738	4,752	5,000	248		248	95.0%	
Callicroft House :- Indirect Expenditure	1,616	19,359	18,450	(909)	0	(909)	104.9%	0
Net Income over Expenditure	(1,616)	(19,359)	(18,050)	1,309				
210 Casson Centre								
1410 Casson Centre Income	110	479	1,200	721			40.0%	
Casson Centre :- Income	110	479	1,200	721			40.0%	0
4235 Property Security\Caretaking	0	0	350	350		350	0.0%	
4240 Property Maintenance	649	5,788	4,500	(1,288)		(1,288)	128.6%	
4410 Rates	0	1,522	1,700	178		178	89.5%	
4430 Utilities	162	741	1,000	259		259	74.1%	
4991 Stripe charge	0	3	0	(3)		(3)	0.0%	
Casson Centre :- Indirect Expenditure	812	8,054	7,550	(504)	0	(504)	106.7%	0
Net Income over Expenditure	(702)	(7,574)	(6,350)	1,224				
220 Burials								
1031 AJBC Income (50%)	0	0	20,325	20,325			0.0%	
Burials :- Income	0	0	20,325	20,325			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	17,520	17,520		17,520	0.0%	
4511 AJBC Other Costs (50%)	0	0	4,605	4,605		4,605	0.0%	
5900 Transfer to EMR	0	2,927	0	(2,927)		(2,927)	0.0%	
Burials :- Indirect Expenditure	0	2,927	22,125	19,198	0	19,198	13.2%	0
Net Income over Expenditure	0	(2,927)	(1,800)	1,127				

Detailed Income & Expenditure by Budget Heading 08/03/2023

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
900 Capital and Projects								
1099 PWLB Loan Received	0	118,000	0	(118,000)			0.0%	
1100 CIL Payment	0	13,384	0	(13,384)			0.0%	
1700 Grants & Donation Received	32,000	492,021	0	(492,021)			0.0%	
Capital and Projects :- Income	<u>32,000</u>	<u>623,404</u>	<u>0</u>	<u>(623,404)</u>				<u>0</u>
9010 Casson Centre Roof	0	32,737	0	(32,737)		(32,737)	0.0%	
Capital and Projects :- Direct Expenditure	<u>0</u>	<u>32,737</u>	<u>0</u>	<u>(32,737)</u>	<u>0</u>	<u>(32,737)</u>		<u>0</u>
4231 Equipment on HP	1,687	1,687	0	(1,687)		(1,687)	0.0%	
4232 Equipment HP Charges	401	401	0	(401)		(401)	0.0%	
4620 PWLB Repayment	0	15,711	0	(15,711)		(15,711)	0.0%	
5900 Transfer to EMR	32,000	1,340,511	0	(1,340,511)		(1,340,511)	0.0%	
5910 Transfer from EMR	(5,406)	(1,728,036)	0	1,728,036		1,728,036	0.0%	
9001 3G and Cricket Nets Redevelopm	0	12,649	0	(12,649)		(12,649)	0.0%	
9008 NSP Pavilion	5,406	1,312,228	0	(1,312,228)		(1,312,228)	0.0%	
9009 Patchway CC Redevelopment	0	198,371	0	(198,371)		(198,371)	0.0%	
9014 Major Projects	0	31,478	402,140	370,662		370,662	7.8%	
Capital and Projects :- Indirect Expenditure	<u>34,087</u>	<u>1,185,002</u>	<u>402,140</u>	<u>(782,862)</u>	<u>0</u>	<u>(782,862)</u>	<u>294.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,088)</u>	<u>(594,335)</u>	<u>(402,140)</u>	<u>192,195</u>				
Finance :- Income	32,405	1,446,129	839,068	(607,061)			172.3%	
Expenditure	61,045	1,513,833	712,874	(800,959)	0	(800,959)	212.4%	
Movement to/(from) Gen Reserve	<u>(28,640)</u>	<u>(67,704)</u>						

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Parks & Open Spaces</u>								
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	750	1,000	250		250	75.0%	
4620 PWLB Repayment	0	19,331	21,757	2,426		2,426	88.8%	
Coniston :- Indirect Expenditure	0	20,081	22,757	2,676	0	2,676	88.2%	0
Net Income over Expenditure	0	(20,080)	(22,756)	(2,676)				
<u>320 Rodway Road</u>								
4650 CCTV	0	576	1,000	424		424	57.6%	
5320 Christmas Decoration	0	0	3,000	3,000		3,000	0.0%	
5330 Planter and Tree Maintenance	0	229	750	521		521	30.5%	
Rodway Road :- Indirect Expenditure	0	805	4,750	3,945	0	3,945	16.9%	0
Net Expenditure	0	(805)	(4,750)	(3,945)				
<u>330 Charlton Hayes</u>								
4230 Equipment	0	0	1,500	1,500		1,500	0.0%	
5320 Christmas Decoration	0	0	2,500	2,500		2,500	0.0%	
Charlton Hayes :- Indirect Expenditure	0	0	4,000	4,000	0	4,000	0.0%	0
Net Expenditure	0	0	(4,000)	(4,000)				
<u>340 The Parade</u>								
5320 Christmas Decoration	0	0	2,000	2,000		2,000	0.0%	
5350 Street Scene Enhancement	0	0	1,500	1,500		1,500	0.0%	
The Parade :- Indirect Expenditure	0	0	3,500	3,500	0	3,500	0.0%	0
Net Expenditure	0	0	(3,500)	(3,500)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Youth & Community</u>								
1700 Grants & Donation Received	0	3,430	0	(3,430)			0.0%	
Youth & Community :- Income	<u>0</u>	<u>3,430</u>	<u>0</u>	<u>(3,430)</u>				<u>0</u>
4752 Warm Space Project	742	1,247	0	(1,247)		(1,247)	0.0%	
4867 Community Events/Engagement	93	10,220	0	(10,220)		(10,220)	0.0%	
4868 Monthly Newsletter	0	0	200	200		200	0.0%	
4869 Youth Development	9	10,538	15,000	4,462		4,462	70.3%	
5900 Transfer to EMR	0	1,200	0	(1,200)		(1,200)	0.0%	
Youth & Community :- Indirect Expenditure	<u>844</u>	<u>23,205</u>	<u>15,200</u>	<u>(8,005)</u>	<u>0</u>	<u>(8,005)</u>	<u>152.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(844)</u>	<u>(19,775)</u>	<u>(15,200)</u>	<u>4,575</u>				
<u>410 GRANTS</u>								
4600 Youth and Community Grants	0	3,236	10,000	6,764		6,764	32.4%	
4605 Grants - Community Centres	0	0	6,000	6,000		6,000	0.0%	
GRANTS :- Indirect Expenditure	<u>0</u>	<u>3,236</u>	<u>16,000</u>	<u>12,764</u>	<u>0</u>	<u>12,764</u>	<u>20.2%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(3,236)</u>	<u>(16,000)</u>	<u>(12,764)</u>				
<u>500 Scott Park</u>								
1450 Vendor/Events Income	340	6,427	0	(6,427)			0.0%	
1500 Social Club Income	0	(30)	0	30			0.0%	
1510 Sports Income	0	9,944	7,500	(2,444)			132.6%	
1520 3G Sports Facility Income	2,282	24,673	15,000	(9,673)			164.5%	
1530 Cafe Income	700	2,800	0	(2,800)			0.0%	
Scott Park :- Income	<u>3,322</u>	<u>43,814</u>	<u>22,500</u>	<u>(21,314)</u>			<u>194.7%</u>	<u>0</u>
4140 Legal Fees	0	2,000	0	(2,000)		(2,000)	0.0%	
4160 Insurance	0	1,844	2,000	156		156	92.2%	
4220 IT Services & Software	0	1,800	0	(1,800)		(1,800)	0.0%	
4230 Equipment	0	244	0	(244)		(244)	0.0%	
4235 Property Security\Caretaking	0	655	1,500	846		846	43.6%	
4240 Property Maintenance	1,587	7,081	2,500	(4,581)		(4,581)	283.2%	
4245 Janitorial	0	0	100	100		100	0.0%	
4410 Rates	0	2,595	2,675	80		80	97.0%	
4430 Utilities	(283)	2,412	1,500	(912)		(912)	160.8%	
4650 CCTV	0	847	1,000	153		153	84.7%	
4930 Petrol and Diesel	179	4,010	1,500	(2,510)		(2,510)	267.3%	
4935 Machinery Repair	50	960	2,000	1,040		1,040	48.0%	
4940 Machinery Maintenance/Repair	73	2,929	2,000	(929)		(929)	146.5%	
4945 Maintenance - Sports Facilitie	192	4,615	11,500	6,885		6,885	40.1%	

Detailed Income & Expenditure by Budget Heading 08/03/2023

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4950 Machinery & Tools	0	2,536	500	(2,036)		(2,036)	507.2%	
4960 Tree Planting & Landscaping	65	65	0	(65)		(65)	0.0%	
4965 Maintenance - Play Equipment	0	693	2,000	1,307		1,307	34.7%	
4970 Fencing	0	2,914	1,500	(1,414)		(1,414)	194.3%	
4975 Skip	1,591	17,104	13,860	(3,244)		(3,244)	123.4%	
4990 Lighting	0	500	0	(500)		(500)	0.0%	
4991 Stripe charge	18	323	0	(323)		(323)	0.0%	
4992 Scott Park Tree Maintenance	0	1,290	1,250	(40)		(40)	103.2%	
4995 Staff Uniform	0	1,488	500	(988)		(988)	297.5%	
4997 Sports Equipment	0	419	500	81		81	83.7%	
4998 Access Gates	0	2,960	2,000	(960)		(960)	148.0%	
4999 Portable Changing Rooms	0	1,757	9,000	7,243		7,243	19.5%	
5300 Litter Bins	0	612	0	(612)		(612)	0.0%	
5333 Signage Repair/Replace	74	123	0	(123)		(123)	0.0%	
Scott Park :- Indirect Expenditure	<u>3,546</u>	<u>64,775</u>	<u>59,385</u>	<u>(5,390)</u>	<u>0</u>	<u>(5,390)</u>	<u>109.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(224)</u>	<u>(20,960)</u>	<u>(36,885)</u>	<u>(15,925)</u>				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	1,973	10,850	11,840	990			91.6%	
Sports and Social Club :- Income	<u>1,973</u>	<u>10,850</u>	<u>11,840</u>	<u>990</u>			<u>91.6%</u>	<u>0</u>
Net Income	<u>1,973</u>	<u>10,850</u>	<u>11,840</u>	<u>990</u>				
<u>600 Allotments</u>								
1440 Allotment Rents	2,395	2,395	2,500	105			95.8%	
Allotments :- Income	<u>2,395</u>	<u>2,395</u>	<u>2,500</u>	<u>105</u>			<u>95.8%</u>	<u>0</u>
4430 Utilities	0	260	250	(10)		(10)	103.9%	
5010 Blakeney Road	0	70	0	(70)		(70)	0.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>330</u>	<u>250</u>	<u>(80)</u>	<u>0</u>	<u>(80)</u>	<u>131.9%</u>	<u>0</u>
Net Income over Expenditure	<u>2,395</u>	<u>2,066</u>	<u>2,250</u>	<u>184</u>				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	<u>0</u>	<u>30</u>	<u>30</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4420 Maintenance	0	152	500	348		348	30.4%	
4450 Rent Payable to Network Rail	0	190	250	60		60	75.9%	
5334 Improvement Fund	0	4,771	3,000	(1,771)		(1,771)	159.0%	
Tumps and BMX Track :- Indirect Expenditure	<u>0</u>	<u>5,113</u>	<u>3,750</u>	<u>(1,363)</u>	<u>0</u>	<u>(1,363)</u>	<u>136.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(5,083)</u>	<u>(3,720)</u>	<u>1,363</u>				

Detailed Income & Expenditure by Budget Heading 08/03/2023

Month No: 11

Committee Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
710 Play Area								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	90	11,024	8,000	(3,024)		(3,024)	137.8%	
5334 Improvement Fund	0	2,912	2,500	(412)		(412)	116.5%	
Play Area :- Indirect Expenditure	90	13,985	10,600	(3,385)	0	(3,385)	131.9%	0
Net Expenditure	(90)	(13,985)	(10,600)	3,385				
720 Open Spaces Administration								
1250 Xmas Light Donation	0	30	0	(30)			0.0%	
1700 Grants & Donation Received	0	150	0	(150)			0.0%	
Open Spaces Administration :- Income	0	180	0	(180)				0
5300 Litter Bins	0	0	875	875		875	0.0%	
5320 Christmas Decoration	0	12,430	15,000	2,570		2,570	82.9%	
5330 Planter and Tree Maintenance	153	330	1,000	670		670	33.0%	
5340 Outside Area Maintenance/Biodi	0	4,896	5,000	104		104	97.9%	
Open Spaces Administration :- Indirect Expenditure	153	17,655	21,875	4,220	0	4,220	80.7%	0
Net Income over Expenditure	(153)	(17,475)	(21,875)	(4,400)				
800 Street Furniture & transport								
5333 Signage Repair/Replace	0	0	500	500		500	0.0%	
5420 Road Signs & Repairs	0	182	0	(182)		(182)	0.0%	
5450 Street Cleaning Supplies	0	550	500	(50)		(50)	110.0%	
Street Furniture & transport :- Indirect Expenditure	0	732	1,000	268	0	268	73.2%	0
Net Expenditure	0	(732)	(1,000)	(268)				
Parks & Open Spaces :- Income	7,690	60,703	36,873	(23,830)			164.6%	
Expenditure	4,634	149,916	163,067	13,151	0	13,151	91.9%	
Movement to/(from) Gen Reserve	3,057	(89,214)						
Grand Totals:- Income	40,096	1,506,832	875,941	(630,891)			172.0%	
Expenditure	65,679	1,663,750	875,941	(787,809)	0	(787,809)	189.9%	
Net Income over Expenditure	(25,583)	(156,917)	0	156,917				
Movement to/(from) Gen Reserve	(25,583)	(156,917)						



PATCHWAY TOWN COUNCIL
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Town Clerk and Responsible Finance Officer’s Report

Report on Motor Fleet Insurance Policy

Patchway Town Council’s Motor Fleet Policy is due for renewal on 7th April 2023. The Council has been in a ‘Long Term Agreement’ with Zurich for three years. This policy insures all of the Council’s vehicles which are crucial to the Council’s outdoor maintenance schedule.

We have gained three quotations from:

1. Zurich Municipal.
2. MS Amlin Insurance SE – (Through BHIB Councils)
3. Gallagher Insurance

Due to the current uncertainty around rising costs, it would be preferential for Patchway Town Council to tie themselves into a three year long term agreement at the quoted values. This means that the Council will be able to budget sufficiently each year as well as having assurance that the premium will not rise as high as it would on a single-year policy.

Quotation One – Zurich Municipal.

- All motor vehicles insured (including agricultural) – Comprehensive.
 - Excess of £150 for accidental damage/fire/theft total loss.
 - Excess of £250 for theft.
 - Excess of £NIL for third party.
 - Damage to property limit of £5,000,000
 - Motor Legal Expenses – Indemnity of £100,000 per insured accident.
- 1 year - £2,242.68**
- 3 year LTA - £2,132.02**

Quotation Two – Gallagher

- All motor vehicles insured (including agricultural) – Comprehensive.
 - Excess of £100 for accidental damage/fire/theft total loss.
 - Excess of £100 for theft.
 - Excess of £100 for third party.
 - Damage to property limit of £5,000,000 (damage by cars up to £20,000,000)
 - Motor Legal Expenses – Indemnity of £100,000 per insured accident.
- 1 year - £2,297.32**
- 3 year LTA – No option given.**



PATCHWAY TOWN COUNCIL
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Quotation Three – BHIB Councils

- All motor vehicles insured (including agricultural) – Comprehensive.
- Excess of £100 for accidental damage/fire/theft total loss.
- Excess of £100 for theft.
- Excess of £100 for third party.
- Damage to property limit of £5,000,000 (damage by cars up to £20,000,000)
- Motor Legal Expenses – Indemnity of £100,000 per insured accident.

1 year - £4002.98

3 year LTA – No option given.

It is the recommendation of this report that Patchway Town Council enters into a 3 year long-term agreement with Zurich Municipal for £2,132.02 per annum.



Key
Pending
Implemented
Fully Complete

This table will show the anticipated implementation dates of the plan and provides the residents with all the information in one table.

This document will be an appendix to the 3 year strategic plan document and should be read with that document and informed by the budget document.

	Priority Projects	Outside Areas	Planning in Patchway	Community Engagement	Finance, Democracy and Governance	Human Resource and Management
Timescale for Implementation	Responsible Committee	Parks and Planning	Parks and Planning	Full Council	Finance Committee	Personnel Committee
2021/2022						
	Redevelopment of Patchway Community Centre	Maintenance of Sports Equipment	Challenging SGC on pavement parking.	Monthly Newsletter	Local Council Award Scheme	Review of Health and Safety
	Scott Park Pavilion Project	Upgrade and install exercise equipment	Road Surfacing	Patchway Festival	Review of all Governance Documents	Continuing Professional Development
		Compound Container		Social Media		Development of Policies
		Charlton Hayes		Live Streaming Meetings		Staff Capacity
		The Parade		Community Events		
		Rodway Road		Flyers and Leaflets.		
		Tree Survey				
		Play Area Strategy				
		The Town's Planters				
		Allotment Container				
		Tree giveaway project.				
		Local Nature Action Plan				
		Wildflower Meadows				
Timescale for Implementation	Responsible Committee	Parks and Planning	Parks and Planning	Full Council	Finance Committee	Personnel Committee
2022/2023						
	Redevelopment of Patchway Community Centre	Tree Planting	Bus Shelters	Monthly Newsletter	Local Council Award Scheme	Review of Health and Safety
	Scott Park Pavilion Project	Wildflower Meadows	Christmas Lights	Patchway Festival	Review of all Governance Documents	Continuing Professional Development
		Tree Pruning in Patchway	Road Surfacing	Social Media		Development of Policies
		Open Area (MAP)	Benches for Charlton Hayes	Live Streaming Meetings		Staff Capacity
		Tree Survey for all areas		Community Events		
		Tree giveaway project.		Flyers and Leaflets.		
		Local Nature Action Plan		Housing.		
Timescale for Implementation	Responsible Committee	Parks and Planning	Parks and Planning	Full Council	Finance Committee	Personnel Committee
2023/2024						
		Scott Park Access Gates	Road Surfacing	Monthly Newsletter	Review of all Governance Documents	Review of Health and Safety
		Scott Park Lighting	Revamping The Parade	Patchway Festival		Continuing Professional Development
		Tree give away project.		Social Media		Development of Policies
		Local Nature Action Plan		Live Streaming Meetings		Staff Capacity
				Community Events		
				Flyers and Leaflets.		