



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Thursday 3rd November 2022.

Dear Cllr Sam Scott, Cllr Roland Walker, Cllr Dayley Lawrence, Cllr Isobel Walker, Cllr Ken Dando, Cllr Eric Gordon and Cllr Brian Hopkinson.

You are summonsed to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 8th November 2022 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA.Hons. Cert.CILCA. PSLCC.
Town Clerk and RFO

AGENDA

1. To receive any questions from members of the public present.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the Finance Committee held on Tuesday 11th October 2022 and to receive the Clerk/RFO's report for this committee.
5. To receive and consider the Financial Reports for October 2022:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
6. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year:
 - a) Centre 100 – Income
 - b) Centre 110 – Establishment
 - c) Centre 120 – Civic/Democratic
 - d) Centre 200 – Callicroft House
 - e) Centre 210 - Casson Centre

Patchway is Twinned with Clermont l'Herault and Gauting.





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- f) Centre 220 – Burials
 - g) Centre 300 – Patchway Community Centre
 - h) Centre 310 – Coniston Community Centre
 - i) Centre 320 – Rodway Road
 - j) Centre 330 – Charlton Hayes
 - k) Centre 340 – The Parade
 - l) Centre 400 – Youth & Community
 - m) Centre 410 – Grants
 - n) Centre 500 – Scott Park
 - o) Centre 510 – Sports and Social Club
 - p) Centre 600 – Allotments
 - q) Centre 700 – Tumps
 - r) Centre 710 – Play Areas
 - s) Centre 720 – Open Spaces
 - t) Centre 800 – Street Furniture
 - u) Centre 900 – Capital and Projects
7. To carry out a review of the Norman Scott Park Pavilion project account.
8. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:
- a) Finance, Democracy and Governance.
9. To note that the next meeting of the Finance Committee will be held on Tuesday 6th December at 7pm.

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PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 11th October 2022 at 19:00 at Callicroft House, Patchway.

Councillors: S Scott (Chairman), R Walker, I Walker, K Dando, D Lawrence and B Hopkinson (19:04).
In attendance: Cllr P Cottrell and J Turner (Town Clerk and RFO).
Members of the Public: None.
Absent: None.

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub-Committee meetings.

11/10/2022-No 1. To receive any questions from members of the public present.

None received.

11/10/2022-No 2. To receive the apologies for absence.

The committee noted apologies from Cllr Eric Gordon.

11/10/2022-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr K Dando declared his interest in Patchway Sports and Social Club.

11/10/2022-No 4. To approve the minutes of the Finance committee on Tuesday 6th September 2022 and to receive the Clerk/RFO's report for this committee.

RESOLVED: It was unanimously agreed to approve the minutes and note the report.

11/10/2022-No 5. To receive and consider the Financial Reports for September 2022.

a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

b) Income and Expenditure Report

The committee noted the income and expenditure report.

c) Monthly Summary of Accounts

The committee reviewed the summary and was noted.

RESOLVED: The committee unanimously agreed to approve the financial reports.

11/10/2022-No 6. To review the Financial Forecast for the financial year ending 31st March 2023.

a) To consider the effect of the rising price of utilities for the Council's premises.

b) To consider the effect of rising fuel costs for the Council's machinery.

RESOLVED: It was unanimously agreed to note this item. The RFO stated that the Council was projecting an overspend in this financial year.

11/10/2022-No 7. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year:

a) Centre 100 – Income

The committee agreed to raise the income for interest received to £6000.

b) **Centre 110 – Establishment**

The committee noted that standard costs would need to be reflected by RPI and reflected in each year, rather than just the next financial year.

c) **Centre 120 – Civic/Democratic**

No changes were made on this cost centre.

d) **Centre 200 – Callicroft House**

No changes were made on this cost centre.

e) **Centre 210 - Casson Centre**

No changes were made on this cost centre.

f) **Centre 220 – Burials**

No changes were made on this cost centre.

g) **Centre 300 – Patchway Community Centre**

No changes were made on this cost centre.

h) **Centre 310 – Coniston Community Centre**

No changes were made on this cost centre.

i) **Centre 320 – Rodway Road**

No changes were made on this cost centre.

j) **Centre 330 – Charlton Hayes**

No changes were made on this cost centre.

k) **Centre 340 – The Parade**

No changes were made on this cost centre.

l) **Centre 400 – Youth & Community**

No changes were made on this cost centre.

m) **Centre 410 – Grants**

No changes were made on this cost centre.

n) **Centre 500 – Scott Park**

The committee agreed that too much focus had been given on expenditure in this area of Patchway and Councillors commented that residents have raised this as an issue with them directly as well as with the Clerk. The committee noted that the sports income did not even cover the maintenance on the facilities and this needed to change.

The Clerk will look into getting prices for a new skip contract due to the excessive rising costs. It was agreed to look at the purchase of 'dog waste' specific bins.

o) **Centre 510 – Sports and Social Club**

No changes were made on this cost centre.

p) **Centre 600 – Allotments**

No changes were made on this cost centre.

q) **Centre 700 – Tumps**

No changes were made on this cost centre.

- r) **Centre 710 – Play Areas**
No changes were made on this cost centre.
- s) **Centre 720 – Open Spaces**
No changes were made on this cost centre.
- t) **Centre 800 – Street Furniture**
No changes were made on this cost centre.
- u) **Centre 900 – Capital and Projects**
No changes were made on this cost centre.

RESOLVED: It was unanimously agreed to progress to the next stage of the budget setting process.

11/10/2022-No 8. To review the Hire Charges for Patchway Town Council’s Facilities for the 2022/2023 Financial Year and the 2023/2024 Financial Year.

The committee commented that it was unfair for the residents to subsidise the sporting facilities within the precept and that the facilities should be self-sufficient. The Vice-Chairman suggested that the fees for room hire should be variable depending on the facility rather than the blanket £10 per hour for Patchway residents and £12 per hour for all other hires.

RESOLVED: It was unanimously agreed to recommend to Full Council that the room hire charges are changed as below for the current and the next financial year.

		ALL CHARGES INCLUDE 20% VAT - ALL HIRES ARE FOR A MINIMUM OF TWO HOURS			
		2022-2023	2022-2023	2023 - 2024	2023 - 2024
Site	Room	Patchway Community Rate (Proof of a Patchway Street Name)	Standard Rate	Patchway Community Rate (Proof of a Patchway Street Name)	Standard Rate
The Casson Centre	The Casson Centre Hall - Large room including commercial kitchen and fully accessible toilets.	£15 per hour.	£20 per hour.	£16.50 per hour.	£22 per hour.
Callicroft House	The Boardroom	£12 per hour.	£16 per hour.	£13.20 per hour.	£17.60 per hour.
	Meeting Room	£10 per hour	£12 per hour	£11 per hour.	£13.20 per hour.

RESOLVED: It was unanimously agreed to recommend to the Parks, Open Spaces, Planning and Transport Committee to increase the hire charges for sports facilities as below for the current and next financial year.

PATCHWAY TOWN COUNCIL - SPORTS HIRE CHARGES		Current	Current	Proposed 2022-2023		Proposed 2023-2024	
Facility	Hire Terms	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements	Standard bookers (1 - 9 SESSIONS) INC VAT AT 20%	Block bookers (10 or more sessions) EXC VAT subject to meeting requirements
Football Pitches	Adult block bookers - 20 games		£1,224.00	£1,530.00		£1,683.00	
Football Pitches	Adult block bookers - 15 games		£1,008.00	£1,260.00		£1,386.00	
Football Pitches	Adult block bookers - 10 games		£648.00	£810.00		£891.00	
Football Pitches	Youth (under 18s) block bookers - 20 games		£703.00	£878.75		£966.63	
Football Pitches	Youth (under 18s) block bookers - 15 games		£518.00	£647.50		£712.25	
Football Pitches	Youth (under 18s) block bookers - 10 games		£333.00	£416.25		£457.88	
	Hirers booking 1 - 9 games per season						
Football Pitches	Adult - Regular hirers per game	£86.40		£108.00		£118.80	
Football Pitches	Youth (under 18s) - regular hirers per game	£44.40		£55.50		£61.05	
Cricket Pitches	All block bookers - Up To 20 games		£1,350.00	£1,687.50		£1,856.25	
3G Facility	1 Hour Hire	£36.00	£30.00	£45.00	£37.50	£49.50	£41.25
Cricket Net Facility	1 Hour Hire	£36.00	£30.00	£45.00	£37.50	£49.50	£41.25

11/10/2022-No 9. To carry out a review of the Norman Scott Park Pavilion Project Account.

RESOLVED: It was unanimously agreed to note the account.

11/10/2022-No 10. To consider the financial proposals relating to Charlton Hayes Parish Council.

The committee considered the report and the RFO explained the proposals. Patchway Town Council were looking at a 44% reduction in their Council Tax Base. The RFO recommended that financial liabilities are shared with the new Parish Council.

RESOLVED: It was agreed by a majority with two abstentions to recommend that Patchway Town Council send this request to South Gloucestershire Council as below.

Total Split Liabilities – Asset Value (Divided over number of financial years) = CHPC Adjusted Split

Financial Year	Amount Payable	CHPC Split (44%)	Asset Value	CHPC Adjusted Split
2023-2024	£82,369.09	£36,242.41	£1503.40	£34,739.01
2024-2025	£51,175.24	£22,693.10	£1503.40	£21,135.70
2025-2026	£50,756.18	£22,332.72	£1503.40	£20,829.32
2026-2027	£34,236.76	£15,064.18	£1503.40	£13,560.78
2027-2028	£17,715.06	£7,794.62	£1503.40	£6,291.22
2028-2029	£16,911.49	£7,441.05	£1503.40	£5,937.65
Totals:	£253,563.82	£111,568.08	£9020.40	£102,547.68

11/10/2022-No 11. To carry out a progress review of Patchway Town Council’s Three Year Plan, focusing on 2022/2023:

a) Finance, Democracy and Governance.

The RFO provided an update on the progress as below.

	Finance, Democracy and Governance
Timescale for Implementation	Finance Committee
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents

11/10/2022-No 12. To note that the next meeting of the Finance Committee will be held on Tuesday 8th November 2022 at 7pm.

Noted.

The meeting was closed at 19:56.



PATCHWAY TOWN COUNCIL
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Town Clerk and Responsible Finance Officer's Report

Actions from the meeting of the Finance Committee held on Tuesday 11th October 2022.

11/10/2022-No 7. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year:

Centre 500 – Scott Park

I have contacted eight skip companies and only two can accept mixed waste that includes dog faeces. The costs are below for a fortnightly collection:

- Smiths (current provider) - Transport @ £175.00 / Disposal @ £166.00 per tonne – minimum 3 tonne charge.
- McCarthy Waste - Smiths (current provider) - Transport @ £300 / Disposal @ £140 per tonne – minimum 2 tonne charge.

As you can see Smiths are still the cheapest company since we last run the tender process, based on transport costs alone.

Bank Reconciliation Statement as at 31/10/2022
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/10/2022		1,000.00
Reserve A/c	31/10/2022		7,749.47
			8,749.47
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			8,749.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			8,749.47
		Balance per Cash Book is :-	8,749.47
		Difference is :-	0.00

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 7749.47		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

The interest rate is 0.50% gross 0.50% AER.
This is based on the balance of 31st of October 2022.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					7,749.47
31-Oct-2022		TO 01321218	-289,285.91		7,749.47
31-Oct-2022	INT	31OCT GRS 08631638		62.53	297,035.38
28-Oct-2022		FROM 01321218		200,290.66	296,972.85
27-Oct-2022		FROM 01321218		48.74	96,682.19
26-Oct-2022		TO 01321218	-1,036.11		96,633.45
25-Oct-2022		TO 01321218	-13,247.91		97,669.56
24-Oct-2022		TO 01321218	-6,909.78		110,917.47
21-Oct-2022		FROM 01321218		112.62	117,827.25
20-Oct-2022		FROM 01321218		432.90	117,714.63
19-Oct-2022		TO 01321218	-32.95		117,281.73
18-Oct-2022		FROM 01321218		94.75	117,314.68
17-Oct-2022		TO 01321218	-1,807.63		117,219.93
14-Oct-2022		FROM 01321218		8,315.48	119,027.56
13-Oct-2022		TO 01321218	-4,534.56		110,712.08
12-Oct-2022		FROM 01321218		272.80	115,246.64
10-Oct-2022		TO 01321218	-1,218.85		114,973.84
07-Oct-2022		TO 01321218	-311,865.33		116,192.69
06-Oct-2022		FROM 01321218		219.50	428,058.02
05-Oct-2022		TO 01321218	-620.53		427,838.52
04-Oct-2022		FROM 01321218		406.42	428,459.05
03-Oct-2022		TO 01321218	-432.71		428,052.63
Opening balance					428,485.34
Totals			-630,992.27	210,256.40	

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
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Debit or credit Any	Current cleared balance 170.24
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Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			1,000.00
31-Oct-2022	POS	1306 31OCT22, AMZNMKTPLACE, AMAZON.CO.UK GB	-7.99		1,000.00
31-Oct-2022	EBP	MELHUIHSH AND SAUND, 10-22-017, FP 31/10/22 10, 36082846321232000N	-282,366.68		1,007.99
31-Oct-2022	EBP	HMRC, 10-22-007, FP 31/10/22 40, 41013837663488000N	-4,561.73		283,374.67
31-Oct-2022	EBP	AVON PENSION FUND, 10-22-08, FP 31/10/22 40, 39013828305811000N	-3,079.23		287,936.40
31-Oct-2022	EBP	WORLD OF POWER, 10-22-023, FP 31/10/22 40, 22013852840657000N	-552.00		291,015.63
31-Oct-2022	CHG	30SEP A/C 01321218	-19.60		291,567.63
31-Oct-2022		FROM 08631638		289,285.91	291,587.23
31-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 31/10/22 0846, PH737VTI1HMX840800		48.74	2,301.32
31-Oct-2022	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 31/10/22 0842, PH737VTI1HMX6T1J00, RE		1,252.58	2,252.58
28-Oct-2022		TO 08631638	-200,290.66		1,000.00
28-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-145, VIA MOBILE - LVP		241.92	201,290.66
28-Oct-2022	CHP	PATCHWAY TOWN CO, PCM55CI08209787, CCLA		200,000.00	201,048.74
28-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 28/10/22 0844, PH737VTI1HMWZ8X00		48.74	1,048.74
27-Oct-2022		TO 08631638	-48.74		1,000.00
27-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/10/22 0842, PH737VTI1HMWSSVW00		48.74	1,048.74
26-Oct-2022	POS	1306 25OCT22 C, SP GROMITUNLEASHED, BRISTOL GB	-4.95		1,000.00
26-Oct-2022	POS	1306 25OCT22 C, HOTEL, CHOCOLAT-CRIBBS, BRISTOL GB	-23.50		1,004.95
26-Oct-2022	POS	1306 25OCT22 C, CARD FACTORY, BRISTOL GB	-7.66		1,028.45
26-Oct-2022	EBP	THE LINK CLUB, 10-22-025, FP 26/10/22 40, 32144525368956000N	-1,000.00		1,036.11
26-Oct-2022		FROM 08631638		1,036.11	2,036.11

25-Oct-2022	D/D	TOTALENERGIES G&P, 1134410	-21.11	1,000.00
25-Oct-2022	D/D	TOTALENERGIES G&P, 1058915	-199.99	1,021.11
25-Oct-2022	D/D	TOTALENERGIES G&P, 1058913	-52.24	1,221.10
25-Oct-2022	D/D	TOTALENERGIES G&P, 1051476	-67.55	1,273.34
25-Oct-2022	D/D	TOTALENERGIES G&P, TGP2200016848491	-276.59	1,340.89
25-Oct-2022	POS	1306 24OCT22, AMZNMKTPLACE, AMAZON.CO, AMAZON.CO.UK GB	-16.95	1,617.48
25-Oct-2022	EBP	RAYCOX TURF LTD, 10-22-021, FP 25/10/22 40, 44023451038718000N	-198.00	1,634.43
25-Oct-2022	EBP	GEORGE CARR AND SO, 10-22-013, FP 25 /10/22 40, 36023448239114000N	-104.33	1,832.43
25-Oct-2022	EBP	BOWCOM, 10-22-011, FP 25/10/22 40, 29023443913215000N	-252.00	1,936.76
25-Oct-2022	EBP	JOHN GRIFFIN, 10-22-014, FP 25/10/22 40, 26023439528397000N	-300.00	2,188.76
25-Oct-2022	EBP	A CLEANING SERVICE, 10-22-009, FP 25/10 /22 40, 12023500032219000N	-264.00	2,488.76
25-Oct-2022	EBP	THE BUSH CONSULTAN, 10-22-022, FP 25 /10/22 40, 38023458059749000N	-4,620.00	2,752.76
25-Oct-2022	EBP	PRETORIA ROAD ALLO, 10-22-024, FP 25/10 /22 40, 22023445329374000N	-800.00	7,372.76
25-Oct-2022	EBP	PRECIOUS TIME CONS, 10-22-026, FP 25/10 /22 40, 51023442651293000N	-1,000.00	8,172.76
25-Oct-2022	EBP	MELROSE ASSOCIATES, 10-22-018, FP 25 /10/22 40, 26023453712421000N	-288.75	9,172.76
25-Oct-2022	EBP	AVONCROP, 10-22-010, FP 25/10/22 40, 40023441723595000N	-453.00	9,461.51
25-Oct-2022	EBP	MELROSE ASSOCIATES, 10-22-019, FP 25 /10/22 40, 56023449998758000N	-3,030.00	9,914.51
25-Oct-2022	EBP	J M BUTLER, 10-22-015, FP 25/10/22 40, 11023457102058000N	-104.40	12,944.51
25-Oct-2022	EBP	PROLIFIC SOLUTIONS, 10-22-020, FP 25/10 /22 40, 26023440319236000N	-155.74	13,048.91
25-Oct-2022	EBP	LUCY HARTLAND-MANN, 10-22-016, FP 25 /10/22 40, 47023439132554000N	-600.00	13,204.65
25-Oct-2022	EBP	DCK ACCOUNTING SOL, 10-22-012, FP 25 /10/22 40, 25023447959014000N	-492.00	13,804.65
25-Oct-2022		FROM 08631638	13,247.91	14,296.65
25-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 25/10/22 0852, PH737VTI1HMWH01H00	48.74	1,048.74
24-Oct-2022	EBP	10-22-003, FP 24/10/22 40, 42013318957009000N	-1,456.24	1,000.00
24-Oct-2022	EBP	10-22-001, FP 24/10/22 40, 11013325600044000N	-1,796.28	2,456.24
24-Oct-2022	EBP	22-005, FP 24/10/22 40, 54013326996304000N	-879.84	4,252.52

24-Oct-2022	EBP	2022-004, FP 24/10/22 40, 36013331059450000N	-1,278.06	5,132.36
24-Oct-2022	EBP	2022-002, FP 24/10/22 40, 360133319251247000N	-1,685.32	6,410.42
24-Oct-2022		FROM 08631638	6,909.78	8,095.74
24-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-143, VIA MOBILE - LVP	120.96	1,185.96
24-Oct-2022	BAC	A WEAVER, 2022-23-139, FP 23/10/22 2012, 300000001022229685	35.00	1,065.00
24-Oct-2022	BAC	CRAWSHAW A J, 2022 23 129, FP 24/10/22 0838, 596078348380420101	30.00	1,030.00
21-Oct-2022		TO 08631638	-112.62	1,000.00
21-Oct-2022	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-14.35	1,112.62
21-Oct-2022	POS	1306 20OCT22 C, HALFORDS 0720, CRIBS CAUSEWY GB	-52.78	1,126.97
21-Oct-2022	BAC	K SMART, BEN PALMER, FP 21/10/22 1146, 200000001013910911	85.00	1,179.75
21-Oct-2022	BAC	CHEEKY PANCAKES BR, 4TH NOVEMBER, FP 20/10/22 2009, 300000001020834752	60.00	1,094.75
21-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/10/22 0842, PH737VTI1HMHVZAGK00	34.75	1,034.75
20-Oct-2022		TO 08631638	-432.90	1,000.00
20-Oct-2022	POS	1306 20OCT22, AMAZON.CO.U, K*EY6VH2ZG5, AMAZON.CO.UK GB	-59.00	1,432.90
20-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-093, VIA MOBILE - LVP	86.40	1,491.90
20-Oct-2022	DPC	SWYD UNITED AFC, 2022-23-130, VIA MOBILE - LVP	300.00	1,405.50
20-Oct-2022	BAC	BRADLEY STOKE AND, 2022-23-142, FP 20 /10/22 1359, 44135914932479000N, 2022- 23-142	36.00	1,105.50
20-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/10/22 0844, PH737VTI1HMHVRCIM00	69.50	1,069.50
19-Oct-2022	POS	1306 18OCT22, SP BAC TRADING, LIMIT, BRISTOL GB	-32.95	1,000.00
19-Oct-2022		FROM 08631638	32.95	1,032.95
18-Oct-2022		TO 08631638	-94.75	1,000.00
18-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 18/10/22 0838, PH737VTI1HMHV4OP00	34.75	1,094.75
18-Oct-2022	BAC	BUDDING S, SCOTTBUDD SEP19+26, FP 18 /10/22 0821, 013626901280810101	60.00	1,060.00
17-Oct-2022	D/D	EE LIMITED, Q16509023363159739	-72.25	1,000.00
17-Oct-2022	D/D	SMITHS GLOUCESTER, P570SGL	-1,615.20	1,072.25
17-Oct-2022	POS	1306 16OCT22, AMAZON.CO.U, K*N8CN5EI5, AMAZON.CO.UK GB	-67.98	2,687.45
17-Oct-2022	BLN	BANKLINE	-52.20	2,755.43

17-Oct-2022		FROM 08631638	1,807.63	2,807.63
14-Oct-2022		TO 08631638	-8,315.48	1,000.00
14-Oct-2022	BAC	SOUTHGLOS-GENERAL, 0419138	1,500.00	9,315.48
14-Oct-2022	BAC	PATCHWAY CA, 2022-23-128, FP 14/10/22 1128, 913636638211410101	6,711.00	7,815.48
14-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/10/22 0844, PH737VTI1HMUY60800	104.48	1,104.48
13-Oct-2022	EBP	10-22-006, FP 13/10/22 10, 16091540123994000N	-4,674.06	1,000.00
13-Oct-2022		FROM 08631638	4,534.56	5,674.06
13-Oct-2022	BAC	C FREEMAN, 2022-23-140, FP 13/10/22 1358, 300000001017170799	70.00	1,139.50
13-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 13/10/22 0847, PH737VTI1HMUP31U00	69.50	1,069.50
12-Oct-2022		TO 08631638	-272.80	1,000.00
12-Oct-2022	POS	1306 11OCT22 C, SPAR PATCHWAY, PATCHWAY GB	-7.95	1,272.80
12-Oct-2022	POS	1306 11OCT22, AMAZON.CO.U, K*IR8VJ41P5, AMAZON.CO.UK GB	-54.00	1,280.75
12-Oct-2022	BAC	HMC PATCHWAY, XMAS LIGHTS	300.00	1,334.75
12-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/10/22 0841, PH737VTI1HMHUHZ8000	34.75	1,034.75
10-Oct-2022	D/D	VIRGIN MEDIA PYMTS, 750322001001	-48.00	1,000.00
10-Oct-2022	D/D	SGC, 61906704	-798.00	1,048.00
10-Oct-2022	D/D	SGC, 61571100	-259.00	1,846.00
10-Oct-2022	D/D	INTY LTD, 3MQFKS7	-93.35	2,105.00
10-Oct-2022	POS	1306 07OCT22, THE POPPY SHOP, LONDON GB	-90.00	2,198.35
10-Oct-2022		FROM 08631638	1,218.85	2,288.35
10-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 10/10/22 0850, PH737VTI1HMU3G8E00	69.50	1,069.50
07-Oct-2022	D/D	ALLSTAR, 299091	-322.33	1,000.00
07-Oct-2022	EBP	HSBC AS DEPOSITARY, INVESTMENT, FP 07 /10/22 40, 47024012334424000N	-200,000.00	1,322.33
07-Oct-2022	EBP	CCLA, INVESTMENT, FP 07/10/22 40, 22024029052583000N	-210,000.00	201,322.33
07-Oct-2022		FROM 08631638	311,865.33	411,322.33
07-Oct-2022	BAC	HMRC VAT, 338442787	98,157.00	99,457.00
07-Oct-2022	BAC	STOKE LANE UNDER 8, 2022-23-137, FP 07 /10/22 1353, 400000001015823757	300.00	1,300.00
06-Oct-2022		TO 08631638	-219.50	1,000.00
06-Oct-2022	BAC	DADSV DADS LTD, 2022-23-125 DVD, FP 06 /10/22 1036, 00152242632BHLYLPZ	30.00	1,219.50

06-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/10/22 0850, PH737VTI1HMTPULM00	69.50	1,189.50
06-Oct-2022	BAC	DADSV DADS LTD, 2022-23-125 DVD, FP 06 /10/22 1034, 00152242632BHVLVNT	120.00	1,120.00
05-Oct-2022	D/D	GRENKE LEASING LIM I, 1130014011	-484.78	1,000.00
05-Oct-2022	POS	1306 04OCT22, IKEA LTD 264, BRISTOL M, BRISTOL GB	-240.00	1,484.78
05-Oct-2022		FROM 08631638	620.53	1,724.78
05-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 05/10/22 0848, PH737VTI1HMTKMDE00	104.25	1,104.25
04-Oct-2022		TO 08631638	-406.42	1,000.00
04-Oct-2022	BAC	PUBLIC SECTOR DEPO, 0134870001PI	406.42	1,406.42
03-Oct-2022	D/D	SCREWFIX DIRECT LT, 6331640020677746	-338.26	1,000.00
J3-Oct-2022	D/D	SOUTHGLOS-GENERAL, 000233	-250.00	1,338.26
03-Oct-2022	POS	1306 30SEP22, SP RBL POPPY, APPEAL, LONDON GB	-96.25	1,588.26
03-Oct-2022	POS	1306 02OCT22, AMZNMKTPLACE, AMAZON.CO, AMAZON.CO.UK GB	-14.99	1,684.51
03-Oct-2022		FROM 08631638	432.71	1,699.50
03-Oct-2022	POS	1306 14SEP22, WWW.HSS.COM, MANCHESTER GB, REFUND	172.04	1,266.79
03-Oct-2022	BAC	PIZZA ADORARE, 2022-23-072, FP 03/10/22 1322, 221003132227048804	60.00	1,094.75
03-Oct-2022	BAC	STRIPE PAYMENTS UK, STRIPE, FP 03/10/22 0849, PH737VTI1HMT5QAA00	34.75	1,034.75
		Opening balance		1,000.00
			Totals	-941,947.28 941,947.28

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2022	Poppy Appeal	10-22-031	96.25		Poppy Appeal-Wreath
03/10/2022	Amazon	DC01	14.99		2047-A4 suspension files folde
03/10/2022	South Gloucestershire Council	DD01	250.00		2020-Lease rent Phase 1
03/10/2022	TRADE UK	DD02	338.26		P/Ledger Electronic Payment
03/10/2022	HSS Hire	REFUND	-172.04		HSS Hire-Mower Hire
05/10/2022	IKEA	10-22-033	240.00		IKEA-Adde chr white
05/10/2022	Grenke Leasing Ltd	DD03	484.78		2053-Qtrly printer fee
07/10/2022	CCLA Deposit Fund	TFR	210,000.00		CCLA Deposit Fund
07/10/2022	CCLA Deposit Fund	TFR	200,000.00		CCLA Deposit Fund
07/10/2022	ALLSTAR	DD04	322.33		2054-Fuel
08/10/2022	South Gloucestershire Council	Std Ord	259.00		SGC-Scott Park Rates 22/23
08/10/2022	South Gloucestershire Council	Std Ord	798.00		SGC-Callicroft Rates 22/23
10/10/2022	Poppy Appeal	10-22-037	90.00		Poppy Appeal-Wreath
10/10/2022	IntY LTD	10-22-038	93.35		IntY LTD-Monthly charge
10/10/2022	Virgin Media Business	DD05	48.00		2055-Broadband charge
12/10/2022	Spar	10-22-042	7.95		Spar-Office items
12/10/2022	Amazon	DC02	54.00		2056-Warm weather sock
13/10/2022	Staff Salaries - Oct 2022	BACS	4,674.06		Staff Salaries - Oct 2022
17/10/2022	Bank Charge Payable	CHRG	52.20		Bank Charge Payable
17/10/2022	Amazon	DC03	67.98		2058-Copy printer paper
17/10/2022	Smith's Gloucester Ltd	BACS03	1,615.20		2060-General waste collection
17/10/2022	EE Limited	DD06	72.25		2061-Monthly phone charge
19/10/2022	Aerospace Bristol	10-22-060	32.95		Aerospace Bristol-Hangars prin
20/10/2022	Amazon	DC04	59.00		2062-Dog fouling sign
21/10/2022	Halfords	10-22-050	52.78		Halfords-Maintenance items
21/10/2022	IRIS	DD07	14.35		2063-Monthly charge
24/10/2022	Staff Salaries - Oct 2022	BACS	7,095.74		Staff Salaries - Oct 2022
25/10/2022	JM Butler	10-22-015	104.40		JM Butler-Fuel
25/10/2022	DCK Accounting Solutions Ltd	BACS01	492.00		2034-VAT Partial exemption cal
25/10/2022	Lucy Hartland-Mann	BACS02	600.00		2037-Fireworks night event
25/10/2022	Prolific Solutions South West	BACS04	155.74		2041-ICT Support & Printing
25/10/2022	Melrose Associates	BACS05	3,030.00		2040-Admin services NSPP Sept
25/10/2022	Avoncrop Amenity Products	BACS06	453.00		2032-Grass seed
25/10/2022	Melrose Associates	BACS07	288.75		2039-Admin service
25/10/2022	The Bush Consultancy	BACS08	4,620.00		2043-Architec. serv. NSPP
25/10/2022	A Cleaning Service LTD	BACS09	264.00		2031-Deep cleaning
25/10/2022	John Griffin Party Entertainme	BACS10	300.00		2036-Firework display
25/10/2022	BOWCOM	BACS11	252.00		2033-Bowgrass 10L
25/10/2022	George Carr & Sons (Saws) LTD	BACS12	104.33		2035-Blade, flap, stihl line
25/10/2022	Raycox Turf LTD	BACS13	198.00		2042-Topsoil-BULK bag
25/10/2022	Amazon	DC05	16.95		2064-Straight rubber tube
25/10/2022	Total Gas and Power	DD08	276.59		2065-Sports pav elec Sept 22
25/10/2022	Total Gas and Power	DD09	67.55		2066-Callicroft Gas Sept 22
25/10/2022	Total Gas and Power	DD10	52.24		2067-Roday Elec Sept 22
25/10/2022	Total Gas and Power	DD11	199.99		2068-Callicroft Elec Sept 22
25/10/2022	Total Gas and Power	DD12	21.11		2069-Callicroft Gas Sept 22
25/10/2022	Pretoria Road Allotment-Grant	10-22-024	800.00		Pretoria Road Allotment-Grant

List of Payments made between 01/10/2022 and 31/10/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
25/10/2022	Patchway Men's Shed-Grant	10-22-026	1,000.00		Patchway Men's Shed-Grant
26/10/2022	Card Factory	10-22-027	7.66		Card Factory-Thank you card
26/10/2022	Hotel Chocolat	10-22-058	23.50		Hotel Chocolat-Thanks box
26/10/2022	Gromit Unleashed Shop	10-22-059	4.95		Gromit-Biscuit tin
26/10/2022	Link Club-Grant	10-22-025	1,000.00		Link Club-Grant
31/10/2022	World of Power	BACS14	552.00		2044-Stihl back pack blower
31/10/2022	Melhuish & Saunders Building C	BACS15	282,366.68		2038-NSNP valuation no. 7
31/10/2022	Amazon	BACS16	7.99		2070-Kraft paper gift label
31/10/2022	HMRC PAYE/NI Due	10-22-017	4,561.73		HMRC PAYE/NI Due
31/10/2022	Avon Pension Fund	10-22-008	3,079.23		Avon Pension Fund
31/10/2022	Bank charge payable	CHRG	19.60		Bank charge payable
Total Payments			<u>731,581.37</u>		

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Current Bank A/c

Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
05/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
06/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
10/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
12/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
13/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
14/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	108.00
18/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
20/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	72.00
21/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	36.00
25/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
26/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
28/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
31/10/2022	3G Pitch Hire - Stripe	Stripe	3G Pitch Hire - Stripe	50.40
24/10/2022	A Weaver - Firework event	BACS	A Weaver - Firework event	35.00
31/10/2022	Bank Interest Receivable	Credit	Bank Interest Receivable	62.53
20/10/2022	Bradley Stoke-Hire of Casson	BACS	Bradley Stoke-Hire of Casson	36.00
13/10/2022	C Freeman-Firework Pitch	BACS	C Freeman-Firework Pitch	70.00
28/10/2022	CCLA Deposit Fund	TFR	CCLA Deposit Fund	200,000.00
04/10/2022	CCLA Deposit Interest Rec.	Credit	CCLA Deposit Interest Rec.	406.42
21/10/2022	Cheeky Pancakes-Vendor	BACS	Cheeky Pancakes-Vendor	60.00
24/10/2022	Crawshaw - Pitch hire	BACS	Crawshaw - Pitch hire	30.00
06/10/2022	DADSDADS Ltd	BACS	DADSDADS Ltd	120.00
06/10/2022	DADSV DADS Ltd	BACS	DADSV DADS Ltd	30.00
31/10/2022	Garry Ho-Pitch hire	Stripe	Garry Ho-Pitch hire	840.00
12/10/2022	HMC Patchway - Xmas	BACS	HMC Patchway - Xmas	300.00
07/10/2022	HMRC VAT Repayment	VAT	HMRC VAT Repayment	98,157.00
21/10/2022	K Palmer - Hook a duck stall	BACS	K Palmer - Hook a duck stall	85.00
14/10/2022	Patchway CA-AMAC Roofing	BACS	Patchway CA-AMAC Roofing	6,711.00
03/10/2022	Pizza Adorare	BACS	Pizza Adorare	60.00
31/10/2022	Samuel Taylor-Pitch hire	Stripe	Samuel Taylor-Pitch hire	420.00
18/10/2022	Scott Budding - 3g Pitch hire	BACS	Scott Budding - 3g Pitch hire	60.00
14/10/2022	South Gloucestershire Council	BACS	SGC-Play strat grant	1,500.00
07/10/2022	Stoke Lane Under 8	BACS	Stoke Lane Under 8	300.00

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Current Bank A/c

Cash Received between 01/10/2022 and 31/10/2022

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
03/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
05/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.75
06/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
10/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
12/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
13/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
14/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-3.52
18/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
20/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-2.50
21/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.25
25/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
26/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
28/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
31/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-1.66
31/10/2022	Stripe Card Processing Fee	Stripe	Stripe Card Processing Fee	-7.42
20/10/2022	SWYD United FC-Pitch hire	BACS	SWYD United FC-Pitch hire	86.40
24/10/2022	SWYD United FC-Pitch hire	BCS	SWYD United FC-Pitch hire	120.96
28/10/2022	SWYD United FC-Pitch hire	BACS	SWYD United FC-Pitch hire	241.92
20/10/2022	SWYD Utd FC-3G Pitch	BACS	SWYD Utd FC-3G Pitch	300.00
Total Receipts				310,845.50

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Finance								
100 Income								
1076 Precept	0	816,643	816,643	0			100.0%	
1090 Interest Received	469	3,049	500	(2,549)			609.8%	
Income :- Income	<u>469</u>	<u>819,692</u>	<u>817,143</u>	<u>(2,549)</u>			<u>100.3%</u>	<u>0</u>
Net Income	<u>469</u>	<u>819,692</u>	<u>817,143</u>	<u>(2,549)</u>				
110 Establishment								
4001 Admin Salary Costs	10,115	53,877	98,644	44,767		44,767	54.6%	
4002 Groundstaff Salary Costs	10,179	79,368	116,100	36,732		36,732	68.4%	
4031 Pension Lump Sum	(883)	(6,183)	(10,600)	(4,417)		(4,417)	58.3%	
4040 Staff Travel	0	0	100	100		100	0.0%	
4060 Staff other Expenses	0	35	1,000	965		965	3.5%	
4090 Staff Training	0	1,233	2,000	767		767	61.6%	
4110 Bank Charges	72	671	750	79		79	89.5%	
4115 Social Media Budget	0	0	100	100		100	0.0%	
4120 Audit Fees	0	0	2,890	2,890		2,890	0.0%	
4121 Accountancy Support fees	840	2,179	13,000	10,822		10,822	16.8%	
4130 Professional Fees	0	325	1,000	675		675	32.5%	
4140 Legal Fees	0	500	1,000	500		500	50.0%	
4150 Subscriptions & Memberships	0	2,204	2,500	296		296	88.1%	
4160 Insurance	0	7,203	7,500	297		297	96.0%	
4170 Stationery & Printing	199	1,595	2,000	405		405	79.7%	
4180 Postage	0	17	200	183		183	8.4%	
4200 Broadband	40	240	550	310		310	43.6%	
4210 Mobile Telephone	60	460	600	140		140	76.7%	
4220 IT Services & Software	90	1,565	4,500	2,935		2,935	34.8%	
4230 Equipment	404	1,598	2,500	902		902	63.9%	
Establishment :- Indirect Expenditure	<u>21,116</u>	<u>146,886</u>	<u>246,334</u>	<u>99,448</u>	<u>0</u>	<u>99,448</u>	<u>59.6%</u>	<u>0</u>
Net Expenditure	<u>(21,116)</u>	<u>(146,886)</u>	<u>(246,334)</u>	<u>(99,448)</u>				
120 Civic/Democratic								
4310 Councillor's Training	0	150	500	350		350	30.0%	
4340 Civic Fund	65	3,027	1,500	(1,527)		(1,527)	201.8%	
4341 Queens Platinum Jubilee	0	14,694	11,200	(3,494)		(3,494)	131.2%	
4345 Local Council Award Scheme	0	0	75	75		75	0.0%	
4350 Elections	0	0	3,000	3,000		3,000	0.0%	

Detailed Income & Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5910 Transfer from EMR	0	(6,154)	0	6,154		6,154	0.0%	
Civic/Democratic :- Indirect Expenditure	65	11,716	16,275	4,559	0	4,559	72.0%	0
Net Expenditure	(65)	(11,716)	(16,275)	(4,559)				
<u>200 Callicroft House</u>								
1400 Callicroft House Income	0	0	400	400			0.0%	
Callicroft House :- Income	0	0	400	400			0.0%	0
4235 Property Security\Caretaking	0	0	600	600		600	0.0%	
4240 Property Maintenance	80	4,734	4,500	(234)		(234)	105.2%	
4245 Janitorial	0	88	100	12		12	88.0%	
4410 Rates	798	5,590	8,250	2,660		2,660	67.8%	
4430 Utilities	275	2,888	5,000	2,112		2,112	57.8%	
Callicroft House :- Indirect Expenditure	1,153	13,299	18,450	5,151	0	5,151	72.1%	0
Net Income over Expenditure	(1,153)	(13,299)	(18,050)	(4,751)				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	30	75	1,200	1,125			6.3%	
Casson Centre :- Income	30	75	1,200	1,125			6.2%	0
4235 Property Security\Caretaking	0	0	350	350		350	0.0%	
4240 Property Maintenance	507	3,137	4,500	1,363		1,363	69.7%	
4410 Rates	0	1,522	1,700	178		178	89.5%	
4430 Utilities	50	437	1,000	563		563	43.7%	
Casson Centre :- Indirect Expenditure	556	5,097	7,550	2,453	0	2,453	67.5%	0
Net Income over Expenditure	(526)	(5,022)	(6,350)	(1,328)				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,325	20,325			0.0%	
Burials :- Income	0	0	20,325	20,325			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	17,520	17,520		17,520	0.0%	
4511 AJBC Other Costs (50%)	0	0	4,605	4,605		4,605	0.0%	
5900 Transfer to EMR	0	2,927	0	(2,927)		(2,927)	0.0%	
Burials :- Indirect Expenditure	0	2,927	22,125	19,198	0	19,198	13.2%	0
Net Income over Expenditure	0	(2,927)	(1,800)	1,127				

Detailed Income & Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
1099 PWLB Loan Received	0	118,000	0	(118,000)			0.0%	
1100 CIL Payment	0	13,384	0	(13,384)			0.0%	
1700 Grants & Donation Received	8,211	417,475	0	(417,475)			0.0%	
Capital and Projects :- Income	<u>8,211</u>	<u>548,859</u>	<u>0</u>	<u>(548,859)</u>				<u>0</u>
9010 Casson Centre Roof	0	32,737	0	(32,737)		(32,737)	0.0%	
Capital and Projects :- Direct Expenditure	<u>0</u>	<u>32,737</u>	<u>0</u>	<u>(32,737)</u>	<u>0</u>	<u>(32,737)</u>		<u>0</u>
5900 Transfer to EMR	8,211	1,265,966	0	(1,265,966)		(1,265,966)	0.0%	
5910 Transfer from EMR	(243,832)	(1,542,708)	0	1,542,708		1,542,708	0.0%	
9001 3G and Cricket Nets Redevelopm	0	12,649	0	(12,649)		(12,649)	0.0%	
9008 NSP Pavilion	242,636	989,680	0	(989,680)		(989,680)	0.0%	
9009 Patchway CC Redevelopment	289	197,753	0	(197,753)		(197,753)	0.0%	
9014 Major Projects	908	30,982	402,140	371,158		371,158	7.7%	
Capital and Projects :- Indirect Expenditure	<u>8,211</u>	<u>954,321</u>	<u>402,140</u>	<u>(552,181)</u>	<u>0</u>	<u>(552,181)</u>	<u>237.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(438,199)</u>	<u>(402,140)</u>	<u>36,059</u>				
Finance :- Income	8,710	1,368,626	839,068	(529,558)			163.1%	
Expenditure	31,101	1,166,983	712,874	(454,109)	0	(454,109)	163.7%	
Movement to/(from) Gen Reserve	<u>(22,391)</u>	<u>201,643</u>						

Parks & Open Spaces**300 Patchway**

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				

310 Coniston

1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	8,705	21,757	13,052		13,052	40.0%	
Coniston :- Indirect Expenditure	0	9,205	22,757	13,552	0	13,552	40.4%	0
Net Income over Expenditure	0	(9,204)	(22,756)	(13,552)				

320 Rodway Road

4650 CCTV	0	576	1,000	424		424	57.6%	
5320 Christmas Decoration	0	0	3,000	3,000		3,000	0.0%	
5330 Planter and Tree Maintenance	0	229	750	521		521	30.5%	
Rodway Road :- Indirect Expenditure	0	805	4,750	3,945	0	3,945	16.9%	0
Net Expenditure	0	(805)	(4,750)	(3,945)				

330 Charlton Hayes

4230 Equipment	0	0	1,500	1,500		1,500	0.0%	
5320 Christmas Decoration	0	0	2,500	2,500		2,500	0.0%	
Charlton Hayes :- Indirect Expenditure	0	0	4,000	4,000	0	4,000	0.0%	0
Net Expenditure	0	0	(4,000)	(4,000)				

340 The Parade

5320 Christmas Decoration	0	0	2,000	2,000		2,000	0.0%	
5350 Street Scene Enhancement	0	0	1,500	1,500		1,500	0.0%	
The Parade :- Indirect Expenditure	0	0	3,500	3,500	0	3,500	0.0%	0
Net Expenditure	0	0	(3,500)	(3,500)				

Detailed Income & Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>400 Youth & Community</u>								
4867 Community Events/Engagement	0	6,650	0	(6,650)		(6,650)	0.0%	
4868 Monthly Newsletter	0	0	200	200		200	0.0%	
4869 Youth Development	0	8,599	15,000	6,401		6,401	57.3%	
Youth & Community :- Indirect Expenditure	0	15,249	15,200	(49)	0	(49)	100.3%	0
Net Expenditure	0	(15,249)	(15,200)	49				
<u>410 GRANTS</u>								
4600 Grants Paid	2,986	2,986	10,000	7,014		7,014	29.9%	
4605 Grants - Community Centres	0	0	6,000	6,000		6,000	0.0%	
GRANTS :- Indirect Expenditure	2,986	2,986	16,000	13,014	0	13,014	18.7%	0
Net Expenditure	(2,986)	(2,986)	(16,000)	(13,014)				
<u>500 Scott Park</u>								
1450 Vendor/Events Income	308	3,386	0	(3,386)			0.0%	
1500 Social Club Income	0	(30)	0	30			0.0%	
1510 Sports Income	0	4,635	7,500	2,865			61.8%	
1520 3G Sports Facility Income	3,132	11,008	15,000	3,992			73.4%	
1525 Cricket Net Facility Income	0	1,350	0	(1,350)			0.0%	
Scott Park :- Income	3,441	20,349	22,500	2,151			90.4%	0
4160 Insurance	0	1,844	2,000	156		156	92.2%	
4235 Property Security\Caretaking	0	615	1,500	885		885	41.0%	
4240 Property Maintenance	84	3,461	2,500	(961)		(961)	138.5%	
4245 Janitorial	0	0	100	100		100	0.0%	
4410 Rates	259	1,818	2,675	857		857	68.0%	
4430 Utilities	263	2,422	1,500	(922)		(922)	161.5%	
4650 CCTV	0	847	1,000	153		153	84.7%	
4930 Petrol and Diesel	373	2,760	1,500	(1,260)		(1,260)	184.0%	
4935 Machinery Repair	58	401	2,000	1,599		1,599	20.0%	
4940 Maintenance - Machinery	0	2,838	2,000	(838)		(838)	141.9%	
4945 Maintenance - Sports Facilitie	631	3,877	11,500	7,623		7,623	33.7%	
4950 Machinery & Tools	639	1,553	500	(1,053)		(1,053)	310.6%	
4965 Maintenance - Play Equipment	0	693	2,000	1,307		1,307	34.7%	
4970 Fencing	0	2,914	1,500	(1,414)		(1,414)	194.3%	
4975 Skip	1,346	10,802	13,860	3,058		3,058	77.9%	
4991 Stripe charge	36	218	0	(218)		(218)	0.0%	
4992 Scott Park Tree Maintenance	0	0	1,250	1,250		1,250	0.0%	
4995 Staff Uniform	45	1,280	500	(780)		(780)	256.0%	

Detailed Income & Expenditure by Budget Heading 03/11/2022

Month No: 7

Committee Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4997 Sports Equipment	0	30	500	470		470	5.9%	
4998 Access Gates	0	2,960	2,000	(960)		(960)	148.0%	
4999 Portable Changing Rooms	0	1,757	9,000	7,243		7,243	19.5%	
5300 Litter Bins	0	599	0	(599)		(599)	0.0%	
5333 Signage Repair/Replace	49	49	0	(49)		(49)	0.0%	
Scott Park :- Indirect Expenditure	<u>3,784</u>	<u>43,740</u>	<u>59,385</u>	<u>15,645</u>	<u>0</u>	<u>15,645</u>	<u>73.7%</u>	<u>0</u>
Net Income over Expenditure	<u>(343)</u>	<u>(23,391)</u>	<u>(36,885)</u>	<u>(13,494)</u>				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	0	6,905	11,840	4,935			58.3%	
Sports and Social Club :- Income	<u>0</u>	<u>6,905</u>	<u>11,840</u>	<u>4,935</u>			<u>58.3%</u>	<u>0</u>
Net Income	<u>0</u>	<u>6,905</u>	<u>11,840</u>	<u>4,935</u>				
<u>600 Allotments</u>								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
Allotments :- Income	<u>0</u>	<u>0</u>	<u>2,500</u>	<u>2,500</u>			<u>0.0%</u>	<u>0</u>
4430 Utilities	0	0	250	250		250	0.0%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>250</u>	<u>250</u>	<u>0</u>	<u>250</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>2,250</u>	<u>2,250</u>				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	<u>0</u>	<u>30</u>	<u>30</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4420 Maintenance	0	121	500	379		379	24.2%	
4450 Rent Payable to Network Rail	0	190	250	60		60	75.9%	
5334 Improvement Fund	0	4,771	3,000	(1,771)		(1,771)	159.0%	
Tumps and BMX Track :- Indirect Expenditure	<u>0</u>	<u>5,082</u>	<u>3,750</u>	<u>(1,332)</u>	<u>0</u>	<u>(1,332)</u>	<u>135.5%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(5,052)</u>	<u>(3,720)</u>	<u>1,332</u>				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	0	10,889	8,000	(2,889)		(2,889)	136.1%	
5334 Improvement Fund	0	2,912	2,500	(412)		(412)	116.5%	
Play Area :- Indirect Expenditure	<u>0</u>	<u>13,850</u>	<u>10,600</u>	<u>(3,250)</u>	<u>0</u>	<u>(3,250)</u>	<u>130.7%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(13,850)</u>	<u>(10,600)</u>	<u>3,250</u>				

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>720 Open Spaces Administration</u>								
1700 Grants & Donation Received	300	300	0	(300)			0.0%	
Open Spaces Administration :- Income	<u>300</u>	<u>300</u>	<u>0</u>	<u>(300)</u>				<u>0</u>
5300 Litter Bins	0	0	875	875		875	0.0%	
5320 Christmas Decoration	0	0	15,000	15,000		15,000	0.0%	
5330 Planter and Tree Maintenance	0	176	1,000	824		824	17.6%	
5340 Outside Area Maintenance/Biodi	0	3,501	5,000	1,499		1,499	70.0%	
Open Spaces Administration :- Indirect Expenditure	<u>0</u>	<u>3,677</u>	<u>21,875</u>	<u>18,198</u>	<u>0</u>	<u>18,198</u>	<u>16.8%</u>	<u>0</u>
Net Income over Expenditure	<u>300</u>	<u>(3,377)</u>	<u>(21,875)</u>	<u>(18,498)</u>				
<u>800 Street Furniture & transport</u>								
5333 Signage Repair/Replace	0	0	500	500		500	0.0%	
5420 Road Signs & Repairs	0	182	0	(182)		(182)	0.0%	
5450 Street Cleaning Supplies	0	331	500	169		169	66.3%	
Street Furniture & transport :- Indirect Expenditure	<u>0</u>	<u>513</u>	<u>1,000</u>	<u>487</u>	<u>0</u>	<u>487</u>	<u>51.3%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(513)</u>	<u>(1,000)</u>	<u>(487)</u>				
Parks & Open Spaces :- Income	3,741	27,587	36,873	9,286			74.8%	
Expenditure	6,770	95,107	163,067	67,960	0	67,960	58.3%	
Movement to/(from) Gen Reserve	<u>(3,029)</u>	<u>(67,520)</u>						
Grand Totals:- Income	12,451	1,396,213	875,941	(520,272)			159.4%	
Expenditure	37,871	1,262,090	875,941	(386,149)	0	(386,149)	144.1%	
Net Income over Expenditure	<u>(25,420)</u>	<u>134,123</u>	<u>0</u>	<u>(134,123)</u>				
Movement to/(from) Gen Reserve	<u>(25,420)</u>	<u>134,122</u>						



100 - Income

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1076	100	Precept							
1090	100	Interest Received	£ 200.00	£ 500.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	
1091	100	Vendors/Events	£ -	£ -	£ 5,500.00	£ 5,500.00	£ 5,500.00	£ 5,500.00	
		Total	£ 200.00	£ 500.00	£ 11,500.00	£ 11,500.00	£ 11,500.00	£ 11,500.00	
		Net Expenditure	£ 200.00	£ 500.00	£ 11,500.00	£ 11,500.00	£ 11,500.00	£ 11,500.00	



110 - Establishment

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4001	110	Admin Salary Costs	£ 130,231.00	£ 98,644.00	£ 107,074.00	£ 110,286.00	£ 113,595.00	£ 117,003.00	1 X FT Clerk, 1 X FT D/C & 1 X PT Admin.
4002	110	Groundstaff Salary Costs	£ 132,729.00	£ 116,100.00	£ 138,756.00	£ 142,919.00	£ 147,207.00	£ 151,623.00	1 X FT Lead, 1 X FT Deputy Lead, 1 X FT Assistant & 1 X 30hrs EO.
4003	110	Cleaning Staff Salary Costs	£ 19,364.00	£ -	£ -	£ -	£ -	£ -	
4004	110	Café Staff Salary Costs	£ -	£ -	£ -	£ -	£ -	£ -	
4004	110	HR Support	£ 7,500.00	£ -	£ -	£ -	£ -	£ -	
4006	110	COVID-19 Response Budget	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4007	110	Bank Holiday Payments	£ 6,600.00	£ -	£ -	£ -	£ -	£ -	
4031	110	Pension Lump Sum	£ 10,200.00	£ -	£ 10,600.00	£ -	£ 10,600.00	£ 10,600.00	
4040	110	Staff Travel	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	Moved to staff other expenses from 23/24.
4060	110	Staff Other Expenses	£ 1,000.00	£ 1,000.00	£ 350.00	£ 350.00	£ 350.00	£ 350.00	
4090	110	Staff Training	£ 3,000.00	£ 2,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4110	110	Bank Charges	£ 700.00	£ 750.00	£ 800.00	£ 880.00	£ 968.00	£ 1,064.80	
4115	110	Social Media Budget	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	
4120	110	Audit Fees	£ 2,890.00	£ 2,890.00	£ 2,220.00	£ 2,287.00	£ 2,356.00	£ 2,427.00	
4121	110	Accountancy Support Fees	£ 2,500.00	£ 13,000.00	£ 6,000.00	£ 6,180.00	£ 6,365.00	£ 6,556.00	
4130	110	Professional Fees	£ 2,000.00	£ 1,000.00	£ -	£ -	£ -	£ -	
4140	110	Legal Fees	£ 1,000.00	£ 1,000.00	£ -	£ -	£ -	£ -	
4150	110	Subscriptions and Memberships	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,750.00	£ 3,025.00	£ 3,327.50	
4160	110	Insurance	£ 6,000.00	£ 7,500.00	£ 7,500.00	£ 8,250.00	£ 8,498.00	£ 8,753.00	
4170	110	Stationery and Printing	£ 2,500.00	£ 2,000.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	
4180	110	Postage	£ 250.00	£ 200.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
4200	110	Broadband	£ 550.00	£ 550.00	£ 1,000.00	£ 1,100.00	£ 1,210.00	£ 1,331.00	
4210	110	Mobile Telephone	£ 300.00	£ 600.00	£ 1,100.00	£ 1,210.00	£ 1,331.00	£ 1,464.10	
4220	110	IT Services and Software	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4230	110	Equipment	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 1,000.00	Includes lease for screen, loop & photocopier (2020 - 2025 at £1615.92).
		Total	£ 321,614.00	£ 246,334.00	£ 266,000.00	£ 274,912.00	£ 283,605.00	£ 312,299.40	
		Net Expenditure	£ 321,614.00	£ 246,334.00	£ 266,000.00	£ 274,912.00	£ 283,605.00	£ 312,299.40	



120 - Civic/Democratic

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4310	120	Councillors Training	£ 1,000.00	£ 500.00	£ 1,000.00	£ 250.00	£ 250.00	£ 250.00	
4340	120	Civic Fund	£ 500.00	£ 1,500.00	£ 1,500.00	£ 3,000.00	£ 1,500.00	£ 3,000.00	Reflects Twinning visits. Budget for Officer and Mayor to attend Twin Towns.
4341	120	Queen's Platinum Jubilee	£ -	£ 5,000.00	£ -	£ -	£ -	£ -	
4342	120	Christmas Support	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4344	120	Mayoral Fund	£ -	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4345	120	Local Council Award Scheme	£ 150.00	£ 75.00	£ -	£ -	£ -	£ -	
4350	120	Elections	£ 3,000.00	£ 3,000.00	£ 7,250.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Move to EMR at the end of each year.
		Total	£ 7,650.00	£ 10,075.00	£ 10,250.00	£ 6,750.00	£ 5,250.00	£ 6,750.00	
		Net Expenditure	£ 7,650.00	£ 10,075.00	£ 10,250.00	£ 6,750.00	£ 5,250.00	£ 6,750.00	



200 - Callicroft House

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1400	200	Callicroft House Income	£ 260.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	
		Total	£ 260.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	
4235	200	Property/Security Caretaking	£ 500.00	£ 600.00	£ -	£ -	£ -	£ -	
4240	200	Property Maintenance	£ 1,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	£ 6,588.45	
4245	200	Janitorial	£ 500.00	£ 100.00	£ -	£ -	£ -	£ -	
4410	200	Rates	£ 8,100.00	£ 8,250.00	£ 8,800.00	£ 9,680.00	£ 10,548.00	£ 11,712.80	
4430	200	Utilities	£ 5,000.00	£ 5,000.00	£ 5,500.00	£ 6,050.00	£ 6,655.00	£ 7,320.50	
		Total	£ 15,600.00	£ 18,450.00	£ 19,250.00	£ 21,175.00	£ 23,292.50	£ 25,621.75	
		Net Expenditure	£ 15,340.00	£ 18,050.00	£ 19,250.00	£ 21,175.00	£ 23,292.50	£ 25,621.75	



210 - The Casson Centre

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1410	210	Casson Centre Income	£ 1,200.00	£ 1,200.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
1425	210	Casson Centre Ground Rent	£ 1.00	£ -	£ -	£ -	£ -	£ -	
		Total	£ 1,201.00	£ 1,200.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4235	210	Property/Security Caretaking	£ 650.00	£ 350.00	£ -	£ -	£ -	£ -	
4240	210	Property Maintenance	£ 1,000.00	£ 4,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	
4245	210	Janitorial	£ 250.00	£ -	£ -	£ -	£ -	£ -	
4410	210	Rates	£ -	£ 1,700.00	£ 1,700.00	£ 1,700.00	£ 1,875.00	£ 2,050.00	
4430	210	Utilities	£ 1,000.00	£ 1,000.00	£ 2,250.00	£ 2,475.00	£ 2,722.50	£ 2,994.75	
		Total	£ 2,900.00	£ 7,550.00	£ 8,450.00	£ 9,125.00	£ 10,042.50	£ 11,034.25	
		Net Expenditure	£ 1,699.00	£ 6,350.00	£ 8,450.00	£ 9,125.00	£ 10,042.50	£ 11,034.25	



310 - Coniston CC

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1415	310	Coniston Ground Rent	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		Total	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
4610	310	Ground Rent	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4620	310	PWLB Repayment	£ 40,396.00	£ 21,757.00	£ 20,938.21	£ 20,152.34	£ 19,333.28	£ 18,525.28	
		Total	£ 41,396.00	£ 22,757.00	£ 21,938.21	£ 21,152.34	£ 20,333.28	£ 19,525.28	
		Net Expenditure	£ 41,395.00	£ 22,756.00	£ 21,937.21	£ 21,151.34	£ 20,332.28	£ 19,524.28	



320 - Rodway Road

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4650	320	CCTV	£ 350.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5320	320	Christmas Decoration	£ 3,000.00	£ 3,000.00					Moved to Xmas Lights on 720.
5330	320	Planter and Tree Maintenance	£ 750.00	£ 750.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
		Total	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
		Net Expenditure	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	



330 - Charlton Hayes

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4230	330	Equipment	£ 1,500.00	£ 1,500.00					
5320	330	Christmas Decoration	£ 2,500.00	£ 2,500.00					
		Total	£ 4,000.00	£ 4,000.00					
		Net Expenditure	£ 4,000.00	£ 4,000.00					



340 - The Parade

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5320	340	Christmas Decoration	£ 2,000.00	£ 2,000.00					
5350	340	Street Scene Enhancement	£ 1,500.00	£ 1,500.00					Moved to 720
		Total	£ 3,500.00	£ 3,500.00					
		Net Expenditure	£ 3,500.00	£ 3,500.00					



400 - Youth and Community

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4845	400	Community Events	£ 6,540.00	£ 6,200.00	£ 15,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£20,000 as agreed at PTC meeting for 70th Anniversary Celebrations with £5,000 budgeted for any other events during the year 23/24.
4865	400	Patchway People Newsletter	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4867	400	Community Events/Engagement	£ 500.00	£ -	£ -	£ -	£ -	£ -	
4868	400	Monthly Newsletter	£ 200.00	£ 200.00	£ -	£ -	£ -	£ -	
4869	400	Youth Development	£ 15,000.00	£ 15,000.00	£ -	£ -	£ -	£ -	
		Total	£ 25,240.00	£ 21,400.00	£ 15,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	
		Net Expenditure	£ 25,240.00	£ 21,400.00	£ 15,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	Notes



500 - Scott Park

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1510	500	Sports Income	£ 6,000.00	£ 7,500.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	
1520	500	3G Sports Facility Income	£ 12,000.00	£ 15,000.00	£ 20,000.00	£ 22,000.00	£ 22,000.00	£ 22,000.00	
1530	500	Café Income	£ -	£ -	£ 8,400.00	£ 8,400.00	£ 8,400.00	£ 8,400.00	Based on tender rate.
		Total	£ 18,000.00	£ 22,500.00	£ 36,400.00	£ 38,400.00	£ 38,400.00	£ 38,400.00	
4160	500	Insurance	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,200.00	£ 2,420.00	£ 2,662.00	
4220	500	IT Services and Software	£ -	£ -	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	Clubspark annual fee.
4235	500	Property Security/Caretaking	£ 2,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	
4240	500	Property Maintenance	£ 500.00	£ 2,500.00	£ 4,500.00	£ 4,950.00	£ 5,445.00	£ 5,989.50	
4245	500	Janitorial	£ 300.00	£ 100.00	£ -	£ -	£ -	£ -	
4410	500	Rates	£ 2,650.00	£ 2,675.00	£ 2,850.00	£ 3,135.00	£ 3,448.50	£ 3,793.35	
4430	500	Utilities	£ 2,500.00	£ 1,500.00	£ 5,250.00	£ 5,775.00	£ 6,352.50	£ 6,987.75	
4650	500	CCTV	£ 750.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4930	500	Petrol and Diesel	£ 3,000.00	£ 1,500.00	£ 3,500.00	£ 3,850.00	£ 4,235.00	£ 4,658.50	
4935	500	Machinery Repair	£ 2,000.00	£ 2,000.00					
4940	500	Maintenance - Machinery and repair	£ 2,500.00	£ 2,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	
4945	500	Maintenance - Sports Facilities	£ 12,500.00	£ 11,500.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
4950	500	Machinery and Tools	£ 750.00	£ 500.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	Rolling fund to save for mower.
4955	500	Pitches Supplies	£ 1,500.00	£ -					
4965	500	Maintenance - Play Equipment	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4970	500	Fencing	£ 2,500.00	£ 1,500.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	
4975	500	Skip	£ 6,000.00	£ 6,000.00	£ 13,130.00	£ 13,260.00	£ 13,900.00	£ 14,200.00	Move to Open Spaces Admin.
4992	500	Scott Park Tree Maintenance	£ 3,000.00	£ 1,250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4995	500	Staff Uniform	£ 1,000.00	£ 500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4997	500	Sports Equipment	£ 1,250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4998	500	Access Gates	£ 2,000.00	£ 2,000.00	£ -	£ -	£ -	£ -	
4999	500	Portable Changing Rooms	£ -	£ 9,000.00	£ -	£ -	£ -	£ -	
		Total	£ 51,450.00	£ 51,525.00	£ 55,230.00	£ 57,170.00	£ 59,801.00	£ 62,291.10	
		Net Expenditure	£ 33,450.00	£ 29,025.00	£ 18,850.00	£ 18,770.00	£ 21,401.00	£ 23,891.10	



600 - Allotments

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1440	600	Allotment Rents	£ 2,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
		Total	£ 2,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
4430	600	Utilities	£ 250.00	£ 250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
5000	600	Pretoria Road	£ 250.00	£ -	£ -	£ -	£ -	£ -	
5010	600	Blakeney Road	£ 250.00	£ -	£ -	£ -	£ -	£ -	
		Total	£ 750.00	£ 250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
		Net Expenditure	£ 1,250.00	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	



700 - Tumps and BMX Track

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1435	700	Tumps Ground Rent Income	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
		Total	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
4420	700	Maintenance	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4450	700	Rent Payable to Network Rail	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
5334	700	Improvement Fund	£ 3,500.00	£ 3,000.00	£ -	£ -	£ -	£ -	
		Total	£ 4,750.00	£ 3,750.00	£ 750.00	£ 750.00	£ 750.00	£ 750.00	
		Net Expenditure	£ 4,720.00	£ 3,720.00	£ 720.00	£ 720.00	£ 720.00	£ 720.00	



710 - Play Areas

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5100	710	Blakeney Road Path Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5101	710	Land at Coniston P Sch Rent	£ -	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5200	710	Repairs and Maintenance	£ 2,000.00	£ 8,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
5334	710	Improvement Fund	£ 7,500.00	£ 2,500.00	£ 10,000.00	£ 10,000.00	£ 15,000.00	£ 15,000.00	To replace all items as per play are strategy.
		Total	£ 9,550.00	£ 10,600.00	£ 15,100.00	£ 15,100.00	£ 20,100.00	£ 20,100.00	
		Net Expenditure	£ 9,550.00	£ 10,600.00	£ 15,100.00	£ 15,100.00	£ 20,100.00	£ 20,100.00	



720 - Open Spaces

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5300	720	Litter Bins/Street Furniture	£ 875.00	£ 875.00					
5320	720	Christmas Decoration	£ 16,250.00	£ 15,000.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	£ 12,500.00	
5330	720	Planter and Tree Maintenance	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5340	720	Outside Area Maintenance/Biodiversity	£ -	£ 5,000.00					
		Total	£ 19,125.00	£ 21,875.00	£ 13,500.00	£ 13,500.00	£ 13,500.00	£ 13,500.00	
		Net Expenditure	£ 19,125.00	£ 21,875.00	£ 13,500.00	£ 13,500.00	£ 13,500.00	£ 13,500.00	



900 - Capital/Projects

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5250	900	Patchway Map	£ 2,500.00	£ -					
9004	900	New Play Equipment	£ 10,000.00						
9008	900	NSP Pavilion	£ 201,814.00						
9014	900	Major Projects	£ 10,000.00	£ 410,000.00	£ 107,007.00	£ 50,000.00	£ 50,000.00	£ 50,000.00	Rolling capital fund. 23/24 to cover payment to Beard (£30,007), M+S (£10,500 retention), and Living Landmarks (£1500) and loose capital funding (£65,000). Council need to build up a general reserve over the next few financial years to offset the reserves loss in 22/23.
9015	900	NSP Pavilion Loan Repayment			£ 31,500.00	£ 31,500.00	£ 30,000.00	£ 16,000.00	
		Total	£ 224,314.00	£ 410,000.00	£ 138,507.00	£ 81,500.00	£ 80,000.00	£ 66,000.00	
		Net Expenditure	£ 224,314.00	£ 410,000.00	£ 138,507.00	£ 81,500.00	£ 80,000.00	£ 66,000.00	



NSP Pavilion Budget Work - As at 08/06/2022
Actual Account

Date	Contractor	Amount	Income	Amount
26/03/2021	Pro-Structures	£ 2,035.00	Transfer from General Reserve	200,000.00
30/04/2021	ITG	£ 2,119.00	Budget for 2021/22	201,814.00
30/04/2021	Pro-Structures	£ 1,430.00	CIL Receipt	49,479.62
01/05/2021	The Bush Consultancy	£ 5,000.00	S106 Received in Apr'22	360,414.00
06/05/2021	Solum Surveying	£ 550.00	Tfr 25k from General Reserve	25,000.00
17/05/2021	Melrose Associates	£ 4,163.50	Tfr 25k from Loan from projects	25,000.00
25/05/2021	Pro-Structures	£ 2,425.00	Tfr 10k from Casson Centre	10,000.00
31/05/2021	QED	£ 8,445.00	Tfr 3.4k from 3G Redevelopment	3,400.00
31/05/2021	Shield	£ 10,425.00	Tfr 200k from Major projects	200,000.00
10/06/2021	Melrose Associates	£ 1,360.00	Tfr 30k from New Projects	30,000.00
24/06/2021	ITG	£ 1,167.00	CIL Receipt	£ 13,383.70
25/06/2021	Pro-Structures	£ 660.00	Sport England Grant	£ 50,000.00
30/06/2021	The Bush Consultancy	£ 7,250.00	PWLB Loan	£ 118,000.00
31/07/2021	Shield	£ 2,970.00	Kitchen from Reserves	40,000.00
04/10/2021	Melrose Associates	£ 5,090.00	3G EMR	21,566.86
21/10/2021	SGC	£ 140.33	Major Projects EMR	17,574.79
22/10/2021	Western Power Distribution	£ 987.22	TO BE ACCOUNTED FOR	
30/07/2021	The Bush Consultancy	£ 2,000.00	S106 Monies	£ 40,046.00
29/10/2021	Pro-Structures	£ 3,870.00		
31/10/2021	QED	£ 3,925.00		
31/10/2021	The Bush Consultancy	£ 4,000.00	TRF Out CIL 21/22	49,479.62
10/11/2021	Solum Surveying	£ 550.00		
30/11/2021	Pro-Structures	£ 990.00		
30/11/2021	The Bush Consultancy	£ 2,250.00		
08/12/2021	QED	£ 3,925.00		
11/12/2021	Melrose Associates	£ 7,000.00		
13/12/2021	StokesMorgan	£ 1,107.50		
31/12/2021	The Bush Consultancy	£ 2,000.00		
15/12/2021	Western Power Distribution	£ 1,117.70		
19/01/2022	TRA	£ 30.40		
27/01/2022	Planning Application	£ 58.00		
22/12/2021	Pro-Structures	£ 270.00		
31/01/2022	The Bush Consultancy	£ 1,675.00		
15/02/2022	Melrose Associates	£ 450.00		
21/02/2022	Paul Swindlehurst	£ 1,280.00		
28/02/2022	The Bush Consultancy	£ 1,675.00		
28/02/2022	Rob Hainey Signs	£ 225.00		
01/03/2022	South Gloucestershire Council	£ 572.03		
07/03/2022	Melrose Associates	£ 2,813.86		
28/03/2022	Pro-Structures	£ 270.00		
31/03/2022	The Bush Consultancy	£ 1,675.00		
06/04/2022	Melrose Associates	£ 2,590.00		
07/04/2022	Melhuish and Saunders	£ 101,477.83		
24/03/2022	South Gloucestershire Council	£ 1,334.73		
12/04/2022	Pro-Structures	£ 450.00		
25/04/2022	StokesMorgan	£ 330.00		
29/04/2022	Select Security Solutions	£ 2,208.76		
30/04/2022	The Bush Consultancy	£ 1,675.00		
06/05/2022	Melhuish and Saunders	£ 92,364.59		
12/05/2022	Melrose Associates	£ 2,590.00		
19/05/2022	Rob Hainey Signs	£ 425.00		
27/05/2022	Pro-Structures	£ 525.00		
27/05/2022	Pro-Structures	£ 540.00		
31/05/2022	The Bush Consultancy	£ 1,675.00		
08/06/2022	Melhuish and Saunders	£ 112,667.42		
08/06/2022	Melrose Associates	£ 3,057.50		
09/06/2022	Planning Quest LTD	£ 123.50		
29/04/2022	Pro-Structures	£ 450.00		
30/06/2022	The Bush Consultancy	£ 1,675.00		
30/06/2022	Pro-Structures	£ 450.00		
06/07/2022	Melhuish and Saunders	£ 80,656.55		
12/07/2022	Melrose Associates	£ 2,590.00		
14/07/2022	Wessex Water	£ 8,804.00		
07/08/2022	Melhuish and Saunders	£ 167,502.76		
22/07/2022	Pro-Structures	£ 300.00		
29/07/2022	Pro-Structures	£ 450.00		
31/07/2022	QED	£ 2,785.00		
31/07/2022	The Bush Consultancy	£ 1,675.00		
31/08/2022	The Bush Consultancy	£ 1,675.00		
31/08/2022	Pro-Structures	£ 450.00		
02/09/2022	Wessex Water	£ 145.60		
09/09/2022	Melhuish and Saunders	£ 145,803.29		
13/09/2022	Melrose Associates	£ 5,180.00		
15/09/2022	StokesMorgan	£ 385.00		
30/09/2022	The Bush Consultancy	£ 3,850.00		
30/09/2022	Pro-Structures	£ 450.00		
10/10/2022	Melhuish and Saunders	£ 235,305.57		
10/10/2022	Melrose Associates	£ 3,030.00		
Total Expenditure To Date		£ 1,085,618.20	Total Project Income	£ 1,356,199.35

Scheduled Professional Fees Allowance	£	98,747.00
Professional Fees Paid YTD	£	120,550.07
Variance	-£	21,803.07

Misc/Extra Fees	£	-
Misc/Extra Fees Paid YTD	£	20,340.52
Variance	-£	20,340.52

Tender Build Cost	£	1,225,539.00
Build Cost YTD	£	944,727.61
Variance	£	280,811.39

Estimated Project Cost	£	1,324,286.00
Add Misc/Extra Fees Paid YTD	£	20,340.52
£	£	1,344,626.52

Project Expenditure YTD	£	1,085,618.20
Project Income	£	1,356,199.35
Variance	£	270,581.15

BUDGET CHECK

Budgeted Income	£	1,356,199.35
Minus Estimated Project Cost	£	1,344,626.52
£	£	11,572.83

Fund MISC/Extra Fees Paid from GR	£	20,340.52
£	£	31,913.35

	Finance, Democracy and Governance
	Finance Committee
Timescale for Implementation	
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents