

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 23<sup>rd</sup> February 2021 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

**Councillors:** R Loveridge (in the chair), P Cottrell, K Dando, J Butler, E Martin and T Scott.

**In attendance:** L Squire (Town Clerk), J Turner (Deputy Town Clerk and RFO)  
Tina Brice (Patchway Community Association), John Thomas, Paul Thompson (Patchway and Charlton Hayes Community Sports Association).

**Absent:** None

**Members of the Public:** Four

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order. The Chairman stated that if any of the members of the public present wanted to raise a question they should do so in the chat box or by email to the officers of the Council.

#### **23/02/2021 - No 1 To receive any apologies for absence.**

The committee noted that Cllr E Gordon had resigned from the committee.

**RESOLVED:** It was unanimously agreed to recommend to Full Council that vacancy on the committee is filled.

#### **23/02/2021 - No 2 Declarations of Interest.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### **23/02/2021 - No 3 To consider and approve any dispensations for this meeting.**

None received.

#### **23/02/2021 - No 4 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee meeting held on 26<sup>th</sup> January 2021 and to note any issues.**

**RESOLVED:** It was unanimously agreed to approve the minutes.

### Matters Pertaining to Parks and Open Spaces

#### **23/02/2021- No 5 To consider the quotation from preferred supplier, GB Sports & Leisure, for two sets of goal posts for Scott Park, to be partly funded from the Football Foundation grant.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £2714.16.

#### **23/02/2021 - No 6 To consider the quotation from preferred supplier, N Brock, for tree work in Longney Place and Scott Park.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £790.

#### **23/02/2021 - No 7 To consider the quotations for the benchers around the Jason Franklin 3G Facility and agree any actions.**

**RESOLVED:** It was unanimously agreed to approve the quote from Glasdon for £425.39 per bench, for four benches. The RFO would look into the costs of a tarmac base for all four benches.

**23/02/2021 - No 8 To consider the quotation for clearing the container at Newnham Place and the wood in Scott Park play area.**

The RFO confirmed that this was the only company who provided a trade waste carrier license out of the three asked.

**RESOLVED:** It was unanimously agreed approve the expenditure of £1500, subject to a survey of the existing container, which may be able to be flat-packed and put into a skip at a cheaper price.

**23/02/2021 - No 9 To consider installing new 'spring rockers' in our play areas.**

- a) **To consider the quotation from preferred supplier, GB Sports and Leisure, for the four 'spring rockers'.**

The RFO introduced the quotation. He confirmed it was part of the Council's ongoing play area strategy to improve all of the local play area's bit by bit.

**RESOLVED:** It was unanimously agreed to purchase four spring rockers for the cost of £1650.

- b) **To consider the designs of the 'spring rockers' and agree to choose the four suitable options.**  
**RESOLVED:** It was unanimously agreed to purchase the Stegosaurus, Ladybird, Bee and Tiger rockers.

- c) **To agree the locations for the 'spring rockers'.**

**RESOLVED:** It was unanimously agreed to install two in Bevington Walk Play Area and two in Blakeney Road Play Area.

**23/02/2021 - No 10 To consider the designs for the Open Spaces signage, make any amendments necessary and agree to commission the artwork for printing.**

The Deputy Clerk talked through some amendments that were made such as road names and open spaces in Charlton Hayes.

**RESOLVED:** It was unanimously agreed to include the following on the design:

- Patchway Greenway Walk.
- To investigate the walkway through Gorse Covert to ASDA.
- Local Shops.
- Cricket Nets at Scott Park
- Post Office.
- Play area's in a different colour.
- Exercise equipment.
- Patchway Health Centre.
- Indexing of the map.

**23/02/2021 - No 11 To consider installing goal posts in Scott Park and Gorse Covert as deferred from the January meeting.**

**RESOLVED:** It was unanimously agreed to only focus on installing a goal post in Scott Park with a net. The RFO would obtain quotations for the next meeting.

**23/02/2021 - No 12 To consider the details of the lease agreement for the path at Blakeney Road playing field and agree a way forward for maintenance of the areas that Patchway Town Council are responsible for.**

Cllr E Martin declared an interest and left the room.

**RESOLVED:** It was agreed with one abstention that the RFO would need to gather more information before discussing this further.

**23/02/2021 - No 13 To consider the draft management plan for Gorse Covert from South Gloucestershire Council.**

**RESOLVED:** It was unanimously agreed to hold a meeting with John Morris, the Clerk. Deputy Clerk and Cllr R Loveridge.

**23/02/2021 - No 14 To consider setting up a virtual meeting of a small working group of Councillors and Co-Opted Members to discuss:**

- a) Location of COVID Memorial Bench and tree in Scott Park.
- b) Location of VE Day Benches in Scott Park and Charlton Hayes.
- c) Planting schemes for all Patchway Town Council planters.
- d) To carry out a review of all noticeboard locations and content.

**RESOLVED:** It was unanimously agreed that Cllrs R Loveridge, T Scott and co-opted member T Brice would form the working group.

#### **Matters Pertaining to Planning and Transport.**

**23/02/2021 - No 15 To consider the planning applications received:**

- a) 75 Gloucester Road – Change of use from ancillary storage unit to 1 no. self-contained two bedroom residential unit at first floor level.

**RESOLVED:** It was unanimously agreed to raise no objection to this application.

**23/02/2021 - No 16 To consider the consultation on proposed waiting restrictions for Aspen Drive and Catbrain Hill.**

**RESOLVED:** It was unanimously agreed to support this scheme.

**23/02/2021 - No 17 To consider the latest correspondence from South Gloucestershire Council on the Newnham Place Development Site.**

**RESOLVED:** It was unanimously agreed to hold a meeting with the Allotment Officers from Pretoria Road and Cllrs R Loveridge, E Martin and J Butler to discuss this further.

**23/02/2021 - No 18 To consider the update on community led housing from Southern Brooks Community Partnerships.**

The Chairman asked the Clerk if she and the Chairman of the Council could hold an Extraordinary Council meeting to discuss this further.

**23/02/2021 - No 19 To consider the issues of speeding in the following locations:**

- a) Stroud Road
- b) Patchway's Back Lanes

**RESOLVED:** It was unanimously agreed to invite Mark King to a meeting to discuss this.

#### **Updates and Reports.**

**23/02/2021 - No 20 To receive an update on the wildlife photography competition.**

The Deputy Clerk provided an update. A few applications have been sent in but the Council will push it again on social media.

**23/02/2021 - No 21 To receive an update on the 3G and Cricket Nets Project.**

The Committee were advised that the issues with the lighting and surfacing were resolved but a few minor matters were outstanding.

**23/02/2021 - No 22 To receive an update on The Pavilion project.**

The committee were pleased to note the project was moving ahead well and most of the relevant professionals had now been appointed.

**23/02/2021 - No 23 To note that the date of the next meeting will be on Tuesday 23<sup>rd</sup> March 2021 at 7pm.**

Noted.

**The meeting was closed by the Chairman at 20:01.**