



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Wednesday 31st August 2022.

Dear **Cllr Sam Scott, Cllr Roland Walker, Cllr Dayley Lawrence, Cllr Isobel Walker, Cllr Ken Dando, Cllr Eric Gordon and Cllr Brian Hopkinson.**

You are summonsed to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 6th September 2022 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA,Hons. Cert.CILCA. PSLCC.
Town Clerk and RFO

A G E N D A

1. To receive any questions from members of the public present.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the Finance Committee held on Tuesday 12th July 2022.
 - a) To receive the Clerk/RFO's report for this committee.
5. To receive and consider the Financial Reports for July and August 2022:
 - a) Bank Reconciliation and Bank Statements.
 - b) Income and Expenditure Reports.
 - c) Monthly Summary of Accounts.
6. To review the Financial Forecast for the financial year ending 31st March 2023.
 - a) To consider the effect of the rising price of utilities for the Council's premises.
 - b) To consider the effect of rising fuel costs for the Council's machinery.
7. To review the five year rolling budget plan with specific attention to the 2023/2024 financial year.

Patchway is Twinned with Clermont l'Herault and Gauting.





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8. To carry out a review of the Norman Scott Park Pavilion project account.
9. To consider the quotation of £1200 from preferred supplier, The Print Design Distribution Group, for the printing of 500 A3 calendars for 2023.
10. To consider a budget virement of £3000 from the new projects budget to set up a budget for Patchway Town Council's Christmas Light Switch on event and to agree to delegate authority to the Town Clerk/RFO for any expenditure within this budget.
11. To consider moving £20,000 from general reserves to fund Patchway Town Council's 70th Anniversary celebrations and to agree to delegate authority to the working party for any expenditure within this budget.
12. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:
 - a) Finance, Democracy and Governance.
13. To note that the next meeting of the Finance Committee will be held on Tuesday 11th October at 7pm.
14. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.
15. To consider the recommendation from the Personnel Committee.

Patchway is Twinned with Clermont l'Herault and Gauting.



PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 12th July 2022 at 19:00 at Callicroft House, Patchway.

Councillors: S Scott (Chairman), R Walker, I Walker, K Dando, D Lawrence.
In attendance: J Turner (Town Clerk and RFO).
Members of the Public: None.
Absent: Cllr E Gordon and Cllr B Hopkinson.

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub-Committee meetings.

12/07/2022-No 1. To receive any questions from members of the public present.

None received.

12/07/2022-No 2. To receive the apologies for absence.

None received.

12/07/2022-No 3. Declarations of Interest

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

12/07/2022-No 4. To consider and approve and dispensations for this meeting.

None received.

12/07/2022-No 5. To approve the minutes of the Finance committee on Tuesday 14th June 2022 and to note any issues.

a) To receive the Clerk/RFO's report for this committee.

RESOLVED: It was unanimously, to approve the minutes and note the report.

12/07/2022-No 6. To receive and consider the Financial Reports for June 2022.

a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

b) Income and Expenditure Report

The committee noted the income and expenditure report.

c) Monthly Summary of Accounts

The committee reviewed the summary and was noted. The committee noted that the salary codes need to be adjusted to reflect actual costs for June (the codes had been applied incorrectly), this was also the case for the grant to South Gloucestershire Playscheme.

RESOLVED: The committee unanimously agreed to approve the financial reports.

12/07/2022-No 7. To review the Financial Forecast for the financial year ending 31st March 2023.

a) To consider the effect of the rising price of utilities for the Council's premises.

b) To consider the effect of rising fuel costs for the Council's machinery.

The committee considered these items together. The RFO explained that the Council were heading for a large overspend on utilities and fuel due to the rising costs. It was noted that the RFO was looking into a bundled area for fuel, so that it can be delivered to site at a cost saving. The committee noted that although the budget heading had an overspend the overall cost centre was projecting to be an underspend.

The RFO explained that a sub-meter would be installed in the café area and utility costs will form a part of contract negotiations with a contractor.

RESOLVED: It was unanimously agreed to note the forecast.

12/07/2022-No 8. To carry out a review of the Norman Scott Park Pavilion Project Account.

RESOLVED: It was unanimously agreed to note the account.

12/07/2022-No 9. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:

a) **Finance, Democracy and Governance.**

The RFO provided an update on the progress as below.

	Finance, Democracy and Governance
Timescale for Implementation	Finance Committee
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents

12/07/2022-No 10. To note that the next meeting of the Finance Committee will be held on Tuesday 13th September 2022 at 7pm.

Noted.

The meeting was closed at 19:17.



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PATCHWAY TOWN COUNCIL
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Town Clerk and Responsible Finance Officer's Report

Actions from the meeting of the Finance Committee held on Tuesday 12th July 2022.

12/07/2022-No 7. To review the Financial Forecast for the financial year ending 31st March 2023.

- a) To consider the effect of the rising price of utilities for the Council's premises.**
- b) To consider the effect of rising fuel costs for the Council's machinery.**

I have looked into a 'bundled area' for red diesel however the laws around using this type of fuel have changed and this means that for the work we carry out it would not be permitted under the new law.

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Patchway Town Council
Strategic Five Year Budget Plan

Precept Variance		ACTUAL		DRAFT		DRAFT		DRAFT	
21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
£	730,655.00	£	816,643.00	£	428,899.11	£	419,084.24	£	417,831.76
£	730,655.00	£	85,988.00	£	387,743.89	£	9,814.87	£	5,059.04
Variance as a Percentage		12%		-47%		-2%		1%	
Council Tax Base (Estimated)		4203		2370		2370		2370	
£/annum	182.98	£	194.30	£	180.97	£	176.83	£	178.96
Difference (£/annum)		11.32		-13.33		4.14		2.13	
As a percentage (£/annum)		6%		-7%		-2%		1%	

Amount of Precept Required

Centre Code	Centre Name	21/22		22/23		23/24		24/25		25/26		26/27	
		ACTUAL	DRAFT	ACTUAL	DRAFT	ACTUAL	DRAFT	ACTUAL	DRAFT	ACTUAL	DRAFT	ACTUAL	DRAFT
100	Income	-£	200.00	-£	500.00	-£	4,000.00	-£	4,000.00	-£	4,000.00	-£	4,000.00
110	Establishment	£	321,614.00	£	246,334.00	£	281,406.00	£	289,331.00	£	297,247.00	£	303,911.00
120	Civic and Democratic	£	7,650.00	£	10,075.00	£	5,500.00	£	4,750.00	£	4,750.00	£	4,750.00
200	Callicroft House	£	15,340.00	£	18,050.00	£	18,450.00	£	18,765.00	£	19,085.00	£	19,410.00
210	The Casson Centre	£	1,699.00	£	6,350.00	£	8,325.00	£	8,518.00	£	8,763.00	£	9,010.00
220	Burials	£	3,000.00	£	1,800.00	£	1,800.00	£	1,800.00	£	1,800.00	£	1,800.00
300	Patchway Community Centre	-£	2.00	-£	2.00	-£	2.00	-£	2.00	-£	2.00	-£	2.00
310	Coniston Community Centre	£	41,395.00	£	22,756.00	£	21,937.21	£	21,151.34	£	20,332.28	£	19,524.28
320	Rodway Road	£	4,100.00	£	4,750.00	£	1,500.00	£	1,500.00	£	1,500.00	£	1,500.00
330	Charlton Hayes	£	4,000.00	£	4,000.00	£	-	£	-	£	-	£	-
340	The Parade	£	3,500.00	£	3,500.00	£	-	£	-	£	-	£	-
400	Youth and Community	£	25,240.00	£	21,400.00	£	12,500.00	£	17,500.00	£	17,500.00	£	17,500.00
410	Grants	£	24,500.00	£	16,000.00	£	6,000.00	£	6,000.00	£	6,000.00	£	6,000.00
500	Scott Park	£	33,450.00	£	29,025.00	£	10,155.00	£	8,443.00	£	9,245.00	£	8,812.00
510	Sports and Social Club	-£	11,840.00	-£	11,840.00	-£	11,840.00	-£	11,840.00	-£	11,840.00	-£	11,840.00
600	Allotments	-£	1,250.00	-£	2,250.00	-£	2,250.00	-£	2,250.00	-£	2,250.00	-£	2,250.00
700	Tumps and BMX Track	£	4,720.00	£	3,720.00	£	720.00	£	720.00	£	720.00	£	720.00
710	Play Area	£	9,550.00	£	10,600.00	£	1,100.00	£	1,100.00	£	1,100.00	£	1,100.00
720	Open Spaces Administration	£	19,125.00	£	21,875.00	£	14,275.00	£	14,275.00	£	14,275.00	£	14,275.00
800	Street Furniture and Transport	£	750.00	£	1,000.00	£	1,000.00	£	1,000.00	£	1,000.00	£	1,000.00
900	Capital and Projects	£	224,314.00	£	410,000.00	£	61,422.90	£	41,422.90	£	38,018.00	£	25,711.48
	Precept Required	£	730,655.00	£	816,643.00	£	428,899.11	£	419,084.24	£	424,143.28	£	417,831.76



100 - Income

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1076	100	Precept							
1090	100	Interest Received	£ 200.00	£ 500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
1091	100	Vendors/Events	£ -	£ -	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
		Total	£ 200.00	£ 500.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	
		Net Expenditure	£ 200.00	£ 500.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	



110 - Establishment

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4001	110	Admin Salary Costs	£ 130,231.00	£ 98,644.00	£ 106,794.00	£ 109,998.00	£ 113,298.00	£ 116,697.00	1 X FT Clerk, 1 X FT D/C & 1 X PT Admin.
4002	110	Groundstaff Salary Costs	£ 132,729.00	£ 116,100.00	£ 151,735.00	£ 156,287.00	£ 160,976.00	£ 165,805.00	1 X FT Lead, 1 X FT Deputy Lead, 1 X FT Assistant, 1 X FT EO & 1 X 30hrs EO.
4003	110	Cleaning Staff Salary Costs	£ 19,364.00	£ -	£ -	£ -	£ -	£ -	
4005	110	Café Staff Salary Costs	£ -	£ -	£ -	£ -	£ -	£ -	
4004	110	HR Support	£ 7,500.00	£ -	£ -	£ -	£ -	£ -	
4006	110	COVID-19 Response Budget	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4007	110	Bank Holiday Payments	£ 6,600.00	£ -	£ -	£ -	£ -	£ -	
4031	110	Pension Lump Sum	£ 10,200.00	£ 10,600.00	£ 11,000.00	£ 11,400.00	£ 11,800.00	£ 12,200.00	
4040	110	Staff Travel	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	
4060	110	Staff Other Expenses	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4090	110	Staff Training	£ 3,000.00	£ 2,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4110	110	Bank Charges	£ 700.00	£ 750.00	£ 800.00	£ 850.00	£ 900.00	£ 950.00	
4115	110	Social Media Budget	£ 100.00	£ 100.00	£ -	£ -	£ -	£ -	
4120	110	Audit Fees	£ 2,890.00	£ 2,890.00	£ 2,977.00	£ 3,066.00	£ 3,158.00	£ 3,253.00	
4121	110	Accountancy Support Fees	£ 2,500.00	£ 13,000.00	£ 6,000.00	£ 6,180.00	£ 6,365.00	£ 6,556.00	
4130	110	Professional Fees	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4140	110	Legal Fees	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4150	110	Subscriptions and Memberships	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	
4160	110	Insurance	£ 6,000.00	£ 7,500.00	£ 7,500.00	£ 7,750.00	£ 7,750.00	£ 7,750.00	
4170	110	Stationery and Printing	£ 2,500.00	£ 2,000.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	£ 1,750.00	
4180	110	Postage	£ 250.00	£ 200.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
4200	110	Broadband	£ 550.00	£ 550.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	
4210	110	Mobile Telephone	£ 300.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	
4220	110	IT Services and Software	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4230	110	Equipment	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 1,000.00	Includes lease for screen, loop & photocopier (2020-2025 at £1615.92).
		Total	£ 321,614.00	£ 246,334.00	£ 281,406.00	£ 289,331.00	£ 297,247.00	£ 303,911.00	
		Net Expenditure	£ 321,614.00	£ 246,334.00	£ 281,406.00	£ 289,331.00	£ 297,247.00	£ 303,911.00	



120 - Civic/Democratic

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4310	120	Councillors Training	£ 1,000.00	£ 500.00	£ 1,000.00	£ 250.00	£ 250.00	£ 250.00	
4340	120	Civic Fund	£ 500.00	£ 1,500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4341	120	Queen's Platinum Jubilee	£ -	£ 5,000.00	£ -	£ -	£ -	£ -	
4342	120	Christmas Support	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4344	120	Mayoral Fund	£ -	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4345	120	Local Council Award Scheme	£ 150.00	£ 75.00	£ -	£ -	£ -	£ -	
4350	120	Elections	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	Move to EMR at the end of each year.
		Total	£ 7,650.00	£ 10,075.00	£ 5,500.00	£ 4,750.00	£ 4,750.00	£ 4,750.00	
		Net Expenditure	£ 7,650.00	£ 10,075.00	£ 5,500.00	£ 4,750.00	£ 4,750.00	£ 4,750.00	



200 - Callicroft House

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1400	200	Callicroft House Income	£ 260.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	
		Total	£ 260.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	
4235	200	Property/Security Caretaking	£ 500.00	£ 600.00	£ -	£ -	£ -	£ -	
4240	200	Property Maintenance	£ 1,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4245	200	Janitorial	£ 500.00	£ 100.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
4410	200	Rates	£ 8,100.00	£ 8,250.00	£ 8,400.00	£ 8,550.00	£ 8,700.00	£ 8,850.00	
4430	200	Utilities	£ 5,000.00	£ 5,000.00	£ 5,500.00	£ 5,665.00	£ 5,835.00	£ 6,010.00	
		Total	£ 15,600.00	£ 18,450.00	£ 18,450.00	£ 18,765.00	£ 19,085.00	£ 19,410.00	
		Net Expenditure	£ 15,340.00	£ 18,050.00	£ 18,450.00	£ 18,765.00	£ 19,085.00	£ 19,410.00	



210 - The Casson Centre

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1410	210	Casson Centre Income	£ 1,200.00	£ 1,200.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
1425	210	Casson Centre Ground Rent	£ 1.00	£ -	£ -	£ -	£ -	£ -	
		Total	£ 1,201.00	£ 1,200.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4235	210	Property/Security Caretaking	£ 650.00	£ 350.00	£ -	£ -	£ -	£ -	
4240	210	Property Maintenance	£ 1,000.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
4245	210	Janitorial	£ 250.00	£ -	£ -	£ -	£ -	£ -	
4410	210	Rates	£ -	£ 1,700.00	£ 1,575.00	£ 1,700.00	£ 1,875.00	£ 2,050.00	
4430	210	Utilities	£ 1,000.00	£ 1,000.00	£ 2,250.00	£ 2,318.00	£ 2,388.00	£ 2,460.00	
		Total	£ 2,900.00	£ 7,550.00	£ 8,325.00	£ 8,518.00	£ 8,763.00	£ 9,010.00	
		Net Expenditure	£ 1,699.00	£ 6,350.00	£ 8,325.00	£ 8,518.00	£ 8,763.00	£ 9,010.00	



310 - Coniston CC

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1415	310	Coniston Ground Rent	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
		Total	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	£ 1.00	
4610	310	Ground Rent	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4620	310	PWLB Repayment	£ 40,396.00	£ 21,757.00	£ 20,938.21	£ 20,152.34	£ 19,333.28	£ 18,525.28	
		Total	£ 41,396.00	£ 22,757.00	£ 21,938.21	£ 21,152.34	£ 20,333.28	£ 19,525.28	
		Net Expenditure	£ 41,395.00	£ 22,756.00	£ 21,937.21	£ 21,151.34	£ 20,332.28	£ 19,524.28	



320 - Rodway Road

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4650	320	CCTV	£ 350.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5320	320	Christmas Decoration	£ 3,000.00	£ 3,000.00					Moved to Xmas Lights on 720.
5330	320	Planter and Tree Maintenance	£ 750.00	£ 750.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
		Total	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
		Net Expenditure	£ 4,100.00	£ 4,750.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	



330 - Charlton Hayes

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4230	330	Equipment	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	
5320	330	Christmas Decoration	£ 2,500.00	£ 2,500.00	£ -	£ -	£ -	£ -	
		Total	£ 4,000.00	£ 4,000.00	£ -	£ -	£ -	£ -	
		Net Expenditure	£ 4,000.00	£ 4,000.00	£ -	£ -	£ -	£ -	



340 - The Parade

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5320	340	Christmas Decoration	£ 2,000.00	£ 2,000.00					
5350	340	Street Scene Enhancement	£ 1,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	Moved to 720
		Total	£ 3,500.00	£ 3,500.00	£ -	£ -	£ -	£ -	
		Net Expenditure	£ 3,500.00	£ 3,500.00	£ -	£ -	£ -	£ -	



400 - Youth and Community

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
4845	400	Community Events	£ 6,540.00	£ 6,200.00	£ 5,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	£20,000 as agreed at PTC meeting for 70th Anniversary Celebrations to be taken from GR with £5,000 budgeted for any other events during the year 23/24.
4865	400	Patchway People Newsletter	£ 3,000.00	£ -	£ -	£ -	£ -	£ -	
4867	400	Community Events/Engagement	£ 500.00	£ -	£ -	£ -	£ -	£ -	
4868	400	Monthly Newsletter	£ 200.00	£ 200.00	£ -	£ -	£ -	£ -	
4869	400	Youth Development	£ 15,000.00	£ 15,000.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	£ 7,500.00	
		Total	£ 25,240.00	£ 21,400.00	£ 12,500.00	£ 17,500.00	£ 17,500.00	£ 17,500.00	
		Net Expenditure	£ 25,240.00	£ 21,400.00	£ 12,500.00	£ 17,500.00	£ 17,500.00	£ 17,500.00	Notes



500 - Scott Park

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1510	500	Sports Income	£ 6,000.00	£ 7,500.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	£ 8,000.00	
1520	500	3G Sports Facility Income	£ 12,000.00	£ 15,000.00	£ 18,000.00	£ 20,000.00	£ 20,000.00	£ 20,000.00	
1530	500	Café Income	£ -	£ -	£ 8,400.00	£ 8,400.00	£ 8,400.00	£ 8,400.00	Based on tender rate.
		Total	£ 18,000.00	£ 22,500.00	£ 34,400.00	£ 36,400.00	£ 36,400.00	£ 36,400.00	
4160	500	Insurance	£ 2,250.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4235	500	Property Security/Caretaking	£ 2,500.00	£ 1,500.00	£ -	£ -	£ -	£ -	
4240	500	Property Maintenance	£ 500.00	£ 2,500.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4245	500	Janitorial	£ 300.00	£ 100.00	£ -	£ -	£ -	£ -	
4410	500	Rates	£ 2,650.00	£ 2,675.00	£ 2,675.00	£ 2,675.00	£ 2,675.00	£ 2,675.00	
4430	500	Utilities	£ 2,500.00	£ 1,500.00	£ 5,250.00	£ 5,408.00	£ 5,570.00	£ 5,737.00	
4650	500	CCTV	£ 750.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
4930	500	Petrol and Diesel	£ 3,000.00	£ 1,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	
4935	500	Machinery Repair	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4940	500	Maintenance - Machinery	£ 2,500.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4945	500	Maintenance - Sports Facilities	£ 12,500.00	£ 11,500.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
4950	500	Machinery and Tools	£ 750.00	£ 500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 100.00	
4955	500	Pitches Supplies	£ 1,500.00	£ -	£ -	£ -	£ -	£ -	
4965	500	Maintenance - Play Equipment	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
4970	500	Fencing	£ 2,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
4975	500	Skip	£ 6,000.00	£ 6,000.00	£ 13,130.00	£ 13,260.00	£ 13,900.00	£ 14,200.00	
4992	500	Scott Park Tree Maintenance	£ 3,000.00	£ 1,250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4995	500	Staff Uniform	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4997	500	Sports Equipment	£ 1,250.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4998	500	Access Gates	£ 2,000.00	£ 2,000.00	£ -	£ -	£ -	£ -	
4999	500	Portable Changing Rooms	£ -	£ 9,000.00	£ -	£ -	£ -	£ -	
		Total	£ 51,450.00	£ 51,525.00	£ 44,555.00	£ 44,843.00	£ 45,645.00	£ 45,212.00	
		Net Expenditure	£ 33,450.00	£ 29,025.00	£ 10,155.00	£ 8,443.00	£ 9,245.00	£ 8,812.00	



700 - Tumps and BMX Track

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
1435	700	Tumps Ground Rent Income	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
		Total	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	£ 30.00	
4420	700	Maintenance	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
4450	700	Rent Payable to Network Rail	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
5334	700	Improvement Fund	£ 3,500.00	£ 3,000.00	£ -	£ -	£ -	£ -	
		Total	£ 4,750.00	£ 3,750.00	£ 750.00	£ 750.00	£ 750.00	£ 750.00	
		Net Expenditure	£ 4,720.00	£ 3,720.00	£ 720.00	£ 720.00	£ 720.00	£ 720.00	



710 - Play Areas

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5100	710	Blakeney Road Path Rent	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5101	710	Land at Coniston P Sch Rent	£ -	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	
5200	710	Repairs and Maintenance	£ 2,000.00	£ 8,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5334	710	Improvement Fund	£ 7,500.00	£ 2,500.00	£ -	£ -	£ -	£ -	
		Total	£ 9,550.00	£ 10,600.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	
		Net Expenditure	£ 9,550.00	£ 10,600.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	£ 1,100.00	



720 - Open Spaces

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5300	720	Litter Bins	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00	
5320	720	Christmas Decoration	£ 16,250.00	£ 15,000.00	£ 11,400.00	£ 11,400.00	£ 11,400.00	£ 11,400.00	
5330	720	Planter and Tree Maintenance	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
5340	720	Outside Area Maintenance/Biodiversity	£ -	£ 5,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
		Total	£ 19,125.00	£ 21,875.00	£ 14,275.00	£ 14,275.00	£ 14,275.00	£ 14,275.00	
		Net Expenditure	£ 19,125.00	£ 21,875.00	£ 14,275.00	£ 14,275.00	£ 14,275.00	£ 14,275.00	



900 - Capital/Projects

Nominal Code	Centre	Budget Heading	21/22	22/23	23/24	24/25	25/26	26/27	Notes
5250	900	Patchway Map	£ 2,500.00	£ -					
9004	900	New Play Equipment	£ 10,000.00						
9008	900	NSP Pavilion	£ 201,814.00						
9014	900	Major Projects	£ 10,000.00	£ 410,000.00	£ 30,000.00	£ 10,000.00	£ 10,000.00	£ 10,000.00	Rolling capital fund.
9015	900	NSP Pavilion Loan Repayment			£ 31,422.90	£ 31,422.90	£ 28,018.00	£ 15,711.48	Four year loan. July 2022 - 2026.
		INTERNAL TRANSFER	£ -	£ -					
		Total	£ 224,314.00	£ 410,000.00	£ 61,422.90	£ 41,422.90	£ 38,018.00	£ 25,711.48	
		Net Expenditure	£ 224,314.00	£ 410,000.00	£ 61,422.90	£ 41,422.90	£ 38,018.00	£ 25,711.48	

	Finance, Democracy and Governance
	Finance Committee
Timescale for Implementation	
2022/2023	
	Local Council Award Scheme
	Review of all Governance Documents