

PATCHWAY TOWN COUNCIL

Callicroft House, Patchway, Bristol, BS34 5DQ

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8th October 2020

**Dear Councillors S Scott, R Walker, J Buddharaju, K Dando, R Loveridge,
E Gordon and P Cottrell.**

You are summonsed to attend the next meeting of the Finance Committee to be held on Tuesday 13th October 2020 at 7pm via a virtual meeting link. The agenda is provided below.

Yours sincerely,

Town Clerk

A G E N D A

[To participate in this meeting please click here](#) then enter access code 185-551-869 if prompted.

1. To receive any apologies for absence.
2. Declarations of Interest.
3. To approve the minutes of the Finance committee on the 8th September 2020 and to note any issues.
4. To receive and consider the Financial Reports for September:
 - a) Bank Reconciliation and Bank Statements
 - b) Income and Expenditure Reports
 - d) Monthly Summary of Accounts
5. To review the budget monitoring document.
6. To review the RFO's Quarter Two report.
7. To review the revised three year framework for budget setting and agree any actions.
8. To consider moving an amount to the Earmarked Reserve 'New Projects' and agree to recommend to Council.
9. To note that the date of the next Finance Committee meeting will be on Tuesday 10th November 2020 at 7pm.