

Minutes of the Annual Meeting of the Town of Patchway held on the 24th April 2023 at 18:00 at Callicroft House, Patchway.

Present: Cllr D Lawrence (Mayor of Patchway) and 32 residents.

In attendance: J Turner (Town Clerk), J Watkins (Deputy Clerk), Jordan Coates (Fraud Protection Officer, Avon & Somerset Police), Megan Haldane (Cyber Protect Officer, Avon & Somerset Police), DC Chantal Knowlson and PCSO Anita Perks (Patchway Neighbourhood Policing Team)

Cllr D Lawrence welcomed everyone to the meeting.

24/04/2023 No 1 Minutes of the Annual Assembly of Patchway held on 23 May 2022.

RESOLVED: It was agreed to approve and note the minutes as an accurate record.

24/04/2023 No 2 A Presentation by Avon & Somerset Police Cyber Crime team

Cllr D Lawrence welcomed Jordan Coates and Megan Haldane from Avon & Somerset Police Cyber Crime team. Key points from the presentation were:

- 80% of cyber-crime is preventable. Cyber-crime totalled £190bn in 2017 and is 41% of all reported crime. Avon & Somerset Police received 9000 reports in 2022.
- Use 'Take 5 / Tell 2' advice. Take five minutes to step back and consider whether something seems genuine. Stop criminals taking 5 minutes through urgency tactics. Tell two other people about your experience to share knowledge – can include calling 101
- Top 3 online fraud in Patchway area are 1/ hacking computers & software through cold calling with warning messages, 2/ WhatsApp scams including 'Mum, I'm in trouble' scam, 3/ 'Transfer into safe account' scam with call claiming to be from bank regarding suspicious transactions.
- Social media hacking is highest cyber-crime in Avon & Somerset area
- Passwords can be worked out using personal information. Pick 3 random words or use a Password Manager.
- Use 2 Factor Verification, update devices and have regular backups in multiple places (321 rule = back up in 3 places, 2 local, 1 remote).
- Look out for five flags of phishing emails as Authority, Urgency, use of Emotive language, Scarcity and relating to Current Events
- Report suspicious texts back to provider using 7726; suspicious emails to report@phishing.gov.uk, and report to www.actionfraud.police.uk/ to help others and build bigger picture

Useful guidance literature on cyber-crime has been left with the Town Council for residents to take away. Cllr D Lawrence thanked Jordan and Megan for attending.

24/04/2023 No 3 Patchway Neighbourhood Police Team

Cllr D Lawrence welcomed DC Chantal Knowlson and PCSO Anita Perks from the Patchway Neighbourhood Police Team. Key points from the presentation were:

- 127 calls have been received in past month which is an average number. Majority relate to traffic incidents on the M5 and shoplifting at Asda Cribbs Causeway.
- Residents need to report all incidents by calling or through the online portal at <https://www.avonandsomerset.police.uk/report/>. This is required for a call to be recorded. Social media posts are not recorded as an official call.
- Team is working closely with local schools including teenage girls
- Monthly Beat Surgery is held at Snack Attacks
- Requested feedback on anyone who may be taken advantage of around drugs



29/04/2024

24/04/2023 No 4 Parishioners Questions or Concerns.

Q: A resident raised concerns over littering and fly tipping in Thirlmere Road back lanes, and domestic car maintenance leading to oil leaks.

A: The Town Clerk responded outlining that the central section of the back lanes is the responsibility of South Gloucestershire Council. Items on the edges of properties are the responsibility of the resident. Fly tipping and littering can both be reported to the South Gloucestershire Streetcare team using the online portal at <https://beta.southglos.gov.uk/transport-and-streets/roads-pavements-and-street-issues/report-a-street-issue/>. The Town Council have held back lane amnesties and removed items though this costs £4000 per time so is not financially sustainable for Patchway residents who pay the precept.

Q: A resident raised concerns over a garage extension in Thirlmere Road suspecting it to be an unofficial HMO (house of multiple occupation).

A: The Town Clerk said the Town Council was aware and had responded as a Council on the application. Residents have the power to respond to any planning application by searching for applications on the South Gloucestershire Council online planning portal at <https://beta.southglos.gov.uk/search-planning-applications>. Residents can also report a possible planning breach at <https://account.southglos.gov.uk/check-report-planning-breach/>.

Q: A resident raised concerns over Highwood Road again becoming a racetrack with cars regularly speeding and requested traffic calming measures.

A: The Town Clerk responded that The Council will report the issue to South Gloucestershire Council, and it was useful the Patchway Neighbourhood Police Team were present at the meeting to hear this concern.

Q: A resident asked about former bomb shelters and mass grave under new roundabout at bottom of former Filton runway.

A: The Town Clerk responded that YTL Developments had been contacted about this issue and were considering it as part of the junction redevelopment.

Q: A resident asked how they can object to Houses of Multiple Occupation (HMOs) and wider planning applications, and how enforcement of scrap wood burning can be addressed.

A: The Town Clerk responded that residents have the power to respond to any planning application by searching for applications on the South Gloucestershire Council online planning portal at <https://beta.southglos.gov.uk/search-planning-applications>. Residents can report smells, smoke or rubbish accumulations to South Gloucestershire Council online at <https://beta.southglos.gov.uk/smells-smoke-rubbish>

24/04/2023 No 5 Date of Next Meeting.

The next meeting will be held in April 2024



29/04/2024