



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Thursday 10th February 2022

Dear **Cllr Jon Butler, Cllr Roger Loveridge, Cllr Jo Buddharaju, Cllr Patrick Cottrell, Cllr Ken Dando, Cllr Eric Gordon, Cllr Brian Hopkinson, Cllr Peter Knight, Cllr Dayley Lawrence, Cllr Elaine Martin, Cllr Sam Scott, Cllr Toni Scott, Cllr Sanjay Shambhu, Cllr Isobel Walker and Cllr Roland Walker.**

You are summonsed to attend the meeting of Patchway Town Council on Tuesday 15th February 2022 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA.Hons. Cert.CILCA. PSLCC.
Town Clerk and Responsible Finance Officer

AGENDA

1. To receive a presentation from South Gloucestershire Playscheme on the Patchway Playscheme.
2. To receive questions from the members of the public present.
3. To receive any apologies for absence.
4. Declarations of Interest.
5. To consider and approve any dispensations for this meeting.
6. To approve the minutes of the Patchway Town Council meeting held on 18th January 2022 and to note any issues.
 - a) To receive the Clerk/RFO's report for this committee meeting.
7. To note the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 25th January 2022 and to consider the below recommendations:
 - a) To approve the recommendation that Patchway Town Council adopts the unchanged terms and conditions for Football Pitch Hire, 3G Pitch Hire, Cricket Net Hire and Cricket Pitch Hire.
8. To note the minutes of the Finance Committee held on Tuesday 8th February 2022 and to consider the below recommendations:
 - a) To approve the recommendation that Patchway Town Council adopts the hire charges for 2022/2023.

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9. Council Finance.
 - a) To note the current financial position of the two bank accounts.
 - b) To note the current financial position of the Town Council's Investments.
 - c) To note the Bank Reconciliation and Bank Statements for January 2022.
 - d) To note the income and expenditure reports for January 2022.
 - e) To approve the expenditure report and authorise payments.
10. To consider the following planning applications: (Click on the link to view the planning application).
 - a) [P22/00476/F - Erection of 1 no. semi-detached dwelling with associated works. - Land At 221 Rodway Road Patchway South Gloucestershire BS34 5EG.](#)
 - b) [P22/00550/F - Application for planning permission to extend an existing dropped kerb to allow for additional off street parking on the property. - 20 Callicroft Road Patchway South Gloucestershire BS34 5BX.](#)
11. To consider the quotation for installing additional lampposts within the Norman Scott Park boundary alongside the pathway from Clermont Close down to the end of Pretoria Road Allotments.
12. To consider the quotations for running sports workshops during the Easter Half Term, excluding bank holidays.
13. To consider whether to tender for the Bradley Stoke Town Council outdoor area maintenance contract.
14. To consider the request from Circus Ginnett to visit Patchway in July 2022.
15. [To consider the consultation regarding the Town and Country Planning Act 1990 - Section 257 South Gloucestershire Council \(Footpaths OPA 13 \(part\) and OAY 81 \(part\) at Patchway Industrial Estate\) Public Path Diversion Order 2022.](#)
16. [To consider Patchway Town Council's response to South Gloucestershire Council's Local Plan Consultation.](#)
17. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2021/2022:
 - a) Community Engagement.
 - i. To consider writing to 'The Property Ombudsman' regarding a Bromford property in Stroud Road.
 - ii. To consider raising a concern regarding Gateway account management fees to 'The Property Ombudsman' or similar organisation for further investigation.
18. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.

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- a) South Gloucestershire Councillors report on items relating to Patchway.
 - b) Patchway Community Centre redevelopment Project.
 - c) Norman Scott Park Pavilion redevelopment project.
 - i. To consider electing a Clerk of Works for the project.
 - d) The Casson Centre refurbishment project.
 - e) Coniston Community Association.
 - f) Bromford Housing Association.
 - g) Youth Work Working Party.
 - i. To consider funding some Easter Activity packs in partnership with Southern Brooks Community Partnerships.
 - h) Queen Elizabeth's Platinum Jubilee 2022.
 - i. To consider changing the location of the Friday and Saturday event from Scott Park to The Parade.
 - ii. To consider the content of a congratulatory letter to Queen Elizabeth II and agree to send this to Buckingham Palace.
 - i) Patchway Twinning Association.
 - j) Almondsbury Joint Burial Committee.
 - k) Patchway 100 Working Party.
 - i. To re-consider the scope of this project.
 - l) Coniston Medical Practice.
 - m) Residents Association of Charlton Hayes.
19. To note that the next meeting of Patchway Town Council will be held on Tuesday 15th March 2022 at 7pm.
- 20. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations, the public and press be excluded during consideration of the following agenda items.**
21. To receive an update on the lease agreement with Patchway Sports and Social Club.

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