

PATCHWAY TOWN COUNCIL

Minutes of the Extraordinary Meeting of Patchway Town Council held on the 18th June 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: S Scott (in the chair), R Loveridge, E Martin, T Scott, K Dando, J Butler, B Hopkinson, R Walker, I Walker, J Buddharaju, and G Pykov.

In attendance: L Squire (Clerk), J Turner (Deputy Clerk)

Absent: Cllrs T Bathe-Taylor, E Gordon and S Shambhu.

Members of the Public: One

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order.

18/06/2020--No 1 To receive and consider apologies for absence and decide whether to accept them.

Cllr P Cottrell (Personal Engagement)

RESOLVED: The council unanimously agreed to accept this apology.

18/06/2020--No 2 Declarations of Interest

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

18/06/2020—No 3 To consider awarding the contract for the 3G and Cricket Nets project and agree any actions.

This item was fully resolved on Tuesday but was put on the agenda as a precautionary measure.

18/06/2020--No 4 To consider the re-adoption of the following policies and strategies:

a. Investment Strategy

b. Equality and Diversity Policy

RESOLVED: It was unanimously agreed to re-adopt these policies.

c. Media and Publicity Policy and to receive nominations for 3 Press & Communication Officers.

RESOLVED: It was unanimously agreed to re-adopt this policy. It was **further resolved** unanimously to elect Cllr G Pykov as the Council's Press and Communication Officer.

d. Payments and Receipts Policy

e. Social Media Policy

f. Use of Trade Card Policy

g. Use of Fuel Card Policy

RESOLVED: It was unanimously agreed to re-adopt these policies.

18/06/2020--No 5 To consider the nominations for the Patchway Town Council Community Award and agree any actions.

RESOLVED: The majority agreed with two abstentions to award the below people with a community award:

Name	Reason for Nomination
Dave Shellard	Keeping the community spirit alive by opening up his bakery and cooking food for other businesses and charities.
John Lane	Work's continuously for other people, he helps at the food bank, memory group and now he is making scrubs and masks for the NHS.
Sandra Smith	Editing Patchway People and co-ordinating a delivery to all houses in lockdown to ensure happiness is spread.
JHOOTS Pharmacy	Mathew has shown his commitment to our community for a long time and not just through these uncertain times. From delivery off drugs to the elderly when the snow comes and cars can't get around, to actually walking across Patchway after hours just to check if my mother in law has the right cough mixture. He does this even though he's understaffed and very busy with a smile on his face for everyone he meets.
Sue Williams	For helping with many Patchway committees and being involved with Brooks Café.
Sue Stengel	For running the Memory Café
Tanya Reddick	For assisting and volunteering at the Sunday Tea Party.

18/06/2020--No 6 To receive any reports from South Gloucestershire Councillors on information relevant to the Patchway Area.

The Council noted reports from Cllrs B Hopkinson, J Buddharaju and S Scott.

18/06/2020—No 7 To receive any reports from Local Organisations or working groups

a) Scott Park Pavilion Project

Cllr J Butler provided an update. A meeting was held between the working group along with the project manager and architect. The floor plan had been revised and the elevation drawings were due in the next week or so for comment. The Council were pleased with how the project has started.

b) Coniston Community Association.

No update was given.

18/06/2020--No 8 To consider any planning applications received and agree any actions.

a) Newnham Place Development site- email from South Gloucestershire to consider the items they are seeking the Town Council's agreement and agree any actions.

The Council considered the application received. It was noted that there were historical issues in the past with this and that is why the Council requested for more information. It was agreed the best course of action would be to have a site visit. The Clerk would share the map with all councillors for information purposes.

RESOLVED: It was unanimously agreed that Cllr J Butler, R Loveridge, E Martin, R Walker, The Clerk, The Deputy Clerk and a member of the allotment association would hold a site visit with South Gloucestershire Council.

b) Any other planning applications received

The Council noted that due to the planning portal being down for maintenance there were no applications to share. The applications would be circulated to Cllrs T Bathe-Taylor, K Dando and E Martin for comment as delegated by the Council.

18/06/2020--No 9 To consider the Patchway Waiting Restriction documents and agree any actions.

The Council considered the drawings and it was agreed that a four-hour restriction in the Parade car park should be lobbied and for it to cover the area directly outside the Labour Club. It was also agreed that the double yellow lines should be extended by the back lanes especially in Stroud Road and the restrictions should be extended to the full left-hand side on Stroud Road from Cavendish Road to Brighton Road.

RESOLVED: It was unanimously agreed to feed the comments above back to South Gloucestershire Council for comment.

18/06/2020--No 10 To note that the next meeting will be on 21st July at 7pm.

Noted.

CLOSED SESSION

18/06/2020--No 11 To consider the funding agreement for the library located in Patchway

Cllr K Dando spoke on this matter. A lot of good ideas were discussed by the Council and all Councillors agreed on the best way forward.

RESOLVED: It was unanimously agreed for the Clerk along with the four South Gloucestershire Councillors to write to South Gloucestershire Council to negotiate a way forward that suits all parties.

18/06/2020--No 12 To consider any recommendations from the Personnel Committee and to receive an update on staffing matters.

Cllr J Butler provided an update. The implementation of the new pay and grading structure is still going ahead in June as planned and the changes to the terms of conditions relating to the removal of the additional bank holidays will be implemented from April 2021 as previously agreed.

18/06/2020--No 13 To consider the correspondence relating to a lease agreement, if available

The Council noted an update from the Solicitor and that more information would be needed in the near future.

The meeting was closed at 20:01.