

## PATCHWAY TOWN COUNCIL

### **Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 3<sup>rd</sup> October 2023 at 20:00 at Callicroft House, Patchway.**

**Councillors:** Cllr R Loveridge (Chairman), Cllr P Cottrell, Cllr N Field, Cllr J James and Cllr P Knight.

**In attendance:** J Watkins (Deputy Town Clerk and RFO), Claire Nicoll, Chris Nicoll and Derek Howell (Pretoria Road Allotment Association), Julia French (Bristol BMX Club)

**Absent:** Cllr E Martin

**Members of the Public:** None

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub-Committee meetings.

**03/10/2023 – No 1. To receive the annual rent from Pretoria Road and Blakeney Road Association's**  
Due to the new quarterly dates of this Committee, Pretoria Road Allotment Society are still collecting rent from ploholders and will deposit the rent at Callicroft House in the next 14 days. Blakeney Road Allotment Society did not attend the meeting.

**03/10/2023 – No 2. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.**  
None received.

**03/10/2023 – No 3. To receive any apologies for absence.**  
Steve Payne (Stoke Lane FC), Paul Thompson (Patchway Cricket Club), Andy England (Patchway Town Football Club), Alex Dommett (Patchway and Charlton Hayes Wildlife Group).

**03/10/2023 - No 4. To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**03/10/2023 – No 5. To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 11<sup>th</sup> July 2023.**

**RESOLVED:** It was unanimously agreed to approve the minutes of the meeting.

**03/10/2023 – No 6. To review the budget for the 2024 – 2025 financial year:**

**a) Centre 320 – Rodway Road.**

No changes were made on this cost centre.

**b) Centre 500 – Scott Park.**

No changes were made on this cost centre.

**c) Centre 510 – Sports and Social Club.**

No changes were made on this cost centre.

- d) **Centre 600 – Allotments.**  
No changes were made on this cost centre.
- e) **Centre 700 – Tumps.**  
No changes were made on this cost centre.
- f) **Centre 710 – Play Areas.**  
No changes were made on this cost centre.
- g) **Centre 720 – Open Spaces.**  
No changes were made on this cost centre.
- h) **Centre 800 – Street Furniture.**  
No changes were made on this cost centre.

#### **Matters Pertaining to Parks and Open Spaces**

##### **03/10/2023 - No 7. To consider reinstating the Patchway Greenway Walk.**

The Committee noted this item is to be deferred to a future meeting.

##### **03/10/2023 - No 8. To consider applying for a grant from South Gloucestershire Council's 'Greening the High Street' fund and a potential scope for this project.**

The Committee noted an application for the 'Greening the High Street' fund was being considered by Southern Brooks for improvements to The Parade as a key shopping area in Patchway.

**RESOLVED:** It was unanimously agreed to support the Southern Brooks application and for the Officers to contact Southern Brooks to confirm this.

##### **03/10/2023 - No 9. To consider an idea to help reduce fly tipping in Patchway's back lanes.**

The committee considered an initiative from the Deputy Clerk to produce free stickers for owners of homes backing onto the back lanes to display on garages and gates to discourage fly tipping.

**RESOLVED:** The Committee unanimously agreed to progress with production of free stickers for residents to use to discourage fly tipping in the back lanes.

**RESOLVED:** The Committee unanimously agreed that the District Councillor for the Patchway Coniston ward should raise issues of maintenance and upkeep of the back lanes at South Gloucestershire Council level.

#### **Matters Pertaining to Planning and Transport**

##### **03/10/2023 - No 10. To consider any planning applications received:**

- a) **Any applications received after the agenda had been issued.**
  - i. **P23/02738/CLP | Internal alterations to form new layout, as well as minor external alterations including new doors and windows. | 81A Gloucester Road Patchway Bristol South Gloucestershire BS34 5JQ**
  - ii. **P23/02748/F | External alterations to elevations, installation of a quench pipe, erection of 1 no. plant compound and associated works to enable the use of the unit as a medical diagnostics centre (Use Class E). | Unit Adjoining Asda Supercentre Highwood Lane Patchway Bristol South Gloucestershire BS34 5TL**  
**RESOLVED:** It was unanimously agreed to raise no objections to the above applications.

**03/10/2023 - No 11. To consider Patchway Town Council's response to South Gloucestershire Council's consultation on 'CRIBBS CAUSEWAY, Lysander Road (Link Road) – Proposed Footway Link'**  
**RESOLVED:** It was unanimously agreed to raise no objections to the above consultation.

**03/10/2023 - No 12. To consider the West of England Combined Authority (WECA) WESTlocal funding opportunity, as deferred from the previous meeting**

Cllr N Field and J James declared an interest as members of Bradley Stoke Town Council.

Bradley Stoke Town Council are considering an approach to Four Towns & Vale Link Community Transport to explore increasing a bus service for residents to get to Southmead Hospital subject to neighbouring Parishes support as a 'cluster'. It was considered by the Committee that the West of England Combined Authority (WECA) should be providing this direct service for residents.

**RESOLVED:** It was unanimously agreed to state support for exploring a proposal through a working group composed of two councillors from each Council in the proposed 'cluster' and for the working group to engage with Four Towns as an experienced service provider and WECA.

### **Updates and Reports**

**03/10/2023 - No 13. To consider the report on 'Recycling at Patchway Town Council's premises.**

The Deputy Clerk outlined the proposal to introduce recycling collections from the Council premises at Callicroft House and the Casson Centre to reduce waste going to landfill and increase the Council's environmental credentials.

**RESOLVED:** It was unanimously agreed to initially introduce bi-weekly recycling collections (£255 p/year) from South Gloucestershire Council with the agreed flexibility of weekly (£510 p/year) should this be required.

**03/10/2023 - No 14 To receive a Quarterly Update from users of Patchway Town Council sports facilities, allotment societies and Patchway and Charlton Hayes Wildlife Group.**

The committee noted updates from Patchway Cricket Club, Stoke Lane AFC, Patchway Town Football Club, Patchway and Charlton Hayes Wildlife Group, Pretoria Road Allotment Association and the Bristol Jets BMX Club.

**03/10/2023 - No 15. To receive an update on the Pollinator Fund grant application.**

The Committee noted an update from Pretoria Road Allotment Association on the progress of the successful Pollinator Fund grant from the Council and Society for £31,500 with an Ecologist Site Visit booked for 5<sup>th</sup> October, and a Sub Group being formed to progress the project from the autumn to target completion in August 2024.

**03/10/2023 - No 16. To receive an update on the Active Travel Grant application to South Gloucestershire Council for increasing bicycle parking hoops within Norman Scott Park.**

The Committee noted an update on an Active Travel Grant application to South Gloucestershire Council signposted by the two District Councillors on the Council. An application has been submitted by the Officers for increasing bike parking at Scott Park to encourage more Park users to cycle and knowing bikes can be securely parked.

**03/10/2023 - No 17. To receive an update on the new play equipment at Norman Scott Park.**

The Committee were updated that the new slide unit, group swing and roundabout were installed in August with lots of positive comments received from residents and Park users.

**03/10/2023 - No 18 To note that the meeting dates of the Parks, Open Spaces, Planning and Transport Committee 2023 – 2024 will be held on:**

**Tuesday 9th January 2024 at 8.00pm**

**Tuesday 9th April 2024 at 8.00pm**

**The meeting was closed by the Chairman at 20.52**