



**PATCHWAY TOWN COUNCIL**

Callicroft House, Patchway, Bristol, BS34 5DQ

[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Terms and Conditions for the use of Football Pitches**

1. Match fees will be payable, one month in arrears, payable in 30 days. No VAT will be charged. You may not be able to partake in the match if your pitch fees become overdue.
2. All bookings must go through the Patchway Town Council office and not via any of the Ground Staff or Councillors. Any games which have not been booked through the Patchway Town Council office will not go ahead and if the game is played, will be charged at the standard rate.
3. Alternative dates will be allocated by the Council to a team for matches cancelled due to weather conditions only. Matches can be re-arranged through the council office, if the pitch required is available. If a game is cancelled by the Council, this will be reflected on your invoice. No monies will be refunded unless in exceptional circumstances.
4. A nominated person by the Council will be the sole judge as to the fitness of the pitch for play and his decision shall be final and irrevocable. For Gloucester County League matches, the referees can request to inspect the pitch and make the judgement. This for GCL games is the best possible route and the council will allow the referee to make the decision in most cases. On the weekends, a representative of the Council may be available to assess the condition of pitches prior to kick off.
5. Teams will obtain adequate indemnity from a reputable insurance company for any claims that may arise out of their use of the ground or buildings, which are not attributable to negligence on the Council or any of its employees. The Council considers that £2m public liability insurance would be adequate. A copy of your policy must be provided before the season commences.
6. The season will commence on the main pitch in August and on the top and bottom pitch in September. The season will finish at the end of April or as notified.
7. Goalposts need to be removed from the compound and erected in sockets provided. At the end of each match goalposts are to be removed, redeposited in the compound and locked into position unless you have been informed to the contrary (i.e. another team is waiting to use the pitch). All borrowed equipment, i.e. corner flags, nets will be returned at the conclusion of your game. It is the hirer's responsibility to ensure all equipment is put back correctly at the end of a game. If any equipment is damaged or is lost, the team who used it will be held responsible for replacing the items.
8. Teams will be responsible for unlocking and locking changing rooms where applicable and responsible for any damage or costs incurred by the Council by failing to do so.



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9. If no other team is waiting to use the facilities, ensure that all lights are turned off, electric power switched off, windows closed, and all doors locked.
10. Please leave the changing rooms and showers as you would wish to find them. A brush is provided for this purpose. Boots must **NOT** be cleaned in the showers.
11. Smoking is **NOT** permitted in the pavilion. Studded boots or shoes are **NOT** permitted and should be removed before entering any of the pavilions.
12. Teams using the pitches at Scott Park and their supporters must undertake to abide by the By-laws of the Park, particularly as they relate to ***no dogs in the Park*** (to safeguard the health of players) and ***no organised games or training without prior permission***. ***Metal pegs are strictly forbidden and cannot be used under any circumstance***. ***Plastic pegs shall be used for all matches***. Any club found to be using metal pegs, will be subject to a fine due to the damages the pegs cause to machinery.
14. All hirers will be allowed to train on the football pitches. The weather must be dry, and permission must be obtained from the council in advance of the session.
15. Any changes to fixtures lists supplied must be notified to the Council office as soon as possible. If notification is not received by the Friday morning for weekend fixtures, the Club will be charged for the pitch.
16. In the case of matches called off due to the pitch being unfit, the Club will be informed on Friday and an alternative date for that match will be made at the end of the season unless another pitch is available that day. For Gloucester County League games, the referee can call off the match on the day and has to be subject to the referee's inspection. The referee is the sole person responsible for calling of a match on the day as a result on the inspection of the pitch.

I hereby agree to the above terms and conditions.

X

On Behalf of Patchway Town Council

X

On Behalf of Hirer  
Team Name