

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 12<sup>th</sup> July 2022 at 20:00 at Callicroft House, Patchway.

**Councillors:** R Loveridge (in the chair), P Knight, K Dando, and D Lawrence.

**In attendance:** J Turner (Town Clerk and RFO), Paul Thompson (Patchway Cricket Club), Alex Dommett (Patchway Conservation Group)

**Absent:** Cllr E Gordon.

**Members of the Public:** None.

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

**12/07/2022 – No 1 To receive any questions from members of the public present.**

None received.

**12/07/2022 - No 2 To receive any apologies for absence.**

The committee noted apologies from Cllr B Hopkinson and Cllr E Martin.

**12/07/2022 - No 3 Declarations of Interest.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**12/07/2022 – No 4 To consider and approve any dispensations for this meeting.**

None received.

**12/07/2022 - No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 14<sup>th</sup> June 2022.**

a) To note the Clerk/RFO's report for this committee meeting.

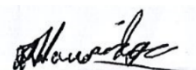
**RESOLVED:** It was unanimously agreed to approve the minutes of the meeting and the report was noted. The Clerk will purchase 'No BBQ ' signs which will be erected in Scott Park.

**12/07/2022 - No 6 To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023.**

a) Outside Areas

b) Planning in Patchway

**RESOLVED:** It was unanimously agreed to note the progress being made as below.



06/09/2022

	<b>Outside Areas</b>	<b>Planning in Patchway</b>
<b>Timescale for Implementation</b>	<b>Parks and Planning</b>	<b>Parks and Planning</b>
<b>2022/2023</b>		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

### **Matters Pertaining to Parks and Open Spaces**

**12/07/2022 - No 7 To consider installing benches in key open spaces in Patchway.**

**RESOLVED:** It was unanimously agreed to go obtain costings for future budgets for the following locations:

- Gorse Covert
- The Tumps – By the new trees.
- The green at Bevington Walk.
- Eagle Meadow.
- Scott Park Play Area.
- Motorway Bund at Bevington Walk.

**12/07/2022 - No 8 To consider the quotation from Wotton Tree Consultancy for a Tree Survey to be carried out at The Tumps and the BMX Track.**

**RESOLVED:** It was unanimously agreed to approve the quotation of £550.00.

**12/07/2022 - No 9 To consider setting up a Local Nature Action Plan Working Group with Councillors and members of the community.**

**RESOLVED:** It was unanimously agreed for the Clerk to advertise this and to arrange an initial meeting.

### **Matters Pertaining to Planning and Transport.**

**12/07/2022 - No 10 To consider any planning applications received:**

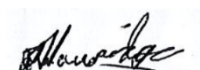
**a) P22/03283/F - Erection of a semi-detached dwelling with associated works. - Land At 2 Southsea Road Patchway South Gloucestershire BS34 5DR.**

**RESOLVED:** It was unanimously agreed to raise no objections but to make a comment to state there should be an adequate parking provision due to the already congested area.

**b) P22/03413/ADV - Display of 1 no. freestanding sign and 1 no. externally illuminated sign and vinyl to south and east elevations. - 150 Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4UB.**

**RESOLVED:** It was unanimously agreed to raise no objections to this application.

**c) P22/03439/HH - Installation of front porch. Erection of single storey side and rear extensions to provide additional living accommodation. - 1B Southsea Road Patchway South Gloucestershire BS34 5DR.**



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**RESOLVED:** It was unanimously agreed to raise no objections but to make a comment to state there should be an adequate parking provision due to the already congested area.

- d) **P22/03532/CLP - Installation of hip to gable loft conversion with rear dormer. - 48 Durban Road Patchway South Gloucestershire BS34 5HQ.**

**RESOLVED:** It was unanimously agreed to raise no objections to this application.

- e) **P22/03471/CLP - Installation of rear dormer to facilitate loft conversion. - 92 Pretoria Road Patchway South Gloucestershire BS34 5PX.**

**RESOLVED:** It was unanimously agreed to raise no objections to this application.

- f) **P22/03591/HH - Erection of single storey side extension to form annexe ancillary to the main dwelling. - 75 Bradley Road Patchway South Gloucestershire BS34 5HP.**

**RESOLVED:** It was unanimously agreed to raise no objections to this application.

- g) **P22/03596/ADV - Display of 2no. built up internally illuminated logo signs, 2no. mounted post signs, 2no. single sided wall mounted sign, and 16no. various parking signs. - 720 Waterside Drive Aztec West Almondsbury South Gloucestershire BS32 4UD.**

**RESOLVED:** It was unanimously agreed to raise no objections to this application.

- h) **Any applications received after the agenda had been issued.**

None received.

**12/07/2022 - No 11 To consider the quotations for Christmas Lights in Patchway for the purchase or the hire of lights.**

The committee noted the report from the Clerk:

The cost of an electrical box on roundabout for lights for a Christmas tree is £950. The cost of installing Christmas Lights is £154 per unit. The Council have been given a quotation for the purchase of 40 units plus have 31 LED rope lights and 3 motifs. The cost to install these would be £11,396. The cost of hiring the 40 units of lights is £4181.04 per year and the cost to purchase outright is £9411.20.

*It is recommended that the Council purchase outright the lights and only budget for installation costs moving forwards. The total sum would be: £20,807.20. The budget currently is £22,500.*

**RESOLVED:** It was unanimously agreed to recommend to Full Council that the Council purchases the Christmas Lights outright and authority is delegated to the Parks, Open Spaces, Planning and Transport Committee to choose designs.

**Updates and Reports.**

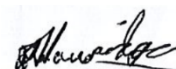
**12/07/2022 - No 12 To receive an update on The Norman Scott Park Pavilion project.**

The Clerk provided an update. The committee noted that the project was around 14 days behind schedule but work was being done to bring this time back down. The first fix of the M&E works had commenced and were going well.

**12/07/2022 - No 13 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 13<sup>th</sup> September at 8pm.**

Noted.

The meeting was closed by the Chairman at 20:33.



06/09/2022