

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 6th September 2022 at 20:00 at Callicroft House, Patchway.

Councillors: R Loveridge (in the chair), P Knight, K Dando, and E Gordon and B Hopkinson.

In attendance: J Turner (Town Clerk and RFO), Steve Ellis (Lead Grounds Person for Patchway Town Council), Cllr J Butler, Paul Thompson (Patchway Cricket Club), Alex Dommett (Patchway Conservation Group) and Andy England (Patchway Town Football Club).1

Absent: None.

Members of the Public: None.

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

06/09/2022 – No 1 To receive a presentation for One Planet Matters on the Bee Highway and other environmental support within Patchway.

The committee noted that due to illness, the representative was unable to attend.

06/09/2022 – No 2 To receive any questions from members of the public present.

None received.

06/09/2022 - No 3 To receive any apologies for absence.

The committee noted apologies from Cllr D Lawrence (other commitment) and Cllr E Martin (unwell).

06/09/2022 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

No dispensations received.

06/09/2022 - No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 12th July 2022.

a) To note the Clerk/RFO's report for this committee meeting.

RESOLVED: It was unanimously agreed to approve the minutes of the meeting and the report was noted.

06/09/2022 - No 6 To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023.

a) Outside Areas

b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made as below.



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	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

Matters Pertaining to Parks and Open Spaces

06/09/2022 - No 7 To consider the quotations for the replacement of outdoor machinery, as deferred by Full Council on 19th July 2022.

The Chairman invited Steve Ellis to speak on this matter. Steve stated that the Ground Staff had only one safe machine (being the HR300) and that the other two, especially the batwing mower, were at the end of their life cycles. Steve stated that originally when asked what machinery the staff needed, a mower was the preference due the time of year however he stated that a tractor would be beneficial for their outdoor work but not entirely suitable for all of the outdoor jobs. The committee noted that they would need to budget for new machinery over the next few years as part of the budget setting process. It was noted that a hire mower may be suitable until the new financial year.

The committee went through the quotations and it was made known that these quotes were not suitable. Cllr J Butler offered to assist the Town Clerk and Lead Grounds Person with checking specifications.

RESOLVED: It was unanimously agreed to defer this item.

06/09/2022 - No 8 To consider the quotations for an Ecology report to be carried out on The Tumps and BMX Track.

RESOLVED: It was unanimously agreed to defer this item to gather more quotations. The Clerk would check with South Gloucestershire Council to see if they could assist.

06/09/2022 - No 9 To consider the quotation from preferred supplier, GB Sports and Leisure, for the repair work on the basket swing at Norman Scott Park.

RESOLVED: It was unanimously agreed to reject this quotation due to the high cost. The committee noted that in October the play area strategy will be reviewed and this will inform part of the budget setting process for the next financial year.

06/09/2022 - No 10 To consider changing the application for \$106 monies for 'an older persons hard court area in Norman Scott Park' due to the increased costs associated with this project.

The committee noted that quotations received for this work were far in excess of the \$106 monies. The Chairman suggested that an older persons keep fit area would be beneficial for older residents and would be well used.

RESOLVED: It was unanimously agreed to recommend to Full Council that the applications is changed to an application for an 'Older Persons outdoor gym' facility. The Clerk would submit this to South Gloucestershire Council.



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06/09/2022 - No 11 To consider bidding for S106 monies to improve sports facilities at Norman Scott Park.

The committed noted that £242,655.28 was available for improving sports facilities at Norman Scott Park. The Chairman suggested that the Council should put in a bid to build a small changing facility to house the teams that play on the Main Pitch. It was noted that the building of a separate changing facility would be beneficial as it would mean that the Town Council could be solely responsible for the changing rooms for the main pitch, something that wasn't the case at present.

RESOLVED: It was unanimously agreed to recommend to Full Council that the Council should bid for the full amount of S106 monies to create new changing rooms within Scott Park.

06/09/2022 - No 12 To consider putting in a grant to WECA 'Bee the Change' pollinator fund.

RESOLVED: It was unanimously agreed to allow the Clerk to put in a grant to create a wildflower meadow in Patchway.

06/09/2022 - No 13 To consider the letter from Patchway Town Football Club requesting permission to display advertising banners in Norman Scott Park.

RESOLVED: It was unanimously agreed to recommend this to Full Council for approval.

Cllr E Gordon left the meeting at 20:57.

06/09/2022 - No 14 To consider the request from Patchway's 'Men in Sheds' to erect one shipping container as well as a covered working area.

RESOLVED: It was unanimously agreed to recommend this to Full Council for approval.

Matters Pertaining to Planning and Transport.

06/09/2022 - No 15 To consider any planning applications received:

- a) **P22/04459/F – Erection of a new build hub and refurbishment of former workshop to provide training/retail units (use classes E(g)/B2/B8) and a drive through restaurant (use class E(b)), with ancillary parking and vehicle loading areas. – Former Toyota Dealership 186 Gloucester Road Patchway South Gloucestershire BS34 5BB.**

RESOLVED: It was unanimously agreed to raise an objection to this application. The committee felt that this area was not suitable for this hub of activity and it would cause a lot of potential issues with the traffic flow along the A38 and would impact on the residents of Patchway. The scale and mass of the proposed development is very different in character to the previous building and this would have a detrimental impact on local businesses that already exist in that area. The committee also felt that the impact upon pedestrians and cyclists would be huge as there are already issues with the safety of the aforementioned persons upon the A38. The committee also felt that the four traffic ingress and egress positions within the area would have a negative impact on the flow of traffic along the A38.

- b) **P22/02922/HH- Conversion of integral garage to form additional living accommodation. – 4 Brick Hill Way Patchway South Gloucestershire BS34 5UY.**

RESOLVED: It was unanimously agreed to raise an objection on the loss of residential parking that this development creates which will push the further issue of parking onto nearby residents.

- c) **P22/05160-HH - Erection of single storey side and rear extensions to form additional living accommodation. Erection of front porch. – 25 Ravenscourt Road Patchway South Gloucestershire BS34 6PL.**



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RESOLVED: It was unanimously agreed to raise an objection on the loss of residential parking that this development creates which will push the further issue of parking onto nearby residents..

d) Any applications received after the agenda had been issued.

The committee noted that the further applications would be added to the Council agenda.

06/09/2022 - No 16 To consider setting up a back-lane amnesty day to target fly tipped waste in Patchway.

RESOLVED: It was unanimously agreed to defer this item.

06/09/2022 - No 17 To consider setting up a working party to re-launch the Patchway Living Landmarks trail.

RESOLVED: It was unanimously agreed that the Clerk, Cllrs R Loveridge and P Knight would investigate this scheme and report back.

06/09/2022 - No 18 To consider the road surfacing on Rodway Road.

The committee noted that Rodway Road's surface was in a total state and needed some urgent repair work carried out.

RESOLVED: It was unanimously agreed to invite South Gloucestershire Council to Patchway to assess whether the road needs a repair.

Updates and Reports.

06/09/2022 - No 19 To receive an update on The Norman Scott Park Pavilion project.

The Clerk provided an update. The committee noted that the project was around four weeks behind schedule but was still on budget. A roller shutter had been ordered for the score board which will be controlled by a remote.

06/09/2022 - No 20 To receive an update on the Local Nature Action Plan community listening event.

The Clerk provided an update and was in the process of inviting Matthew Lipton from South Gloucestershire Council. Alex Dommatt suggested the use of equipment for the event which would make it more interactive and this idea was greatly appreciated.

06/09/2022 - No 21 To receive a quarterly update from the users of Patchway Town Council's sporting facilities.

The committee noted updates from Patchway Cricket Club, Bristol BMX Club and Patchway Town Football Club.

a) To consider the options for the storage of the new sight screens purchased by Patchway Cricket Club.

RESOLVED: It was unanimously agreed to recommend to Full Council that a compound is constructed next to the cricket net facility which will house this equipment.

06/09/2022 - No 22 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 11th October at 8pm.

Noted.

The meeting was closed by the Chairman at 21:24.



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