



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Tuesday 9th September 2025

Dear Cllr Dayley Lawrence, Cllr Ken Dando, Cllr Natalie Field, Cllr Daniel Fry,
Cllr Jenny James, Cllr Pete Knight, Cllr Denise Lansdown,
Cllr Roger Loveridge, Cllr Elaine Martin, Cllr Angela Morey, Cllr Steve Rummels,
Cllr Sam Scott, Cllr Toni Scott & Cllr Keith Walker.

You are summoned to attend the Meeting of Patchway Town Council on Tuesday 16th September 2025 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Suzanne Howard Cert. HE., CILCA. MSLCC.
Town Clerk

Public Participation - To enable members of the public to make comment or ask questions for a period not exceeding 15 minutes with no more than 3 minutes per individual, dependant on the number wishing to speak.

AGENDA

1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.
2. To receive any apologies for absence.
3. To receive any Declarations of Interest and to approve any dispensations for this meeting.
4. To approve the minutes of the Meeting of Patchway Town Council held on Tuesday 22nd July 2025 and to receive the Clerk/RFO's report for this meeting.
5. To note any unreported decisions made under the scheme of delegation or delegated authority, under Financial Regulations for this current financial year.
6. To receive and agree to the amendments to the Personnel Committee's Terms of Reference concerning matters pertaining to confidentiality.

Patchway is Twinned with Clermont l'Herault and Gauting.





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7. Patchway Town Council Finance:
 - a) To approve the expenditure report for September 2025.
 - b) To note the bank reconciliation, bank statements, income, expenditure and monthly summary of account reports for July 2025 and August 2025.
 - c) To consider the recommendation report from the Grants Working Party meeting held on Tuesday 16th September 2025.
 - d) **To note the External Auditor's report for the financial year ending March 2025 and to action any recommendations from this report.**
8. To consider if Patchway Town Council renews the application for the Foundation, Quality and Quality Gold Awards of the Local Council Award Scheme.
9. To receive a request from the Stoke Lane Football Club to erect a banner in Norman Scott Park to promote club membership.
10. To consider a request from Patchway Cricket Club to install a water supply pipe under the Norman Scott Park outfield to the cricket square entirely funded and works safely carried out by Patchway Cricket Club.
11. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
 - a) South Gloucestershire Councillors report on items relating to Patchway.
 - b) Friends of Patchway Twinning Group.
 - c) Almondsbury Joint Burial Committee.
 - d) Former social club building.
 - e) South Gloucestershire Council partnership working.
 - f) Improving Commercial Hubs
 - g) Public safety updates
 - h) Residents' communications.
 - i) Patchway Community Larder.
12. To consider the electoral arrangements for Patchway Town Council, taking into consideration the Community Governance Review that was undertaken in 2023.
13. To note the date of the next Council Meeting of Patchway Town Council will be held on Tuesday 14th October 2025 at 7.00pm at Callicroft House.

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14. To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations, the public and press be excluded during consideration of the following agenda items.
15. To agree the Heads of Terms concerning the new tenant for the Former Sports & Social Club building.
16. To consider the recommendations from the Personnel Committee meeting held on Thursday 4th September 2025
17. To evaluate, discuss and agree to the tenders submitted regarding the renewal of the biannual skip contract from January 2026.
18. To receive a report and recommendations from the Chief Officer of the Avon Local Councils Association (ALCA) following the external investigation.

Patchway is Twinned with Clermont l'Herault and Gauting.



PATCHWAY TOWN COUNCIL

Draft Minutes of the Meeting of Patchway Town Council held on the Tuesday 22nd July 2025 at 19:00 at Callicroft House, Patchway.

Councillors: Cllr D Lawrence (Chair), Cllr K Dando, Cllr N Field, Cllr J James, Cllr P Knight, Cllr D Lansdown, Cllr R Loveridge, Cllr E Martin, Cllr A Morey, Cllr S Rummels, Cllr S Scott, Cllr T Scott, Cllr K Walker.

In attendance: J Watkins (Deputy Town Clerk and RFO).

Absent: Cllr E Gordon

Members of the Public: Five members of the public in attendance.

As the time was 19:00, the Chair, Cllr D Lawrence called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub-Committee meetings.

22/7/2025 – No. 1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.

A member of the public requested an update on the former sports & social club building. Cllr Lawrence responded to outline the Council is currently undergoing a tender process and was hopeful that there would be more information that can be shared with residents around the date of the September Full Council meeting.

Cllr Lawrence outlined the costs of the building including business rates and utility bills which are currently being borne by the Council / residents as tax-payers so progressing to the next stage of the building's use is in everyone's favour.

22/7/2025 – No. 2. To receive any apologies for absence.

Members noted apologies from Cllr D Fry (personal commitment) and S Howard (Town Clerk) (personal commitment)

22/7/2025 – No. 3. To receive any Declarations of Interest and to approve any dispensations for this meeting.

The Chair stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr J James declared an interest in Item 9c – Grants Working Party recommendations

Cllr K Dando declared an interest Item 9c – Grants Working Party recommendations

Cllr D Lansdown declare an interest in Item 9c – Grants Working Party recommendations

22/7/2025 – No. 4. To approve the minutes of the Meeting of Patchway Town Council held on Tuesday 20th May 2025 and to note there is no Clerk/RFO's report for this meeting.

Cllr Loveridge requested that it was noted in Item 17/6/2025 – No. 16. that the Council had been disappointed that DCK Accounting Solutions had not been able to provide detailed advice to Patchway Town Council on the proposed cemetery land purchase and extension.

RESOLVED: It was agreed by a majority with three abstentions to approve the minutes as a true and accurate record subject to amendment as agreed above.

22/7/2025 – No. 5. To note any unreported decisions made under the scheme of delegation or delegated authority, under Financial Regulations for this current financial year.

Under the Patchway Town Council Scheme of Delegation and Regulation 4.1 of the Financial Regulations, the Clerk and Chair have authorised expenditure due to the nature of these transactions being required in a timely manner for reasons of project delivery.

And approved extended opening hours for Snack Attacks across July and August.

Members noted the unreported decisions made under the scheme of delegation.

22/7/2025 – No. 6 To note the minutes of the meeting of the Finance Committee held on Tuesday 8th July 2025 and to approve any recommendations.

The Council noted the minutes of the Finance Committee meeting on 8th July 2025.

- a. **To recommend the Draft Budget 2025/2026 is progressed to the next stage at Full Council on 22 July 2025.**

Cllr Loveridge requested further information from previous Council minutes to confirm the Council had formally agreed to take on twinning activities and expenditure on behalf of the previous volunteer Twinning Association.

Cllr Knight welcomed the introduction of a Devolution budget line to provide the Council with a capacity to absorb unexpected or critical cuts to services by South Gloucestershire Council.

The Deputy Clerk & RFO commented that it would be prudent for Council to progress towards an agreed budget by the close of 2025 subject to final tax base figures provided by South Gloucestershire Council in December, and autumn input from DCK Accounting Solutions.

RESOLVED: It was unanimously agreed to progress the budget to the next stage of approval.

22/7/2025 – No. 7 To note the minutes of the Parks, Open Spaces, Planning and Transport committee meeting held on Tuesday 8th July 2025.

Members noted the minutes of the Parks, Open Spaces, Planning and Transport committee meeting held on 8th July 2025.

22/7/2025 – No.8 To receive and agree to the amendments to the Personnel Committee's Terms of Reference concerning matters pertaining to confidentiality.

This item was deferred to the next Full Council meeting in order for further clarity of the new wording of clauses 16, 17 and 20 to be considered by the officers.

22/7/2025 – No. 9 Patchway Town Council Finance:

- a) To approve the expenditure report for July 2025.

RESOLVED: It was agreed by a majority with one abstention to approve the expenditure report for July 2025.

- b) To note the bank reconciliation, bank statements, income, expenditure and monthly summary of account reports for June 2025.

Members noted the financial reports for June 2025.

Cllrs K Dando, J James and D Lansdown left the room at this stage.

- c) To consider the recommendation report from the Grants Working Party meeting held on Tuesday 15th July 2025.

RESOLVED: It was unanimously agreed to approve the recommendations of the Grants Working Group and to award grants to five applications:

£400.00 to Aretians Rugby Football Club

£250 to Little Stoke & District Ladies Club

£500 to Patchway Cricket Club

£500 to The Link Club

£2750 to Turtle CYP

Cllrs K Dando, J James and D Lansdown returned to the room.

22/7/2025 – No. 10. To note insurance arrangements for 2025/2026:

a) Main Insurance Policy.

The Deputy Clerk & RFO stated that the new premium included £4000 for the former club building though this could be refunded by Zurich at a pro rata rate when a new tenant has formally taken over the club.

Members noted the insurance arrangements for 2025/2026

22/7/2025 – No.11 To consider renewal of the biannual skip contract and inviting tenders for the period from January 2026 with a deadline to respond of 1st September 2025.

The Deputy Clerk confirmed the type of waste was mixed including dog waste from all litter bins hence requiring a mixed waste skip contract.

RESOLVED: It was unanimously agreed to invite tenders for waste removal for the period commencing January 2026.

22/7/2025 – No.12 To approve the review of all Risk Assessments from September 2025 to August 2026 as listed;

- a) Council Property Risk Assessment
- b) Hire of Casson Centre Risk Assessment
- c) Hire of Sports Facilities
- d) Outdoor Staff Risk Assessment

RESOLVED: It was unanimously agreed to approve all Risk Assessments for the period September 2025 to August 2026.

22/7/2025 – No.13 To appoint one council representative for the following organisation:

- a) Almondsbury Joint Burial Committee (5)

Current members are – Cllr K Dando, Cllr D Lansdown, Cllr R Loveridge & Cllr E Martin.

No Councillor was nominated.

22/7/2025 – No.14 To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.

a) **Friends of Patchway Twinning Group.**

The Deputy Clerk reported that the work exchange visit by students from Patchway Community School to Gauting in early July had been positively received. A small delegation of three including the Mayor and Deputy Mayor had represented Patchway at the 30th Anniversary events in Clermont to celebrate the civic link between the two towns.

b) **Almondsbury Joint Burial Committee.**

No update from the AJBC representatives.

Cllr Loveridge requested a public statement is published on the withdrawal of Patchway Town Council from the proposed cemetery land extension with Almondsbury Parish Council.

RESOLVED: It was unanimously agreed for the Deputy Clerk to draft a statement that is passed by the members of the AJBC, the Council media officers, and the Clerk of the AJBC ahead of being published.

c) **Former social club building.**

The Deputy Clerk mentioned the main toilets had been used for the recent Patchway Festival. The building is clean and dry with no significant further maintenance issues at this stage of the year.

It was also reported the budget of £10,000 had been surpassed by July 2025 with approximately £1800.00 p/mth in Business & Council Tax Rates plus utility bills; plus the additional £4000 insurance premium as reported in Item 10.

d) South Gloucestershire Council partnership working.

[Note: Reports from South Gloucestershire Councils to be re-added as a separate item in September 2025]

Cllr Scott (District Councillor) reported he had put forward a motion on speeding in Cribbs Causeway. The Scrutiny Committee Annual Review has identified that SGC is in the bottom two funded councils regarding schools. A cross-party motion has been put forward to address the growing issue of fly-tipping.

No reports received from three other District Councillors representing Patchway wards.

The Deputy Clerk reported a positive meeting with SGC Streetcare team leaders relating to regular services and working closer together around litter bin provision.

e) Improving commercial hubs

The Deputy Clerk updated that this section would now include all Patchway's commercial hubs at The Parade, Rodway Road and the A38.

Members noted the new saplings at The Parade were looking dry and un-watered and requested officers contact Bromford.

f) Public Safety updates.

The Deputy Clerk reported an email had been received from Cllr Chris Willmore (South Gloucestershire Council) relating to issues on zebra crossings. Further updates at next Council Meeting.

g) Residents' communications.

The July / August Summer edition of the Town Newsletter is now available.

h) Patchway Community Larder.

Cllr Lansdown reported the Larder has been significantly used across the last few weeks including sanitary products and a re-stocking of the larder will be actioned shortly.

22/7/2025 – No.15 To consider the electoral arrangements for Patchway Town Council, taking into consideration the Community Governance Review that was undertaken in 2023.

This item was deferred to the next Council Meeting awaiting further information from the Deputy Monitoring Officer and Head of Legal Services at South Gloucestershire Council.

22/7/2025 – No.16 To consider Parks, Open Spaces, Planning & Transport Committee meeting commencing at 7pm with the Finance Committee meeting at 8pm from October 2025.

It was noted by Members that the Finance Committee tends to be a shorter meeting and it would be more effective use of Members time to switch the start time of meetings.

RESOLVED: It was unanimously agree to switch the times of the Finance Committee to 8.00pm; and the Parks, Open Spaces, Planning & Transport Committee to 7.00pm.

22/7/2025 – No.17 To note the date of the next Council Meeting of Patchway Town Council will be held on Tuesday 16th September 2025 at 7.00pm at Callicroft House.

Members noted the next date of Full Council on 16th September 2025.

22/7/2025 – No.18 To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to information) (England) Regulations, the public and press be excluded during consideration of the following agenda items.

RESOLVED: It was unanimously agreed to move into closed session.

22/7/2025 – No.19 To consider and approve the recommendations from the Personnel Committee meeting held on Thursday 3rd July 2025.

RESOLVED: Members unanimously agreed to approve the recommendation.

22/7/2025 – No.20 To evaluate, discuss and approve on a tender application concerning the Former Sports & Social Club building following the tender presentations.

RESOLVED: It was agreed by a majority with two abstentions to progress the Tender Process with a preferred bidder.

The meeting was closed by the Chair at 8.45pm

DRAFT

Minutes dated 14/09/2010

The Council noted the following expenditure approved at the Planning and Transport Committee, 27 July 2010:

	Grant: Expenses for schools'	
Stoke Lodge Primary School	Twinning visit	375.00

Minutes dated 12/10/2010

Patchway Twinning Association	Grant: visitor transport and activities	400.00
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Minutes dated 11/1/2011

- g) Gaunting invitation to visit for 10th anniversary on Thursday 17 May 2012: The Council noted this invitation but agreed that it would be appropriate for Patchway to invite Gaunting to visit in the autumn of this year, which was the 10th anniversary of the signing of the Twinning Charter. This matter was referred for further discussion to the Planning Committee.

The Council suggested that all Councillors should join the Twinning Association so that a Dispensation could be obtained from SGC for matters relating to the Association to be discussed by all Members. The Clerk was asked to give a Membership Form to each Councillor.

Minutes dated 12/12/2011

Patchway Twinning Association	Grant: Hosting twinning visits	500.00
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Minutes dated 18/05/2012

Southern Brooks Community Partnership	Grant: Accommodation and travel for Twinning trip	1,000.00
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Minutes dated 09/10/2012

Patchway Twinning Association	Grant	500.00
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Minutes dated 11/12/2012

Mr. Clark also spoke about the importance of children and young people supporting Patchway's twinning links with Clermont and Gauting. He had visited Gauting in May and was working on a programme through the library service to exchange folk stories between the three communities using internet links. Each year a group of 16 year olds visited Patchway from Gauting and all the schools were involved with a programme of work experience and visits. Mr. Clark asked if the Town Council would be willing to contribute £350 to support the programme under preparation.]

Minutes dated 12/03/2013

- j) A letter of thanks for the grant to Stoke Lodge Primary School for twinning exchanges was noted.

Minutes dated 09/07/2013

35 Mrs L Hamid	Clerk's expenses:	
36	Refreshments for Twinning visit	6.06

Minutes dated 08/10/2013

Waterstone's – gifts for	£43.96	
Twinning		
Patchway Twinning	Grant	£500.00
Association		

Minutes dated 14/01/2014

Xmas cards for twinning towns	£4.50
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Minutes dated 09/09/2014

Patchway Twinning	Expenses for German visit	£1,000.00
Association	from Civic Fund	
Patchway Twinning	Grant	£500.00
Association		

Minutes dated 14/10/2014

Twinning reception	£20.91
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Minutes dated 11/12/2018

- Patchway Twinning Association (£500) – Pay full grant

Chairman's Notes dated 15/01/2019

Patchway Twinning	Grant	£500.00		£500.00		LGA 1972 s137
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Minutes dated 12/02/2019

12/2/19-No15

Reports from Local Organisations

- a) Patchway Twinning Association, meeting held, Deputy Clerk has joined this group to provide a younger perspective, some confusion on liaison between the German and French counterparts and local schools, which is being investigated.

Minutes dated 14/05/2019

c) Twining

The Deputy Clerk advised that the twinning association is looking to revamp their aims and redevelop links with the schools and that he is meeting with four of the five schools over the next few weeks.

Minutes 17/09/2019

17/09/19-No 21 To consider the letter from Patchway Twinning Association and agree any actions

Many councillors spoke in favour of twinning and its benefits whilst acknowledging there have been some difficulties. It was noted the twinning committee has few active members and twinning is not well promoted.

Resolved that the council remains twinned with Clermont L'Herault and Gauting.

Minutes dated 17/12/2019

<u>Organisation</u>	<u>Amount Applied For</u>	<u>Funding for What?</u>	<u>Amount Given</u>
Patchway Twinning Association	£500	2020 Anniversary Events	£400



Patchway Twinning Association

Following the discussion at last night's committee meeting of the Patchway Twinning Association and the Town Clerk, the 5 remaining members of the Association decided that it was time to hand over the organisation of Communication and Exchanges to our Twin Towns to the Patchway Town Council.

This would place the link under the control of a Town Council representative in much the same way as our French and German counterparts and indeed the way in which Bristol – Hanover – Bordeaux have operated for the last 15 or so years.

The decision was not taken lightly but in the recent invitation to Patchway residents to attend a social evening to demonstrate their interest in our Twin Towns, which the Clerk had advertised in the widest possible fashion, attracted just ONE new person, who was in fact already interested as she represented one of the local Primary Schools.

Who knows why the interest in Twinning has declined so rapidly in our area, perhaps Brexit or maybe we have become more insular since Covid; who knows??

The Clerk has already arranged "pen pals" between a local independent Primary School who are exchanging 30 letters a month, so very successful. Unfortunately the local Academy Trust schools are showing no interest at all whereas in the past they were very helpful and accommodating in Exchanges.

We propose that any existing funds be retained in the Patchway Twinning Association account until all the banking formalities and procedures are cleared up. We can discuss the handing over of any residues at a later date.

The Clerk can inform our opposite numbers in our Twin Towns of this decision.

Yours sincerely

John Thomas

Chairman, Patchway Twinning Association



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Town Clerk and Responsible Finance Officer's Report

Agenda Item 4 - Actions from the Meeting of the Full Council on Tuesday 22nd July 2025

22/7/2025 – No. 9 Patchway Town Council Finance -Recommendation Report for the Grants Working Party to award grants to five applicants

All five applicants received funding on 1st August 2025 with a letter that also requested a feedback report once funding is spent; and that Patchway Town Council is publicly noted as a financial supporter of the supported project.

An online and Town News article has been published, alongside social media coverage to ensure the Council Grant scheme is promoted across the town.

22/7/2025 – No.14 To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.

a) Friends of Patchway Twinning Group

Please see associated report listing **a/** examples of Grants made by Patchway Town Council to Patchway Twinning Association and to twinning associated activities across the period 2010 – 2019; and **b/** the letter received from Patchway Twinning Association in March 2023 relinquishing the organisation and communication to Patchway Town Council. The signed Civic Agreement is between the Councils therefore the Council is responsible for the civic relationship.

b) Almondsbury Joint Burial Committee (AJBC)

A public statement was drafted and considered by AJBC representatives, Council media officers and the Clerk of the AJBC. And published on the Council website and social media channels on 4th August 2025. The statement can be seen at <https://www.patchwaytowncouncil.gov.uk/post/statement-on-almondsbury-cemetery-extension-august-2025>

c) Former Social Club Building

Energy Performance surveys to support both the club building and separate flat have been completed. Certificates have been awarded, with the club building achieving a B rating and the flat a D rating. The total cost of the surveys was £450.00.

e) Improving commercial hubs

The officers have contacted the Neighbourhood Coach at Bromford who are responsible for The Parade to highlight that the newly planted saplings and plants have looked dry and unloved through the recent dry and hot weather.

f) Public Safety updates

The Clerk confirmed that following the request from a member of the public for a pedestrian crossing on Rodway Road, that a public consultation was made as a result of the enquiry. The District Council have now received the feedback from the consultation and now score the assessment criteria. All applications received are collated and reported to Members on an annual basis. This review prioritises the list of requests and determines how far the available budget can stretch in each financial year.

Report of any decisions made under the scheme of delegation or delegated authority, under Financial Regulations for 16th September 2025 meeting.

Report of any decisions made under the scheme of delegation or delegated authority, under Financial Regulations for 16th September 2025 meeting.



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Agenda Item 6 - To receive and agree to the amendments to the Personnel Committee's Terms of Reference concerning matters pertaining to confidentiality.

04/09/2025 – No. 5 To agree to the wording to support amendments to be made to the Personnel Committee's Terms of Reference relating to clauses 16, 17 and 20 concerning matters pertaining to confidentiality.

Committee members agreed that the reason for supporting amendments to the Personnel Committee's Terms of Reference was to ensure that the Council operates in an open and honest manner concerning matters pertaining to confidentiality.

Cllr Walker submitted suggested wording, which members discussed and agreed as follows:

Clause 16 – Confidentiality and Advisory Protocol

The Committee shall maintain the highest standards of confidentiality in all Personnel matters. Committee members must adhere strictly to all applicable legal requirements and established best practices regarding confidential information. In particular – No Committee member shall disclose any information deemed confidential, as defined under the Local Government Act 1972, Data Protection Act 2018, legal privilege, Council Standing Orders, or Committee protocol, unless authorised by law or by proper authority, e.g., the Monitoring Officer.

Committee members shall seek and follow professional legal advice and guidance from the Chief Officer of Avon Local Council Association (ALCA), the Monitoring Officer or equivalent statutory legal advisors whenever dealing with confidential personnel issues.

If legal advice or ALCA guidance prescribes a specific course of action, Committee members must comply with that advice, unless it is unlawful or procedurally improper.

Failure to adhere to this clause, including disregarding or improperly withholding legal or ALCA advice, may result in reputational challenges to the Committee's decisions and immediate referral to the Monitoring Officer or relevant body for review and potential disciplinary action.

Clause 17 – To undertake training as needed, such as when a review or investigation indicates that additional or refresher training by all Councillors and/or Council Officers would support best practice for everyone. An attendance record of such training should be maintained and made available for transparency.

Clause 20 – To review from time to time policy objectives within the committees Terms of Reference for consideration by Full Council at least annually, during the Annual Statutory Meeting.

Patchway is Twinned with Clermont l'Herault and Gauting.



Payments for September 2025

Payee	Invoice Detail	Net (cost to council)	VAT	Gross	Our Ref
South Gloucestershire Council	Business rates 25/26 for Former Club Building - September 2025	£ 1,337.00	£ -	£ 1,337.00	09-25-013
South Gloucestershire Council	Rates 25/26 for Flat Above Former Club Building - September 2025	£ 328.00	£ -	£ 328.00	09-25-014
Amazon Business Ltd	iPhone chargers	£ 7.87	£ 1.58	£ 9.45	09-25-015
Amazon Business Ltd	Mobile phones sundries and A4 paper (special deal)	£ 29.24	£ 5.85	£ 35.09	09-25-016
Soltech IT Ltd	Microsoft Business basic x 1 / Business Standard x 4 - October 2025	£ 49.86	£ 9.97	£ 59.83	09-25-017
Soltech IT Ltd	Microsoft Exchange x 16 - October 2025	£ 28.32	£ 5.66	£ 33.98	09-25-018
Soltech IT Ltd	SaaS backup for Microsoft 365 - October 2025	£ 16.00	£ 3.20	£ 19.20	09-25-019
GB Sport & Leisure	Cradle seats x 2 plus fittings for Gorse Covert play area	£ 473.50	£ 94.70	£ 568.20	09-25-020
AJ Mowers Ltd	Full service & repairs on Kioti tractor	£ 533.86	£ 106.77	£ 640.63	09-25-021
Prolific Solutions SW Ltd	Photocopying charges - August 2025	£ 39.84	£ 7.97	£ 47.81	09-25-022
CIA Fire & Security Ltd	3G SmartAccess SIM / Cloud service / Premium Support - 1/10/25 - 30/9/26	£ 1,228.00	£ 245.60	£ 1,473.60	09-25-023
Select Security Systems Ltd	Annual maintenance of 4G router / CCTV at Norman Scott Park - 1/10/25 - 30/9/26	£ 980.89	£ 196.17	£ 1,177.06	09-25-024
Society of Local Council Clerks	Membership fee for Town Clerk - 1/9/2025 - 31/08/2026	£ 360.00	£ -	£ 360.00	09-25-025
BDO LLP	Limited Assurance Review - Year End 31 March 2025	£ 1,365.00	£ 273.00	£ 1,638.00	09-25-026
Keymaster Bristol	Replacement / spare keys for former sports & social club	£ 41.00	£ 8.20	£ 49.20	09-25-027
		£ -	£ -	£ -	
		£ -	£ -	£ -	
	Total for September 2025	£6,818.38	£958.67	£7,777.05	

Date: 09/09/2025

Patchway Town Council 2025/26

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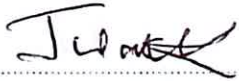
Time: 11:28

Bank Reconciliation Statement as at 31/08/2025
for Cashbook 1 - Current Bank A/c

User: DJM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/08/2025		1,000.00
Reserve A/c	31/08/2025		5,360.97
	31/08/2025		0.00
			6,360.97
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			6,360.97
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			6,360.97
		Balance per Cash Book is :-	6,360.97
		Difference is :-	0.00

Signatory 1:

Name Jon Watkins Signed  Date 9/9/25

Signatory 2:

Name Signed Date

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 5360.97		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
		Closing balance			5,360.97
29-Aug-2025		TO 01321218	-10,492.69		5,360.97
29-Aug-2025	INT	29AUG GRS 08631638		16.32	15,853.66
27-Aug-2025		TO 01321218	-951.47		15,837.34
26-Aug-2025		TO 01321218	-1,539.09		16,788.81
22-Aug-2025		TO 01321218	-17,142.07		18,327.90
20-Aug-2025		FROM 01321218		98.77	35,469.97
19-Aug-2025		TO 01321218	-1,187.49		35,371.20
15-Aug-2025		TO 01321218	-116.88		36,558.69
14-Aug-2025		FROM 01321218		50.73	36,675.57
13-Aug-2025		FROM 01321218		23.83	36,624.84
12-Aug-2025		FROM 01321218		29,890.00	36,601.01
11-Aug-2025		FROM 01321218		880.77	6,711.01
08-Aug-2025		TO 01321218	-168.42		5,830.24
07-Aug-2025		TO 01321218	-1,428.77		5,998.66
04-Aug-2025		FROM 01321218		993.39	7,427.43
01-Aug-2025		TO 01321218	-4,800.87		6,434.04
		Opening balance			11,234.91
		Totals	-37,827.75	31,953.81	

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 313.50		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					1,000.00
29-Aug-2025	EBP	HMRC, 08-25-009, FP 29/08/25 40, 11024505277032000N	-4,812.43		1,000.00
29-Aug-2025	EBP	NET WORLD SPORTS L, 08-25-024, FP 29/08/25 40, 08024505738981000N	-91.79		5,812.43
29-Aug-2025	EBP	ROBERT HAINEY, 08-25-021, FP 29/08/25 40, 27024505431571000N	-45.00		5,904.22
29-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-026, FP 29/08/25 40, 21024506018210000N	-394.32		5,949.22
29-Aug-2025	EBP	CONCORD HOMECARE L, 08-25-023, FP 29/08/25 40, 58024532519288000N	-500.50		6,343.54
29-Aug-2025	EBP	PROLIFIC SOLUTIONS, 08-25-020, FP 29/08/25 40, 05024505219760000N	-194.67		6,844.04
29-Aug-2025	EBP	J&SONS ELECTRICAL, 08-25-025, FP 29/08/25 40, 46024510853480000N	-144.00		7,038.71
29-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-016, FP 29/08/25 40, 12024531650722000N	-394.32		7,182.71
29-Aug-2025	EBP	ROBERT HAINEY, 08-25-022, FP 29/08/25 40, 06024505225374000N	-160.00		7,577.03
29-Aug-2025	EBP	AMAZON PAYMENTS UK, 08-25-019, FP 29/08/25 40, 63024532605048000N	-38.87		7,737.03
29-Aug-2025	EBP	AVON PENSION FUND, 08-25-008, FP 29/08/25 40, 45024534535457000N	-3,742.76		7,775.90
29-Aug-2025	CHG	01AUG A/C 01321218	-24.76		11,518.66
29-Aug-2025		FROM 08631638		10,492.69	11,543.42
29-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/08/25 0846, XP0488639527514527		50.73	1,050.73
27-Aug-2025	D/D	OCTOPUS ENERGY, A-380F41E5-001	-957.86		1,000.00
27-Aug-2025	POS	7100 26AUG25 C, POST OFFICE, COUNTER, BRISTOL GB	-20.40		1,957.86
27-Aug-2025	POS	7614 26AUG25, MACHINE MART WEB, NOTTINGHAM GB	-550.80		1,978.26
27-Aug-2025		FROM 08631638		951.47	2,529.06
27-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 27/08/25 0817, XP7126250180226013		99.55	1,577.59
27-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/08/25 0822, XP5271510525541231		48.04	1,478.04

27-Aug-2025	BAC	STOKE LANE UNDER 8, 2025-26-096, FP 27 /08/25 1423, 600000001618477242	430.00	1,430.00
26-Aug-2025	D/D	TOTALENERGIES G&P, 1237631	-1,427.61	1,000.00
26-Aug-2025	D/D	SOUTH GLOUCESTERSH, DDM00000363	-162.00	2,427.61
26-Aug-2025		FROM 08631638	1,539.09	2,589.61
26-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 26/08/25 0825, XP3628276360104761	50.52	1,050.52
22-Aug-2025	EBP	22/08/25 40, 20023842100127000N	-946.39	1,000.00
22-Aug-2025	EBP	22/08/25 40, 20023842100127000N	-52.79	1,946.39
22-Aug-2025	EBP	22/08/25 40, 20023842100127000N	-2,150.97	1,999.18
22-Aug-2025	EBP	MURF, A, HIRE CENTRE, 08-25-015, FP 22/08 /25 40, 18023832701908000N	-344.88	4,150.15
22-Aug-2025	EBP	22/08/25 40, 18023832701908000N	-1,824.27	4,495.03
22-Aug-2025	EBP	22/08/25 40, 18023832701908000N	-1,519.09	6,319.30
22-Aug-2025	EBP	PATCHWAY COMMUNITY, 08-25-014, FP 22 /08/25 40, 11023840308733000N	-108.00	7,838.39
22-Aug-2025	EBP	SOUTH GLOUCESTERSH, 08-25-012, FP 22 /08/25 40, 28023832856341000N	-329.28	7,946.39
22-Aug-2025	EBP	22/08/25 40, 28023832856341000N	-2,347.78	8,275.67
22-Aug-2025	EBP	GARY MILLARD, 08-25-013, FP 22/08/25 40, 07023846427038000N	-88.00	10,623.45
22-Aug-2025	EBP	22/08/25 40, 07023846427038000N	-2,874.54	10,711.45
22-Aug-2025	EBP	22/08/25 40, 07023846427038000N	-2,043.97	13,585.99
22-Aug-2025	EBP	PROLIFIC SOLUTIONS, 08-25-017, FP 22/08 /25 40, 56023843087487000N	-947.38	15,629.96
22-Aug-2025	EBP	SOUTH GLOUCESTERSH, 08-25-011, FP 22 /08/25 40, 07023841430082000N	-1,337.00	16,577.34
22-Aug-2025	EBP	DCK ACCOUNTING SOL, 08-25-010, FP 22 /08/25 40, 52023841258460000N	-278.46	17,914.34
22-Aug-2025		FROM 08631638	17,142.07	18,192.80
22-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 22/08/25 0829, XP7614984761887479	50.73	1,050.73
20-Aug-2025		TO 08631638	-98.77	1,000.00
20-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/08/25 0810, XP2581653167281024	98.77	1,098.77
19-Aug-2025	D/D	BRITISH GAS BUSINE, 604128196210125000	-36.17	1,000.00
19-Aug-2025	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,036.17
19-Aug-2025	D/D	EDF ENERGY, A-81F6FF1D-001	-33.79	2,035.05

19-Aug-2025	D/D	EDF ENERGY, A-805521B0-001	-47.98	2,068.84
19-Aug-2025	D/D	E.ON NEXT LTD, A-C132F263-001	-538.78	2,116.82
19-Aug-2025		FROM 08631638	1,187.49	2,655.60
19-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 19/08/25 0834, XP1359982686653758	468.11	1,468.11
15-Aug-2025	D/D	EE LIMITED, Q16509023645946851	-118.33	1,000.00
15-Aug-2025	BLN	BANKLINE	-37.55	1,118.33
15-Aug-2025		FROM 08631638	116.88	1,155.88
15-Aug-2025	DPC	MINI CONCERTS C.I., 2025-26-087, VIA MOBILE - LVP	39.00	1,039.00
14-Aug-2025		TO 08631638	-50.73	1,000.00
14-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/08/25 0805, XP0499582203926921	50.73	1,050.73
13-Aug-2025		TO 08631638	-23.83	1,000.00
13-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 13/08/25 0815, XP7629729502306578	23.83	1,023.83
12-Aug-2025		TO 08631638	-29,890.00	1,000.00
12-Aug-2025	D/D	OCTOPUS ENERGY, A-68972F34-001	-98.44	30,890.00
12-Aug-2025	POS	7614 11AUG25 C, ASDA STORES, BRISTOL GB	-11.56	30,988.44
12-Aug-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 12/08/25 1332, 365121423312191VFU, PS3078755, PATCHWA	30,000.00	31,000.00
11-Aug-2025		TO 08631638	-880.77	1,000.00
11-Aug-2025	D/D	VIRGIN MEDIA PYMTS, 757943901001	-50.40	1,880.77
11-Aug-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 11/08/25 0929, XP7974562679736816	856.63	1,931.17
11-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 11/08/25 0857, XP7101547267249714	74.54	1,074.54
08-Aug-2025	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Aug-2025	POS	7614 07AUG25, MUSIC MAGPIE, STOCKPORT GB	-224.99	1,054.43
08-Aug-2025		FROM 08631638	168.42	1,279.42
08-Aug-2025	POC	Post Office 08AUG	111.00	1,111.00
07-Aug-2025	D/D	ALLSTAR, 299091	-292.67	1,000.00
07-Aug-2025	D/D	GREAT WESTERN RECY, REE11551443	-1,205.28	1,292.67
07-Aug-2025	POS	7614 06AUG25 C, TESCO STORES 3088, REDFIELD GB	-5.55	2,497.95
07-Aug-2025		FROM 08631638	1,428.77	2,503.50
07-Aug-2025	BAC	GRAHAM PALMER & CO, GP, FP 06/08/25 2140, 000000FT25218FGFX3	24.00	1,074.73

07-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 07/08/25 0835, XP2725914894282242	50.73	1,050.73
04-Aug-2025		TO 08631638	-993.39	1,000.00
04-Aug-2025	D/D	SGC, 67208229	-245.00	1,993.39
04-Aug-2025	BAC	MINI CONCERTS C.I., MINI CONCERTS CIC	200.00	2,238.39
04-Aug-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 04/08/25 1200, 797527400214118VFU, PS3078755, PATCHWA	1,038.39	2,038.39
01-Aug-2025	D/D	SCREWFIX DIRECT LT, 6331640020677746	-338.66	1,000.00
01-Aug-2025	D/D	INVESTEC ASSET FIN, 22351565621272322	-789.29	1,338.66
01-Aug-2025	POS	7614 30JUL25, DRIVE VAUXHALL, BRISTOL 5 GB	-913.12	2,127.95
01-Aug-2025	EBP	LINK CENTRE, GRANT 2025 RD 1, FP 01/08 /25 40, 10023940159933000N	-500.00	3,041.07
01-Aug-2025	EBP	ARETIANS RUGBY FOO, GRANT 2025 RD 1, FP 01/08/25 40, 01023939454859000N	-400.00	3,541.07
01-Aug-2025	EBP	LITTLE STOKE LADIE, GRANT 2025 RD 1, FP 01/08/25 40, 43023940944335000N	-250.00	3,941.07
01-Aug-2025	EBP	TURTLE CYP, GRANT 2025 RD 1, FP 01/08 /25 40, 26023941025668000N	-2,750.00	4,191.07
01-Aug-2025		FROM 08631638	4,800.87	6,941.07
01-Aug-2025	BAC	SNACK ATTACKS, 2025-26-070, FP 01/08 /25 0927, PY5N0FIW2NU4UTHJNB	356.21	2,140.20
01-Aug-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 01/08/25 0837, XP4372127918595272	48.99	1,783.99
01-Aug-2025	BAC	SNACK ATTACKS, FP 01/08/25 0925, PR1IK1L2QOHJLOPD2Y	735.00	1,735.00
Opening balance				1,000.00
Totals			-72,733.25	72,733.25

Date: 09/09/2025

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Cashbook 1

User: DJM

Current Bank A/c

Payments made between 01/08/2025 and 31/08/2025

Nominal Ledger Analysis								
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
01/08/2025	TRADE UK	10	338.66	338.66		500		Multiple
01/08/2025	Turtle CYP Grant	4	2,750.00			4600 410	2,750.00	Turtle CYP Grant
01/08/2025	Little Stoke&District Ladies C	5	250.00			4600 410	250.00	Little Stoke&District Ladies C
01/08/2025	Aretians RFC	6	400.00			4600 410	400.00	Aretians RFC Grant
01/08/2025	The Link Club	7	500.00			4600 410	500.00	The Link Club Grant
01/08/2025	Drive Vauxhall	8	913.12	913.12		500		HX17UMJ- NSF Outer CV Boot Spl
01/08/2025	Investec Asset Finance	Std Ord	789.29			4231 900	655.84	Zero Turn Mower
						4232 900	133.45	Zero Turn Mower
04/08/2025	South Gloucestershire Council	13	245.00	245.00		500		Pavilion Rates Aug 25
07/08/2025	Tesco	16	5.55			4240 210	5.55	3x Oust Descaler sac
07/08/2025	Great Western Recycling Ltd	17	1,205.28	1,205.28		500		General Waste Aug 25
07/08/2025	ALLSTAR	18	292.67	292.67		500		Fuel EO18ENY/HX17UM Jul 25
08/08/2025	Music Magpie	20	224.99	224.99		500		Apple iPhone 12 64GB
08/08/2025	Virgin Media Business	21	54.43	54.43		500		Broadband 09/08-08/09
11/08/2025	Virgin Media Business	24	50.40	50.40		500		Broadband 11/08-10/09
12/08/2025	Asda Stores Ltd	26	11.56		1.93	4240 200	9.63	Insect Spray & Cleaning Spray
12/08/2025	Octopus Energy Limited	27	98.44	98.44		500		Multiple
15/08/2025	Natwest	31	37.55			4110 110	37.55	Natwest - Bankline Charge
15/08/2025	EE Limited	32	118.33	118.33		500		EE Monthly Charge Aug 25
19/08/2025	E.ON	34	538.78	538.78		500		Elec Former Club Jul 25
19/08/2025	EDF Energy	35	47.98	47.98		500		Gas Pavilion Jul 25
19/08/2025	EDF Energy	36	33.79	33.79		500		Elec Toilet Block Jul 25
19/08/2025	British Gas	38	36.17	36.17		500		Gas Former Club Jul 25
19/08/2025	De Lage Landen Leasing Ltd	DD	998.88			4231 900	843.65	HP Installments
						4232 900	155.23	HP Installments
22/08/2025	DCK Accounting Solutions Ltd	41	278.46	278.46		500		DCK Consultancy 13/03/25
22/08/2025	South Gloucestershire Council	42	1,337.00	1,337.00		500		FCB Rates Aug 25
22/08/2025	Prolific Solutions South West	43	947.38	947.38		500		Copier Printing Charges
22/08/2025	Salaries	44-55	13,707.01			515	13,707.01	Salaries
Subtotal Carried Forward:			26,210.72	6,760.88	1.93		19,447.91	

Date: 09/09/2025

Patchway Town Council 2025/26

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Cashbook 1

User: DJM

Current Bank A/c

Payments made between 01/08/2025 and 31/08/2025

Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount Transaction
22/08/2025	Gary Millard	46	88.00	88.00		500	Photography 05/07
22/08/2025	South Gloucestershire Council	48	329.28	329.28		500	Flat Rates Aug 25
22/08/2025	Patchway Community	49	108.00	108.00		500	Test Lightening Protection Sys
22/08/2025	Murray Hire Centres LTD	52	344.88	344.88		500	CAT Detector Hire 08/07-17/07
22/08/2025	Suzanne Howard	54	52.79			4340 120	52.79 Food - Honorary Freeman Evenin
26/08/2025	South Gloucestershire Council	57	162.00	162.00		500	Payroll Apr-Jun 2025
26/08/2025	Total Gas and Power	58	1,427.61	1,427.61		500	Elec Pavilion Jul 25
27/08/2025	Machine Mart Limited	62	550.80	550.80		500	Clarke PG6500ADVES Petrol Gene
27/08/2025	Post Office Ltd.	63	20.40			4180 110	20.40 3x 1st Class Stamp Book
27/08/2025	Octopus Energy Limited	64	957.86	957.86		500	Multiple
29/08/2025	Natwest	66	24.76			4110 110	24.76 Natwest - Service Charge
29/08/2025	Avon Pension Fund	67	3,742.76			525	3,742.76 Avon Pension Fund
29/08/2025	Amazon Business EU S.a.r.l. UK	68	38.87		6.48	4240 500	32.39 6x 2 Ply Toilet Paper
29/08/2025	Rob Hainey Signs & Graphics	69	160.00	160.00		500	4x Halloween Festivities Banne
29/08/2025	DCK Accounting Solutions Ltd	70	394.32	394.32		500	Accountancy Support Jun 25
29/08/2025	J & Sons Electrical Services	71	144.00	144.00		500	Install New Defib
29/08/2025	Prolific Solutions South West	72	194.67	194.67		500	Copier Printing Charges
29/08/2025	Concord Homecare Limited	73	500.50	500.50		500	Weekly Clean Jul 25
29/08/2025	DCK Accounting Solutions Ltd	74	394.32	394.32		500	Accountancy Support Jul 25
29/08/2025	Rob Hainey Signs & Graphics	75	45.00	45.00		500	Fit Name - Freemans Board
29/08/2025	Net World Sports Ltd	76	91.79	91.79		500	Straight Back F-Net
29/08/2025	HMRC	77	4,812.43			520	4,812.43 HMRC PAYE/NI
Total Payments:			40,795.76	12,653.91	8.41		28,133.44

Current Bank A/c

Receipts received between 01/08/2025 and 31/08/2025

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	Banked 01/08/2025	735.00					
1	Snack Attack Cafe Rent	735.00			1530	500	735.00 Snack Attack Cafe Rent
	Banked 01/08/2025	356.21					
3	Snack Attack Cafe	356.21		59.37	1990	500	296.84 Snack Attack Elec
	Banked 04/08/2025	1,038.39					
11	CCLA	1,038.39			1090	100	1,038.39 Interest Received - CCLA
	Banked 04/08/2025	200.00					
12	Mini Concerts	200.00			1400	200	200.00 Mini Concerts
	Banked 07/08/2025	24.00					
15	G Palmer Advertising	24.00		4.00	1450	500	20.00 G Palmer Advertising
	Banked 08/08/2025	111.00					
19	Post Office 08AUG	111.00			1410	210	111.00 Post Office 08AUG
	Banked 11/08/2025	856.63					
23	Gary Mui	856.63			1520 4991	500 500	860.00 Gary Mui -3.37 Gary Mui
	Banked 12/08/2025	30,000.00					
25	CCLA	30,000.00			230		30,000.00 CCLA Investment Transfer
	Banked 13/08/2025	23.83					
28	Little Loves	23.83		3.97	1450 4991	500 500	20.00 Little Loves -0.14 Little Loves
	Banked 15/08/2025	39.00					
30	Mini Concerts	39.00			1410	210	39.00 Mini Concerts
	Banked 19/08/2025	468.11					
33	Stoke Lane F C 3G Pitch Hire	468.11			1520 4991	500 500	470.00 Stoke Lane F C 3G Pitch -1.89 Stoke Lane F C 3G Pitch
	Banked 27/08/2025	430.00					
59	Stoke Lane F C 3G Pitch Hire	430.00			1520	500	430.00 Stoke Lane F C 3G Pitch
	Banked 27/08/2025	99.55					
61	Corey Burton	99.55			1510	500	99.55 Corey Burton
	Banked 29/08/2025	16.32					
78	Natwest	16.32			1090	100	16.32 Interest Received -
	Banked 31/08/2025	523.78					
65	Stripe Income	523.78			1520 4991	500 500	546.20 Stripe Income -22.42 Stripe Income
Total Receipts:		34,921.82	0.00	67.34			34,854.48

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	270,730	541,459	270,730			50.0%	
1090 Interest Received	1,055	4,317	10,000	5,683			43.2%	
1100 CIL Payment	0	7,656	0	(7,656)			0.0%	
Income :- Income	<u>1,055</u>	<u>282,703</u>	<u>551,459</u>	<u>268,756</u>			<u>51.3%</u>	<u>0</u>
5900 Transfer to EMR	0	7,656	0	(7,656)		(7,656)	0.0%	
Income :- Indirect Expenditure	<u>0</u>	<u>7,656</u>	<u>0</u>	<u>(7,656)</u>	<u>0</u>	<u>(7,656)</u>		<u>0</u>
Net Income over Expenditure	<u>1,055</u>	<u>275,047</u>	<u>551,459</u>	<u>276,412</u>				
110 Establishment								
4001 Admin Salary Costs	10,460	52,858	131,561	78,703		78,703	40.2%	
4002 Groundstaff Salary Costs	12,402	62,010	156,014	94,005		94,005	39.7%	
4031 Pension Lump Sum	(600)	(3,000)	(7,200)	(4,200)		(4,200)	41.7%	
4060 Staff other Expenses	0	69	200	131		131	34.6%	
4090 Staff Training	0	0	1,000	1,000		1,000	0.0%	
4110 Bank Charges	62	309	968	659		659	31.9%	
4120 Audit Fees	0	(1,300)	3,000	4,300		4,300	(43.3%)	
4121 Accountancy Support fees	657	2,351	6,250	3,899		3,899	37.6%	
4150 Subscriptions & Memberships	0	1,810	2,805	995		995	64.5%	
4160 General Insurance	0	10,383	5,460	(4,923)		(4,923)	190.2%	
4170 Stationery & Printing	952	2,170	1,500	(670)		(670)	144.7%	
4180 Postage	20	119	50	(69)		(69)	237.6%	
4200 Broadband	87	437	945	508		508	46.2%	
4210 Mobile Telephone	99	502	1,600	1,098		1,098	31.4%	
4220 IT Services & Software	135	2,890	4,635	1,745		1,745	62.4%	
4230 Equipment	225	225	2,000	1,775		1,775	11.2%	
Establishment :- Indirect Expenditure	<u>24,500</u>	<u>131,833</u>	<u>310,788</u>	<u>178,955</u>	<u>0</u>	<u>178,955</u>	<u>42.4%</u>	<u>0</u>
Net Expenditure	<u>(24,500)</u>	<u>(131,833)</u>	<u>(310,788)</u>	<u>(178,955)</u>				
120 Civic/Democratic								
4300 Mayoral Allowance	0	0	500	500		500	0.0%	
4310 Councillor's Training	0	740	500	(240)		(240)	148.0%	
4340 Civic Fund	98	1,014	1,500	486		486	67.6%	
4350 Elections	0	0	2,000	2,000		2,000	0.0%	
5910 Transfer from EMR	0	(243)	0	243		243	0.0%	
Civic/Democratic :- Indirect Expenditure	<u>98</u>	<u>1,511</u>	<u>4,500</u>	<u>2,989</u>	<u>0</u>	<u>2,989</u>	<u>33.6%</u>	<u>0</u>
Net Expenditure	<u>(98)</u>	<u>(1,511)</u>	<u>(4,500)</u>	<u>(2,989)</u>				

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Callicroft House</u>								
1400 Callicroft House Income	200	1,000	3,013	2,013			33.2%	
Callicroft House :- Income	200	1,000	3,013	2,013			33.2%	0
4240 Property Repairs / Maintenance	313	1,028	2,907	1,879		1,879	35.4%	
4410 Rates	0	7,610	7,800	190		190	97.6%	
4430 Utilities	94	804	6,250	5,446		5,446	12.9%	
Callicroft House :- Indirect Expenditure	407	9,442	16,957	7,515	0	7,515	55.7%	0
Net Income over Expenditure	(207)	(8,442)	(13,944)	(5,502)				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	150	1,408	3,000	1,592			46.9%	
Casson Centre :- Income	150	1,408	3,000	1,592			46.9%	0
4240 Property Repairs / Maintenance	119	944	2,907	1,963		1,963	32.5%	
4410 Rates	0	1,098	1,125	27		27	97.6%	
4430 Utilities	912	748	2,400	1,652		1,652	31.2%	
4991 Stripe charge	0	1	5	4		4	20.2%	
Casson Centre :- Indirect Expenditure	1,032	2,791	6,437	3,646	0	3,646	43.4%	0
Net Income over Expenditure	(882)	(1,382)	(3,437)	(2,055)				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	26,080	26,080			0.0%	
Burials :- Income	0	0	26,080	26,080			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	23,557	23,557		23,557	0.0%	
4511 AJBC Other Costs (50%)	232	232	9,490	9,258		9,258	2.4%	
5910 Transfer from EMR	0	0	(6,967)	(6,967)		(6,967)	0.0%	
Burials :- Indirect Expenditure	232	232	26,080	25,848	0	25,848	0.9%	0
Net Income over Expenditure	(232)	(232)	0	232				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
310 Coniston								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	9,616	18,727	9,111		9,111	51.3%	
Coniston :- Indirect Expenditure	0	10,116	19,727	9,611	0	9,611	51.3%	0
Net Income over Expenditure	0	(10,115)	(19,726)	(9,611)				
320 Rodway Road								
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
5330 Planter and Tree Maintenance	0	129	500	371		371	25.8%	
Rodway Road :- Indirect Expenditure	0	129	1,500	1,371	0	1,371	8.6%	0
Net Expenditure	0	(129)	(1,500)	(1,371)				
350 Patchway Preschool								
1418 Preschool C'yard Ground Rent	0	1	0	(1)			0.0%	
Patchway Preschool :- Income	0	1	0	(1)				0
Net Income	0	1	0	(1)				
400 Youth & Community								
4867 Community Events/Engagement	493	8,838	10,000	1,162		1,162	88.4%	
4869 Youth Development	0	0	10,000	10,000		10,000	0.0%	
4871 Patchway Library Staffing	0	1,950	0	(1,950)		(1,950)	0.0%	
5910 Transfer from EMR	0	(1,950)	0	1,950		1,950	0.0%	
Youth & Community :- Indirect Expenditure	493	8,838	20,000	11,162	0	11,162	44.2%	0
Net Expenditure	(493)	(8,838)	(20,000)	(11,162)				
410 GRANTS								
1700 Grants & Donation Received	0	1,136	0	(1,136)			0.0%	
GRANTS :- Income	0	1,136	0	(1,136)				0
4600 Youth and Community Grants	3,900	6,192	17,500	11,308		11,308	35.4%	
GRANTS :- Indirect Expenditure	3,900	6,192	17,500	11,308	0	11,308	35.4%	0
Net Income over Expenditure	(3,900)	(5,055)	(17,500)	(12,445)				

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 Scott Park								
1450 Vendor/Events Income	40	2,056	10,000	7,944			20.6%	
1510 Sports Income	100	3,440	12,679	9,239			27.1%	
1520 3G Sports Facility Income	2,306	8,094	30,000	21,906			27.0%	
1530 Cafe Income	735	3,675	8,400	4,725			43.8%	
1990 Other Income	297	1,362	5,500	4,138			24.8%	
Scott Park :- Income	3,478	18,626	66,579	47,953			28.0%	0
4160 General Insurance	0	2,542	2,500	(42)		(42)	101.7%	
4240 Property Repairs / Maintenance	521	2,545	7,500	4,955		4,955	33.9%	
4410 Rates	245	1,220	2,505	1,285		1,285	48.7%	
4430 Utilities	1,235	4,909	30,000	25,091		25,091	16.4%	
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
4867 Community Events/Engagement	(245)	0	0	0		0	0.0%	
4930 Petrol and Diesel	244	999	3,570	2,571		2,571	28.0%	
4940 Machinery Maintenance/Repair	761	1,886	4,500	2,614		2,614	41.9%	
4945 Maintenance - Sports Facilitie	0	1,293	7,000	5,707		5,707	18.5%	
4950 Machinery & Tools	0	784	3,000	2,216		2,216	26.1%	
4965 Maintenance - Play Equipment	0	111	1,000	889		889	11.1%	
4991 Stripe charge	28	104	525	421		421	19.9%	
4992 Scott Park Tree Maintenance	0	0	500	500		500	0.0%	
4995 Staff Uniform	0	187	500	313		313	37.5%	
4997 Sports Equipment	76	76	500	424		424	15.3%	
Scott Park :- Indirect Expenditure	2,865	16,657	64,600	47,943	0	47,943	25.8%	0
Net Income over Expenditure	612	1,969	1,979	10				
510 Former Club Building								
4240 Property Repairs / Maintenance	0	468	10,000	9,532		9,532	4.7%	
4410 Rates	1,666	5,681	0	(5,681)		(5,681)	0.0%	
4430 Utilities	548	2,058	0	(2,058)		(2,058)	0.0%	
Former Club Building :- Indirect Expenditure	2,214	8,207	10,000	1,793	0	1,793	82.1%	0
Net Expenditure	(2,214)	(8,207)	(10,000)	(1,793)				
600 Allotments								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
1990 Other Income	0	192	0	(192)			0.0%	
Allotments :- Income	0	192	2,500	2,308			7.7%	0
4430 Utilities	32	89	800	711		711	11.1%	

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5000 Pretoria Road	0	0	500	500		500	0.0%	
5010 Blakeney Road	0	0	700	700		700	0.0%	
Allotments :- Indirect Expenditure	32	89	2,000	1,911	0	1,911	4.4%	0
Net Income over Expenditure	(32)	103	500	397				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	0	243	250	7		7	97.1%	
4991 Stripe charge	0	0	0	(0)		(0)	0.0%	
Tumps and BMX Track :- Indirect Expenditure	0	243	750	507	0	507	32.4%	0
Net Income over Expenditure	0	(213)	(720)	(507)				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	120	120		120	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	287	532	3,000	2,468		2,468	17.7%	
Play Area :- Indirect Expenditure	287	582	3,170	2,588	0	2,588	18.4%	0
Net Expenditure	(287)	(582)	(3,170)	(2,588)				
<u>720 Open Spaces Administration</u>								
4975 Waste and Recycling	1,004	5,677	16,500	10,823		10,823	34.4%	
5320 Christmas Decoration	0	0	12,500	12,500		12,500	0.0%	
5330 Planter and Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
5340 Outside Area Maintenance/Biodi	0	0	1,000	1,000		1,000	0.0%	
Open Spaces Administration :- Indirect Expenditure	1,004	5,677	31,000	25,323	0	25,323	18.3%	0
Net Expenditure	(1,004)	(5,677)	(31,000)	(25,323)				
<u>800 Street Furniture & transport</u>								
5450 Street Cleaning Supplies	0	442	525	83		83	84.3%	
Street Furniture & transport :- Indirect Expenditure	0	442	525	83	0	83	84.3%	0
Net Expenditure	0	(442)	(525)	(83)				

Detailed Income & Expenditure by Budget Heading 31/08/2025

Month No: 5

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
4231 Equipment on HP	1,499	7,532	17,994	10,462		10,462	41.9%	
4232 Equipment HP Charges	289	1,443	3,464	2,021		2,021	41.7%	
4620 PWLB Repayment	0	15,711	31,423	15,712		15,712	50.0%	
4621 PWLB Loan Charges AJBC	0	34,337	14,249	(20,088)		(20,088)	241.0%	
5910 Transfer from EMR	0	(20,363)	0	20,363		20,363	0.0%	
9014 Major Projects	459	1,102	50,000	48,898		48,898	2.2%	
9019 Community Larder	0	275	0	(275)		(275)	0.0%	
Capital and Projects :- Indirect Expenditure	2,247	40,039	117,130	77,091	0	77,091	34.2%	0
Net Expenditure	(2,247)	(40,039)	(117,130)	(77,091)				
Grand Totals:- Income	4,882	305,100	652,664	347,564			46.7%	
Expenditure	39,312	250,676	652,664	401,988	0	401,988	38.4%	
Net Income over Expenditure	(34,429)	54,423	0	(54,423)				
Movement to/(from) Gen Reserve	(34,429)	54,423	0	(54,423)				

Date: 07/08/2025

Patchway Town Council 2025/26

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Time: 12:11

Bank Reconciliation Statement as at 31/07/2025
for Cashbook 1 - Current Bank A/c

User: JO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/07/2025		1,000.00
Reserve A/c	31/07/2025		11,234.91
	31/07/2025		0.00
			<u>12,234.91</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			12,234.91
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			12,234.91
		Balance per Cash Book is :-	12,234.91
		Difference is :-	0.00

Signatory 1:

Name Jon Watkins Signed J Watkins Date 7/8/25

Signatory 2:

Name Signed Date

Account name or alias PATCHWAY TOWN C BR	Account number 08631638	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 6434.04		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					11,234.91
31-Jul-2025		TO 01321218	-11,330.69		11,234.91
31-Jul-2025	INT	31JUL GRS 08631638		32.48	22,565.60
30-Jul-2025		TO 01321218	-6.50		22,533.12
29-Jul-2025		FROM 01321218		52.00	22,539.62
28-Jul-2025		FROM 01321218		10,055.50	22,487.62
25-Jul-2025		TO 01321218	-13,504.29		12,432.12
24-Jul-2025		FROM 01321218		50.73	25,936.41
23-Jul-2025		TO 01321218	-14,484.99		25,885.68
22-Jul-2025		FROM 01321218		50.73	40,370.67
21-Jul-2025		TO 01321218	-61.97		40,319.94
17-Jul-2025		TO 01321218	-35,261.20		40,381.91
16-Jul-2025		FROM 01321218		29,492.73	75,643.11
15-Jul-2025		TO 01321218	-15,888.75		46,150.38
14-Jul-2025		TO 01321218	-32.14		62,039.13
11-Jul-2025		FROM 01321218		514.60	62,071.27
10-Jul-2025		TO 01321218	-79.09		61,556.67
09-Jul-2025		FROM 01321218		43.62	61,635.76
08-Jul-2025		TO 01321218	-3.70		61,592.14
07-Jul-2025		FROM 01321218		49,355.13	61,595.84
04-Jul-2025		TO 01321218	-10.02		12,240.71
03-Jul-2025		TO 01321218	-398.41		12,250.73
02-Jul-2025		FROM 01321218		1,147.02	12,649.14
01-Jul-2025		FROM 01321218		796.75	11,502.12
Opening balance					10,705.37
Totals			-91,061.75	91,591.29	

Account name or alias PATCHWAY TOWN CO ATF	Account number 01321218	Sort code 52-10-05	Account currency GBP
Debit or credit Any	Current cleared balance 955.00		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk.

Date	Type	Transaction details	Debit	Credit	Balance
Closing balance					1,000.00
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-038, FP 31/07/25 40, 29024019113053000N	-40.35		1,000.00
31-Jul-2025	EBP	HMRC, 07-25-009, FP 31/07/25 40, 36023957766778000N	-4,847.50		1,040.35
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-036, FP 31/07/25 40, 60023958486321000N	-324.46		5,887.85
31-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-030, FP 31/07/25 40, 62024003280412000N	-500.50		6,212.31
31-Jul-2025	EBP	AVON PENSION FUND, 07-25-008, FP 31/07/25 40, 23023954664107000N	-3,782.65		6,712.81
31-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-034, FP 31/07/25 40, 38024003663494000N	-613.80		10,495.46
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-039, FP 31/07/25 40, 60024008598121000N	-19.20		11,109.26
31-Jul-2025	EBP	LIMITLESS SECURITY, 07-25-031, FP 31/07/25 40, 31024010134389000N	-706.80		11,128.46
31-Jul-2025	EBP	PROLIFIC SOLUTIONS, 07-25-026, FP 31/07/25 40, 04024016271279000N	-149.24		11,835.26
31-Jul-2025	EBP	SOLTECH IT LTD, 07-25-037, FP 31/07/25 40, 60024032731187000N	-73.20		11,984.50
31-Jul-2025	EBP	RAYCOX TURF LTD, 07-25-035, FP 31/07/25 40, 18023958847114000N	-258.00		12,057.70
31-Jul-2025	CHG	04JUL A/C 01321218	-38.82		12,315.70
31-Jul-2025		FROM 08631638		11,330.69	12,354.52
31-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 31/07/25 0829, XP7614904763947929		23.83	1,023.83
30-Jul-2025	POS	7100 29JUL25 C, B&M 052 - CLEVEDON, CLEVEDON GB	-6.50		1,000.00
30-Jul-2025		FROM 08631638		6.50	1,006.50
29-Jul-2025		TO 08631638	-52.00		1,000.00
29-Jul-2025	DPC	MINI CONCERTS C.I., 2025-26-076, VIA MOBILE - LVP		52.00	1,052.00
28-Jul-2025		TO 08631638	-10,055.50		1,000.00
28-Jul-2025	POC	Post Office 28JUL		55.50	11,055.50

28-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 28/07/25 1332, 483875223318320XFU, PS3078755, PATCHWA	10,000.00	11,000.00
25-Jul-2025	D/D	SOUTH GLOUCESTERSH, DDM00000363	-250.00	1,000.00
25-Jul-2025	EBP	PATCHWAY MINIBUS C, 07-25-032, FP 25/07 /25 40, 53024019231224000N	-360.00	1,250.00
25-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-029, FP 25 /07/25 40, 30024023269657000N	-500.50	1,610.00
25-Jul-2025	EBP	CONCORD HOMECARE L, 07-25-028, FP 25 /07/25 40, 32024015248566000N	-500.50	2,110.50
25-Jul-2025	EBP	SOLTECH IT LTD, 07-25-024, FP 25/07/25 40, 18024016248708000N	-59.83	2,611.00
25-Jul-2025	EBP	AJ MOWERS LTD, 07-25-025, FP 25/07/25 40, 24024020183433000N	-155.54	2,670.83
25-Jul-2025	EBP	ZURICH TOWN & PARI, 07-25-023, FP 25/07 /25 40, 56024021075502000N	-10,382.92	2,826.37
25-Jul-2025	EBP	MINI CONCERTS C.I., 07-25-027, FP 25/07 /25 40, 43024017245749000N	-1,295.00	13,209.29
25-Jul-2025		FROM 08631638	13,504.29	14,504.29
24-Jul-2025		TO 08631638	-50.73	1,000.00
24-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 24/07/25 0909, XP2472216393315928	50.73	1,050.73
23-Jul-2025	D/D	TOTALENERGIES G&P, 1237631	-1,282.80	1,000.00
23-Jul-2025	POS	7614 22JUL25 C, ALDI 780 105, BRISTOL GB	-17.50	2,282.80
23-Jul-2025	EBP	7614 22JUL25 C, ALDI 780 105, BRISTOL GB /07/25 40, 33023400744741000N	-2,874.54	2,300.30
23-Jul-2025	EBP	230225 1000000N	-2,043.97	5,174.84
23-Jul-2025	EBP	230225 1000000N	-2,150.77	7,218.81
23-Jul-2025	EBP	230225 1000000N	-1,518.89	9,369.58
23-Jul-2025	EBP	230225 1000000N	-2,347.78	10,888.47
23-Jul-2025	EBP	230225 1000000N	-1,094.49	13,236.25
23-Jul-2025	EBP	230225 1000000N	-1,824.27	14,330.74
23-Jul-2025		FROM 08631638	14,484.99	16,155.01
23-Jul-2025	POS	7614 22JUL25, ST JOHN AMBULANCE, SHEFFIELD GB, REFUND	582.00	1,670.02
23-Jul-2025	BAC	AVON INDIAN COMMUN, UP TO MAY JUNE 25, FP 22/07/25 2106, 500000001598900713	64.00	1,088.02
23-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/07/25 0809, XP2430028603590137	24.02	1,024.02
22-Jul-2025		TO 08631638	-50.73	1,000.00

22-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 22/07/25 0852, XP7734661521832339	50.73	1,050.73
21-Jul-2025	D/D	BRITISH GAS BUSINE, 604128196210125000	-35.00	1,000.00
21-Jul-2025	POS	7614 18JUL25 C, POST OFFICE, COUNTER, BRISTOL GB	-53.10	1,035.00
21-Jul-2025		FROM 08631638	61.97	1,088.10
21-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/07/25 0855, XP6510390485893725	26.13	1,026.13
17-Jul-2025	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,000.00
17-Jul-2025	EBP	PUBLIC WORKS LOANS, PWLB REPAYMENT, FP 17/07/25 40, 35023354839302000N	-34,337.07	1,998.88
17-Jul-2025		FROM 08631638	35,261.20	36,335.95
17-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 17/07/25 0828, XP8565424363016006	74.75	1,074.75
16-Jul-2025		TO 08631638	-29,492.73	1,000.00
16-Jul-2025	D/D	EDF ENERGY, A-81F6FF1D-001	-29.47	30,492.73
16-Jul-2025	D/D	EDF ENERGY, A-805521B0-001	-60.85	30,522.20
16-Jul-2025	D/D	E.ON NEXT LTD, A-C132F263-001	-514.51	30,583.05
16-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 16/07/25 1316, 2302571161316183FU, PS3078755, PATCHWA	30,000.00	31,097.56
16-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 16/07/25 0838, XP6384140222408445	97.56	1,097.56
15-Jul-2025	D/D	STRIPE, STRIPE-IL7LOCREVG	-24.60	1,000.00
15-Jul-2025	D/D	EE LIMITED, Q16509023637027173	-118.75	1,024.60
15-Jul-2025	D/D	PUBLIC WORKS LOANS, PATCHWAY	-15,711.45	1,143.35
15-Jul-2025	BLN	BANKLINE	-33.95	16,854.80
15-Jul-2025		FROM 08631638	15,888.75	16,888.75
14-Jul-2025	POS	7614 09JUL25, STAPLES, NORMANTON GB	-32.14	1,000.00
14-Jul-2025		FROM 08631638	32.14	1,032.14
11-Jul-2025		TO 08631638	-514.60	1,000.00
11-Jul-2025	D/D	VIRGIN MEDIA PYMTS, 757943901001	-50.40	1,514.60
11-Jul-2025	EBP	SOLTECH IT LTD, 07-25-017, FP 11/07/25 40, 02023800063788000N	-27.61	1,565.00
11-Jul-2025	EBP	PR PRODUCTION SERV, 07-25-022, FP 11/07 /25 40, 06023817901135000N	-108.00	1,592.61
11-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-014, FP 11 /07/25 40, 01023802121308000N	-394.32	1,700.61
11-Jul-2025	EBP	DCK ACCOUNTING SOL, 07-25-011, FP 11 /07/25 40, 42023818450574000N	-630.00	2,094.93
11-Jul-2025	EBP	SOUTH GLOUCESTERSH, 07-25-010, FP 11 /07/25 40, 39023831657363000N	-1,337.00	2,724.93

11-Jul-2025	EBP	ORIGIN AMENITY SOL, 07-25-021, FP 11/07/25 40, 52023832785575000N	-374.76	4,061.93
11-Jul-2025	EBP	SOLTECH IT LTD, 07-25-018, FP 11/07/25 40, 50023834905035000N	-19.20	4,436.69
11-Jul-2025	EBP	BREAKTHROUGH COMMU, 07-25-019, FP 11/07/25 40, 59023802026881000N	-834.00	4,455.89
11-Jul-2025	EBP	AMAZON PAYMENTS UK, 07-25-016, FP 11/07/25 40, 56023819779669000N	-34.92	5,289.89
11-Jul-2025	EBP	ROBERT HAINEY, 07-25-013, FP 11/07/25 40, 40023835926610000N	-95.00	5,324.81
11-Jul-2025	EBP	RALPH HIPWOOD TRAD, 07-25-020, FP 11/07/25 40, 64023834454107000N	-365.00	5,419.81
11-Jul-2025	EBP	AMAZON PAYMENTS UK, 07-25-012, FP 11/07/25 40, 54023817379144000N	-19.84	5,784.81
11-Jul-2025	EBP	SOUTH GLOUCESTERSH, 07-25-015, FP 11/07/25 40, 05023804507371000N	-82.32	5,804.65
11-Jul-2025	BAC	HMRC VAT, 338442787	4,803.72	5,886.97
11-Jul-2025	POC	Post Office 11JUL	83.25	1,083.25
10-Jul-2025	D/D	OCTOPUS ENERGY, A-68972F34-001	-103.11	1,000.00
10-Jul-2025		FROM 08631638	79.09	1,103.11
10-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 10/07/25 0812, XP1437690057204984	24.02	1,024.02
09-Jul-2025		TO 08631638	-43.62	1,000.00
09-Jul-2025	POS	7614 08JUL25, EVRI LIMITED, 08445437147 GB	-31.13	1,043.62
09-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/07/25 0830, XP5792211913639781	74.75	1,074.75
08-Jul-2025	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Jul-2025		FROM 08631638	3.70	1,054.43
08-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 08/07/25 0840, XP0176013755239568	50.73	1,050.73
07-Jul-2025		TO 08631638	-49,355.13	1,000.00
07-Jul-2025	D/D	ALLSTAR, 299091	-268.62	50,355.13
07-Jul-2025	D/D	GREAT WESTERN RECY, REE11551443	-1,205.28	50,623.75
07-Jul-2025	POS	7100 04JUL25 C, ASDA STORES, CLEVEDON GB	-5.98	51,829.03
07-Jul-2025	POS	7614 04JUL25, SP BISON PRODUCTS, SWADLINCOTE GB	-189.99	51,835.01
07-Jul-2025	POC	Post Office 07JUL	800.00	52,025.00
07-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 07/07/25 1545, 3945151554517112FU, PS3078755, PATCHWA	50,000.00	51,225.00
07-Jul-2025	BAC	SIGNATURE SPORTS C, 2025-26-071, FP 07/07/25 1003, 200000001586378995	50.00	1,225.00

04-Jul-2025	D/D	SGC, 67208229	-245.00	1,175.00
04-Jul-2025	POS	7100 03JUL25 C, ASDA STORES 4771, CLEVEDON GB	-15.54	1,420.00
04-Jul-2025		FROM 08631638	10.02	1,435.54
04-Jul-2025	BGC	100952 605114	175.00	1,425.52
04-Jul-2025	BAC	MINI CONCERTS C.I., MINI CONCERTS CIC	200.00	1,250.52
04-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 04/07/25 0825, XP3387644304898144	50.52	1,050.52
03-Jul-2025	D/D	GRENKELEASING LIM, 1130022961	-398.41	1,000.00
03-Jul-2025		FROM 08631638	398.41	1,398.41
02-Jul-2025		TO 08631638	-1,147.02	1,000.00
02-Jul-2025	D/D	SCREWFIX DIRECT LT, 6331640020677746	-104.77	2,147.02
02-Jul-2025	POS	7614 01JUL25, TESCO STORES 2136, BRISTOL 1 GB	-51.41	2,251.79
02-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/07/25 1534, 4007644443512100FU, PS3078755, PATCHWA	40.60	2,303.20
02-Jul-2025	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/07/25 1533, 0900365133512095FU, PS3078755, PATCHWA	1,214.94	2,262.60
02-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 02/07/25 0853, XP0692317341652078	47.66	1,047.66
01-Jul-2025		TO 08631638	-796.75	1,000.00
01-Jul-2025	D/D	INVESTEC ASSET FIN, 22351565621185029	-831.29	1,796.75
01-Jul-2025	POS	7614 24JUN25, ST JOHN AMBULANCE, SHEFFIELD GB	-582.00	2,628.04
01-Jul-2025	BAC	HAPPY DAYS DAY NUR, HAPPY DAYS GROUP	24.00	3,210.04
01-Jul-2025	DPC	PATCHWAY CRICKET, PCC PITCH HIRE 3, VIA MOBILE - PYMT	630.00	3,186.04
01-Jul-2025	BAC	SADIE EMMETT, 2025-26-059, FP 01/07/25 1430, 15146106545823569	24.00	2,556.04
01-Jul-2025	BAC	STRIPE PAYMENTS UK, STRIPE, FP 01/07/25 0809, XP8289802832346078	50.73	2,532.04
01-Jul-2025	BAC	SNACK ATTACKS, ELECTRIC RECHARGE, FP 01/07/25 0802, P3OVQOGYNRD10T3AF8	410.19	2,481.31
01-Jul-2025	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 01/07/25 0842, XP9074808711488864	336.12	2,071.12
01-Jul-2025	BAC	SNACK ATTACKS, SNACK ATTACKS, FP 01/07/25 0759, PVBB48MI55HTSNP8EP	735.00	1,735.00
Opening balance				1,000.00
Totals				-191,988.23 191,988.23

Current Bank A/c

Payments made between 01/07/2025 and 31/07/2025

Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount Transaction
01/07/2025	Investec Asset Finance PLC	9B	42.00	42.00		500	Investec Annual Service Fee
01/07/2025	Investec Asset Finance	Std Ord	789.29			4231 900	655.84 Zero Turn Mower
						4232 900	133.45 Zero Turn Mower
02/07/2025	Tesco	14	51.41			4240 200	51.41 Cleaning Products & Refreshmen
02/07/2025	TRADE UK	15	104.77	104.77		500	Multiple
03/07/2025	Grenke Leasing Ltd	18	398.41	398.41		500	Grenke Leasing Jul-Sept 25
04/07/2025	Asda Stores Ltd	23	15.54		2.59	4240 210	12.95 3x Toilet Rolls
04/07/2025	South Gloucestershire Council	24	245.00	245.00		500	Pavilion Rates Jul 25
07/07/2025	Bison Products	28	189.99	189.99		500	Ramco 100 Anti-Ram Bollard
07/07/2025	Asda Stores Ltd	29	5.98		1.00	4867 400	4.98 1x Soft Drink
07/07/2025	Great Western Recycling Ltd	30	1,205.28	1,205.28		500	General Waste Jul 25
07/07/2025	ALLSTAR	31	268.62	268.62		500	Fuel EO18ENY Jun 25
08/07/2025	Virgin Media Business	35	54.43	54.43		500	Broadband 09/07-08/08
09/07/2025	Hermes Parcelnet Ltd t/a Evri	37	31.13	31.13		500	Next Day Parcel Drop Off
10/07/2025	Octopus Energy Limited	41	103.11	103.11		500	Multiple
11/07/2025	South Gloucestershire Council	44	82.32	82.32		500	Recycling Collect'n Jul-Sept 2
11/07/2025	Amazon Business EU S.a.r.l, UK	45	19.84			4340 120	12.30 Perez, ladron de libros
						4340 120	7.54 Hello Little Moon Bonjour Peti
11/07/2025	Ralph Hipwood t/a Don Hipwood	46	365.00	365.00		500	Roller Shutter Unit Callout
11/07/2025	Rob Hainey Signs & Graphics	47	95.00	95.00		500	Supply/fit Mayors Honours Boar
11/07/2025	Amazon Business EU S.a.r.l UK	48	34.92		5.84	4340 120	29.08 Tent Pegs & Laminating Pouches
11/07/2025	Breakthrough Communications &	49	834.00	834.00		500	Bespoke Social Media Training
11/07/2025	Soltech IT Limited	50	19.20	19.20		500	Saas Backup 365 Aug 25
11/07/2025	Origin Amenity Solutions Ltd	51	374.76	374.76		500	Multiple
11/07/2025	South Gloucestershire Council	52	1,337.00	1,337.00		500	FCB Rates Jul 25
11/07/2025	DCK Accounting Solutions Ltd	53	630.00	630.00		500	Financial Statements 2024/25
11/07/2025	DCK Accounting Solutions Ltd	54	394.32	394.32		500	Accountancy Support May 25
11/07/2025	PR PProduction Services Ltd	55	108.00	108.00		500	Additional Audio & Mics 05/07
Subtotal Carried Forward:			7,799.32	6,882.34	9.43		907.55

Current Bank A/c

Payments made between 01/07/2025 and 31/07/2025

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
11/07/2025	Soltech IT Limited	56	27.61	27.61		500		Exchange Online Aug 25
11/07/2025	Virgin Media Business	57	50.40	50.40		500		Broadband 11/07-10/08
14/07/2025	Staples	60	32.14		5.36	4170 110	26.78	2x Copier Paper A4
15/07/2025	Natwest	62	33.95			4110 110	33.95	Natwest - Bankline Charge
15/07/2025	Public Works Loan Board	63	34,337.07			4621 900	34,337.07	PWLB Loan Settlement
15/07/2025	EE Limited	64	118.75	118.75		500		EE Monthly Charge Jul 25
16/07/2025	E.ON	68	514.51	514.51		500		Elec Former Club Jun 25
16/07/2025	EDF Energy	69	60.85	60.85		500		Gas Pavilion Jun 25
16/07/2025	EDF Energy	70	29.47	29.47		500		Elec Toilet Block Jun 25
17/07/2025	Public Works Loan Board	74	15,711.45			4620 900	15,058.48	PWLB Repayment Capital
						4620 900	652.97	PWLB Repayment Interest
19/07/2025	De Lage Landen Leasing Ltd	DD	998.88			4231 900	843.65	HP Installments
						4232 900	155.23	HP Installments
21/07/2025	Post Office	78	53.10			4180 110	53.10	1st & 2nd Class Stamps
21/07/2025	British Gas	79	35.00	35.00		500		Gas Former Club Jun 25
23/07/2025	Salaries	86-92	13,854.71			515	13,854.71	Salaries
23/07/2025	Aldi Stores	93	17.50		2.92	4060 110	14.58	10x Cards
23/07/2025	Total Gas and Power	94	1,282.80	1,282.80		500		Elec Pavilion Jun 25
25/07/2025	AJ Mowers LTD	100	155.54	155.54		500		Textron HR300 - Hydraulic Repa
25/07/2025	Soltech IT Limited	101	59.83	59.83		500		Microsoft 365 Aug 25
25/07/2025	Concord Homecare Limited	102	500.50	500.50		500		Weekly Clean Apr 25
25/07/2025	Concord Homecare Limited	103	500.50	500.50		500		Weekly Clean May 25
25/07/2025	Patchway Minibus Committee	104	360.00			4600 410	360.00	Patchway Minibus Committee Don
25/07/2025	South Gloucestershire Council	105	250.00	250.00		500		Lease Rent Phase 1 CCC
25/07/2025	Mini Concerts C.I.C	98	1,295.00	1,295.00		500		Mini Concert Party in the Park
25/07/2025	Zurich Municipal	99	10,382.92	10,382.92		500		Zurich Insurance 08/07-07/07
30/07/2025	B&M	112	6.50		1.08	4240 200	5.42	2x Tea Towels Pck
31/07/2025	Natwest	115	38.82			4110 110	38.82	Natwest - Service Charge

Subtotal Carried Forward:

88,507.12

22,146.02

18.79

66,342.31

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction</u>
31/07/2025	Raycox Turf LTD	116	258.00	258.00		500		3x Topsoil Bulk Bag
31/07/2025	Soltech IT Limited	117	73.20	73.20		500		Microsoft 365 Sept 25
31/07/2025	Prolific Solutions South West	118	149.24	149.24		500		Prolific Photocopier Charges
31/07/2025	Limitless Security Ltd	119	706.80	706.80		500		SIA Guards 04/07-05/07
31/07/2025	Soltech IT Limited	120	19.20	19.20		500		Saas Backup 365 Sept 25
31/07/2025	DCK Accounting Solutions Ltd	121	613.80	613.80		500		VAT Partial Exemption 2024/25
31/07/2025	Avon Pension Fund	122	3,782.65			525	3,782.65	Avon Pension Fund
31/07/2025	Concord Homecare Limited	123	500.50	500.50		500		Weekly Clean Jun 25
31/07/2025	Soltech IT Limited	124	324.46	324.46		500		Business Support Sept-Dec 25
31/07/2025	HMRC	125	4,847.50			520	4,847.50	HMRC PAYE/NI
31/07/2025	Soltech IT Limited	126	40.35	40.35		500		Exchange Online Sept 25
Total Payments:			99,822.82	24,831.57	18.79		74,972.46	

Current Bank A/c

Receipts received between 01/07/2025 and 31/07/2025

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
	Banked 01/07/2025	735.00					
1	Snack Attack Cafe Rent	735.00			1530	500	735.00 Snack Attack Cafe Rent
	Banked 01/07/2025	410.19					
3	Snack Attack Cafe	410.19		68.36	1990	500	341.83 Snack Attack Elec
	Banked 01/07/2025	24.00					
5	Sadie Emmett 2025-26-059	24.00		4.00	1450	500	20.00 Sadie Emmett 2025-26-
	Banked 01/07/2025	630.00					
6	Patchway Cricket	630.00			1510	500	630.00 Patchway Cricket
	Banked 01/07/2025	24.00					
7	Happy Days Group	24.00		4.00	1450	500	20.00 Happy Days Group
	Banked 01/07/2025	336.12					
1	Stripe Income	336.12			1520	500	336.12 Stripe Income
	Banked 02/07/2025	1,214.94					
12	CCLA	1,214.94			1090	100	1,214.94 Interest Received - CCLA
	Banked 02/07/2025	40.60					
13	CCLA	40.60			1090	100	40.60 Interest Received - CCLA
	Banked 02/07/2025	47.66					
11	Miss Sarah & Jade Bickfo	47.66		8.00	1450 4991	500 500	40.00 Miss Sarah & Jade Bickfo -0.34 Miss Sarah & Jade Bickfo
	Banked 04/07/2025	200.00					
20	Mini Concerts	200.00			1400	200	200.00 Mini Concerts
	Banked 04/07/2025	175.00					
21	100952 605114	175.00			1410	210	175.00 100952 605114
	Banked 07/07/2025	50.00					
25	Signature Sports	50.00			1520	500	50.00 Signature Sports 2025-26-
	Banked 07/07/2025	50,000.00					
26	CCLA	50,000.00			230		50,000.00 CCLA Investment Transfer
	Banked 11/07/2025	83.25					
42	Post Office 11JUL	83.25			1410	210	83.25 Post Office 11JUL
	Banked 11/07/2025	4,803.72					
43	HMRC	4,803.72			105		4,803.72 HMRC VAT Refund Q1
	Banked 16/07/2025	30,000.00					
67	CCLA	30,000.00			230		30,000.00 CCLA Investment Transfer
	Banked 16/07/2025	97.56					
66	Miss T Sath	97.56			1410	210	97.56 Miss T Sath
	Banked 23/07/2025	64.00					
Subtotal Carried Forward:		88,936.04	0.00	84.36			88,787.68

Current Bank A/c

Receipts received between 01/07/2025 and 31/07/2025

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
83	Avon Indian Community	64.00			1410	210	64.00 Avon Indian Community
	Banked 27/07/2025	800.00					
27	Festival Community Donations	800.00			1450	500	800.00 Festival Community
	Banked 28/07/2025	10,000.00					
106	CCLA	10,000.00			230		10,000.00 CCLA Investment Transfer
	Banked 28/07/2025	55.50					
107	Post Office 28JUL	55.50			1410	210	55.50 Post Office 28JUL
	Banked 29/07/2025	52.00					
109	Mini Concerts	52.00			1410	210	52.00 Mini Concerts 2025-26-
	Banked 31/07/2025	32.48					
127	Natwest	32.48			1090	100	32.48 Interest Received -
	Banked 31/07/2025	452.51					
95	Stripe Income	452.51			1520	500	470.80 Stripe Income
					4991	500	-18.29 Stripe Income
	Banked 31/07/2025	23.83					
113	Kelly Dawn	23.83		4.00	1450	500	20.00 Kelly Dawn
					4991	500	-0.17 Kelly Dawn
Total Receipts:		100,352.36	0.00	88.36			100,264.00

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	270,730	541,459	270,730			50.0%	
1090 Interest Received	1,288	3,263	10,000	6,737			32.6%	
1100 CIL Payment	0	7,656	0	(7,656)			0.0%	
Income :- Income	1,288	281,648	551,459	269,811			51.1%	0
5900 Transfer to EMR	0	7,656	0	(7,656)		(7,656)	0.0%	
Income :- Indirect Expenditure	0	7,656	0	(7,656)	0	(7,656)		0
Net Income over Expenditure	1,288	273,992	551,459	277,467				
110 Establishment								
4001 Admin Salary Costs	10,683	42,398	131,561	89,163		89,163	32.2%	
4002 Groundstaff Salary Costs	12,402	49,608	156,014	106,406		106,406	31.8%	
4031 Pension Lump Sum	(600)	(2,400)	(7,200)	(4,800)		(4,800)	33.3%	
4060 Staff other Expenses	15	69	200	131		131	34.6%	
4090 Staff Training	0	0	1,000	1,000		1,000	0.0%	
4110 Bank Charges	73	246	968	722		722	25.5%	
4120 Audit Fees	0	(1,300)	3,000	4,300		4,300	(43.3%)	
4121 Accountancy Support fees	1,365	1,694	6,250	4,556		4,556	27.1%	
4150 Subscriptions & Memberships	0	1,810	2,805	995		995	64.5%	
4160 Fleet Insurance	10,383	10,383	5,460	(4,923)		(4,923)	190.2%	
4170 Stationery & Printing	578	1,219	1,500	281		281	81.2%	
4180 Postage	79	98	50	(48)		(48)	196.8%	
4200 Broadband	87	349	945	596		596	37.0%	
4210 Mobile Telephone	99	404	1,600	1,196		1,196	25.2%	
4220 IT Services & Software	470	2,755	4,635	1,880		1,880	59.4%	
4230 Equipment	0	0	2,000	2,000		2,000	0.0%	
Establishment :- Indirect Expenditure	35,634	107,333	310,788	203,455	0	203,455	34.5%	0
Net Expenditure	(35,634)	(107,333)	(310,788)	(203,455)				
120 Civic/Democratic								
4300 Mayoral Allowance	0	0	500	500		500	0.0%	
4310 Councillor's Training	695	740	500	(240)		(240)	148.0%	
4340 Civic Fund	49	916	1,500	584		584	61.1%	
4350 Elections	0	0	2,000	2,000		2,000	0.0%	
5910 Transfer from EMR	0	(243)	0	243		243	0.0%	
Civic/Democratic :- Indirect Expenditure	744	1,413	4,500	3,087	0	3,087	31.4%	0
Net Expenditure	(744)	(1,413)	(4,500)	(3,087)				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Callicroft House</u>								
1400 Callicroft House Income	200	800	3,013	2,213			26.6%	
Callicroft House :- Income	200	800	3,013	2,213			26.6%	0
4240 Property Repairs / Maintenance	284	714	2,907	2,193		2,193	24.6%	
4410 Rates	0	7,610	7,800	190		190	97.6%	
4430 Utilities	98	710	6,250	5,540		5,540	11.4%	
Callicroft House :- Indirect Expenditure	383	9,035	16,957	7,922	0	7,922	53.3%	0
Net Income over Expenditure	(183)	(8,235)	(13,944)	(5,709)				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	527	1,258	3,000	1,742			41.9%	
Casson Centre :- Income	527	1,258	3,000	1,742			41.9%	0
4240 Property Repairs / Maintenance	354	825	2,907	2,082		2,082	28.4%	
4410 Rates	0	1,098	1,125	27		27	97.6%	
4430 Utilities	0	(164)	2,400	2,564		2,564	(6.9%)	
4991 Stripe charge	0	1	5	4		4	20.2%	
Casson Centre :- Indirect Expenditure	354	1,759	6,437	4,678	0	4,678	27.3%	0
Net Income over Expenditure	173	(501)	(3,437)	(2,936)				
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	26,080	26,080			0.0%	
Burials :- Income	0	0	26,080	26,080			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	23,557	23,557		23,557	0.0%	
4511 AJBC Other Costs (50%)	0	0	9,490	9,490		9,490	0.0%	
5910 Transfer from EMR	0	0	(6,967)	(6,967)		(6,967)	0.0%	
Burials :- Indirect Expenditure	0	0	26,080	26,080	0	26,080	0.0%	0
Net Income over Expenditure	0	0	0	0				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	250	500	1,000	500		500	50.0%	
4620 PWLB Repayment	0	9,616	18,727	9,111		9,111	51.3%	
Coniston :- Indirect Expenditure	250	10,116	19,727	9,611	0	9,611	51.3%	0
Net Income over Expenditure	(250)	(10,115)	(19,726)	(9,611)				
<u>320 Rodway Road</u>								
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
5330 Planter and Tree Maintenance	0	129	500	371		371	25.8%	
Rodway Road :- Indirect Expenditure	0	129	1,500	1,371	0	1,371	8.6%	0
Net Expenditure	0	(129)	(1,500)	(1,371)				
<u>350 Patchway Preschool</u>								
1418 Preschool C'yard Ground Rent	0	1	0	(1)			0.0%	
Patchway Preschool :- Income	0	1	0	(1)				0
Net Income	0	1	0	(1)				
<u>400 Youth & Community</u>								
4867 Community Events/Engagement	1,979	8,345	10,000	1,655		1,655	83.5%	
4869 Youth Development	0	0	10,000	10,000		10,000	0.0%	
4871 Patchway Library Staffing	0	1,950	0	(1,950)		(1,950)	0.0%	
5910 Transfer from EMR	0	(1,950)	0	1,950		1,950	0.0%	
Youth & Community :- Indirect Expenditure	1,979	8,345	20,000	11,655	0	11,655	41.7%	0
Net Expenditure	(1,979)	(8,345)	(20,000)	(11,655)				
<u>410 GRANTS</u>								
1700 Grants & Donation Received	0	1,136	0	(1,136)			0.0%	
GRANTS :- Income	0	1,136	0	(1,136)				0
4600 Youth and Community Grants	360	2,292	17,500	15,208		15,208	13.1%	
GRANTS :- Indirect Expenditure	360	2,292	17,500	15,208	0	15,208	13.1%	0
Net Income over Expenditure	(360)	(1,155)	(17,500)	(16,345)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
500 Scott Park								
1450 Vendor/Events Income	900	2,016	10,000	7,984			20.2%	
1510 Sports Income	630	3,340	12,679	9,339			26.3%	
1520 3G Sports Facility Income	857	5,788	30,000	24,212			19.3%	
1530 Cafe Income	735	2,940	8,400	5,460			35.0%	
1990 Other Income	342	1,065	5,500	4,435			19.4%	
Scott Park :- Income	3,464	15,148	66,579	51,431			22.8%	0
4160 Fleet Insurance	0	2,542	2,500	(42)		(42)	101.7%	
4240 Property Repairs / Maintenance	1,151	2,025	7,500	5,475		5,475	27.0%	
4410 Rates	245	975	2,505	1,530		1,530	38.9%	
4430 Utilities	1,127	3,673	30,000	26,327		26,327	12.2%	
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
4867 Community Events/Engagement	0	245	0	(245)		(245)	0.0%	
4930 Petrol and Diesel	224	755	3,570	2,815		2,815	21.2%	
4940 Machinery Maintenance/Repair	130	1,125	4,500	3,375		3,375	25.0%	
4945 Maintenance - Sports Facilitie	312	1,293	7,000	5,707		5,707	18.5%	
4950 Machinery & Tools	71	784	3,000	2,216		2,216	26.1%	
4965 Maintenance - Play Equipment	0	111	1,000	889		889	11.1%	
4991 Stripe charge	19	77	525	448		448	14.6%	
4992 Scott Park Tree Maintenance	0	0	500	500		500	0.0%	
4995 Staff Uniform	0	187	500	313		313	37.5%	
4997 Sports Equipment	0	0	500	500		500	0.0%	
Scott Park :- Indirect Expenditure	3,278	13,792	64,600	50,808	0	50,808	21.4%	0
Net Income over Expenditure	186	1,356	1,979	623				
510 Former Club Building								
4240 Property Repairs / Maintenance	0	468	10,000	9,532		9,532	4.7%	
4410 Rates	1,337	4,015	0	(4,015)		(4,015)	0.0%	
4430 Utilities	523	1,511	0	(1,511)		(1,511)	0.0%	
Former Club Building :- Indirect Expenditure	1,860	5,994	10,000	4,007	0	4,007	59.9%	0
Net Expenditure	(1,860)	(5,994)	(10,000)	(4,007)				
600 Allotments								
1440 Allotment Rents	0	0	2,500	2,500			0.0%	
1990 Other Income	0	192	0	(192)			0.0%	
Allotments :- Income	0	192	2,500	2,308			7.7%	0
4430 Utilities	28	57	800	743		743	7.1%	

Continued over page

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5000 Pretoria Road	0	0	500	500		500	0.0%	
5010 Blakeney Road	0	0	700	700		700	0.0%	
Allotments :- Indirect Expenditure	28	57	2,000	1,943	0	1,943	2.8%	0
Net Income over Expenditure	(28)	135	500	365				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	0	243	250	7		7	97.1%	
4991 Stripe charge	0	0	0	(0)		(0)	0.0%	
Tumps and BMX Track :- Indirect Expenditure	0	243	750	507	0	507	32.4%	0
Net Income over Expenditure	0	(213)	(720)	(507)				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	120	120		120	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	215	245	3,000	2,755		2,755	8.2%	
Play Area :- Indirect Expenditure	215	295	3,170	2,875	0	2,875	9.3%	0
Net Expenditure	(215)	(295)	(3,170)	(2,875)				
<u>720 Open Spaces Administration</u>								
4975 Waste and Recycling	1,087	4,673	16,500	11,827		11,827	28.3%	
5320 Christmas Decoration	0	0	12,500	12,500		12,500	0.0%	
5330 Planter and Tree Maintenance	0	0	1,000	1,000		1,000	0.0%	
5340 Outside Area Maintenance/Biodi	0	0	1,000	1,000		1,000	0.0%	
Open Spaces Administration :- Indirect Expenditure	1,087	4,673	31,000	26,327	0	26,327	15.1%	0
Net Expenditure	(1,087)	(4,673)	(31,000)	(26,327)				
<u>800 Street Furniture & transport</u>								
5450 Street Cleaning Supplies	0	442	525	83		83	84.3%	
Street Furniture & transport :- Indirect Expenditure	0	442	525	83	0	83	84.3%	0
Net Expenditure	0	(442)	(525)	(83)				

Detailed Income & Expenditure by Budget Heading 31/07/2025

Month No: 4

Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>900 Capital and Projects</u>								
4231 Equipment on HP	1,534	6,033	17,994	11,961		11,961	33.5%	
4232 Equipment HP Charges	289	1,155	3,464	2,309		2,309	33.3%	
4620 PWLB Repayment	15,711	15,711	31,423	15,712		15,712	50.0%	
4621 PWLB Loan Charges AJBC	34,337	34,337	14,249	(20,088)		(20,088)	241.0%	
5910 Transfer from EMR	(20,088)	(20,363)	0	20,363		20,363	0.0%	
9014 Major Projects	158	643	50,000	49,357		49,357	1.3%	
9019 Community Larder	0	275	0	(275)		(275)	0.0%	
Capital and Projects :- Indirect Expenditure	31,942	37,791	117,130	79,339	0	79,339	32.3%	0
Net Expenditure	(31,942)	(37,791)	(117,130)	(79,339)				
Grand Totals:- Income	5,479	300,217	652,664	352,447			46.0%	
Expenditure	78,113	211,365	652,664	441,299	0	441,299	32.4%	
Net Income over Expenditure	(72,634)	88,853	0	(88,853)				
Movement to/(from) Gen Reserve	(72,634)	88,853	0	(88,853)				



Patchway Town Council

Grant Award Application Form 2025

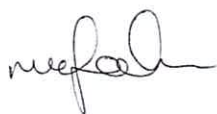
Name of Organisation	ACH
Name of Person Applying	Meg Fowden
Role in Organisation	Community Outreach
House Number/Name	Eden House
Street Name	Eastgate Rd,
Town	Eastville,
City	Bristol
Postcode	BS5 6XX
Contact Email	Meg.fowden@ach.org.uk
Contact Telephone Number	+44 7540 049817
About your organisation (max 200 words)	ACH is a UK non-profit refugee social enterprise working to support refugees and migrants to build fulfilling lives in the UK. Too often, people arriving in the UK face broken systems and limited choices. Many are pushed into low-paid, insecure jobs with little chance to progress. We believe in doing things differently. ACH provides supported housing, skills training and business support to help people rebuild their lives and reach their full potential. ACH began life in 2008 as Ashley Community Housing – a small housing provider set up in inner-city Bristol to support newly arrived refugees. Founded by Fuad Mahamed, himself a former refugee, the organisation was built on the belief that everyone deserves the chance to thrive, not just survive. Since then, we've grown into a leading UK non-profit refugee social enterprise. From housing to employment support, we work to break the cycle of poverty and help people build new lives on their own terms. Our mission is to create spaces and opportunities for refugees and migrants to thrive by providing supported accommodation, and tailored integration services that not only help individuals, but also disrupt the systems that have entrenched inequalities in our society.

About your project and how it will benefit Patchway. (Max 200 words)	Our Resettling Communities team works in partnership with Julian House and The Care Forum and is commissioned by South Gloucestershire Council. Resettling Communities encompasses Asylum Seekers, Refugees, Ukrainians, Hong Kong BNO visa holders, and other migrants. The aim is to help navigate and overcome the vast barriers they may face. We offer an inclusive space for all members of our community, no matter their background, journey, immigration status, gender identity, language, religion, or sexuality. We aim to create a welcoming space for people to feel comfortable, grow in confidence, meet others, and integrate into the wider community. We offer workshops, advice sessions, English classes, games, trips and more! I would like to hire a teacher to facilitate our Conversation club weekly. This would free us up to plan, supervise volunteers etc. This project is already helping people who live in Patchway, and if we had some funding to allow us to strategise, grow, and work with other community groups, we could reach the wider community with the most barriers to engagement. To some Patchway can feel isolating, but if we work together, we can show everyone how full it is of community and belonging.
How many people will benefit in Patchway? Please provide evidence of need (eg survey / resident feedback).	At the moment we are seeing on average 30 people a week. If we had a trained professional delivering our conversation club, I think this number would increase. We have good feedback from the sessions we run but we are not trained teachers, and our community deserves the best. Some of the feedback we have received about the conversation clubs: <i>'The North Patchway Conversation Club is the best one among all of the ones I attend. I attend five different conversation clubs. Thank you'</i> <i>'we are grateful to you for what you do for us, you give us confidence in ourselves and in our abilities,</i>

	<i>and you also support us, thank you, our two sunshine, Megan and Alice 🌞🌞</i> <i>'Teachers, play, people! Friendly atmosphere! Tea, food!'</i> <i>'I love it here, special place'</i> <i>'You do to help me too much, you always help me and my daughter'</i>
How will you track the progress of this project?	We have internal systems, such as regular feedback opportunities. We are continuously eager to learn how to improve our service. As a small and fairly new service, it's easy to see our progress by the amount of people coming that previously have not. Communities with the most barriers to engagement where word of mouth is bringing them to our sessions. We record number of attendees and number of people who come for advice and guidance. Conversation clubs also help people in their ESOL courses, externally run by Weston College. The more they practice in a relaxed setting, the sooner they can move up the levels in the class. We should be able to see more people moving up levels.
Will this project be open to people outside of Patchway?	We are open to all Resettling communities within South Gloucestershire, so our events may attract people from the wider areas, although there are other Welcome Hubs run by our Partnership organisations in Yate, Kingswood and Thornbury.
Total Cost of Project	The average salary of an ESOL teacher by hour is £16p/h. 2 hours a week for planning and facilitating would be £32p/w. With £750 this would pay for 23 weeks.
Amount Requested from Patchway Town Council (£500 - £750)	£750
Please state other funding you have raised for this project and who the funders are.	So far only South Glos Council, who the project is commissioned by. But we are stretched very thin!

Bank Details Account Name: Account Number: Sort Code:	Ashley Community & Housing Ltd. 70140163 40 - 14 - 32
Attached latest bank statement?	Yes
Attached end of year accounts?	Yes

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.



Signed:

Date: 31/07/2025

Print Name: Meg Fowden

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.



Patchway Town Council

Grant Award Application Form 2025

Name of Organisation	Bristol Jets BMX
Name of Person Applying	Chris Grimshaw
Role in Organisation	Fundraiser
House Number/Name	
Street Name	Water Side Drive,
Town	Patchway,
City	Bristol
Postcode	BS34 5JT
Contact Email	sponsorship@bristoljetsbmx.com
Contact Telephone Number	07812587642
About your organisation (max 200 words)	Founded in 1981, Bristol Jets is one of the oldest BMX clubs in the UK. Our mission is to make the Olympic sport of BMX racing accessible to everyone; regardless of age, background, or ability and support our members who compete at club, regional, national and international level. This mission is delivered by a commitment to creating an inclusive and supportive environment where riders of all skill levels can develop their confidence, improve their abilities, and experience the thrill of BMX. Through coaching, community engagement, and a passion for the sport, we aim to inspire lifelong participation and open the world of BMX racing to all.

About your project and how it will benefit Patchway. (Max 200 words)	For 2025/26 we have two main projects that we would like to deliver which will provide an improved experience for our members and the local community. Coaching facilities So that we can effectively deliver British Cycling standard coaching sessions we need to create a large tarmac area at our track. This allows riders of all abilities to practice and perfect their skills in a safe, traffic-free environment before taking them to the track. Track improvements BMX racing constantly evolves. The current direction of the sport is towards more technical tracks that provide a fun experience for beginners and a challenge for expert riders. We want to make sure that our track remains a popular destination for riders in the local and surrounding areas and to do this changes to the current layout need to be made.
How many people will benefit in Patchway? Please provide evidence of need (eg survey / resident feedback).	We have 100 members in 2025
How will you track the progress of this project?	The projects will always be ongoing, but progress will be measured by how much tarmac we can

Will this project be open to people outside of Patchway?	Yes, we have members from all over Bristol. The Patchway club is the only official BMX club in Bristol.
Total Cost of Project	We want to raise £60k over the next 5 years and progressively improve the track year on year.
Amount Requested from Patchway Town Council (£500 - £750)	£750
Please state other funding you have raised for this project and who the funders are.	£500 Access Sports £3,000 Sponsorship from a Patchway business £1,000 Sponsorship of our summer series
Bank Details Account Name: Account Number: Sort Code:	Bristol BMX Club 98996762 52-10-05
Attached latest bank statement?	No
Attached end of year accounts?	No

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.

Signed

Date; 20/06/2025

Print Name Chris Grimshaw

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.



Patchway Town Council

Grant Award Application Form 2025

Name of Organisation	CONISTON COMMUNITY ASSOCIATION
Name of Person Applying	Keith Walker
Role in Organisation	Trustee
House Number/Name	Coniston Community Centre,
Street Name	The Parade,
Town	Coniston Road,
City	Patchway,
Postcode	Bristol BS34 5LP
Contact Email	info@conistoncommunitycentre.org.uk
Contact Telephone Number	0117-931-6878
About your organisation (max 200 words)	Coniston Community Association is a charity which has been operating Coniston Community Centre for over 30 years. The present building was opened in 2004 and extended in 2011. It is owned by Patchway Town Council, which granted a 30 year lease to the Community Association. Since 2023, when the Centre was in financial difficulties following the Covid closures, the number and variety of groups using the Centre has increased considerably. We now have a nursery school operating during term-time, a mother and toddler group (Coniston Playgroup) and baby ballet as well as the long established groups of watercolourists, fitness for older people, chess, and knit & natter. We are also used as a venue for cultural events and special occasions as well as training sessions by health and advice providers. New and successful developments in the last 12 months have been the weekly Coniston Connect project when up to 30 older people, mostly housebound, come for the day using community transport to enjoy activities and a cooked lunch; also the Coniston Community Larder, Fridge and Freezer where food donated by local supermarkets is available for those who need it. An average of 100 local people use Coniston Café daily which forms a focal point of the Centre, serving low-cost meals due to volunteer workers and donated ingredients through Fare Share, creating a friendly atmosphere and disseminating information and advice available from organisations based in the Centre and elsewhere.

About your project and how it will benefit Patchway. (Max 200 words)	In order to keep the building up to date with health and safety regulations and an attractive venue for the many groups operating from the centre, a continuous programme of improvement and refurbishment is necessary. Our project is to maintain and community centre in order that it complies with current legislation and is attractive and safe for those using it. We need to refurbish the underfloor heating and lift which are now over 20 years old. Parts are failing and need replacement. During the last year, we have had several incidents of cold rooms needing portable convector heaters and groups having to be cancelled when the lift was not working. We have recently had a fire inspection which has identified various safety requirements. The non-slip flooring on the ground floor is deteriorating due to constant use since the Centre opened and needs replacing for safety reasons. These works will cost the Association several thousand pounds and are essential to ensure that the provision for local people at Coniston is retained.
How many people will benefit in Patchway? Please provide evidence of need (eg survey / resident feedback).	At least 450 people access the Centre during the week with over 200 attending functions at the weekend. The majority of these are very local to the Centre.
How will you track the progress of this project?	We aim to maintain the Centre to the highest possible standards and continue to appraise the satisfaction of the users, which is essential to our continued support by the community and our users.
Will this project be open to people outside of Patchway?	The Centre is open to all, but is mainly used by Patchway residents.

Total Cost of Project	£15,000
Amount Requested from Patchway Town Council (£500 - £750)	£1,000 or more
Please state other funding you have raised for this project and who the funders are.	We are in discussion with Quartet Foundation, which is sympathetic to our situation but has not offered funding yet, although they have done so in the past (£10,000 in 2023-24)
Bank Details Account Name: Account Number: Sort Code:	Nat West Bank Coniston Community Association 35819768 30-62-32
Attached latest bank statement?	Yes
Attached end of year accounts?	Yes

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.

Signed: K. Walker

Date: 5 September 2025

Print Name: Keith Walker

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.



Patchway Town Council

Grant Award Application Form 2025

Name of Organisation	Great Western Air Ambulance Charity (GWAAC)
Name of Person Applying	Jane Wheeler
Role in Organisation	Supporter Engagement Assistant
House Number/Name	3 rd Floor County Gates
Street Name	Ashton Road
Town	Bristol
City	BS3 2JH
Postcode	
Contact Email	Jane.wheeler@gwaac.com
Contact Telephone Number	03034444999
About your organisation (max 200 words)	Great Western Air Ambulance Charity (GWAAC) provides lifesaving Critical Care to the residents of Patchway and surrounding areas. Our team of highly trained Critical Care Doctors and Specialist Paramedics bring the expertise of a hospital emergency department directly to patients facing life-threatening conditions. By delivering advanced medical care on the scene, we provide crucial interventions that can make the difference between life and death. Interventions and skills that aren't available from the land ambulance, we bring the skills and equipment of a hospital emergency department to the patient wherever, whenever they need us.

About your project and how it will benefit Patchway. (Max 200 words)	This grant will be instrumental in ensuring that GWAAC can continue to provide lifesaving missions in Patchway. 2025 is already a busy year for our Critical Care Team in Bristol and South Gloucestershire, attending 503 missions in the first six months of the year. It is also record-breaking for the Patchway area, having already attended 11 missions. The average cost of each mission is approximately £2,200. GWAAC receives no government or national lottery funding, every mission is entirely reliant on the generosity of the local community we serve. We are also being tasked to help more young people than ever. Your support will enable us to be there for young lives whose futures are hanging in the balance, like 16-year-old Ollie who GWAAC treated after his bicycle collided with the side of a van. Our crew were with Ollie by helicopter in less than twenty minutes. They administered emergency anaesthetic and gave him a blood transfusion at the scene, then further treated him on route to the hospital where he was rushed into surgery. Ollie's mum, Rach, reflects: <i>Without the GWAAC, there would have been no blood transfusion. Without the blood transfusion, there would be no Ollie.</i>
How many people will benefit in Patchway? Please provide evidence of need (eg survey / resident feedback).	10,000 residents
How will you track the progress of this project?	All our missions are recorded by location and reviewed regularly.
Will this project be open to people outside of Patchway?	GWAAC is the primary air ambulance for Patchway and beyond.

Total Cost of Project	£2,200 – which will provide one life-saving mission in Patchway.
Amount Requested from Patchway Town Council (£500 - £750)	£750 – However, any level of funding would be gratefully received.
Please state other funding you have raised for this project and who the funders are.	No other sponsors will be requested for this project specifically focussed in Patchway. However, we are actively seeking Grant Aid from other councils to support our missions in their respective areas. This will help sustain our services to the 2.1 million people we serve across our region.
Bank Details Account Name: Account Number: Sort Code:	Great Western Air Ambulance Charity 31562711 401424
Attached latest bank statement?	Yes
Attached end of year accounts?	Yes

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.

Signed: Jane Wheeler

Date: 04.09.25

Print Name: JANE WHEELER

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.



Patchway Town Council

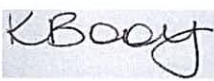
Grant Award Application Form 2025

Name of Organisation	Mamas Bristol CIC
Name of Person Applying	Kelsey Booy
Role in Organisation	Co-Director
House Number/Name	
Street Name	
Town	
City	
Postcode	
Contact Email	hub@mamasbristol.com
Contact Telephone Number	
About your organisation (max 200 words)	Supporting families across the Bristol and South Gloucestershire areas since March 2018 to reduce costs and save money, reduce waste and the amount that goes to landfill and create a stronger community spirit. Mamas Bristol has seen a drastic rise in families needing increased support as expenditure outweighs income and the cost of living continues to rise. Mamas Bristol has become a trusted source of community support for families, for healthcare professionals, for other organisations and for local & district councils. Through establishing a huge network of families willing to donate items to each other without any money exchanged, we have built a sustainable, neighbourly and environment conscious network. Onsite at our centre, we have supplies of emergency food, nappies, hygiene & sanitary wear and our team are experienced in support signposting for any other measures, to other trusted organisations. We have a team of Surplus Champs who collect food that is about to be discarded by supermarkets, to redistribute to the local neighbourhood. Everything we do is designed to lower the cost of providing for your family.

About your project and how it will benefit Patchway. (Max 200 words)	Mamas is looking to invest in an OMI interactive mobile projector which provides a safe way for children of all ages and all abilities to be active and INCLUDED whether neurotypical or diverse. The projector makes learning fun through; - Using the body to control the equipment which aids physical exertion - different & safer to that of our bouncy castle and vestibular & visual sensory input. - Educational music and speech to encourage Gestalt Language Processing and aid auditory sensory input. - As the projector is mobile, this can be used on the floor to benefit a user with physical impairment or on a table, if they require the support of their wheelchair. With our local specialist school in Patchway being closed to new pupils (Pegasus SGS) for the foreseeable future due to the DofE, we hope that we can provide an alternative, inclusive setting to attend whilst out of education/home schooling to locals. We are the closest <u>permanently established specialist centre</u> to Patchway with SEND needs and impairment at the forefront of our work. (Children Centre's are not comparable). We are also run by SEND volunteers & whose children are SEND, giving us lived experience and understanding.
How many people will benefit in Patchway? Please provide evidence of need (eg survey / resident feedback).	Utilising our Website's Data, Guests who have booked to attend the hub (for Stay & Play/Events), 300 are from a Patchway postcode. This is our most popular registered neighbourhood visiting the Hub, with Bradley Stoke following up with 257. We also complete network wide area polls each year with Patchway hitting the top 4 of our most reached neighbourhood, every year since we started polls in 2019. It was our number 1 ranked neighbourhood 2019-2022. This means our Patchway residents attending benefit the most from our Services.
How will you track the progress of this project?	We can monitor attending guests through our website and lift the relevant data to see how many guests come from the Patchway area. We can pull postcodes & time frames to measure frequency and visitor attendance. We know this will be high as our figures already prove these are our highest attending residents.

Will this project be open to people outside of Patchway?	Yes, which is why we have obtained funding from other sources as well as inputting our own money. We are requesting a small grant from Patchway due to the proven guest attendance and proximity of access to the services we offer.
Total Cost of Project	7000
Amount Requested from Patchway Town Council (£500 - £750)	750
Please state other funding you have raised for this project and who the funders are.	Quartet £3,000 from the Stoke Park Friends fund.
Bank Details Account Name: Account Number: Sort Code:	Mamas Bristol (Lloyds Business Account) 30 91 92 70805168
Attached latest bank statement?	Yes
Attached end of year accounts?	Yes

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.

Signed: 

Date: 08/09/2025

Print Name: KELSEY BOOY

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.



Patchway Town Council

3

Grant Award Application Form 2025

Name of Organisation	PATCHWAY SHORT MAT BOWLING CLUB
Name of Person Applying	ROYSTON WILSON
Role in Organisation	CHAIRMAN
House Number/Name	
Street Name	
Town	
City	
Postcode	
Contact Email	
Contact Telephone Number	
About your organisation (max 200 words)	We are a local club (renting the facilities of the Patchway Community Centre, Rodway Road) The club has been in existence since about 1962 – some of the members have been in the club since it started. Our current membership is 18 male and female bowlers, 15 of which are active bowlers, with some using the club socially for a visit and a cup of tea. We are an afternoon club and meet on Mondays (prior to covid we also had a Friday afternoon session.) We have, in the past, been affiliated to and played in local leagues, but in recent years our members found the inter club travelling, certainly to the clubs who hold their sessions in the evenings, to be difficult and therefore now prefer to play bowls with friendly rivalry between ourselves at our club.

About your project and how it will benefit Patchway. (Max 200 words) The Patchway Short Mat Bowling Club is looking to purchase an electrically powered carpet winder. At present we rely on the manual operation of our mechanical winder. However, most of the members find it difficult with setting up and clearing the equipment. There are just a few able to operate the mechanical winder due to age and health problems. Our project to obtain this item of equipment will help our members to continue to enjoy their bowling. We actively advertise and encourage new membership within the community, and offer newcomers advice and training. With the addition of newcomers, we are looking to re-open Friday. With the electronically operated winder, it would greatly benefit all current members and would help to attract new members as well.	
How will you track the progress of this project?	Via the club Committee
Will this project be open to people outside of Patchway?	Yes, we already have members outside of Patchway

Total Cost of Project	ESTIMATED £6,500 TO £7,000
Amount Requested from Patchway Town Council (£500 - £750)	£750
Please state other funding you have raised for this project and who the funders are.	Most of the funding we already have, has been over a number of years via membership subscriptions, contributions and donations.
Bank Details Account Name: PATCHWAY SHORT MAT BOWLING CLUB Account Number:11447661 Sort Code:40-14-14	
Attached latest bank statement?	YES
Attached end of year accounts?	YES (2024)

I certify that the above information is correct to the best of my knowledge and agree to the conditions laid down by Patchway Town Council in the grant awarding policy.

Signed:  Date: 24th/Aug/2025

Print Name: NR Royston Wilson

Please return the completed form to: Patchway Town Council, Callicroft House, Rodway Road, Patchway, Bristol BS34 5DQ or email office@patchwaytowncouncil.gov.uk.

ALSO ATTACHED.

COPY OF THE CONSTITUTION

COPY OF THE LAST QUOTED COST FOR THE WINDER 2023/24.



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Report for Patchway Town Council Grants Working Party | Round 2

In July 2025, Patchway Town Council awarded £4400.00 in Community Grants Round 1 to local organisations which benefited the residents of Patchway.

This report is designed to help Members understand who has applied for a Round 2 2025 community grant, the amount requested, and to record the decision of the Grant Working Party to recommend to Full Council on 16th September 2025.

Budget Heading	Budget 25/26
Youth and Community	£10,000

Patchway Town Council are under no obligation to pay the full requested amount to any group. Groups should not assume they will receive a grant until recommendations are fully approved by council.

<u>Organisation</u>	<u>Funding for What?</u>	<u>Amount</u>	<u>Outcome</u>
1. Bristol Jets BMX	Improved training facilities [Deferred from Round 1]	£750.00	
2. ACH	Supporting the Resettling Communities programme for people who live in Patchway.	£750.00	
3. Patchway Short Mat Bowling Club	Electrically powered carpet winder.	£750.00	
4. Coniston Community Association	Internal maintenance works.	£1000.00	
5. Great Western Air Ambulance	Support for GWAA life-saving missions to Patchway	£750.00	
6. Mamas Bristol	OMI interactive mobile projector.	£750.00	

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

Patchway Town Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		Yes	No*	Yes' means that this authority:
	Yes	No*			
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓				prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓				made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓				has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓				during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓				considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓				arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓				responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓				disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A		has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
				✓	

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

17/06/2025

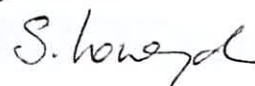
and recorded as minute reference:

6 A

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk

www.patchwaytowncouncil.gov.uk

Section 2 – Accounting Statements 2024/25 for

Patchway Town Council

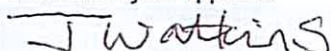
	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	36,973	209,169	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	540,271	501,638	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	333,356	187,566	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	216,404	249,038	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	57,349	65,510	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	427,678	365,706	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	209,169	218,119	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

8. Total value of cash and short term investments	184,476	198,008	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	6,225,847	6,246,701	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	199,686	142,444	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date

17/06/2025

I confirm that these Accounting Statements were approved by this authority on this date:

17/06/2025

as recorded in minute reference:

6 B

Signed by Chair of the meeting where the Accounting Statements were approved



Section 3 – External Auditor’s Report and Certificate 2024/25

In respect of

EN Patchway Town Council

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02 as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/> .

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2025; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor’s limited assurance opinion 2024/25

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

The smaller authority should give consideration to their level of reserves as, after accounting for earmarked reserves, general reserves are low. The Practitioners Guide notes that the generally accepted recommendation with regard to the appropriate minimum level of a smaller authority’s general reserve is that this should be maintained at between three and twelve months of net revenue expenditure, dependent on the size and activity level between councils. The smaller authority’s general reserves represent less than three months of expenditure.

(continue on a separate sheet if required)

3 External auditor certificate 2024/25

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2025.

External Auditor Name

BDO LLP - Southampton

External Auditor Signature

DocuSigned by:

BDO LLP

467DFB746ABA428

SIGNATURE REQUIRED

Date

09 September 2025



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Agenda Item 9 – To receive a request from the Stoke Lane Football Club to erect a banner in Norman Scott Park to promote club membership.

From: SLAFC
Dated: 24 July 2025 11:38
To: Deputy Clerk <deputyclerk@patchwaytowncouncil.gov.uk>
Cc:
Subject: Stoke Lane

Hi Jon,

We would like to display a banner @ Scott Park (approx. 6ft x 2ft) to advertise our club to those using the park and encourage membership

Is this acceptable to the Council and if so where is a suitable location

I look forward to hearing from you and if you require any further information, please contact me

Steve
Sect SLAFC

1st April 2025

Morning Jon

Thank you for your email.

Our proposal was to rectify the situation where we currently have no landlord water feed to the square.

Supply of water is fundamental to the pitch preparation. We have a responsibility to provide a decent level of playing surface to both our members and, the league. One that plays consistently, fairly and above all safely.

We are in a position where supply of water to the square, is critical.

We would welcome your proposals to source the supply of water, in significant quantities.

Best regards

Paul Thompson
UK Contracts Manager

From: Deputy Clerk <deputyclerk@patchwaytowncouncil.gov.uk>

Sent: 31 March 2025 14:05

To: Paul Thompson <pth@guldmann.com>

Cc: Chris Hull <chrishull3@icloud.com>; Charlie Joyner <charliejoyner@icloud.com>; Clerk <clerk@patchwaytowncouncil.gov.uk>

Subject: Hose under Scott Park field request

Hi Paul,

We went through your email today.

We propose these works would happen at the end of the season to ensure there is no issue with playing surfaces for the season about to start.

A CAT scanner would also need to be used as there are electrical cables running underneath that part of the field, and though only proposed to be 200mm, it is essential that full safety is considered. A CAT scanner can be hired for a day rate at a fairly low cost.

This request would also need to go through the new Parks, Open Spaces, Planning & Transport Committee on 8th July 2025 in order Councillors can approve these works to the Council sports field.

Best Wishes, Jon

Jon Watkins

Deputy Town Clerk and Responsible Finance Officer (RFO)

Patchway Town Council Office: 07903 628422

From: Paul Thompson <pth@guldmann.com>

Sent: 30 March 2025 09:33

To: Deputy Clerk <deputyclerk@patchwaytowncouncil.gov.uk>; Chris Hull <chrishull3@icloud.com>; Charlie Joyner <charliejoyner@icloud.com>

Subject: RE: Patchway Cricket Club - nets bookings and PIN

Thanks Jon

After further investigation and the talks with Steve, we are able to confirm our proposal for running a new water feed to the square.

We would wish to run a new connection, from within the "net storage" compound to the bottom end of the square.

We will sink the new pipe 200mm into the outfield, dress with sand, with a tap connector at each end. The idea is that we basically are running a hose all the way to the square, but underground.

We would run a hose from the current feed in our garage, to the connector within the storage compound and only use when we need water to the square.

Hopefully, with no permanent feed, there will be no maintenance issues.

We are looking to carry out this work next Saturday, subject to your approval.

Best regards

Paul Thompson
UK Contracts Manager



PATCHWAY TOWN COUNCIL
Callicroft House, Patchway, Bristol, BS34 5DQ
www.patchwaytowncouncil.gov.uk

Agenda item 12 - To consider the electoral arrangements for Patchway Town Council, taking into consideration the Community Governance Review that was undertaken in 2023.

The following response and guidance have been received from the Deputy Monitoring Officer and Head of Legal Services.

A Community Governance Review would seek to establish that representation within town and parish areas are:

- reflective of the identities and interests of the community in that area and
- effective and convenient

(See Section 93 of the Local Government and Public Involvement in Health Act 2007 and the Associated Government guidance (paragraph 52) [Guidance on community governance reviews](#)).

So, the issue that would need to be broadly considered would be whether having a single District Ward, with less councillors would be reflective of community identities and interests – including whether (or not) a single model with fewer councillors would lead to a disproportionate representation of some members of the community over others. This would be in addition to issues of effectiveness and convenience.

I should also add that my understanding is that the costs of running an election is largely based on the number of electors (rather than the number of wards etc) albeit that there would be minor savings on some printing elements maybe achieved, the overall cost of the election is going to be substantively the same.