

# PATCHWAY TOWN COUNCIL

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16<sup>th</sup> July 2020

Dear Councillor,

You are hereby summonsed to attend the Meeting of Patchway Town Council on **Tuesday 21<sup>st</sup> July 2020** at **7pm**. The meeting will be held by virtual link and the agenda is below.

Yours sincerely,



Town Clerk

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## AGENDA

[To participate in this meeting please click here](#) then enter access code **859-027-173** when prompted.

### PUBLIC SESSION

1. To discuss the video presentation from the Residents Association of Charlton Hayes (ReACH) and ask any questions to the members present regarding their grant application.
2. To receive questions from the members of the public present.
3. To receive the apologies for absence.
4. Declarations of Interest
5. To consider and approve the minutes of the Patchway Town Council held on 16<sup>th</sup> June 2020 and to note any issues.
6. To consider and approve the minutes of the Extraordinary Town Council meeting held on the 18<sup>th</sup> June 2020 and to note any issues.
7. To consider and approve the minutes of the Extraordinary Town Council meeting held on the 30<sup>th</sup> June 2020 and to note any issues.
8. To note the minutes of the meeting of the Parks, Open Spaces, Planning and Transport meeting held on 23<sup>rd</sup> June 2020 and consider any recommendations:
  - a) To approve the recommendation that the Council should adopt the Terms of Reference for the committee.
  - b) To approve the recommendation that the Council should amend Financial Regulations 4.1 to reflect the change for the Parks, Open Spaces, Planning and Transport Committee to authorise spending of up to £7500, instead of £5,000.

- c) To approve the recommendation that the Council should earmark £1,205.18 from general reserves towards Sports Equipment Purchase/Maintenance.
  - d) To approve the recommendation that the Council should agree the quotation from GB Sports and Leisure for sports equipment.
  - e) To approve the recommendation that the Council should adopt the amended terms and conditions for Football Pitch Hire for the 2020/2021 season.
  - f) To approve the recommendation that the Council should enter into an agreement with Patchway Town Football Club regarding the use of the 3G pitch, to reflect the work done by the late Jason Franklin, to help progress the project.
  - g) To approve the recommendation that the Council should enter an agreement with Patchway Cricket Club regarding the use of the Cricket Nets, to reflect the work done by Paul Thompson, to help progress the project.
9. To note the minutes of the meeting of the Finance Committee meeting held on 14<sup>th</sup> July 2020 and consider any recommendations:
- a) To approve the recommendation that the Council should hold an Extraordinary Meeting to discuss the three-year strategic plan and the three-year budget plan only and to agree the date.
  - b) To approve the recommendation that the Council closes the bank account with Unity Trust Bank and moves the £82,547 into the existing CCLA Public Sector Deposit Fund.
10. To consider the recommendation from the Grants Working Party as detailed in the **Report on Grants 2020** document and agree any actions.
11. To consider the grant application from ReACH, after receiving their presentation and agree any actions.
12. To consider setting a COVID-19 Response Budget from Earmarked Reserves and agree any actions.
13. To consider the report from the Internal Auditor and agree any actions.
14. Council Finance.
- a) To note the current financial position of all three bank accounts
  - b) To note the Bank Reconciliation and Bank Statements for June
  - c) To note the income and expenditure reports for June
  - d) To note the monthly summary of accounts for June
  - e) To approve the expenditure report and authorise payments.
15. To note the resignation of Ted Bathe-Taylor as a Councillor on Patchway Town Council.
16. To note that the next meeting will be an Extraordinary Council meeting on the 23<sup>rd</sup> July 2020 at 7.30pm

**CLOSED SESSION**

17. To consider the correspondence relating to the lease agreement and agree any actions.