

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Extraordinary Town Council held on the 31<sup>st</sup> March 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call. It was unanimously agreed that all those who could not attend the meeting via conference call would have their apologies accepted due to the exceptional circumstances.

**Councillors:** E Martin (in the chair), R Loveridge, R Walker, I Walker, P Cottrell, S Shambhu, J Butler, K Dando, G Pykov, S Scott, T Scott.

**In attendance:** L Squire (Clerk), J Turner (Deputy Clerk)

**Absent:**

**Members of the Public:**

**31/03/2020--No 1 To receive and consider apologies for absence and decide whether to accept them.**

Cllrs J Buddharaju, B Hopkinson, E Gordon, T Bathe-Taylor

**RESOLVED:** It was unanimously agreed to accept all apologies.

**31/03/2020--No 2 Declarations of Interest**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

**31/03/2020--No 3 Coronavirus Update and any actions required.**

The Clerk provided an update regarding staffing and the jobs that the staff have been undertaking when they are in work.

**31/03/2020--No 4 To receive an update from the project groups -**

**a) Patchway Community Centre Redevelopment Project**

The council noted an update from the project group who met earlier that day. The project was progressing well however it was noted that the project was running two weeks behind the agreed timeline. There are concerns surrounding the impact of COVID-19 on the actual build, but this will be monitored as and when the project moves forward.

**b) 3G Pitch and Cricket Nets Project**

The council noted an update from the project group who met earlier that day. The tender date had been extended to the 10<sup>th</sup> April. It was agreed that the project manager, David Wolstenholme would undertake the site visits. The Clerk asked if any councillors would like to undertake the initial opening of the documents checking for accuracy. It was noted there was 9 contractors interested.

**RESOLVED:** It was unanimously agreed that Cllr S Scott or G Pykov would undertake the review of tenders based on who was available.

**31/03/2020--No 5 To receive an update from the Personnel Committee.**

The council noted the update from Cllr J Butler regarding South West Councils and other staffing matters.

**The meeting closed at 19:36**