

PATCHWAY TOWN COUNCIL

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11th February 2021

Dear Councillor,

You are hereby summonsed to attend the Meeting of Patchway Town Council on **Tuesday 16th February 2021 at 7pm**. The meeting will be held by virtual link and the agenda is below.

Yours sincerely,

Town Clerk

AGENDA

[To participate in this meeting please click here](#) then enter access code **417-250-061** when prompted.

PUBLIC SESSION

1. To receive questions from the members of the public present.
2. To receive the apologies for absence.
3. Declarations of Interest.
4. To consider and approve any dispensations for this meeting.
5. To consider and approve the minutes of the Patchway Town Council held on 19th January 2021 and to note any issues.
6. To note the minutes of the meeting of the Parks, Open Spaces, Planning and Transport committee held on 26th January 2021 and approve any recommendations:
 - a) To approve the recommendation that Patchway Town Council approves the quote from Dragon Play and Sports for £16,246 for the Blakeney Road Basketball Area and sanctions £5000 from the New Projects 'earmarked reserve' to co-fund this project.
7. To note the minutes of the meeting of the Finance Committee held on 9th February 2021 and approve any recommendations:
 - a) To approve the recommendation that Patchway Town Council set their room hire rates at £10 per hour for community hire and £12 per hour for other hires, for a minimum of two hours with the option for more hours.
 - b) To approve the recommendation that Patchway Town Council agrees to defer the ground rent payments from Patchway Sports and Social Club until April

2021, when the Finance Committee will review the situation on whether to remove the outstanding balance or not.

8. Council Finance.
 - a) To note the current financial position of the two bank accounts.
 - b) To note the current financial position of the Town Council's Investments.
 - c) To note the Bank Reconciliation and Bank Statements for January.
 - d) To note the income and expenditure reports for January.
 - e) To note the monthly summary of accounts for January.
 - f) To approve the expenditure report and authorise payments.
9. To consider the quotation from South Gloucestershire Council Street Care in relation to the clearing of all rubbish from the back lanes in Patchway and agree to delegate responsibility for identifying budget headings for virements, up to the balance of the quotation, to the RFO and Chairman of the Finance Committee.
10. To consider if Patchway Town Council should apply for the 'Love Our High Streets' grant from South Gloucestershire Council.
11. To consider Patchway Town Council's response to South Gloucestershire Council's consultation on the Local Plan 2021:
 - a) To correct any wrong information in the 'Data and Access Profiles (DAP's).
 - b) To consider whether Patchway Town Council agrees with the issues and the priorities of the plan.
 - c) To consider any more comments or issues to be raised as part of the feedback.
12. To consider the planning applications or consultations received (Click on the agenda item to view the application/consultation):
 - a) [Merlin Road, Hayes Way and Highwood Road – Proposed 30mph and 40mph speed limits.](#)
 - b) [250 Park Ave Aztec West- 3 non illuminated fascia signs](#)
 - c) [250 Park Avenue Aztec West- external works for 3 non illuminated signs and associated works](#)
 - d) [92, Windermere Rd- erection of a single storey rear extension to form additional living accommodation & detached garage](#)
 - e) [92, Bradley Road- erection of a single storey rear extension to form additional accommodation](#)
13. To receive the correspondence from Patchway People Community Newsletter in relation to the queries raised about their 'Christmas Competition.
14. To receive an update on the book of remembrance for Patchway.
15. To receive any reports from South Gloucestershire Councillors, Local Organisations or Working Groups.
 - a) South Gloucestershire Councillors report on items related to Patchway.
 - b) Patchway Community Centre Redevelopment Project.
 - c) 3G and Cricket Nets Project.
 - d) The Norman Scott Park Pavilion Project.
 - e) Coniston Community Association.
 - f) Photography Competition.

16. To note that the next meeting will be on the 16th of March 2021 at 7pm.

CLOSED SESSION

17. To receive an update from the Personnel Committee.