

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 14th March 2023 at 20:00 at Callicroft House, Patchway.

Councillors: Cllr R Loveridge (in the chair), P Knight, D Lawrence, K Dando, E Martin

In attendance: Cllr P Cottrell, J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Andy England (Patchway Town FC), Claire Nicholl, Chris Nicholl and Derek Howell (Pretoria Road Allotment Society), Kevin Thomas (One Planet Matters)

Absent: None

Members of the Public: None

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

14/03/2023 – No 1. To receive a presentation from Pretoria Road Allotment Society on the proposed extension of allotments.

The Committee noted a presentation from Pretoria Road Allotment Society for a 5 year plan to develop under-used land at the Allotments to create and enhance biodiversity by improving pollinator habitats, and to raise awareness of and empower the community through learning and growing. Key ideas are to provide growing space for local schools to promote connection with nature through two new polytunnels; and to redevelop the site of the former pond to create a biodiverse wildlife habitat for Patchway. Alongside the polytunnels, 8 no-dig allotment plots will be created. Introduction of native hedgerows will create safe wildlife corridors. A bee bank will support a wide variety of bee species, and a heritage orchard has already been started on the site. Grant funding through the West of England Combined Authority (WECA) Pollinator Fund is being applied for to fund the 5 year project.

The Committee thank the Society for the presentation, stated supported for the proposal and recommended an update from the Allotment Society to the new Committee in July following the decision received on the funding application to the West of England Combined Authority Pollinator Fund.

14/03/2023 – No 2 To receive any questions from members of the public present.

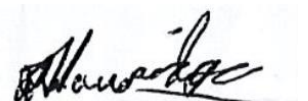
None received.

14/03/2023 - No 3 To receive any apologies for absence.

The committee noted apologies from Cllrs E Gordon and B Hopkinson, Alex Dommatt (Patchway Conservation Group), Steve Payne (Stoke Lane FC), Paul Thompson (Patchway Cricket Club) and Andy England (Patchway Town FC),

14/03/2023 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.



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14/03/2023 – No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10th January 2023 and to note the Clerk/RFO’s report for this committee meeting.

RESOLVED: It was unanimously agreed to approve the minutes of the meeting and the report was noted. All Clerk/RFO actions within the agenda.

14/03/2023 – No 6 To carry out a progress review of Patchway Town Council’s Three-Year Plan, focusing on 2022/2023.

- a) Outside Areas
- b) Planning in Patchway

RESOLVED: It was unanimously agreed to note the progress being made as below.

	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area (MAP)	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

Matters Pertaining to Parks and Open Spaces

14/03/2023 - No 7. To review the Local Nature Action Plan

RESOLVED: It was unanimously agreed to note the progress of the 5 year Local Area Nature Plan as it nears the conclusion of Year 1.

14/03/2023 - No 8. To consider the proposal from One Planet Matters in relation to the community orchard at The Tumps.

The committee noted the proposal from OPM and a site visit was held. It was agreed that this was a decision for the new Council, but the project should be created within the Council with the outdoor staff.

RESOLVED: The Committee made a recommendation for an alternative proposal for the new Council to explore alternative locations for a community orchard, source available grants, and create a tree planting plan itself using the Council outdoor staff.

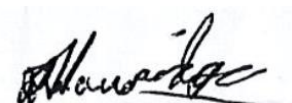
14/03/2023 - No 9 To consider the use of the Section 106 funding to create an older person’s court area.

RESOLVED: The Committee made a recommendation to Full Council that quotes for creating an older persons hard court area at Scott Park are progressed using the £10k Section 106 monies designated for this purpose.

Matters Pertaining to Planning and Transport

14/03/2023 - No 10 To consider any planning applications received:

- 1. To consider any planning applications received
 - a) P23/00790/CLP - Conversion of existing garage to a home office/home gym. - 17 Square Leaze Patchway South Gloucestershire BS34 5GT



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- b) P23/00700/ADV - Display of 1no. externally illuminated interchangeable totem sign and 12no. non illuminated flag poles. - Fairlawn Avenue Patchway South Gloucestershire BS34 4AB
- c) P23/00732/F - Installation of 2 no. chiller units and erection of acoustic louvres. - Building 194 At Rolls Royce Site Gloucester Road North Filton South Gloucestershire BS34 7QE
- d) P23/00931/F - Erection of an ancillary single-storey storage building on existing hardstanding for a temporary period of 5 years, with associated works (retrospective). - Encore House 3 Britannia Road Patchway Industrial Estate Patchway South Gloucestershire BS34 5TA
- e) P23/00873/HH | Erection of a single storey side and rear extension to form additional living accommodation. | 21 Ashford Road Patchway South Gloucestershire BS34 5DX
RESOLVED: It was unanimously agreed to raise no objections to the above applications.

Applications received after the agenda had been issued.

- f) P23/00973/HH | Erection of a single storey rear extension to form additional living accommodation. | 21 Cedar Close Patchway South Gloucestershire BS34 5HD
- g) P23/00998/ADV | Display of 2 no. internally illuminated freestanding totem signs. | 1000 Park Avenue Aztec West Almondsbury South Gloucestershire BS32 4SQ
RESOLVED: It was unanimously agreed to raise no objections to the above applications.

Updates and Reports

14/03/2023 - No 11 To receive a quarterly update from the users of Patchway Town Council facilities

Andy England (Patchway Town FC) submitted update by email to say PTFC are playing regular games after improved weather and putting out three sides a week. PTFC 1st team are struggling though a recent 2-2 draw has restored confidence. PTFC 2nd team are still in with a chance of promotion. PTFC 3rd team are inconsistent though should be safe in current division. PTFC are investigating starting an U18 Youth team. The Club is proud to have donated Easter Eggs for the Council's Easter Egg Drive. Requested assistance from the Town Council regarding faulty spigots causing difficulty where the benches and dug-outs are stored.

Paul Thompson (Patchway Cricket Club) submitted update by email to say PCC have registered for All Stars (5-8 yr olds), Dynamos (9-12 yr olds). PCC are running U9s, Under 11s Super Eights and league teams, and an Under 13s team and are gearing up for the season. PCC received comments from Gloucestershire Cricket Board who were very complimentary of the new Pavilion Facilities. Patchway is one of only two facilities with cubicle showers for girls to change.

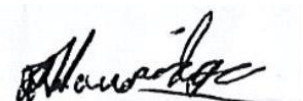
The Committee noted the updates from Andy England and Paul Thompson.

14/03/2023 - No 12 To receive an update on the removal of Patchway Town Council's Bus Shelter

The Committee noted an update on damage to the bus shelter and a residential fence at Durban Road in an incident involving a Stagecoach bus. The damaged shelter has been removed by South Gloucestershire, tarmac replaced and a bus post erected. An insurance claim for the damage and making good has been submitted to Stagecoach insurers by the Town Council.

14/03/2023 - No 13 To receive an update on the Pollinator Fund grant application.

The Committee noted an update on a grant application that has been made to the West of England Combined Authority (WECA) Pollinator Fund to create and enhance biodiversity by improving pollinator habitat at Pretoria Road Allotments. Positive feedback has been received with a number of queries requested. Final decision expected in June.



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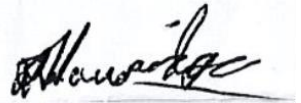
14/03/2023 - No 14 To receive an update on open spaces work carried out by South Gloucestershire Council.

The Committee noted an update that South Gloucestershire Streetcare have received additional funding to undertake extra work in Patchway which has included signage cleaning, graffiti removal at bus stops, back lane clearing of weeds and repair to broken fences at The Tumps. An article will be added to the next newsletter and website.

14/03/2023 - No 15 To note that the date of the next Parks, Open Space, Planning and Transport Committee meeting will be determined at the Annual Meeting of Patchway Town Council on 16th May 2023.

Noted.

The meeting was closed by the Chairman at 21.00

A handwritten signature in black ink, appearing to read 'M. H. ...', written over a horizontal line.

11/07/2023