

PATCHWAY TOWN COUNCIL

Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the 24th November 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: R Loveridge (in the chair), P Cottrell, K Dando, E Martin, J Butler, and T Scott.

In attendance: L Squire (Town Clerk), J Turner (Deputy Clerk and RFO), Tina Brice (Patchway Community Association), John Thomas, Andrew England and Paul Thompson (Patchway and Charlton Hayes Community Sports Association).

Absent: Cllr E Gordon.

Members of the Public: One

As the time was 19:00, the Chair, Cllr R Loveridge called the meeting to order.

24/11/2020--No 1 To receive any apologies for absence.

No apologies were received.

24/11/2020--No 2 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

24/11/2020--No 3 To consider and approve any dispensations for this meeting.

None received.

24/11/2020—No 4 To receive a presentation from John Thomas of the Community Sports Association with the view of setting up a Sports Academy to encourage the children of Patchway & Charlton Hayes to use the new sporting facilities at Scott Park.

The Chairman invited John Thomas to speak to the committee. The committee noted that the setting up of an actual academy would be very complicated and that further investigation would be needed. It was noted that the sports teams who use Scott Park, have strong youth sections, which could be an avenue to explore. It was agreed that the Chairman, the Deputy Clerk and RFO and the members of the Patchway and Charlton Hayes Community Sports Association would hold a meeting to discuss the finer details of what this project would look like.

24/11/2020--No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee meeting held on 27th October 2020 and to note any issues.

RESOLVED: It was unanimously agreed to approve the minutes.

24/11/2020—No 6 To review the budget for 2021/2022 and make any amendments necessary on the following cost centres:

- a) Centre 320 – Rodway Road
- b) Centre 330 – Charlton Hayes
- c) Centre 340 – The Parade
- d) Centre 500 – Scott Park

- e) Centre 600 – Allotments
- f) Centre 700 – The Tumps
- g) Centre 710 – Play Area
- h) Centre 720 - Open Spaces Administration
- i) Centre 800 – Street Furniture & Transport

No amendments were made to any of the cost centres and the committee were very happy with the budget proposals.

24/11/2020--No 7 To consider the quotation from Gates plus to repair or affix new gates to the following locations:

- a) Scott Park
- b) Bevington Walk Play Area
- c) Gorse Covert Play Area

RESOLVED: It was unanimously agreed to defer this to the December meeting.

24/11/2020--No 8 To consider the quotation for the Blakeney Road Basketball Facility and agree any actions.

The committee considered the report drafted by the Deputy Clerk and RFO. There were some concerns over the artificial grass surface and that a tarmac/wet-pour surface would be more advantageous. It was noted that only one company came out to visit the site.

RESOLVED: It was unanimously agreed to obtain amended quotations for a tarmac/wet-pour surface.

24/11/2020—No 9 To consider the quotations for 6 wooden bench seats for the large grass area at the Tumps, adjacent to Waterside Drive.

RESOLVED: It was unanimously agreed to approve the quotation from Heritage Fencing for the six benches.

24/11/2020--No 10 To consider the quotation for a Kubota TT 1BX 1.25 Tonne Hydraulic Tipping Trailer.

The committee noted that although several companies were contacted only one supplied a quotation.

RESOLVED: It was unanimously agreed to approve the quotation from Hughie Willett Machinery Ltd.

24/11/2020—No 11 To consider the quotation for three signs for Scott Park, Bevington Walk and Blakeney Road from Total Print Solutions, as recommended by Stoke Gifford Parish Council.

RESOLVED: It was unanimously agreed that this quote would be accepted in principal, subject to a satisfactory design process being passed by this committee.

24/11/2020—No 12 To consider the quotation from N Brock for the tree work at Coniston Lane and agree to recommend that Council authorises this work and places N Brock on the preferred suppliers list.

RESOLVED: It was unanimously agreed to approve the quotations. It was noted that due to the expenditure being within the parks budget that this would not need to be recommended to Full Council. It was also unanimously agreed to recommend to Full Council that N Brock is added to the preferred suppliers list.

24/11/2020--No 13 To consider the planning applications received:-

- a) 250 Park Avenue Aztec west - P20/20609/ADV installation of 3, non- illuminated fascia signs
- b) 250 Park Avenue, Aztec west - P20/20524/LB | External works to display 3 no. fascia signs, 3 no. acrylic sign and associated works

It was agreed to raise no objections to these applications.

- c) Charlton Hayes North Field P20/20980/RVC Variation of condition 1 attached to planning permission PT15/5353/RM to substitute the approved drawing JBR2356/332 Rev B with

30250-BRL-PL305 Rev C. (Laying out of the open space of The Crescent including enclosures and hard and soft landscaping.

It was unanimously agreed that the committee would raise an objection to this to show support for their residents. The Clerk would also inform the District Councillors of the objection to the application and see if they can 'call in' the application.

- d) **71, Gloucester Road - P20/20493/F | Replacement of existing shop front with brick wall, ventilation and windows to facilitate change of use from Bakery to Dental Practice**
- e) **Central Green Spine, Charlton Hayes - P20/21085/RVC | Variation of condition 1 attached to planning permission PT15/2350/RM to amend the LEAP layout (PT15/2350/RM Laying out of the Central Green Spine including access, appearance and hard/soft landscaping**
- f) **47, Rodway Road - P20/22609/PNH | The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.04m, for which the maximum height would be 3.8m, and for which the height of the eaves would be 2.6m.**

No objections were raised to the above applications.

24/11/2020--No 14 To consider moving the noticeboard at Arlingham Way Pocket Park inside the park area from the car park area.

RESOLVED: It was unanimously agreed to move the noticeboard inside the park.

24/11/2020--No 15 To confirm the location of the VE Day Benches at Scott Park and in Charlton Hayes.

RESOLVED: It was unanimously agreed to place two benches in the Memorial Garden at Scott Park and place one bench outside of the McCarthy and Stone care home in Charlton Hayes. An additional bench for Charlton Hayes would be budgeted for in the next financial year.

24/11/2020--No 16 To receive the Finding Summary from the Annual Play Area Inspection.

The committee noted the summary and were pleased that the report was an improvement from last year's play inspection.

24/11/2020—No 17 To receive an update on the 3G and Cricket Nets Project.

Cllr R Loveridge provided an update. The kickboards had now been installed and the software was up and running. It was noted that the facility would open on 3rd December, subject to Government Guidelines. The committee noted that there was an independent lighting report carried out and that these issues would be rectified by the contractor.

24/11/2020--No 18 To receive an update on The Pavilion project.

Cllr J Butler provided an update. It was noted that savings had been identified on the project and that it was agreed that a traditional build of coloured render and concrete tiled roof was the preferred option. The committee were pleased to note that the project was going well.

24/11/2020--No 19 To note that the next meeting will be on Tuesday 22nd December at 7pm.

Noted.

The meeting was closed by the Chairman at 20:15.