

PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on 12th May 2020 at via virtual meeting link at 19:00.

Councillors: S Scott (chairman), E Martin (19:02), P Cottrell, R Walker, T Scott, R Loveridge, K Dando, B Hopkinson.

In attendance: Cllr I Walker, L Squire (Clerk) and J Turner (Deputy Clerk and RFO)

Members of the Public: None

12/05/2020-No 1. To receive and decide whether to accept the apologies for absence.

No apologies were received.

12/05/2020-No 2. Declarations of Interest

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed. There were no requests for dispensations.

12/05/2020-No 3. To approve the minutes of the Finance committee on 10th March 2020 and to note any issues.

RESOLVED: The committee unanimously agreed to approve the minutes.

12/05/2020-No 4. To receive and consider the Financial Reports for April 2020

a) Bank Reconciliation and Bank Statements

The committee approved the reconciliation and statements.

b) Income Report

The committee noted the income report and no queries were raised.

c) Expenditure Report

The committee noted the expenditure report and no queries were raised.

d) Monthly Summary of Accounts

The committee approved the report. The RFO was asked to prepare for the meeting in June, a document which shows the expected expenditure and income for each month of the new financial year.

RESOLVED: The committee unanimously agreed the financial reports.

12/05/2020-No 5. To consider the 3-year draft budget document which has been formed on the structure of the draft Strategic Plan for Patchway Town Council.

The committee noted the document and asked for it to be sent to all committee in June for comment then for a review in the July Finance Meeting before being ratified by Council in July.

RESOLVED: Unanimously agreed to circulate these for consideration by each committee in June 2020 for the relevant cost centres specific to that committee.

12/05/2020-No 6. To note that the date of the next meeting will be on Tuesday 9th June at 7pm.

Noted.

The meeting was closed at 19:11