

## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 8<sup>th</sup> November 2022 at 20:00 at Callicroft House, Patchway.

- Councillors:** Cllr R Loveridge (in the chair), P Knight, D Lawrence, E Martin and K Dando.
- In attendance:** J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Alex Dommett (Patchway Conservation Group), Derek and Claire (Pretoria Road Allotment Society).
- Absent:** Cllr B Hopkinson.
- Members of the Public:** Three.

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

#### **08/11/2022 – No 1 To receive the annual rents from Blakeney Road Allotment Society and Pretoria Road Allotment Society.**

The Chairman representatives from Pretoria Road Allotment Society. The committee noted that representatives from Blakeney Road Allotment Society were unable to attend.

The committee were introduced to Claire, who is the new Chair of the Allotment Society. Claire spoke about projects that have been going on at the allotments and passed on the societies thanks to the Council for their approved grant for the roof work. The committee that there were four half plots available.

The representatives presented a cheque of £1690.25 to the Council. The Council noted that a cheque for £705 had been received from Blakeney Road Allotment Society. The Chairman thanked them for attending and welcomed them to stay for the meeting.

#### **08/11/2022 – No 2 To receive any questions from members of the public present.**

Two residents raised concerns over the consultation of the revocation of the byelaw on Norman Scott Park to allow dogs into the park. The concerns ranged from the fact that the park was already busy, and footfall did not need to be increased to the risks that this posed to the user groups. The Clerk informed the residents that the Council next week will receive a full report on the public consultation and then need to decide where to go on the back of that consultation.

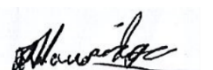
A resident had sent a letter into the Town Clerk to request a bowls green in Scott Park for the older generation to play outdoor bowls. The Clerk would look into this request to see if it was feasible.

#### **08/11/2022 - No 3 To receive any apologies for absence.**

The committee noted apologies from Cllr E Gordon and P Thompson.

#### **08/11/2022 - No 4 To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.



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**08/11/2022 - No 5 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 11<sup>th</sup> October 2022 and to note the Clerk/RFO's report for this committee meeting.**

**RESOLVED:** It was unanimously agreed to approve the minutes of the meeting and the report was noted. The committee noted that the play area strategy would be updated and circulated via email.

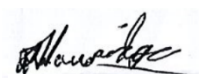
**08/11/2022 - No 6 To review the rolling five-year budget plan, with specific detail to the 2023/2024 financial year:**

- a) **Centre 320 – Rodway Road**  
It was agreed to make no changes on this cost centre.
- b) **Centre 330 – Charlton Hayes**  
It was agreed to make no changes on this cost centre.
- c) **Centre 340 – The Parade**  
It was agreed to make no changes on this cost centre.
- d) **Centre 500 – Scott Park**  
It was agreed to make no changes on this cost centre.
- e) **Centre 510 – Sports and Social Club**  
It was agreed to make no changes on this cost centre.
- f) **Centre 600 – Allotments**  
It was agreed to make no changes on this cost centre.
- g) **Centre 700 – The Tumps and BMX Track**  
It was agreed to make no changes on this cost centre.
- h) **Centre 710 – Play Areas**  
It was agreed to make no changes on this cost centre.
- i) **Centre 720 – Open Spaces**  
It was agreed to make no changes on this cost centre.
- j) **Centre 800 – Street Furniture**  
It was agreed to make no changes on this cost centre.

**08/11/2022 - No 7 To carry out a progress review of Patchway Town Council's Three-Year Plan, focusing on 2022/2023.**

- a) **Outside Areas**
- b) **Planning in Patchway**

**RESOLVED:** It was unanimously agreed to note the progress being made as below.



**06/12/2022**

	<b>Outside Areas</b>	<b>Planning in Patchway</b>
<b>Timescale for Implementation</b>	<b>Parks and Planning</b>	<b>Parks and Planning</b>
<b>2022/2023</b>		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

### **Matters Pertaining to Parks and Open Spaces**

**08/11/2022 - No 8 To consider the quotations for an Ecology report to be carried out on The Tumps and BMX Track.**

**RESOLVED:** It was unanimously agreed to defer this item to gather more quotations.

**08/11/2022 – No 9 To consider the findings of the annual play area inspection report.**

The committee noted the findings of the report. All very high risk or high-risk items have been removed. The report was noted.

**08/11/2022 – No 10 To note the tree survey carried out at The Tumps and Norman Scott Park.**

The committee noted the findings of the report. There was no immediate action needed and the trees that were deceased, had now been removed.

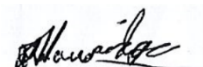
### **Matters Pertaining to Planning and Transport.**

**08/11/2022 - No 11 To consider any planning applications received:**

- a) **P22/05661/F - Erection of single storey side extension to form home hairdressing salon (Class E) (retrospective). - 92 Arlingham Way Patchway South Gloucestershire BS34 5NF.**
- b) **P22/05223/RM - Erection of 339 no. dwelling with access, appearance, landscaping, layout, and scale to be determined. (Approval of Reserved Matters to be read in conjunction with outline permission P21/02390/RVC formerly PT14/3867/O). - Residential Phase 2 Parcel E1 East of Fairlawn Avenue Former Filton Airfield Filton South Gloucestershire.**
- c) **P22/06126/PNSG - Prior notification for the change of use from betting shop (Sui Generis) to 2 no. dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1985 as amended. - 102 - 104 Rodway Road Patchway South Gloucestershire BS34 5PG.**

**RESOLVED:** It was unanimously agreed to raise no objections to the above applications.

- d) **Any applications received after the agenda had been issued.**  
None received.



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## Updates and Reports.

### **08/11/2022 - No 12 To receive an update on The Norman Scott Park Pavilion project.**

The Clerk provided an update. The committee noted that the project was due to finish in around two weeks. The electricity connection and water connection were the two main outstanding items. The fall of the patio area is incorrect and will need to be rectified by the contractor to stop water egress and pooling.

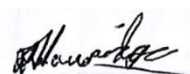
### **08/11/2022 - No 13 To receive an update on the consultation of the revocation of the byelaws upon Norman Scott Park.**

The Clerk provided an update. The consultation closes on 10<sup>th</sup> November and has had 238 responses as of 5pm on 8<sup>th</sup> November 2022.

### **08/11/2022 - No 14 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 6<sup>th</sup> December at 8pm.**

Noted.

The meeting was closed by the Chairman at 20:50. \_



**06/12/2022**