



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Town Clerk and Responsible Finance Officer's Report**

**Standing Order 5x – Review of Arrangements.**

As set out under Standing Order 5x, Patchway Town Council are responsible for reviewing arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.

The below table documents all of the Council's current arrangements.

**The Town Council as Landlord:**

<b>Organisation</b>	<b>Property</b>	<b>Rent P.A</b>
Patchway Community Association	Patchway Community Centre	£1.00
Coniston Community Association	Coniston Community Centre	£1.00
Bristol BMX Club	The BMX Track	£30.00
Patchway Sports and Social Club	Patchway Sports and Social Club	2% of Annual Turnover.
Snack Attacks at The Park	Norman Scott Park Café.	£8400.00
Blakeney Road Allotment Association	Blakeney Road Allotments.	N/A
Pretoria Road Allotment Association.	Pretoria Road Allotments.	N/A

**The Town Council as Tenant:**

<b>Organisation</b>	<b>Property</b>	<b>Rent P.A</b>
Network Rail	The Tumps	£300.00
South Gloucestershire Council	Blakeney Road Path	£50.00
South Gloucestershire Council	Land at Coniston Community Centre	£1000.00
South Gloucestershire Council	Land at front of Coniston Primary School	£50.00

**Rates Payable:**

<b>Organisation</b>	<b>Property</b>
South Gloucestershire Council	Callicroft House
South Gloucestershire Council	The Casson Centre
South Gloucestershire Council	Norman Scott Park
South Gloucestershire Council	Norman Scott Park Lighting



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**Leases or Hire purchases held:**

Organisation	Property	Term
GRENKE Leasing	Photocopier, Screen and Hearing Loop.	Expires 2024
Lister Wilder	Kubota Tractor and attachments.	Expires 2027

**Public Works Loan Board Loans Held:**

Loan For	Term Remaining
Coniston Community Centre	Expires 2029 (5.5 Years)
Norman Scott Park Pavilion	Expires 2026
Almondsbury Joint Burial Committee	Expires 2027 (if drawn down in 2023).

**Contracts and Subscriptions Held:**

Organisation	Contract For
Virgin Media Broadband	Callicroft House and The Casson Centre Broadband.
Virgin Media Broadband	Norman Scott Park Pavilion Broadband.
EE Telephone	Mobile Telephone for all staff.
Total Energies - Electric	Callicroft House.
Total Energies – Electric	The Casson Centre.
Total Energies - Electric	Norman Scott Park.
Total Energies – Gas	Callicroft House.
Water 2 Business	Callicroft House.
Water 2 Business	The Casson Centre.
Water 2 Business	Norman Scott Park.
IRIS Payroll	Payroll Software.
INTY LTD	IT Security.
Canva Software	Promotional images, posters and newsletter software.
RBS Omega Finance Software	Financial Accounts package.
Simply Washrooms	Sanitary Bin – Callicroft House.
Simply Washrooms	Sanitary Bin – Norman Scott Park Pavilion.
Kadine Sutherland	Cleaning all premises – Pay as you go.
Avon Local Council's Association	Yearly subscription for legal advice, online training and references.
South West Councils	HR Support.
Society of Local Council Clerks	Clerk support, training and legal advice.
Ionet Systems LTD	IT support.
DCK Accountancy	Financial support.
Smiths Gloucester	Skip exchanges.
EDF Energy	Electric at Blakeney Road Allotments (Subsidised by £96 p.a from Men in Sheds and £96 p.a from Blakeney Road Allotments)
TV Licensing	TV license for Casson Centre