



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

Wednesday 8<sup>th</sup> March 2023.

Dear Cllr Roger Loveridge, Cllr Elaine Martin, Cllr Pete Knight, Cllr Brian Hopkinson, Cllr Ken Dando, Cllr Dayley Lawrence and Cllr Eric Gordon.

You are summonsed to attend the meeting of Patchway Town Council's Parks, Open Spaces, Planning and Transport Committee on Tuesday 14<sup>th</sup> March 2023 at 8pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

**Jack Turner** BA.Hons. Cert.CiLCA. PSLCC.  
Town Clerk and Responsible Finance Officer

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### AGENDA

1. To receive a presentation from Pretoria Road Allotment Society on the proposed extension of allotments.
2. To receive questions from the members of the public present.
3. To receive any apologies for absence.
4. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
5. To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10<sup>th</sup> January 2023 and to note the Clerk/RFO's report for this committee meeting.
6. To carry out a progress review of Patchway Town Council's Three Year Plan, focusing on 2022/2023:
  - a) Outside Areas.
  - b) Planning in Patchway

### Matters Pertaining to Parks and Open Spaces

7. To review the Local Nature Action Plan.

*Patchway is Twinned with Clermont l'Herault and Gaunting.*





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8. To consider the proposal from One Planet Matters in relation to the community orchard at The Tumps.
9. To consider the use of the Section 106 funding to create an older person's court area.

**Matters Pertaining to Planning and Transport.**

10. To consider any planning applications received (Click on the agenda item to view the planning application)
  - a) [P23/00790/CLP - Conversion of existing garage to a home office/home gym. - 17 Square Leaze Patchway South Gloucestershire BS34 5GT](#)
  - b) [P23/00700/ADV - Display of 1no. externally illuminated interchangeable totem sign and 12no. non illuminated flag poles. - Fairlawn Avenue Patchway South Gloucestershire BS34 4AB](#)
  - c) [P23/00732/F - Installation of 2 no. chiller units and erection of acoustic louvres. - Building 194 At Rolls Royce Site Gloucester Road North Filton South Gloucestershire BS34 7QE](#)
  - d) [P23/00931/F - Erection of an ancillary single-storey storage building on existing hardstanding for a temporary period of 5 years, with associated works \(retrospective\). - Encore House 3 Britannia Road Patchway Industrial Estate Patchway South Gloucestershire BS34 5TA](#)
  - e) [P23/00873/HH | Erection of a single storey side and rear extension to form additional living accommodation. | 21 Ashford Road Patchway South Gloucestershire BS34 5DX](#)
  - f) Any applications received after the agenda had been issued.

**Updates and Reports.**

11. To receive a quarterly update from the users of Patchway Town Council's sporting facilities.
12. To receive an update on the removal of Patchway Town Council's Bus Shelter.
13. To receive an update on the Pollinator Fund grant application.
14. To receive an update on open spaces work carried out by South Gloucestershire Council.
15. To note that the date of the next Parks, Open Space, Planning and Transport Committee meeting will be determined at the Annual Meeting of Patchway Town Council on 16<sup>th</sup> May 2023.

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## PATCHWAY TOWN COUNCIL

### Minutes of the Meeting of the Parks, Open Spaces, Planning and Transport committee held on the Tuesday 10<sup>th</sup> January 2023 at 20:00 at Callicroft House, Patchway.

<b>Councillors:</b>	Cllr R Loveridge (in the chair), P Knight, D Lawrence, K Dando, E Martin
<b>In attendance:</b>	P Cottrell, J Turner (Town Clerk and RFO), J Watkins (Deputy Town Clerk), Andy England (Patchway Town FC), Rachel Ellwood (Bristol BMX Club)
<b>Absent:</b>	B Hopkinson
<b>Members of the Public:</b>	None

As the time was 20:00, the Chair, Cllr R Loveridge called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council' protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

#### **10/01/2023 – No 1 To receive any questions from members of the public present.**

The Chair had received an advance question from a member of the public regarding new wooden benches at Gorse Covert. This would be a decision awaiting the new financial year and subject to 2023/24 budget.

#### **10/01/2023 - No 2 To receive any apologies for absence.**

The committee noted apologies from Cllrs E Gordon, Alex Dommett (Patchway Conservation Group), Steve Payne (Stoke Lane FC), Paul Thompson (Patchway Cricket Club)

#### **10/01/2023 - No 3 To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

#### **10/01/2023 – No 4 To approve the minutes of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10<sup>th</sup> December 2022 and to note the Clerk/RFO's report for this committee meeting.**

**RESOLVED:** It was unanimously agreed to approve the minutes of the meeting and the report was noted. All Clerk/RFO actions within the agenda.

#### **10/01/2023 – No 5 To carry out a progress review of Patchway Town Council's Three-Year Plan, focusing on 2022/2023.**

- a) Outside Areas
- b) Planning in Patchway

**RESOLVED:** It was unanimously agreed to note the progress being made as below.



	Outside Areas	Planning in Patchway
Timescale for Implementation	Parks and Planning	Parks and Planning
2022/2023		
	Tree Planting	Bus Shelters
	Wildflower Meadows	Christmas Lights
	Tree Pruning in Patchway	Road Surfacing
	Open Area Signage	Benches for Charlton Hayes
	Tree Survey for all areas	
	Tree giveaway project.	
	Local Nature Action Plan	

#### Matters Pertaining to Parks and Open Spaces

##### **10/01/2023 - No 6 To receive an update on the Ecology Report to be carried out on The Tumps and The BMX Track**

The Committee noted the progress of the project with Wessex Ecological Consultancy undertaking the work as agreed in March 2023.

#### Matters Pertaining to Planning and Transport

##### **10/01/2023 - No 7 To consider any planning applications received:**

- a. Any applications received after the agenda had been issued. None received.

#### Updates and Reports

##### **10/01/2023 - No 8 To receive a quarterly update from the users of Patchway Town Council facilities**

Andy England (Patchway Town FC) updated the Committee that no games had been played since 3 December due to bad weather. There was excitement on the opening of the new Pavilion facilities. Requested pitch inspection and any cancellation of pitch use due to weather made on a Friday (24 hours) ahead of games rather than 48 hours ahead.

Rachel Ellwood (Bristol BMX Club) updated the Club is to replace all its tarmac for £40,000 having received a Veolia grant and using Club funds. South West Regional Trials at The Tumps is 16 April. New kit being launched at an event at Aerospace Bristol in March.

Steve Payne (Stoke Lane FC) submitted updated by email. All teams (U14 Lions/Panthers; U16 Lions/Tigers) plus Senior Women have had a mixed first half of the season. Noted success so far is Senior Women are 3<sup>rd</sup> in the table and U16 Tigers into Quarter Final Cup. At time of writing, Stoke Lane have not used the new Pavilion facilities. Important to note comments from both home and away teams on the excellent pitches provided thanks to Council Groundstaff. Can the bottom pitch be made available on Sundays to end April 2023.

The Committee noted the updates from Andy England, Rachel Ellwood and Steve Payne.

##### **10/01/2023 - No 9 To receive an update on the planting works in association with One Planet Matters**

Deputy Clerk provided an update following the presentation to the Parks, Open Spaces, Planning & Transport Committee on 6 December 2022. Town Council staff, a One Planet Matters representative and members of the Patchway Conservation Group met at The Tumps on 5 January for a site visit to

consider options for the community orchard. One Planet Matters is proposing up to 30 x 2 year old fruit trees using mixed heritage varieties across the Tumps. Community outreach with residents and schools is intended to create engagement for the project from all parts of the community as it starts and into the future. Wildflower planting around the orchard area intended to increase biodiversity.

A Planting Day would involve residents and schools in this exciting initiative. Future events could include Blossom Days and produce from the fruits including cider and juice. There is historical evidence of ancient orchards in the Patchway area and researching ancient varieties could bring in an historical context. The trees would take up to 5 years to become established.

Maintenance of the orchard area to be considered for Council staff and budgets. Security of the young trees also to be considered.

One Planet Matters would like to return to the Committee with a Proposal to be considered for the 14 February 2023 meeting.

Meeting being arranged for One Planet Matters to outline proposals to Pretoria Road Allotment Association.

It was noted that the Chair and Vice Chair of the Parks, Open Spaces, Planning and Transport Committee would like to be in attendance at the next meeting.

**10/01/2023 - No 10 To note that the date of the next Parks, Open Spaces, Planning and Transport Committee will be held on Tuesday 14<sup>th</sup> February 2023 at 7.30pm.**

Noted.

**The meeting was closed by the Chairman at 20:15**



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**Town Clerk and Responsible Finance Officer's Report**

**Actions from the meeting of the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10<sup>th</sup> January 2023.**

**10/02/2023 – No 6 To receive an update on the Ecology Report to be carried out on The Tumps and The BMX Track.**

Wessex Ecology have been contacted. The Survey is scheduled in to start on Friday 17 March.

**10/01/2023 - No 8 To receive a quarterly update from the users of Patchway Town Council facilities**

Bottom Pitch has been made available on Sundays to end April 2023. New Pavilion Pitch has also been made available for junior teams increasing pitch capacity and income potential to four pitches in total.

**10/01/2023 - No 9 To receive an update on the planting works in association with One Planet Matters**

Meeting with Pretoria Allotment Association and One Planet Matters held on 7 February 2023 at Callicroft House to discuss proposal for polytunnels on the allotment site from One Planet Matters. Following meeting, the Allotment Association took proposal back to their main committee which has put forward a counter proposal for this land and under their lease to be presented at the Parks, Open Spaces, Planning and Transport Committee held on Tuesday 10th January 2023. The Allotment Association had concerns over access as well as durability of the One Planet Matters proposal.

Site visit to The Tumps organised for Full Council on 14 March in relation to the Community Orchard proposal.

**Actions undertaken outside of the Parks, Open Spaces, Planning and Transport Committee meeting**

1. New signs for Patchway's playgrounds being designed and produced to replace dated and damaged signs





Key
Pending
Implemented
Fully Complete

This table will show the anticipated implementation dates of the plan and provides the residents with all the information in one table.

This document will be an appendix to the 3 year strategic plan document and should be read with that document and informed by the budget document.

	Priority Projects	Outside Areas	Planning in Patchway	Community Engagement	Finance, Democracy and Governance	Human Resource and Management
<b>Timescale for Implementation</b>	<b>Responsible Committee</b>	<b>Parks and Planning</b>	<b>Parks and Planning</b>	<b>Full Council</b>	<b>Finance Committee</b>	<b>Personnel Committee</b>
<b>2022/2023</b>						
	Redevelopment of Patchway Community Centre	Tree Planting	Bus Shelters	Monthly Newsletter	Local Council Award Scheme	Review of Health and Safety
	Scott Park Pavilion Project	Wildflower Meadows	Christmas Lights	Patchway Festival	Review of all Governance Documents	Continuing Professional Development
		Tree Pruning in Patchway	Road Surfacing	Social Media		Development of Policies
		Open Area (MAP)	Benches for Charlton Hayes	Live Streaming Meetings		Staff Capacity
		Tree Survey for all areas		Community Events		
		Tree giveaway project.		Flyers and Leaflets.		
		Local Nature Action Plan		Housing.		

Project Lead: Jack Turner – Town Clerk

Project Team – Groundstaff and Parks, Open Spaces, Planning and Transport Committee.

Completed

In progress

Project Name	Site	Description	Timeline
<b>Hedgehog Recovery Program</b>	Norman Scott Park	Install x 2 holes in fencing at the new nature area, rear of play area. Install x 2 log piles at the new nature area, rear of play area. Install x 1 vandal proof hedgehog home, at the new nature area, rear of play area. Ensure pesticide free management going forward	Year 1
	Blakeney Road Playing Field	Install x 3 hole in boundary with Coniston Primary School (speak to school) Install x 4 hedgehog house (do with Primary School) Install x 5 log pile (do with Primary School) Ensure pesticide free management going forward	Year 2/Year 3
	Residents	Put a post on social media – explain what the holes are for, why there are little signs and link to <a href="http://hedgehogstreet.org">hedgehogstreet.org</a> Encourage residents to install hedgehog holes Organise a talk for residents about hedgehogs and hedgehog highways Set up a Hedgehog Champion to install holes and signs on residents properties – aim for x 10 gardens a year Encourage residents to pledge to go pesticide free in their gardens	Year 1 - 5
	General Notes	All holes to have Hedgehog Highway Sign All holes to be mapped on <a href="http://hedgehogstreet.org">hedgehogstreet.org</a> Produce planning statement ref hedgehogs and hedgehog highways – share with residents, Pc commit to put comment on all relevant planning applications.	Year 1 - 5



Project Lead: Jack Turner – Town Clerk  
 Project Team – Groundstaff and Parks, Open Spaces, Planning and Transport Committee.

Completed    In progress

Project Name	Site	Description	Timeline
<b>Tree Planting</b>	Norman Scott Park	Cut down and replace x1 deceased cherry tree in play area. Plant x100 tree saplings in new nature area in Scott Park. Create a memorial tree garden in Scott Park.	Year 1 Year 2/3 Year 5
	The Tumps / BMX Track	Plant x5 Oak Trees with Forest of Avon Trust	Year 2
	Blakeney Road Playing Field	Plant x 200 new trees in association with the Woodland Trust.	Year 3
	Residents	Purchase medium sized trees (5ft to 8ft) and sell onto residents at £10 each for them to plant in their own gardens – x 10 each year	Year 2 Year 3 Year 4 Year 5
	General Notes	Start investigating SGC land and planting options Approach SGC with a planting plan on their land in our parish	Year 2-3 Year 4-5

Project Lead: Jack Turner – Town Clerk

Project Team – Groundstaff and Parks, Open Spaces, Planning and Transport Committee.

Completed

In progress

Project Name	Site	Description	Timeline
<b>Nesting Birds</b>	Scott Park	Install x 5 bird boxes.	Year 3
	Bevington Walk Play Area	Install x 5 bird boxes.	Year 3
	The Tumps	Install x 2 fauna towers – Bird & Bat combined. Install x 5 bird boxes.	Year 3
	Residents	Post on facebook to see who has any nesting birds on their properties – will help identify existing species Organise presentation about nesting birds, threats, how to help, what type of nestboxes, where to get them or build Purchase bulk order of nestboxes and sell to residents at half price – aim for x 10/year	Year 1 Year 2 Year 3-5
	General Notes	Provide guidance with each nest box sold on how and where to install.	
	Sub-project (A Swift Recovery)	Use swift mapper and a post on Facebook to identify existing Swift colonies in the Town.	Year 1

Project Lead: Jack Turner – Town Clerk  
 Project Team – Groundstaff and Parks, Open Spaces, Planning and Transport Committee.

**Completed**   **In progress**

Project Name	Site	Description	Timeline
<b>Grassland Management</b>	Highwood Road	Investigate using wildflowers. Planting bulbs in key locations. Allowing grasses to grow longer on the edges of the verges.	Year 1
	Callicroft Road Playing Field	Tall grass meadow along boundary of play equipment.	Year 2
	Pretoria Road Allotments	Tall grass meadows around the perimeter of the pathways.	Year 2/3
	Blakeney Road Allotments.	Tall grass meadows around the perimeter of the pathways.	Year 2/3
	Residents	1m meadow challenge – run a competition to get residents to set up min 1msq meadows in their garden, provide lots of advice and encouragement. Could have prizes for most pretty, most insect species, most flowers – prizes could be bird house, wild flower seed and plug plants  Encourage residents to stop using pesticides Provide a talk about meadows and wildflowers in the garden	Year 1-5
	General Notes	Continue to assess the changes to grasslands and feedback received from residents Ensure plenty of consultation before these changes are made, signage on site for the first year of change Maintain amenity cut around the edges and up against footpaths, this will prevent many complaints and show the change is on purpose and being managed.	Year 1-5

Project Name	Site	Description	Timeline
<b>Next Steps</b>	SGC - Road Verges	Work up biodiversity options – open discussions with SGC	Year 5
	SGC – Village Green	Work up biodiversity options – open discussions with SGC	Year 5
	SGC – Woodlands Field	Work up biodiversity options – open discussions with SGC	Year 5





## The Tumps Orchard Proposal

Document 1.

This proposal has been produced by One Planet Matters in conjunction with the Patchway Conservation Group.

At the walk round attended by Jon Watkins, & Steve Ellis, Alex Dommett, and myself plus a volunteer from the Patchway Conservation group we viewed two possible locations for the sighting of the Tumps Community Orchard.

Our recommendation is that it be sited in the main field for the following reasons:

It is visible and is adjacent to a walkway that is used - There is currently community footfall, and the site is large enough to enable a significant orchard to be planted that has the potential to benefit the community in a number of ways.

1. Create a community space that is environmentally positive, with seating interspersed amongst the orchard when established a place to visit and enjoy the blossom, insects, wildlife (all associated with orchards) see Doc 2
2. Engage with local groups such as Southern Brooks and Face to help engage to bring the community out to plant out the orchard - Creating a sense of community ownership from the get go
3. The more significant the orchard the more productive it will be creating a wonderful blossom area for people to visit, sit and enjoy, whilst also providing community juice and produce opportunities to feed back into the local community
4. The project supports the SG Councils orchard aims and objectives to replace many of the lost orchards
5. Improves the biodiversity of the area dramatically (see doc 2)
6. The orchard area plus field could become a focus point for community events - Blossom days, community juicing events, wassail event, picking days

### Potential problems

1. The area will be vandalised. Yes always possible but by ensuring there is community buy in this is less likely to happen.
2. The dog walkers won't be happy? If and when the potential orchard is approved during community engagement events a clear dog walking path should be highlighted. The location of the orchard will not impede any dog walkers

Who would look after the orchard? One of the most important things to have in place is a plan to ensure that the orchard and area is managed:

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- In the 1st 3 years One Planet Matters will work with the Patchway Conservation Group to manage the area
- We will provide a cutting plan to enable the development of a wildflower area within the footprint of the orchard.
- OPM is currently engaged with the creation of the South Gloucestershire Community Orchard Group (which is bringing more people together) who can also support with care etc

If approved by the council there can be a period of community engagement with a planting day event taking place in the Autumn ensuring many traditional varieties of fruit are planted.

### Option 2.

As per discussion on the day. There was some discussion as to whether you could plant a line or even two lines of trees alongside the pathway that heads towards the pond area. Whilst yes it was possible there were some negatives

1. The area is restricted because of existing planning
2. Shade
3. When growing the new stock will be overshadowed by existing foliage
4. Lack any central point (focal point for events)

The option of planting along the edge of hedging will not create a visible orchard and will be less productive as there are already trees and undergrowth already in situ creating shaded areas and also limiting the size of the orchard. Both One Planet Matters and the Patchway Conservation Groups considers option 1

Please read this document in conjunction with document 2.



# The Tumps Orchard Proposal



- Traditional orchards are designated priority habitats - 90% of traditional orchards have been lost since the 1950s to neglect, development or conversion to intensive modern orchards which contribute a negative impact on biodiversity.
- Patchway has historically been home to traditional orchards lost when local farms were sold to make way for development.
- The Tumps local nature reserve is home to a variety of wildlife and with ongoing developments in and around the area, it's important to enhance habitats to provide more food, homes and shelter.
- Orchards are useful and beautiful for people and are important for wildlife. They are perfect for pollinators such as bees, beetles and butterflies, and fruit trees age quickly which creates essential deadwood habitats. Because orchards are mosaics of trees, grasses, shrubs and wild flowers, they support a wide range of wildlife. As fruit trees age quickly, they create the perfect habitats for invertebrates and birds, such as the lesser spotted woodpecker and the rare noble chafer beetle. Orchards also lend themselves to certain mosses, as well as plants like mistletoe. Bats can roost in old fruit trees, fieldfare and redwing can be found eating some of the fruits during the winter and bees flock to blossoms in spring.





# Are traditional orchards good for biodiversity?

Traditional orchards are havens for biodiversity. They offer both food and shelter to thousands of species some of which have high conservation priority. Here's a selection of species associated with orchards and wildflower meadows associated with traditional orchards.



Green Woodpecker



Great Spotted Woodpecker



Noble Chafer



Honey bee



Elephant Hawk Moth



Field scabious



Cuckoo Flower



Wild Carrot



Knapweed



Tawny mining bee



Bullfinch



Fieldfare



Redwing



Yellow Rattle



Red Admiral Butterfly



Common Pipistrelle  
Bat

