

PATCHWAY TOWN COUNCIL

Minutes of the Extraordinary Meeting of Patchway Town Council held on the 27th July 2020 at 19:00 by video link (Go to Meeting Application)

Due to Government Advice on COVID-19, this meeting was held in exceptional circumstances via conference call.

Councillors: S Scott (in the chair), R Loveridge, T Scott, P Cottrell, J Butler, R Walker, I Walker, S Shambhu, G Pykov, B Hopkinson (19:04), J Buddharaju and K Dando

In attendance: L Squire (Clerk)

Absent: Cllr E Gordon

Members of the Public: 3

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order.

27/07/2020--No 1 To receive any apologies for absence.

Cllr E Martin (Sickness)

27/07/2020--No 2 Declarations of Interest.

The Chairman stated that any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

27/07/2020--No 3 To receive the email from Patchway Sports and Social Club regarding:-

a) a funeral being held at the Social club on the 7th August 2020 and their request

The Council considered the request for the doors by the skittle alley to be open during the funeral of a founding member and trustee of the club.

RESOLVED:- Unanimously to agree this providing the additional staff for this event monitored that social distancing was taking place.

b) to consider their financial situation and request

The Council were made aware that even though a postponement of the ground rent payment had previously been agreed because of the Covid pandemic, unfortunately the club had continued to pay. The club were now asking to defer payment for a 4-month period, with the intention of catching up on the payments in the future.

RESOLVED:-By a majority with 3 abstaining that the ground payments will be deferred for 4 months and the situation will be reviewed in November 2020.

27/07/2020— No 4 To receive a letter from Peter Knight on behalf of the Charlton Hayes management Company oversight group and to consider the 3 requests in the letter.

The Council considered the requests, namely:-

i)The Council to put forward a councillor as a single point of contact responsible for Charlton Hayes to support the group

RESOLVED:- unanimously that Councillor Buddharaju will be the single point of contact.

ii) The Council to request Chamonix/Bovis to provide a draft budget plan over the next 5 years

RESOLVED:-unanimously that Cllr Shambhu will write to Chamonix in his role as a South Gloucestershire councillor.

iii) The Council to investigate if ownership of the land can be taken from Chamonix and take over the necessary maintenance in the future

RESOLVED: by a majority with the Chairman using his casting vote that this will be investigated.

Action:-the Personnel Committee will consider the staff time spent on Charlton Hayes matters.

27/07/2020--No 5 To consider the re-adoption of the following policies and strategies:

a) **Freedom of Information Policy**

b) **Recording of Meetings Protocol**

RESOLVED:- Unanimously to readopt the policy and protocol.

27/07/2020-No 6 To consider the nominations for the Patchway Town Council Community Award and agree any actions.

RESOLVED: Unanimously agreed to award the people listed below with a community award:

Name	Reason for Nomination
Coniston Medical Practice	Working tirelessly throughout the pandemic. Providing telephone consultations in as many cases as possible, to protect the community, and following strict safety measures to protect those that do have to come to the surgery.
Ian Winter	Helping the community of Patchway. Making masks and distributing them to NHS staff. Distributing meals for Mamma's Bristol too.
Kathy Rudge	Deputy lead volunteer a long-standing volunteer at the memory cafe who also arranges transport for all the members who would be unable to attend the cafe
Sue Peard	Long standing volunteer who ensures everyone has their choice of food on memory cafe trips out.
Lynsey Wyborne	Making hundreds of meals to assist with Mamma's meals project.
Kay Williams	Making hundreds of meals to assist with Mamma's meals project.
Louise Giddings	Making hundreds of meals to assist with Mamma's meals project.
Caroline Ogborne	For controlling all the stock for the food bank and making up food parcels
Marion Thomas	For controlling all the stock for the food bank and making up food parcels

27/07/2020- No 7 To receive an update from the South Gloucestershire Councillors on the library agreement with South Gloucestershire Council

South Gloucestershire Councillors advised the Council that a meeting had taken place regarding the library and it seemed positive about installing an external door, although it may need planning permission and confirmation was provided on the staff that still had to be paid during the Covid shutdown. A letter will be sent into the Council shortly.

RESOLVED:- Unanimously to release the funding for the six-month period until the end of September 2020.

27/07/2020-No 8 To receive any reports from the South Gloucestershire Councillors relevant to the Patchway area

The Council noted reports from Cllrs B Hopkinson, J Buddharaju and S Scott.

27/07/20- No 9 To receive any reports from Local Organisations or working groups

a) Community Centre redevelopment

Council considered the update report and the Clerk advised that one contractor had withdrawn from the tender process, leaving four to submit their tenders by the 28th July.

b) 3G and Cricket nets

Council considered the update report and were advised the 3G work was on schedule, the crickets nets will be starting on the 7th September 2020 and that the security contract needed to be extended until the beginning of October which is the end of the project.

RESOLVED:-Unanimously to continue with the security contract and the cost for this will be funded from earmarked reserves.

c) The Pavilion Project

Council considered the update report and were advised public consultation will be taking place and fund raising when the cost is identified.

d) Coniston Community Association

No update provided.

e) Priority neighbourhood

Council noted the update.

27/07/20- No 10 To consider the findings of the Newham Place site visit and agree any actions.

Council were advised that a site visit had taken place with a representative from South Gloucestershire Council and the Allotment association, the intention is for them to return and mark out where they believe the boundary should be to enable the proposed development to take place.

From local knowledge it appears the current boundary has been in place for approximately 70 years and the land is required for allotment use for Patchway and Charlton Hayes.

RESOLVED:-Unanimously agreed that the Clerk will obtain legal advice and that the information will be sent to Cllr Shambhu's South Glos email address for him to raise this with South Gloucestershire Council.

27/07/2020- no 11 To note the update from Southern Brooks Community Partnerships Youth Work Team.

Council noted the update.

27/07/2020-no 12 To note that there will be an Extraordinary Council meeting in August date to be finalised and the usual Council meeting will be on the 15th September 2020 at 7pm.

CLOSED SESSION

27/07/2020-no 13. To consider the recommendations from the Personnel Committee under Standing Order 7A:

a) To adopt the model Disciplinary Policy

b) To adopt the model Grievance Policy

It was noted that these were new simplified policies and that any current ongoing investigations would follow the previous policies. Some amendments were requested where it should state the Clerk rather than the Chairman, unless the matter related to the Clerk

RESOLVED:-unanimously agreed both policies, with the amendments suggested.

27/07/2020-no 14.To consider and agree the revised funding agreement between South Gloucestershire Council and Patchway Council for the Patchway Community centre redevelopment

Cllr Loveridge took the Chair for this item as the Chairman is also a South Gloucestershire Councillor.

RESOLVED:- the majority were in favour with 2 abstaining to agree the revised funding agreement and to request that an article is included in the next issue of Patchway People thanking the residents of Patchway and Charlton Hayes for funding this redevelopment.

27/07/2020-no 15.To receive the letter from Nicholas Morley Architects addressed to Cllr Sam Scott regarding the Patchway Community Centre Project.

Council noted the letter.

27/07/2020- no 16. To consider the quotations for an architect and principle designer for the Community Centre projects and agree any actions

Cllr Loveridge took the Chair for this item as the Chairman declared an interest.

RESOLVED:-the majority agreed with 1 abstaining to appoint The Bush Consultancy as the new architect and principle designer for the Community Centre redevelopment

The meeting was closed at 21.04