

PATCHWAY TOWN COUNCIL

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12th March 2020

Dear Councillor,

You are summonsed to attend the next meeting of the Town Council to be held on Tuesday 17th March 2020 at 7pm at Callicroft House, Rodway Road, Patchway. The agenda is provided below.

Yours sincerely,

Town Clerk

A G E N D A

Welcome to any guests and members of the public, ensure visitors book has been completed and advice provided on fire exits and mustering location.

****All councillors and any members of the public to wash their hands in the kitchen area immediately after entering the building ****

PUBLIC SESSION

1. To present a young resident with a Patchway Town Council Community Award for her hard work in the community.
2. To receive a presentation from Southern Brooks Community Partnerships Community Development Co-ordinator.
3. To receive questions from the members of public present.
4. To receive the apologies for absence and decide whether to accept them.
5. Declarations of Interest
6. To consider and approve the minutes of the meeting of the Town Council meeting held on the 18th February 2020 and to note any issues.
7. To consider and approve the minutes of the meeting of the Extraordinary Town Council meeting held on the 10th March 2020 and to note any issues.
8. To note the contents and to consider the recommendations of the following Committees:
 - a. **Finance Committee held on the 10th March 2020**
 - i) To invest £25,000 into the Cambridge & Counties Bank – 2 Year Fixed Rate Business and Charity Bond (1.8% per annum)

b. Parks & Open Spaces Committee held on 25th February 2020

- i) To approve the quotation of £968.15 from G B Sports & Leisure (preferred supplier) for new goalposts as recommended by the Parks & Open Spaces Committee.

c. Planning and Transport Committee held on 25th February 2020

- 9. To consider the agreement from Patchway Library and agree any actions in relation to the financial year 2020/2021.
- 10. To consider the Coronavirus plan and agree any actions.
- 11. Council Finance.
 - a) To note the current financial position of all four bank accounts
 - b) To note the Bank Reconciliation and Bank Statements
 - c) To note the income report for February
 - d) To note the expenditure report for February
 - e) To note the monthly summary of accounts for February
 - f) To approve the expenditure report and authorise payments.
- 12. To consider the draft strategic plan and decide whether to put it onto the internet for public consultation until the Full Council meeting in April 2020.
- 13. To receive any reports from South Gloucestershire Councillors on information relevant to the Patchway Area
- 14. To receive any reports from Local Organisations or working groups
 - a) VE day celebrations working group
 - b) Coniston Community Association
- 15. To consider any correspondence received
- 16. To consider any planning applications received
- 17. To note that the next meeting will be on the 21st April 2020 at 7pm.