

PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 8th April 2025 at 19:00
at The Lewis Gray Boardroom, Callicroft House, Patchway.

Councillors: Cllr K Walker (Chair), Cllr S Scott (Vice Chair), Cllr J James, Cllr D Lawrence, Cllr T Scott

In attendance: J Watkins (Deputy Clerk & RFO)

Members of the Public: None

Absent: Cllr E Gordon

As the time was 19:00, the Chairman, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

08-04-2025-No 1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.

None received.

08-04-2025- No 2. To receive any apologies for absence.

None received.

08-04-2025-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

None received.

08-04-2025-No 4. To approve the minutes of the Finance Committee held on 14th January 2025 and to note there is no Clerk/RFO's report for this committee meeting as all actions are covered within the agenda.

RESOLVED: It was unanimously agreed to approve the minutes.

08-04-2025-No 5. To consider the summary of accounts, bank statements and bank reconciliations for January 2025 and February 2025.

RESOLVED: It was unanimously agreed to approve the summary of accounts, bank statements and bank reconciliations for January 2025 and February 2025.

08-04-2025-No 6. To note the report on Patchway Town Council's Income Streams for the current financial year.

The Committee noted the report. Cllr Scott asked if the 2025/2026 income budget was too cautionary. The RFO noted the £31,500 WECA Pollinator Grant and £23,743 CIL grants were significant income, and though the Council would be hopeful of successful grant applications in 2025/2026, it cannot be guaranteed.

08-04-2025-No 7. To consider a report from DCK Accounting Solutions regarding the proposed cemetery extension at Almondsbury Cemetery

This item was deferred to Full Council on 15th April 2025 due to the report not being received.

08-04-2025-No 6. To note the date of the next Finance Committee meeting will be determined at the Annual Meeting of Patchway Town Council.

The Committee noted the next meeting of the Finance Committee will be determined at the Annual Meeting of Patchway Town Council.

The meeting was closed by the Chairman at 19.06

DRAFT