



**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

Wednesday 27<sup>th</sup> March 2024.

Dear Cllr Patrick Cottrell, Cllr Natalie Field, Cllr Eric Gordon, Cllr Jenny James,  
Cllr Dayley Lawrence and Cllr Sam Scott

You are summoned to attend the meeting of Patchway Town Council's Finance Committee on Tuesday 9<sup>th</sup> April 2024 at 7pm at Callicroft House, Patchway and the agenda is provided below.

Yours sincerely,

Jack Turner BA.Hons. Cert.CILCA. PSLCC.  
Locum Clerk

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### AGENDA

1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.
2. To receive any apologies for absence.
3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.
4. To approve the minutes of the Finance Committee held on 9<sup>th</sup> January and to note there is no Clerk/RFO's report for this committee meeting as all actions are covered within the agenda.
5. To receive and consider the Financial Reports for December 2023 and Quarter 4 of the current financial year.
6. To consider the proposed five-year budget plan and agree to recommend this to Full Council as the basis for budgeting for the next five years to ensure a stable precept for residents and the Town Council.
7. To note the report on Patchway Town Council's Income Streams for the current financial year.

*Patchway is Twinned with Clermont l'Herault and Gauting.*





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8. To note the event report for all of Patchway Town Council's events within the current financial year.
9. To consider the quotation report for the works at Norman Scott Park Pavilion as delegated by Full Council in March 2024.
10. To consider the rates for Community Sponsorship for the 2024/2025 financial year.
11. To consider the requests for funding for the 2024/2025 financial year.
  - a) Patchway Community Association.
  - b) FACE Charity.
  - c) South Gloucestershire Playscheme.
12. To note that the date of the next Finance Committee meeting will be determined at the Annual Meeting of Patchway Town Council.

*Patchway is Twinned with Clermont l'Herault and Gauting.*



PATCHWAY TOWN COUNCIL

Minutes of the Finance committee meeting held on Tuesday 9<sup>th</sup> January 2024 at 19:00 at Callicroft House, Patchway.

<b>Councillors:</b>	Cllr S Scott (Chairman), D Lawrence, P Cottrell, N Field and J James.
<b>In attendance:</b>	Cllr R Loveridge, Cllr P Knight, J Turner (Locum Clerk) and J Watkins (Deputy Town Clerk & RFO)
<b>Members of the Public:</b>	One.
<b>Absent:</b>	Cllr E Gordon

As the time was 19:00, the Chair, Cllr S Scott called the meeting to order and informed all participants that the meeting would be recorded in line with The Openness of Local Government Regulations 2014 (SI2014/2095) and Patchway Town Council's protocol on the filming and recording of Town Council, Committee and Sub- Committee meetings.

**09/01/2024-No 1. To receive questions from the members of the public present, with respect to business on the agenda in accordance with Standing Order 4E.**

None received.

**09/01/2024- No 2. To receive any apologies for absence.**

None received.

**09/01/2024-No 3. To receive any declarations of interest and to consider any requests for dispensations for this meeting.**

Any member having a disclosable pecuniary interest in a matter to be discussed should declare it during the meeting as specified in the Code of Conduct required by the Localism Act 2011 Section 27 and should leave the room while the matter was discussed.

Cllr S Scott declared his interest in agenda item 6.

**RESOLVED:** It was unanimously agreed to grant a dispensation for this item.

Cllr D Lawrence declared his interest in agenda item 6.

**RESOLVED:** It was unanimously agreed to grant a dispensation for this item.

**09/01/2024-No 4. To approve the minutes of the Finance committee on Tuesday 12<sup>th</sup> December 2023 and to note the Clerk/RFO's report for this committee.**

**RESOLVED:** It was agreed by a majority with one abstention to approve the minutes and to note the report.

**09/01/2024-No 5. To receive and consider the Financial Reports for September 2023 and Quarter 3 of the current financial year.**

**RESOLVED:** It was unanimously agreed to note the Financial Reports for September 2023, October 2023 and November 2023. December 2023 would be considered at the next meeting.

Cllr R Loveridge raised a query on the November Financial Report on the income for Patchway Sports and Social Club and the RFO clarified that this was football pitch hire and sponsorship. Cllr Loveridge asked if this could be made clearer going forward.

Cllr P Knight raised a query on the purchase of a Christmas tree in November, which the RFO was stated was accurate however the sponsorship monies offered were not forthcoming and the expenditure was taken from the budget saving on the Christmas Lights.

Cllr R Loveridge raised a query on the £350 paid to Mini Concerts in November and the RFO confirmed this was for entertainment at the Firework's event.



**09/01/2024-No 6. To consider the quotation report on Patchway Town Council's Skip Hire contract.**

The Committee considered the report and the two quotations that had been presented as per below. There were 2 companies not available to provide a quotation.

*'It is the recommendation of this report that Patchway Town Council approves the quotation from Great Western Recycling for £11,160 per annum. **The Finance Committee can approve quotations of up to £20,000 per transaction as per Financial Regulations.***

*It is also the officer's recommendation that the SKIP budget heading is renamed to 'Waste and Recycling' and for this budget to encompass the recycling of office and Casson Centre waste as approved by the Parks, Open Spaces, Planning and Transport committee for the cost of £510 per year, based on a weekly collection.*

*It is also the officer's recommendation that Patchway Town Council budgets £3000 per year for green waste recycling. In previous years, the Town Council have had the luxury of using the 'wood pile' at Pretoria Road Allotments for their wood and green waste. Due to the Allotment expansion, thanks to the Pollinator project, this is no longer an option and the Town Council will need to start recycling their green waste in other ways. This can be through a method of 'cut and collecting', log piles and habitat holes for the wild animals. We estimate the cost for the first year being £3000 with this either being reduced or grants being sought for a permanent solution.*

*Overall, the recommendation is to rename the 'SKIP' budget to 'Waste and Recycling' and to attribute this with a budget of **£14,750** thus reducing the budget from £16,500 producing a saving of £1750 on the overall budget.'*

**RESOLVED:** It was unanimously agreed to support the Officer's recommendations as above.

**09/01/2024-No 7. To consider the revised Financial Risk Register and agree to recommend this for adoption to Full Council.**

**RESOLVED:** It was unanimously agreed to recommend the revised Risk Register to Full Council for adoption.

**09/01/2024-No 8. To note the report on Patchway Town Council's Income Streams for the current financial year.**

The committee noted the report that stated income was at higher levels than anticipated for all income streams except for the license and lease agreements. There will be a further update at the end of the financial year.

**RESOLVED:** It was unanimously agreed to note the report and to thank the officers for their hard work on boosting income streams for the Town Council.

**09/01/2024-No 9. To consider the budget for the 2024-2025 Financial Year.**

The committee considered the two budget options that were presented to them.

- a) **Centre 100 – Income**  
No changes were made on this cost centre.
- b) **Centre 110 – Establishment**  
No changes were made on this cost centre.
- c) **Centre 120 – Civic/Democratic**  
No changes were made on this cost centre.
- d) **Centre 200 – Callicroft House**  
No changes were made on this cost centre.
- e) **Centre 210 - Casson Centre**  
No changes were made on this cost centre.
- f) **Centre 220 – Burials**  
No changes were made on this cost centre.



- g) **Centre 300 – Patchway Community Centre**  
No changes were made on this cost centre.
- h) **Centre 310 – Coniston Community Centre**  
No changes were made on this cost centre.
- i) **Centre 320 – Rodway Road**  
No changes were made on this cost centre.
- j) **Centre 400 – Youth & Community**  
No changes were made on this cost centre.
- k) **Centre 410 – Grants**  
No changes were made on this cost centre.
- l) **Centre 500 – Scott Park**  
No changes were made on this cost centre.
- m) **Centre 510 – Sports and Social Club**  
No changes were made on this cost centre.
- n) **Centre 600 – Allotments**  
No changes were made on this cost centre.
- o) **Centre 700 – Tumps**  
No changes were made on this cost centre.
- p) **Centre 710 – Play Areas**  
No changes were made on this cost centre.
- q) **Centre 720 – Open Spaces**  
No changes were made on this cost centre.
- r) **Centre 800 – Street Furniture**  
No changes were made on this cost centre.
- s) **Centre 900 – Capital and Projects**  
No changes were made on this cost centre.

**RESOLVED:** It was unanimously agreed to recommend to Full Council that Patchway Town Council adopt budget option two with a Precept of £501,638 for the 2024/2025 financial year. The budget ensured that Patchway Town Council meet their general reserve requirement as well as maintaining a high level of capital funding for any unforeseen expenditure during the year. The effect on an average Band D household can be seen below, compared with the 2023/2024 financial year.

			23/24	24/25
<b>Council Tax Base (Estimated)</b>			2333	2282
<b>(£/annum)</b>			£ 237.24	£ 219.82
<b>Difference (£/annum)</b>			£ 237.24	-£ 17.42
<b>Difference (£/month)</b>			£ 19.77	-£ 1.45

**09/01/2024-No 10. To note that the meeting dates of the Finance Committee 2023 – 2024 will be held on:**

**Tuesday 9<sup>th</sup> April 2024 at 7.00pm.**

Noted.

**09/01/2024-No 11.** To resolve that in accordance with the provision of Schedule 12A of the Local Government Act 1972, Section 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations, the public and press be excluded during consideration of the following agenda items.

**RESOLVED:** It was unanimously agreed to exclude the public and the press for the below items.

**09/01/2024-No 12.** To note the report on financial implications for Patchway Town Council regarding lieu time accrued by Patchway Town Council employees.

The report was noted.

**The meeting was closed at 19:28.**



Bank Reconciliation Statement as at 31/12/2023  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/12/2023		1,000.00
Reserve A/c	31/12/2023		7,664.79
	31/12/2023		0.00
			<u>8,664.79</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			8,664.79
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			8,664.79
		Balance per Cash Book is :-	8,664.79
		Difference is :-	0.00

Signatory 1:

Name Jon Watkins Signed [Signature] Date 16/1/2024

Signatory 2: Elaine Martin

Name [Signature] Signed [Signature] Date 16/1/2024

<b>Account name or alias</b> PATCHWAY TOWN C BR	<b>Account number</b> 08631638	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 7689.43		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk).

The interest rate is 1.45% gross 1.46% AER.  
This is based on the balance of 3rd of January 2024.

Date	Type	Transaction details	Debit	Credit	Balance
<b>Closing balance</b>					<b>7,689.43</b>
02-Jan-2024		FROM 01321218		24.64	7,689.43
29-Dec-2023		TO 01321218	-11,334.62		7,664.79
29-Dec-2023	INT	29DEC GRS 08631638		36.16	18,999.41
28-Dec-2023		TO 01321218	-1,268.46		18,963.25
27-Dec-2023		TO 01321218	-2,864.84		20,231.71
22-Dec-2023		TO 01321218	-18,368.63		23,096.55
21-Dec-2023		FROM 01321218		175.72	41,465.18
20-Dec-2023		FROM 01321218		105.90	41,289.46
19-Dec-2023		FROM 01321218		249.81	41,183.56
18-Dec-2023		TO 01321218	-369.00		40,933.75
15-Dec-2023		TO 01321218	-3,142.09		41,302.75
14-Dec-2023		FROM 01321218		243.80	44,444.84
13-Dec-2023		FROM 01321218		48.69	44,201.04
12-Dec-2023		FROM 01321218		15,443.49	44,152.35
11-Dec-2023		FROM 01321218		381.60	28,708.86
08-Dec-2023		TO 01321218	-169.81		28,327.26
07-Dec-2023		TO 01321218	-255.09		28,497.07
06-Dec-2023		FROM 01321218		165.29	28,752.16
05-Dec-2023		FROM 01321218		203.51	28,586.87
04-Dec-2023		FROM 01321218		1,630.79	28,383.36
<b>Opening balance</b>					<b>26,752.57</b>
<b>Totals</b>			<b>-37,772.54</b>	<b>18,709.40</b>	



<b>Account name or alias</b> PATCHWAY TOWN CO ATF	<b>Account number</b> 01321218	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 1048.69		

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Date	Type	Transaction details	Debit	Credit	Balance
		<b>Closing balance</b>			<b>1,000.00</b>
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-029, FP 29 /12/23 40, 56024117520299000N	-51.98		1,000.00
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-023, FP 29 /12/23 40, 49024117397092000N	-3.70		1,051.98
29-Dec-2023	EBP	AVON PENSION FUND, 12-23-007, FP 29/12 /23 40, 22024101597341000N	-4,319.63		1,055.68
29-Dec-2023	EBP	AUDITING SOLUTIONS, 12-23-028, FP 29/12 /23 40, 19024109646355000N	-600.00		5,375.31
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-025, FP 29 /12/23 40, 37024130495836000N	-7.49		5,975.31
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-024, FP 29 /12/23 40, 51024117875134000N	-22.95		5,982.80
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-013, FP 29 /12/23 40, 52024123758393000N	-35.98		6,005.75
29-Dec-2023	EBP	HMRC, 12-23-008, FP 29/12/23 40, 44024049662129000N	-6,160.65		6,041.73
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-022, FP 29 /12/23 40, 43024130572586000N	-19.95		12,202.38
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-021, FP 29 /12/23 40, 13024050501453000N	-13.40		12,222.33
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-033, FP 29 /12/23 40, 48024110584395000N	-17.99		12,235.73
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-032, FP 29 /12/23 40, 25024124140346000N	-7.99		12,253.72
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-031, FP 29 /12/23 40, 53024049851580000N	-28.97		12,261.71
29-Dec-2023	EBP	AMAZON PAYMENTS UK, 12-23-030, FP 29 /12/23 40, 64024123891344000N	-13.98		12,290.68
29-Dec-2023	CHG	01DEC A/C 01321218	-29.96		12,304.66
29-Dec-2023		FROM 08631638		11,334.62	12,334.62
28-Dec-2023	D/D	TOTALENERGIES G&P, 1058915	-170.07		1,000.00
28-Dec-2023	D/D	TOTALENERGIES G&P, 1058913	-94.98		1,170.07
28-Dec-2023	EBP	DCK ACCOUNTING SOL, 12-23-027, FP 28 /12/23 40, 32023531654800000N	-1,052.10		1,265.05
28-Dec-2023		FROM 08631638		1,268.46	2,317.15

28-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 28/12/23 0848, PH737VTI1HMG4V4V00		48.69	1,048.69
27-Dec-2023	D/D	TOTALENERGIES G&P, 1237631	-2,011.86		1,000.00
27-Dec-2023	D/D	TOTALENERGIES G&P, 1134410	-138.17		3,011.86
27-Dec-2023	D/D	TOTALENERGIES G&P, 1051476	-464.81		3,150.03
27-Dec-2023	D/D	SOUTHGLOS-GENERAL, 000233	-250.00		3,614.84
27-Dec-2023		FROM 08631638		2,864.84	3,864.84
22-Dec-2023	D/D	TOTALENERGIES G&P, 1051475	-132.10		1,000.00
22-Dec-2023	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-15.91		1,132.10
22-Dec-2023	EBP	GARY MILLARD, 12-23-015, FP 22/12/23 40, 4202464614405000N	-64.75		1,148.01
22-Dec-2023	EBP	SELECT SECURITY SO, 12-23-009, FP 22/12 /23 40, 38024625612089000N	-484.03		1,212.76
22-Dec-2023	EBP	KEYMASTER BRISTOL, 12-23-018, FP 22/12 /23 40, 32024655966324000N	-259.20		1,696.79
22-Dec-2023	EBP	SELECT SECURITY SO, 12-23-016, FP 22/12 /23 40, 44024708767132000N	-60.00		1,955.99
22-Dec-2023	EBP	THORNBURY SELF DRI, 12-23-010, FP 22/12 /23 40, 25024650847963000N	-1,022.40		2,015.99
22-Dec-2023	EBP	-----	-2,820.01		3,038.39
22-Dec-2023	EBP	PROLIFIC SOLUTIONS, 12-23-019, FP 22/12 /23 40, 49024704393553000N	-220.42		5,858.40
22-Dec-2023	EBP	DENISE LANSDOWN TR, 12-23-011, FP 22/12 /23 40, 33024650931870000N	-191.40		6,078.82
22-Dec-2023	EBP	AVONCROP AMENITY P, 12-23-034, FP 22 /12/23 40, 56024658811607000N	-125.04		6,270.22
22-Dec-2023	EBP	ATD XTREMECLEAN LT, 12-23-026, FP 22/12 /23 40, 14024654207715000N	-380.00		6,395.26
22-Dec-2023	EBP	ROBERT HAINEY, 12-23-020, FP 22/12/23 40, 45024719156180000N	-50.00		6,775.26
22-Dec-2023	EBP	MURRAY HIRE CENTRE, 12-23-014, FP 22/12 /23 40, 44024719817613000N	-112.80		6,825.26
22-Dec-2023	EBP	MURRAY HIRE CENTRE, 12-23-012, FP 22/12 /23 40, 57024635515717000N	-222.00		6,938.06
22-Dec-2023	EBP	12/12/23 40,	-1,434.34		7,160.06
22-Dec-2023	EBP	22/12/23	-2,092.05		8,594.40
22-Dec-2023	EBP	23 40,	-2,482.62		10,686.45
22-Dec-2023	EBP	MURRAY HIRE CENTRE, 12-23-017, FP 22/12 /23 40, 31024701694152000N	-79.20		13,169.07
22-Dec-2023	EBP	22/12/23 40,	-2,950.48		13,248.27



22-Dec-2023	EBP	22/12/23 40,	-2,626.63	16,198.75
22-Dec-2023	EBP	FP 22/12/23 40,	-643.25	18,825.38
22-Dec-2023		FROM 08631638	18,368.63	19,468.63
22-Dec-2023	BAC	STOKE LANE AFC, 2023-24-165, FP 22/12/23 1154, 300000001265846755	100.00	1,100.00
21-Dec-2023		TO 08631638	-175.72	1,000.00
21-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/12/23 0851, PH737VTI1HMF2WW00	145.72	1,175.72
21-Dec-2023	BAC	AVON INDIAN COMMUN, INV 2023-24-162, FP 21/12/23 1218, 600000001261335545	30.00	1,030.00
20-Dec-2023		TO 08631638	-105.90	1,000.00
20-Dec-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 20/12/23 0842, PH737VTI1HMF82IW00, RE	57.21	1,105.90
20-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/12/23 0858, PH737VTI1HMF82IW00	48.69	1,048.69
19-Dec-2023		TO 08631638	-249.81	1,000.00
19-Dec-2023	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,249.81
19-Dec-2023	POC	Post Office 19DEC	200.00	2,248.69
19-Dec-2023	POC	Post Office 19DEC	1,000.00	2,048.69
19-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 19/12/23 0948, 733312282700	48.69	1,048.69
18-Dec-2023	POS	0936 16DEC23, NATIONAL EXPRESS, LIMIT, BIRMINGHAM GB	-369.00	1,000.00
18-Dec-2023		FROM 08631638	369.00	1,369.00
15-Dec-2023	D/D	EE LIMITED, Q16509023477836963	-87.89	1,000.00
15-Dec-2023	D/D	SMITHS GLOUCESTER, P570SGL	-1,644.00	1,087.89
15-Dec-2023	POS	0936 14DEC23, THE NEW INN, MAYSHILL, BRISTOL GB	-175.15	2,731.89
15-Dec-2023	POS	0936 14DEC23, EASYJET000K6JQPJC, LUTON, BEDS GB	-1,188.95	2,907.04
15-Dec-2023	BLN	BANKLINE	-46.10	4,095.99
15-Dec-2023		FROM 08631638	3,142.09	4,142.09
14-Dec-2023		TO 08631638	-243.80	1,000.00
14-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 14/12/23 0839, PH737VTI1HMEHMHE00	243.80	1,243.80
13-Dec-2023		TO 08631638	-48.69	1,000.00
13-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 13/12/23 0844, PH737VTI1HMEDYBS00	48.69	1,048.69
12-Dec-2023		TO 08631638	-15,443.49	1,000.00
12-Dec-2023	POS	0936 11DEC23, POST OFFICE, COUNTER, BRISTOL GB	-25.00	16,443.49

12-Dec-2023	BAC	STOKE LANE AFC 96/, 2023-24-154, FP 11 /12/23 2221, 300000001259213155	420.00	16,468.49
12-Dec-2023	BAC	CCLA INVESTMENT MA, 926669, FP 12/12 /23 1517, 4484386171512161FU, PATCHWAY TOWN COUN	15,000.00	16,048.49
12-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/12/23 0846, PH737VTI1HME9PUJ00	48.49	1,048.49
11-Dec-2023		TO 08631638	-381.60	1,000.00
11-Dec-2023	D/D	VIRGIN MEDIA PYMTS, 757943901001	-38.40	1,381.60
11-Dec-2023	BAC	STOKE LANE AFC TIG, 2023-24-159, FP 11 /12/23 1808, 600000001255484940	420.00	1,420.00
08-Dec-2023	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Dec-2023	D/D	EDF ENERGY, 671031577920, INITIAL PAYMENT	-187.49	1,054.43
08-Dec-2023	D/D	INTY LTD, 3MQFKS7	-134.40	1,241.92
08-Dec-2023	POS	0936 07DEC23, ECARDFOREST, CARDS&GIFT, LONDON GB	-3.49	1,376.32
08-Dec-2023		FROM 08631638	169.81	1,379.81
08-Dec-2023	BAC	BUDDING S, SCOTT DEC11 DEC18, FP 08/12 /23 1813, 911368443181802101	84.00	1,210.00
08-Dec-2023	BAC	DADSV DADS LTD, 2023-24-085 DVD, FP 08 /12/23 1004, 00152242632BJZZXQW	126.00	1,126.00
07-Dec-2023	D/D	ALLSTAR, 299091	-344.83	1,000.00
07-Dec-2023		FROM 08631638	255.09	1,344.83
07-Dec-2023	BAC	NATASHA REES, NATASHA REES, FP 06/12 /23 2110, 00153425632GGVFCLQ	41.25	1,089.74
07-Dec-2023	BAC	STRIPE PAYMENTS UK, STRIPE, FP 07/12/23 0853, PH737VTI1HMDNQG00	48.49	1,048.49
06-Dec-2023		TO 08631638	-165.29	1,000.00
06-Dec-2023	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 06/12/23 0840, PH737VTI1HMDHBQ900, RE	65.29	1,165.29
06-Dec-2023	BAC	MCGLINCHEY LAURA, LAURA MCGLINCHEY, FP 06/12/23 1639, FP23340019320217	100.00	1,100.00
05-Dec-2023		TO 08631638	-203.51	1,000.00
05-Dec-2023	POS	0936 04DEC23 C, HALFORDS 0720, CRIBS CAUSEWY GB	-76.49	1,203.51
05-Dec-2023	POC	Post Office 05DEC	30.00	1,280.00
04-Dec-2023		TO 08631638	-1,630.79	1,250.00
04-Dec-2023	POS	0936 01DEC23, SPAR PATCHWAY, PATCHWAY GB	-2.90	2,880.79
04-Dec-2023	BGC	100863 605114	250.00	2,883.69
04-Dec-2023	DPC	SILVESTER EJ, Emma silvester, VIA MOBILE - PYMT	36.00	2,633.69



04-Dec-2023	BAC	BUDDING S, SCOTTBUDD OS FEES, FP 02/12 /23 1926, 721193736291202101	252.00	2,597.69
04-Dec-2023	BAC	CCLA INVESTMENT MA, 920626, FP 04/12 /23 1719, 5963666591714053FU, PATCHWAY TOWN COUN	1,254.78	2,345.69
04-Dec-2023	BAC	CCLA INVESTMENT MA, 922615, FP 04/12 /23 1717, 4381837571714045FU, PATCHWAY TOWN COUN	90.91	1,090.91
01-Dec-2023		TO 08631638	-1,043.13	1,000.00
01-Dec-2023	D/D	SCREWFIX DIRECT LT, 6331640020677746	-289.70	2,043.13
01-Dec-2023	D/D	INVESTEC ASSET FIN, 22351565619521672	-789.29	2,332.83
01-Dec-2023	BAC	SNACK ATTACKS, RENT, FP 01/12/23 1027, P5KHCIU8KNS6HNOQ0I	700.00	3,122.12
01-Dec-2023	BAC	BRAD STK YFC, 2023-24-153, FP 01/12/23 1155, 880020815511102101	420.00	2,422.12
01-Dec-2023	BAC	BRAD STK YFC, 2023-24-152, FP 01/12/23 1154, 032811104511102101	420.00	2,002.12
01-Dec-2023	BAC	SNACK ATTACKS, 2023-24-136, FP 01/12/23 1029, PW8346ZGRUXG3S5YOZ	582.12	1,582.12
		Opening balance		1,000.00
<b>Totals</b>			<b>-60,133.36</b>	<b>60,133.36</b>

## List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2023	Investec Asset Finance	DD108	789.29		Investec Asset Finance
01/12/2023	TRADE UK	DD107	28,970.00		Purchase Ledger Payment
01/12/2023	TRADE UK	DD107	-28,970.00		Purchase Ledger Payment
01/12/2023	TRADE UK	DD107.	289.70		Purchase Ledger Payment
04/12/2023	Halfords	EBP100	76.49		HAL Battery
05/12/2023	Halfords	POS97	2.90		Postpak C4 Manil
07/12/2023	ALLSTAR	DD89	344.83		Diesel / Fuel
08/12/2023	Virgin Media Business	DD82	54.43		Broadband - Dec 23
08/12/2023	EDF Energy	DD83	187.49		Electric - Toilets Blakeney Rd
08/12/2023	INTY LTD	DD84	134.40		Microsoft 365 18/11-17/12
08/12/2023	ECard Forest	POS85	3.49		ECardForest
11/12/2023	Virgin Media Business	DD80	38.40		Broadband Dec 23
12/2023	Post Office Ltd	POS75	25.00		1st Class Stamps
15/12/2023	EE Limited	DD4	87.89		Mobile Monthly Crg Dec 23
15/12/2023	Smith's Gloucester Ltd	DD65	1,644.00		General Waste 30/11/23
15/12/2023	The New Inn	POS66	175.15		The New Inn - Staff Cmas Meal
15/12/2023	Natwest	BLN68	46.10		Bankline
15/12/2023	Easy Jet	POS67	1,188.95		Easy Jet London - Munich
18/12/2023	National Express	POS62	369.00		National Express
19/12/2023	De Lage Landen Leasing Ltd	EBP58	998.88		Purchase Ledger Payment
19/12/2023	De Lage Landen Leasing Ltd	DD58	-998.88		Purchase Ledger Payment
19/12/2023	De Lage Landen Leasing Ltd	DD58	998.88		De Lage Landen Leasing Ltd
22/12/2023	Total Gas and Power	DD27	132.10		Gas - Sports Pavilion
22/12/2023	IRIS	EBP28	15.91		IRIS Monthly Usage Nov 23
22/12/2023	Gary Millard	EBP29	64.75		To photograph Remembrance
22/12/2023	Select Security Solutions LTD	EBP30	484.03		Annual CCTV Maintenance
22/12/2023	Keymaster Bristol	EBP31	259.20		Supply and Fit Lock - Casson C
22/12/2023	Select Security Solutions LTD	EBP32	60.00		Call out - D'load footage
22/12/2023	Thornbury Self Drive Here	EBP33	1,022.40		Avon Cooper Van Tyres
22/12/2023	Prolific Solutions South West	EBP35	220.42		Copier Charges
22/12/2023	Snack Attacks	EBP36	191.40		Volunteer Vouchers 04/11
22/12/2023	Avoncrop Amenity Products Limi	EBP37	125.04		Tennis Loam x8
22/12/2023	ATDXtreme Clean Ltd	EBP38	380.00		ATD Cleaning Nov 23
22/12/2023	Rob Hainey Signs and Graphics	EBP39	50.00		Supply & Fit two parking signs
22/12/2023	Murray Hire Centres LTD	EBP40	112.80		Lawn Aerator Hire Nov 23
22/12/2023	Murray Hire Centres LTD	EBP41	222.00		Heras Fencing Hire Nov 23
22/12/2023	Murray Hire Centres LTD	EBP45	79.20		CAT Detector Hire Nov 23
22/12/2023	Jack Turner	EBP48	643.25		JT Additional Hours Owed
22/12/2023	Salaries December 23	EBP26	14,406.13		Salaries December 23
27/12/2023	Total Gas and Power	DD22	2,011.86		Gas - Sports Pavilion
27/12/2023	Total Gas and Power	DD23	138.17		Gas - Callicroft House
27/12/2023	Total Gas and Power	DD24	464.81		Gas - Patchway TC
27/12/2023	South Gloucestershire Council	DD25	250.00		Lease rent - Conniston Communi
28/12/2023	Total Gas and Power	DD17	170.07		Electricity - Callicroft House
28/12/2023	Total Gas and Power	DD18	94.98		Electricity - Rodway Road
28/12/2023	DCK Accounting Solutions Ltd	EBP20	1,052.10		Budget Setting 2024-2025
29/12/2023	Amazon	EBP	51.98		Book of Condolence

## List of Payments made between 01/12/2023 and 31/12/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/12/2023	Amazon	EBP2	3.70		50x C4/A4 White Envelopes
29/12/2023	AUDITING SOLUTIONS LTD	EBP4	600.00		Provision of Interim Audit
29/12/2023	Amazon	EBP5	7.49		2024 Year Wall Planner
29/12/2023	Amazon	EBP6	22.95		Az Flag - France Flag
29/12/2023	Amazon	EBP7	35.98		Copier Paper A4 White
29/12/2023	Amazon	EBP9	19.95		Union Jack Flag
29/12/2023	Amazon	EBP10	13.40		G128 Germany Flag
29/12/2023	Amazon	EBP11	17.99		Toilet Rolls
29/12/2023	Amazon	EBP12	7.99		King Charles III 2023 Poster
29/12/2023	Amazon	EBP13	28.97		Cleaning Products
29/12/2023	Amazon	EBP14	13.98		Funeral Black Armbands
29/12/2023	Avon Pension Fund	EBP1	4,319.63		Pensions December 23
12/2023	HMRC	EBP8	6,160.65		NI/PAYE December 23
29/12/2023	Natwest	CHG15	29.96		Service Charges
Total Payments			40,441.63		



## Current Bank A/c

Receipts received between 01/12/2023 and 31/12/2023

## Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 12/12/2023	15,000.00						
BAC77	CCLA Investment	15,000.00			230		15,000.00	CCLA Investment
	Banked 29/12/2023	36.16						
INT01	Natwest Bank	36.16			1090	100	36.16	Interest Received
	Banked 31/12/2023	7,360.82						
BAC21	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC56	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC61	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
JAC73	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC78	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
BAC92	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
EBP52	Stripe - 3G Pitch Hire	145.72			1520	500	151.20	Stripe - 3G Pitch Hire
					4991	500	-5.48	Stripe - 3G Pitch Hire
BAC71	Stripe - 3G Pitch Hire	243.80			1520	500	252.00	Stripe - 3G Pitch Hire
					4991	500	-8.20	Stripe - 3G Pitch Hire
BAC50	Stoke Lane F C 3G Pitch Hire	100.00			1510	500	100.00	Football Pitch Hire
BAC53	Avon Indian Community	30.00			1410	210	30.00	Casson Hire
BAC55	Stripe	57.21			1410	210	57.21	Casson Hire
POC59	Post Office	200.00			1510	500	200.00	Football Pitch Hire
POC60	Patchway Sports Social Cl Rent	1,000.00		166.67	1500	510	833.33	PSSC Rent
BAC76	Stoke Lane F C 3G Pitch Hire	420.00			1520	500	420.00	Stoke Lane F C 3G Pitch
BAC81	Stoke Lane F C 3G Pitch Hire	420.00			1520	500	420.00	Stoke Lane F C 3G Pitch
BAC87	Scott Budding - 3g Pitch hire	84.00			1520	500	84.00	Scott Budding - 3g Pitch
BAC88	Dads vs Dads Ltd	126.00			1520	500	126.00	Dads vs Dads Ltd 3G Hire
JAC91	Natasha Rees	41.25			1410	210	41.25	Casson Hire
BAC94	Stripe	65.29			1410	210	65.29	Casson Hire
BAC95	Laura McGlinchey	100.00			1410	210	100.00	Casson Hire
POC98	Post Office	30.00			1410	210	30.00	Casson Hire
DPC102	EJ Silvester	36.00			1410	210	36.00	Casson Hire
BAC103	Scott Budding - 3g Pitch hire	252.00			1520	500	252.00	Scott Budding - 3g Pitch
BAC104	The Public Deposit Fund	1,254.78			1090	100	1,254.78	CCLA Interest
BAC105	The Public Deposit Fund	90.91			1090	100	90.91	CCLA Interest
BAC109	Snack Attack Cafe Rent	700.00			1530	500	700.00	Snack Attack Cafe Rent
BAC110	Brad STK YFC	420.00			1520	500	420.00	Brad STK YFC 3G Hire
BAC111	Brad STK YFC	420.00			1520	500	420.00	Brad STK YFC 3G Hire
BAC112	Snack Attack Cafe Rent	582.12		97.02	1990	500	485.10	Snack Attack Elect
BGC101	Cheque Receipt	250.00			1410	210	250.00	Casson Hire
	<b>Total Receipts:</b>	<b>22,396.98</b>	<b>0.00</b>	<b>263.69</b>			<b>22,133.29</b>	

## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1075 Sale of Assets	0	2,500	0	(2,500)			0.0%	
1076 Precept	0	540,271	540,271	0			100.0%	
1090 Interest Received	1,382	8,048	7,000	(1,048)			115.0%	
1100 CIL Payment	0	18,697	0	(18,697)			0.0%	
Income :- Income	<u>1,382</u>	<u>569,516</u>	<u>547,271</u>	<u>(22,245)</u>			<u>104.1%</u>	<u>0</u>
4220 IT Services & Software	(100)	0	0	0		0	0.0%	
4230 Equipment	(75)	(0)	0	0		0	0.0%	
5900 Transfer to EMR	0	18,697	0	(18,697)		(18,697)	0.0%	
Income :- Indirect Expenditure	<u>(175)</u>	<u>18,697</u>	<u>0</u>	<u>(18,697)</u>	<u>0</u>	<u>(18,697)</u>		<u>0</u>
<b>Net Income over Expenditure</b>	<u>1,557</u>	<u>550,819</u>	<u>547,271</u>	<u>(3,548)</u>				
<b>110 Establishment</b>								
4001 Admin Salary Costs	(2,527)	63,358	113,008	49,650		49,650	56.1%	
4002 Groundstaff Salary Costs	18,044	103,595	168,021	64,426		64,426	61.7%	
4031 Pension Lump Sum	(550)	(4,950)	(6,600)	(1,650)		(1,650)	75.0%	
4060 Staff other Expenses	175	709	200	(509)		(509)	354.7%	
4090 Staff Training	0	2,253	2,000	(253)		(253)	112.7%	
4091 Recruitment Advertising	0	1,290	0	(1,290)		(1,290)	0.0%	
4110 Bank Charges	76	609	800	191		191	76.1%	
4120 Audit Fees	500	440	2,220	1,780		1,780	19.8%	
4121 Accountancy Support fees	877	4,039	6,000	1,961		1,961	67.3%	
4130 Professional Fees	0	575	0	(575)		(575)	0.0%	
4131 Locum Clerk - PS Fees	10,563	10,563	0	(10,563)		(10,563)	0.0%	
4150 Subscriptions & Memberships	0	2,409	2,500	91		91	96.4%	
4160 Insurance	0	3,837	5,827	1,990		1,990	65.8%	
4170 Stationery & Printing	229	1,632	1,000	(632)		(632)	163.2%	
4180 Postage	25	423	50	(373)		(373)	846.2%	
4200 Broadband	77	699	900	201		201	77.7%	
4210 Mobile Telephone	73	1,263	850	(413)		(413)	148.5%	
4220 IT Services & Software	225	3,763	4,500	738		738	83.6%	
4230 Equipment	75	1,357	2,500	1,143		1,143	54.3%	
4240 Property Maintenance	0	18	0	(18)		(18)	0.0%	
Establishment :- Indirect Expenditure	<u>27,862</u>	<u>197,882</u>	<u>303,776</u>	<u>105,894</u>	<u>0</u>	<u>105,894</u>	<u>65.1%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(27,862)</u>	<u>(197,882)</u>	<u>(303,776)</u>	<u>(105,894)</u>				



## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>120 Civic/Democratic</b>								
1700 Grants & Donation Received	0	1,521	0	(1,521)			0.0%	
Civic/Democratic :- Income	0	1,521	0	(1,521)				0
4300 Mayoral Allowance	0	250	500	250		250	50.0%	
4310 Councillor's Training	0	96	1,000	904		904	9.6%	
4330 Civic Regalia	0	1,354	0	(1,354)		(1,354)	0.0%	
4340 Civic Fund	1,621	6,701	1,500	(5,201)		(5,201)	446.7%	
4350 Elections	0	8,293	7,250	(1,043)		(1,043)	114.4%	
5900 Transfer to EMR	0	500	0	(500)		(500)	0.0%	
5910 Transfer from EMR	0	(750)	0	750		750	0.0%	
Civic/Democratic :- Indirect Expenditure	1,621	16,444	10,250	(6,194)	0	(6,194)	160.4%	0
<b>Net Income over Expenditure</b>	<b>(1,621)</b>	<b>(14,923)</b>	<b>(10,250)</b>	<b>4,673</b>				
<b>200 Callicroft House</b>								
1400 Callicroft House Income	0	136	500	364			27.3%	
Callicroft House :- Income	0	136	500	364			27.3%	0
4240 Property Maintenance	233	2,675	3,500	825		825	76.4%	
4410 Rates	0	7,610	8,800	1,190		1,190	86.5%	
4430 Utilities	736	3,686	4,500	814		814	81.9%	
Callicroft House :- Indirect Expenditure	969	13,971	16,800	2,829	0	2,829	83.2%	0
<b>Net Income over Expenditure</b>	<b>(969)</b>	<b>(13,834)</b>	<b>(16,300)</b>	<b>(2,466)</b>				
<b>210 Casson Centre</b>								
1410 Casson Centre Income	610	2,334	2,000	(334)			116.7%	
1700 Grants & Donation Received	0	500	0	(500)			0.0%	
Casson Centre :- Income	610	2,834	2,000	(834)			141.7%	0
4220 IT Services & Software	0	159	0	(159)		(159)	0.0%	
4240 Property Maintenance	340	2,984	3,500	516		516	85.3%	
4410 Rates	0	1,098	1,700	602		602	64.6%	
4430 Utilities	90	1,247	1,500	253		253	83.1%	
4991 Stripe charge	0	2	0	(2)		(2)	0.0%	
5910 Transfer from EMR	0	(1,017)	0	1,017		1,017	0.0%	
Casson Centre :- Indirect Expenditure	431	4,474	6,700	2,226	0	2,226	66.8%	0
<b>Net Income over Expenditure</b>	<b>179</b>	<b>(1,640)</b>	<b>(4,700)</b>	<b>(3,060)</b>				



## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,828	20,828			0.0%	
Burials :- Income	0	0	20,828	20,828			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	18,076	18,076		18,076	0.0%	
4511 AJBC Other Costs (50%)	0	3,325	9,148	5,823		5,823	36.3%	
5900 Transfer to EMR	0	0	3,326	3,326		3,326	0.0%	
5910 Transfer from EMR	0	0	(6,396)	(6,396)		(6,396)	0.0%	
Burials :- Indirect Expenditure	0	3,325	24,154	20,829	0	20,829	13.8%	0
Net Income over Expenditure	0	(3,325)	(3,326)	(1)				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	250	1,000	1,000	0		0	100.0%	
4620 PWLB Repayment	0	18,826	20,939	2,113		2,113	89.9%	
Coniston :- Indirect Expenditure	250	19,826	21,939	2,113	0	2,113	90.4%	0
Net Income over Expenditure	(250)	(19,825)	(21,938)	(2,113)				
<u>320 Rodway Road</u>								
4650 CCTV	453	898	1,000	102		102	89.8%	
5330 Planter and Tree Maintenance	0	0	500	500		500	0.0%	
Rodway Road :- Indirect Expenditure	453	898	1,500	602	0	602	59.9%	0
Net Expenditure	(453)	(898)	(1,500)	(602)				
<u>400 Youth &amp; Community</u>								
1700 Grants & Donation Received	0	8,280	0	(8,280)			0.0%	
Youth & Community :- Income	0	8,280	0	(8,280)				0
4240 Property Maintenance	0	181	0	(181)		(181)	0.0%	
4752 Warm Space Project	0	4,064	0	(4,064)		(4,064)	0.0%	
4867 Community Events/Engagement	409	21,496	7,500	(13,996)		(13,996)	286.6%	

## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4869 Youth Development	0	960	0	(960)		(960)	0.0%	
4991 Stripe charge	0	1	0	(1)		(1)	0.0%	
5910 Transfer from EMR	0	(3,903)	0	3,903		3,903	0.0%	
<b>Youth &amp; Community :- Indirect Expenditure</b>	<b>409</b>	<b>22,798</b>	<b>7,500</b>	<b>(15,298)</b>	<b>0</b>	<b>(15,298)</b>	<b>304.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(409)</b>	<b>(14,518)</b>	<b>(7,500)</b>	<b>7,018</b>				
<b>410 GRANTS</b>								
4600 Youth and Community Grants	0	4,200	7,500	3,300		3,300	56.0%	
<b>GRANTS :- Indirect Expenditure</b>	<b>0</b>	<b>4,200</b>	<b>7,500</b>	<b>3,300</b>	<b>0</b>	<b>3,300</b>	<b>56.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(4,200)</b>	<b>(7,500)</b>	<b>(3,300)</b>				
<b>500 Scott Park</b>								
1450 Vendor/Events Income	0	14,627	15,000	373			97.5%	
1510 Sports Income	300	4,932	8,500	3,568			58.0%	
1520 3G Sports Facility Income	2,848	25,152	22,000	(3,152)			114.3%	
1530 Cafe Income	700	6,300	8,400	2,100			75.0%	
1700 Grants & Donation Received	0	(600)	0	600			0.0%	
1990 Other Income	485	5,864	0	(5,864)			0.0%	
<b>Scott Park :- Income</b>	<b>4,333</b>	<b>56,275</b>	<b>53,900</b>	<b>(2,375)</b>			<b>104.4%</b>	<b>0</b>
4160 Insurance	0	2,132	2,000	(132)		(132)	106.6%	
4220 IT Services & Software	0	0	2,000	2,000		2,000	0.0%	
4230 Equipment	0	(244)	0	244		244	0.0%	
4235 Property Security\Caretaking	0	(6)	0	6		6	0.0%	
4240 Property Maintenance	370	11,344	3,500	(7,844)		(7,844)	324.1%	
4410 Rates	0	3,105	2,850	(255)		(255)	109.0%	
4430 Utilities	1,802	23,728	5,250	(18,478)		(18,478)	452.0%	
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
4930 Petrol and Diesel	287	3,180	3,000	(180)		(180)	106.0%	
4940 Machinery Maintenance/Repair	916	3,635	3,000	(635)		(635)	121.2%	
4945 Maintenance - Sports Facilitie	245	5,468	7,500	2,032		2,032	72.9%	
4950 Machinery & Tools	0	2,168	600	(1,568)		(1,568)	361.3%	
4965 Maintenance - Play Equipment	0	0	1,000	1,000		1,000	0.0%	
4970 Fencing	21	416	1,500	1,084		1,084	27.7%	
4991 Stripe charge	24	377	0	(377)		(377)	0.0%	
4992 Scott Park Tree Maintenance	0	986	500	(486)		(486)	197.2%	
4995 Staff Uniform	0	751	1,500	749		749	50.0%	
4997 Sports Equipment	0	145	500	355		355	28.9%	
5330 Planter and Tree Maintenance	0	798	0	(798)		(798)	0.0%	



	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5333 Signage Repair/Replace	0	30	0	(30)		(30)	0.0%	
Scott Park :- Indirect Expenditure	3,667	58,013	35,700	(22,313)	0	(22,313)	162.5%	0
<b>Net Income over Expenditure</b>	<b>666</b>	<b>(1,738)</b>	<b>18,200</b>	<b>19,938</b>				
<b>510 Sports and Social Club</b>								
1500 Social Club Income	833	7,738	11,840	4,102			65.4%	
Sports and Social Club :- Income	833	7,738	11,840	4,102			65.4%	0
<b>Net Income</b>	<b>833</b>	<b>7,738</b>	<b>11,840</b>	<b>4,102</b>				
<b>600 Allotments</b>								
1440 Allotment Rents	0	2,454	2,500	46			98.2%	
1990 Other Income	0	98	0	(98)			0.0%	
Allotments :- Income	0	2,552	2,500	(52)			102.1%	0
4430 Utilities	179	611	500	(111)		(111)	122.2%	
5000 Pretoria Road	0	260	0	(260)		(260)	0.0%	
5010 Blakeney Road	0	394	0	(394)		(394)	0.0%	
Allotments :- Indirect Expenditure	179	1,265	500	(765)	0	(765)	253.0%	0
<b>Net Income over Expenditure</b>	<b>(179)</b>	<b>1,287</b>	<b>2,000</b>	<b>713</b>				
<b>700 Tumps and BMX Track</b>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	0	213	250	37		37	85.2%	
Tumps and BMX Track :- Indirect Expenditure	0	213	750	537	0	537	28.4%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(183)</b>	<b>(720)</b>	<b>(537)</b>				
<b>710 Play Area</b>								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	25	2,422	3,000	578		578	80.7%	
Play Area :- Indirect Expenditure	25	2,472	3,100	628	0	628	79.7%	0
<b>Net Expenditure</b>	<b>(25)</b>	<b>(2,472)</b>	<b>(3,100)</b>	<b>(628)</b>				



## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>720 Open Spaces Administration</b>								
4230 Equipment	0	1,303	0	(1,303)		(1,303)	0.0%	
4975 Skip	1,370	13,139	13,130	(9)		(9)	100.1%	
5300 Litter Bins	0	1,112	0	(1,112)		(1,112)	0.0%	
5320 Christmas Decoration	131	584	12,500	11,916		11,916	4.7%	
5330 Planter and Tree Maintenance	0	464	1,000	536		536	46.4%	
5340 Outside Area Maintenance/Biodi	0	2,158	0	(2,158)		(2,158)	0.0%	
Open Spaces Administration :- Indirect Expenditure	1,501	18,761	26,630	7,869	0	7,869	70.4%	0
<b>Net Expenditure</b>	<b>(1,501)</b>	<b>(18,761)</b>	<b>(26,630)</b>	<b>(7,869)</b>				
<b>800 Street Furniture &amp; transport</b>								
1900 Insurance Claims Refund	0	1,293	0	(1,293)			0.0%	
Street Furniture & transport :- Income	0	1,293	0	(1,293)				0
5333 Signage Repair/Replace	0	288	0	(288)		(288)	0.0%	
5450 Street Cleaning Supplies	0	374	500	126		126	74.9%	
Street Furniture & transport :- Indirect Expenditure	0	662	500	(162)	0	(162)	132.4%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>630</b>	<b>(500)</b>	<b>(1,130)</b>				
<b>900 Capital and Projects</b>								
1099 PWLB Loan Received	0	50,000	0	(50,000)			0.0%	
1700 Grants & Donation Received	0	112,622	100,000	(12,622)			112.6%	
1708 Pollinator Project Grant	0	6,300	0	(6,300)			0.0%	
Capital and Projects :- Income	0	168,922	100,000	(68,922)			168.9%	0
4231 Equipment on HP	1,788	11,161	19,500	8,339		8,339	57.2%	
4232 Equipment HP Charges	0	1,776	0	(1,776)		(1,776)	0.0%	
4620 PWLB Repayment	0	15,711	31,500	15,789		15,789	49.9%	
4621 PWLB Loan Charges AJBC	0	0	7,800	7,800		7,800	0.0%	
5900 Transfer to EMR	0	56,300	0	(56,300)		(56,300)	0.0%	
5910 Transfer from EMR	0	(70,734)	0	70,734		70,734	0.0%	
9004 New Play Equipment	0	40,869	2,673	(38,196)		(38,196)	1528.9%	
9005 New Hard Court	0	14,065	0	(14,065)		(14,065)	0.0%	
9009 Patchway CC Redevelopment	0	62,055	0	(62,055)		(62,055)	0.0%	
9014 Major Projects	0	1,690	135,100	133,410		133,410	1.3%	
9018 Burial Grounds Land Purchase	0	1,500	0	(1,500)		(1,500)	0.0%	
Capital and Projects :- Indirect Expenditure	1,788	134,392	196,573	62,181	0	62,181	68.4%	0
<b>Net Income over Expenditure</b>	<b>(1,788)</b>	<b>34,530</b>	<b>(96,573)</b>	<b>(131,103)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 9

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	7,158	819,100	738,872	(80,228)			110.9%	
Expenditure	38,980	518,292	663,872	145,580	0	145,580	78.1%	
Net Income over Expenditure	<u>(31,823)</u>	<u>300,808</u>	<u>75,000</u>	<u>(225,808)</u>				
Movement to/(from) Gen Reserve	<u>(31,823)</u>	<u>300,808</u>						

Bank Reconciliation Statement as at 31/01/2024  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	31/01/2024		1,000.00
Reserve A/c	31/01/2024		16,689.80
	31/01/2024		0.00
			<u>17,689.80</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			17,689.80
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			17,689.80
		Balance per Cash Book is :-	17,689.80
		Difference is :-	0.00

Signatory 1:

Name ..... Signed ..... Date .....

Signatory 2:

Name ..... Signed ..... Date .....



<b>Account name or alias</b> PATCHWAY TOWN C BR	<b>Account number</b> 08631638	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 16689.80		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk).

The interest rate is 1.45% gross 1.46% AER.  
This is based on the balance of 31st of January 2024.

Date	Type	Transaction details	Debit	Credit	Balance
<b>Closing balance</b>					<b>16,689.80</b>
31-Jan-2024		TO 01321218	-7,325.76		16,689.80
31-Jan-2024	INT	31JAN GRS 08631638		25.88	24,015.56
30-Jan-2024		FROM 01321218		811.80	23,989.68
29-Jan-2024		FROM 01321218		603.64	23,177.88
26-Jan-2024		FROM 01321218		955.95	22,574.24
25-Jan-2024		TO 01321218	-2,563.27		21,618.29
24-Jan-2024		TO 01321218	-15.91		24,181.56
23-Jan-2024		TO 01321218	-18,213.00		24,197.47
22-Jan-2024		FROM 01321218		255.95	42,410.47
19-Jan-2024		FROM 01321218		1,000.00	42,154.52
18-Jan-2024		FROM 01321218		48.49	41,154.52
17-Jan-2024		FROM 01321218		9,718.50	41,106.03
16-Jan-2024		TO 01321218	-15,426.19		31,387.53
15-Jan-2024		FROM 01321218		38,509.56	46,813.72
12-Jan-2024		FROM 01321218		125.00	8,304.16
11-Jan-2024		FROM 01321218		158.78	8,179.16
09-Jan-2024		FROM 01321218		34.03	8,020.38
08-Jan-2024		TO 01321218	-206.68		7,986.35
05-Jan-2024		FROM 01321218		16.35	8,193.03
04-Jan-2024		TO 01321218	-866.57		8,176.68
03-Jan-2024		FROM 01321218		1,353.82	9,043.25
02-Jan-2024		FROM 01321218		24.64	7,689.43
<b>Opening balance</b>					<b>7,664.79</b>
<b>Totals</b>			<b>-44,617.38</b>	<b>53,642.39</b>	

<b>Account name or alias</b> PATCHWAY TOWN CO ATF	<b>Account number</b> 01321218	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 153.30		

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Date	Type	Transaction details	Debit	Credit	Balance
		<b>Closing balance</b>			<b>1,000.00</b>
31-Jan-2024	EBP	AMAZON PAYMENTS UK, 01-24-029, FP 31 /01/24 40, 21024110013559000N	-169.00		1,000.00
31-Jan-2024	EBP	J&SONS ELECTRICAL, 01-24-024, FP 31/01 /24 40, 56024056912614000N	-150.00		1,169.00
31-Jan-2024	EBP	SLCC ENTERPRISES, 01-24-019, FP 31/01 /24 40, 10024112738443000N	-36.00		1,319.00
31-Jan-2024	EBP	ALMONDSBURY JOINT, 01-24-032, FP 31/01 /24 40, 44024111156809000N	-700.00		1,355.00
31-Jan-2024	EBP	DCK ACCOUNTING SOL, 01-24-022, FP 31 /01/24 40, 25024110101128000N	-408.00		2,055.00
31-Jan-2024	EBP	AVON PENSION FUND, 01-24-007, FP 31/01 /24 40, 58024056973806000N	-2,673.13		2,463.00
31-Jan-2024	EBP	AMAZON PAYMENTS UK, 01-24-030, FP 31 /01/24 40, 28024155600548000N	-139.00		5,136.13
31-Jan-2024	EBP	ADVANCED PLUMBING, 01-24-023, FP 31/01 /24 40, 32024115311298000N	-78.00		5,275.13
31-Jan-2024	EBP	DCK ACCOUNTING SOL, 01-24-026, FP 31 /01/24 40, 39024108995783000N	-351.00		5,353.13
31-Jan-2024	EBP	HMRC, 01-24-008, FP 31/01/24 40, 48024130177288000N	-2,536.26		5,704.13
31-Jan-2024	EBP	SOUTH GLOUCESTERSH, 01-24-025, FP 31 /01/24 40, 45024109051523000N	-270.00		8,240.39
31-Jan-2024	EBP	STEVE WILTSHIRE, 01-24-031, FP 31/01/24 40, 09024111420289000N	-285.00		8,510.39
31-Jan-2024	EBP	AMAZON PAYMENTS UK, 01-24-028, FP 31 /01/24 40, 47024117561734000N	-12.16		8,795.39
31-Jan-2024	CHG	29DEC A/C 01321218	-28.21		8,807.55
31-Jan-2024		FROM 08631638		7,325.76	8,835.76
31-Jan-2024	BAC	THE OLYMPUS ACADEM, OLYMPUS ACADEMY TR		450.00	1,510.00
31-Jan-2024	BAC	AVON INDIAN COMMUN, INV 2023-24-187, FP 31/01/24 1147, 600000001284442179		60.00	1,060.00
30-Jan-2024		TO 08631638	-811.80		1,000.00
30-Jan-2024	POS	0936 29JAN24, ASDA SUPERSTORE, PATCHWAY GB	-73.60		1,811.80



30-Jan-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 30/01/24 0844, PH737VTI1HMK3C6X00, RE	836.71	1,885.40
30-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 30/01/24 0850, PH737VTI1HMK51L00	48.69	1,048.69
29-Jan-2024		TO 08631638	-603.64	1,000.00
29-Jan-2024	BAC	STOKE LANE FC, 2023-24-176, FP 28/01/24 1955, 2000000001278923910	462.00	1,603.64
29-Jan-2024	BAC	RECLINERS FC FRANC, 2023-24 181, FP 26 /01/24 1856, 400000001286799840	41.50	1,141.64
29-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/01/24 0857, PH737VTI1HMJWKOM00	97.18	1,100.14
29-Jan-2024		100870	2.96	1,002.96
26-Jan-2024		TO 08631638	-955.95	1,000.00
26-Jan-2024	D/D	TOTALENERGIES G&P, 1051475	-263.85	1,955.95
26-Jan-2024	BGC	100869 521005	459.80	2,219.80
26-Jan-2024	BGC	100868 521005	510.00	1,760.00
26-Jan-2024	BAC	SOUTHGLOS-GENERAL, 0419138	250.00	1,250.00
25-Jan-2024	D/D	TOTALENERGIES G&P, 1237631	-2,017.76	1,000.00
25-Jan-2024	D/D	TOTALENERGIES G&P, 1058915	-160.07	3,017.76
25-Jan-2024	D/D	TOTALENERGIES G&P, 1058913	-90.39	3,177.83
25-Jan-2024	D/D	TOTALENERGIES G&P, 1051476	-489.87	3,268.22
25-Jan-2024		FROM 08631638	2,563.27	3,758.09
25-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 25/01/24 0843, PH737VTI1HMJIMLC00	194.82	1,194.82
24-Jan-2024	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-15.91	1,000.00
24-Jan-2024		FROM 08631638	15.91	1,015.91
23-Jan-2024	POS	0936 22JAN24, WWW.WEPRINT, LANYARDS. CO, INTERNET GB	-56.99	1,000.00
23-Jan-2024	EBP	ATD XTREMECLEAN LT, 01-24-027, FP 23/01 /24 40, 16023320918887000N	-225.00	1,056.99
23-Jan-2024	EBP	ORIGIN AMENITY SOL, 01-24-017, FP 23/01 /24 40, 52023317876902000N	-547.74	1,281.99
23-Jan-2024	EBP	MURRAY HIRE CENTRE, 01-24-016, FP 23/01 /24 40, 61023335451769000N	-106.80	1,829.73
23-Jan-2024	EBP	SLCC ENTERPRISES L, 01-24-015, FP 23/01 /24 40, 37023317725615000N	-588.60	1,936.53
23-Jan-2024	EBP	J&SONS ELECTRICAL, 01-24-010, FP 23/01 /24 40, 46023333227827000N	-371.83	2,525.13
23-Jan-2024	EBP	ADVANCED PLUMBING, 01-24-009, FP 23/01 /24 40, 64023311161031000N	-388.08	2,896.96
23-Jan-2024	EBP	FP 23/01/24 40, 449010000N	-1,047.42	3,285.04



23-Jan-2024	EBP		-2,046.55	4,332.46
23-Jan-2024	EBP		-2,147.41	6,379.01
23-Jan-2024	EBP	SLCC ENTERPRISES L, 01-24-014, FP 23/01/24 40, 39023311123669000N	-583.20	8,526.42
23-Jan-2024	EBP	ROMAN GLASS LTD, 01-24-013, FP 23/01/24 40, 23023313143781000N	-450.00	9,109.62
23-Jan-2024	EBP		-2,069.39	9,559.62
23-Jan-2024	EBP		-1,446.60	11,629.01
23-Jan-2024	EBP	J TURNER, 01-24-021, FP 23/01/24 40, 30023314355551000N	-2,175.00	13,075.61
23-Jan-2024	EBP	J TURNER, 01-24-020, FP 23/01/24 40, 38023324524775000N	-1,500.00	15,250.61
23-Jan-2024	EBP	PROLIFIC SOLUTIONS, 01-24-018, FP 23/01/24 40, 61023329890943000N	-44.37	16,750.61
23-Jan-2024	EBP	SOUTH GLOUCESTERSH, 01-24-012, FP 23/01/24 40, 58023314858941000N	-49.05	16,794.98
23-Jan-2024	EBP	DCK ACCOUNTING SOL, 01-24-011, FP 23/01/24 40, 29023323529230000N	-351.00	16,844.03
23-Jan-2024	EBP		-2,066.66	17,195.03
23-Jan-2024		FROM 08631638		18,213.00
23-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/01/24 0845, PH737VTI1HMJ83NM00		48.69
22-Jan-2024		TO 08631638	-255.95	1,000.00
22-Jan-2024	D/D	TOTALENERGIES G&P, 1134410	-154.05	1,255.95
22-Jan-2024	DPC	MINI CONCERTS C.I., MINI CONCERTS CIC, VIA MOBILE - PYMT		200.00
22-Jan-2024	BAC	CRAWSHAW A J, 2023 24 177 U8 SL, FP 22/01/24 1407, 127654837041221001		210.00
19-Jan-2024		TO 08631638	-1,000.00	1,000.00
19-Jan-2024	BAC	SOUTHGLOS-GENERAL, 0419138		1,000.00
18-Jan-2024		TO 08631638	-48.49	1,000.00
18-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 18/01/24 0843, PH737VTI1HMINDVA00		48.49
17-Jan-2024		TO 08631638	-9,718.50	1,000.00
17-Jan-2024	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	10,718.50
17-Jan-2024	BAC	HMRC VAT, 338442787		10,668.69
17-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 17/01/24 0857, PH737VTI1HMIKRZ000		48.69
16-Jan-2024	EBP	PUBLIC WORKS LOANS, PWLB 531479, FP 16/01/24 10, 40121037088737000N	-15,711.45	1,000.00

16-Jan-2024		FROM 08631638	15,426.19	16,711.45
16-Jan-2024	BAC	THOMAS MAUNDER, 2023-24-163- BSG, FP 16/01/24 1334, P88PET7VUOZPJ3P7MJ	90.00	1,285.26
16-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 16/01/24 0849, PH737VTI1HMF5JD00	195.26	1,195.26
15-Jan-2024		TO 08631638	-38,509.56	1,000.00
15-Jan-2024	D/D	EE LIMITED, Q16509023485896786	-87.89	39,509.56
15-Jan-2024	D/D	SMITHS GLOUCESTER, P570SGL	-822.00	39,597.45
15-Jan-2024	POS	0936 12JAN24, EASYJETK6JQPJC, WWW. EASYJET.C GB	-544.80	40,419.45
15-Jan-2024	BLN	BANKLINE	-35.75	40,964.25
15-Jan-2024	BAC	CCLA INVESTMENT MA, 952345, FP 15/01 /24 1515, 4903504351515140FU, PS3078755, PATCHWA	40,000.00	41,000.00
12-Jan-2024		TO 08631638	-125.00	1,000.00
11-Jan-2024		TO 08631638	-158.78	1,125.00
11-Jan-2024	D/D	VIRGIN MEDIA PYMTS, 757943901001	-38.40	1,283.78
11-Jan-2024	BGC	100867 605114	125.00	1,322.18
11-Jan-2024	BAC	EFGA RE BRISTOL, 202324164, FP 11/01/24 1732, 56173221733311000N, 202324164	100.00	1,197.18
11-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 11/01/24 0844, PH737VTI1HMHQRQT00	97.18	1,097.18
09-Jan-2024		TO 08631638	-34.03	1,000.00
09-Jan-2024	POS	0936 08JAN24, PAYPAL *PSS LTD, 35314369001 GB	-96.00	1,034.03
09-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 09/01/24 0851, PH737VTI1HMH2AB00	70.03	1,130.03
09-Jan-2024	BAC	STOKE LANE AFC TIG, 2023-24-172, FP 09 /01/24 0914, 100000001268817652	60.00	1,060.00
08-Jan-2024	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Jan-2024	D/D	INTY LTD, 3MQFKS7	-142.67	1,054.43
08-Jan-2024	D/D	ALLSTAR, 299091	-9.58	1,197.10
08-Jan-2024		FROM 08631638	206.68	1,206.68
05-Jan-2024		TO 08631638	-16.35	1,000.00
05-Jan-2024	POS	0936 04JAN24, EASYJET000K6JQPJC, LUTON, BEDS GB	-32.45	1,016.35
05-Jan-2024	POS	0936 04JAN24, T AND J OWEN, FLORISTS, BRISTOL GB	-38.50	1,048.80
05-Jan-2024	POS	0936 04JAN24 C, SD BRISTOL CRIBBS, 3230, 03439093230 GB	-22.99	1,087.30
05-Jan-2024	POS	0936 04JAN24 C, POST OFFICE, COUNTER, BRISTOL GB	-19.50	1,110.29



05-Jan-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 05/01/24 0838, PH737VTI1HMH20KR00, RE	32.61	1,129.79
05-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 05/01/24 0845, PH737VTI1HMH2N8D00	97.18	1,097.18
04-Jan-2024	D/D	GRENKELEASING LIM, 1130014011	-484.78	1,000.00
04-Jan-2024	POS	0936 03JAN24, SP BRISTOLB, LUEGLASS, BRISTOL GB	-51.25	1,484.78
04-Jan-2024	POS	0936 03JAN24, DEFIB PAD, ALFORD GB	-309.55	1,536.03
04-Jan-2024	POS	0936 03JAN24 C, HALFORDS 0720, CRIBS CAUSEWY GB	-20.99	1,845.58
04-Jan-2024		FROM 08631638	866.57	1,866.57
03-Jan-2024		TO 08631638	-1,353.82	1,000.00
03-Jan-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 03/01/24 0843, PH737VTI1HMGRUMD00	48.69	2,353.82
03-Jan-2024	BAC	CCLA INVESTMENT MA, 946443, FP 03/01 /24 1720, 5278226102713059FU, PS3078755, PATCHWA	1,305.13	2,305.13
02-Jan-2024		TO 08631638	-24.64	1,000.00
02-Jan-2024	D/D	SCREWFIX DIRECT LT, 6331640020677746	-441.14	1,024.64
02-Jan-2024	D/D	INVESTEC ASSET FIN, 22351565619605388	-789.29	1,465.78
02-Jan-2024	BAC	SNACK ATTACKS, 158, FP 01/01/24 1007, P95P34RED5N670J7LT	520.07	2,255.07
02-Jan-2024	BAC	SNACK ATTACKS, 2023-24-136, FP 01/01/24 1005, P2RZK35SKY462Y4VHT	735.00	1,735.00
		Opening balance		1,000.00
<b>Totals</b>			<b>-103,731.75</b>	<b>103,731.75</b>



## Current Bank A/c

Payments made between 01/01/2024 and 31/01/2024

										Nominal Ledger Analysis	
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c		£ Amount	Transaction		
02/01/2024	TRADE UK	DD	441.14	441.14		500			Topsoil + PPE		
02/01/2024	Investec Asset Finance PLC	DD3	789.29	789.29		500			Purchase Ledger		
04/01/2024	Grenke Leasing Ltd	DD10	484.78	484.78		500			Lease Quarterly Fee01/01-31/03		
04/01/2024	Halfords	POS7	20.99		3.50	4940	500	17.49	Halow30 Eco FS		
04/01/2024	The Defib Pad	POS8	309.55		51.59	4230	720	257.96	G5 Adult Defib Pac		
04/01/2024	The Original Bristol Blue Glas	POS9	51.25		8.54	4340	120	42.71	Paperweight		
05/01/2024	Post Office Ltd	POS13	19.50			4180	110	19.50	Stamps		
05/01/2024	Sports Direct	POS14	22.99		3.83	4995	500	19.16	Dunlop Zipper Trs		
05/01/2024	T and J Owens	POS15	38.50			4060	110	38.50	Flowers		
05/01/2024	Easyjet	POS16	32.45			4330	120	32.45	Easyjet RFC		
05/01/2024	J24 Grenke Leasing	Std Ord	484.78		80.80	4230	110	403.98	Printer/Copier Leas		
08/01/2024	ALLSTAR	DD17	9.58	9.58		500			Diesel / Fuel		
08/01/2024	INTY LTD	DD18	142.67	142.67		500			Microsoft 365 18/11-17/12		
08/01/2024	Virgin Media Business	DD19	54.43	54.43		500			Broadband 09/01-08/02		
09/01/2024	PSS Ltd	POS22	96.00	96.00		500			Inspection credits		
11/01/2024	Virgin Media Business	DD26	38.40	38.40		500			Broadband 11/01-10/02		
15/01/2024	Natwest	BLN28	35.75			4110	110	35.75	Bankline charges		
15/01/2024	Smith's Gloucester Ltd	DD30	822.00	822.00		500			Purchase Ledger		
15/01/2024	EE Limited	DD31	87.89	87.89		500			Purchase Ledger		
15/01/2024	Easyjet	POS29	544.80			4340	120	544.80	Easyjet RFC		
16/01/2024	Public Works Loan Board	EBP34	15,711.45			4620	900	15,711.45	Public Works Loan Board		
22/01/2024	Total Gas and Power	DD42	154.05	154.05		500			Gas - Callicroft House		
23/01/2024	J24 Salaries	EBP44	2,066.66			515		2,066.66	Salaries		
23/01/2024	DCK Accounting Solutions Ltd	EBP45	351.00	351.00		500			January Accounting Support		
23/01/2024	South Gloucestershire Council	EBP46	49.05	49.05		500			Recycling Collections		
23/01/2024	Prolific Solutions South West	EBP47	44.37	44.37		500			Click charges		
23/01/2024	Jack Turner	EBP48	1,500.00	1,500.00		500			JT Locum Clerk PS Fees		
23/01/2024	Jack Turner	EBP49	2,175.00	2,175.00		500			JT Locum Clerk PS Fees		
23/01/2024	Salaries	EBP51	3,515.99			515		3,515.99	Salaries		
23/01/2024	Roman Glass Limited	EBP52	450.00		75.00	4240	200	375.00	Replace broken glass		
23/01/2024	Society of Local Council Clerk	EBP53	583.20	583.20		500			Job Vacancy Ad		
23/01/2024	Salaries	EBP54	7,479.00			515		7,479.00	Salaries		
23/01/2024	Advanced Plumbing and Heating	EBP57	388.08	388.08		500			Repair Leaking pip		
23/01/2024	J and Sons Electical Services	EBP58	371.83	371.83		500			Supply & Fit Outdoor Sockets		
Subtotal Carried Forward:			39,366.42	8,582.76	223.26			30,560.40			

										Nominal Ledger Analysis	
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c		£ Amount	Transaction		
23/01/2024	Society of Local Council Clerk	EBP59	588.60	588.60		500			Job Vacancy Ad		
23/01/2024	Murray Hire Centres LTD	EBP60	106.80	106.80		500			Tower Hire 13/12 19/12		
23/01/2024	Origin Amenity Solutions Ltd	EBP61	547.74	547.74		500			Cleaner FLush 10		
23/01/2024	ATDXtreme Clean Ltd	EBP62	225.00	225.00		500			ATD Cleaning De 23		
23/01/2024	We Print Gifts Ltd	POS63	56.99		9.50	4170	110	47.49	Printed Lanyards		
24/01/2024	IRIS	DD64	15.91	15.91		500			IRIS Monthly usa Nov 23		
25/01/2024	Total Gas and Power	DD66	489.87	489.87		500			Gas - Patchway 1		
25/01/2024	Total Gas and Power	DD67	90.39	90.39		500			Electricity - Rodway Road		
25/01/2024	Total Gas and Power	DD68	160.07	160.07		500			Electricity - Callicroft House		
25/01/2024	Total Gas and Power	DD69	2,017.76	2,017.76		500			Electricity - Sport Pavilion		
26/01/2024	Total Gas and Power	DD73	263.85	263.85		500			Gas - Sports Pavilion		
30/01/2024	Asda Stores Ltd	POS80	73.60		12.27	4340	120	61.33	Wine / Juice		
31/01/2024	Natwest	ADJ1	0.01			4110	110	0.01	Natwest Balance Adj		
31/01/2024	Natwest	CHG83	28.21			4110	110	28.21	Services charges		
31/01/2024	De Lage Landen Leasing Ltd	DD	998.88			4231	900	843.65	HP Installments		
31/01/2024	Amazon	EBP	139.00	139.00		500			S Galaxy Phone A51		
31/01/2024	Amazon	EBP84	12.16	12.16		500			S Galaxy A51 CA		
31/01/2024	Steve Wiltshire Safety matters	EBP85	285.00	285.00		500			Fire Risk Assessment 12/0		
31/01/2024	South Gloucestershire Council	EBP86	270.00	270.00		500			Payroll Setup / D 23		
31/01/2024	HMRC	EBP87	2,536.26			520		2,536.26	HMRC PAYE/NI		
31/01/2024	DCK Accounting Solutions Ltd	EBP88	351.00	351.00		500			Decemer Accounting Supp		
31/01/2024	Advanced Plumbing and Heating	EBP89	78.00	78.00		500			Public Toilets Repairs		
31/01/2024	Avon Pension Fund	EBP91	2,673.13			525		2,673.13	Avon Pension Fu		
31/01/2024	DCK Accounting Solutions Ltd	EBP92	408.00	408.00		500			Council Meeting A'dance Budget		
31/01/2024	Almondsbury Joint	EBP93	700.00			4511	220	700.00	Land Purchase Searches		
31/01/2024	Society of Local Council Clerk	EBP94	36.00	36.00		500			L1 Safeguarding		
31/01/2024	J and Sons Electrical Services	EBP95	150.00	150.00		500			PAT Tests		
31/01/2024	Amazon	EBP96	169.00	169.00		500			Apple iphone X		
Total Payments:			52,837.65	14,986.91	245.03			37,605.71			



## Current Bank A/c

Receipts received between 01/01/2024 and 31/01/2024

## Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
SO Corr	Banked 05/01/2024	484.78						
SO Corr	Grenke Leasing Ltd	484.78		80.80	4230	110	403.98	Photo/copier Lease
	Banked 31/01/2024	59,114.38						
BAC1	Snack Attack Cafe Rent	735.00			1530	500	735.00	Snack Attack Cafe Rent
BAC2	Snack Attack Cafe Rent	520.07		86.68	1990	500	433.39	Snack Attack elect
BAC5	CCLA	1,305.13			1090	100	1,305.13	CCLA Interest
BAC20	Stoke Lane F C 3G Pitch Hire	60.00			1520	500	60.00	Stoke Lane F C 3G Pitch
BAC24	EFGA RE Bristol	100.00			1510	500	100.00	EFGA RE Bristol Pitch
BAC25	Casson Hire	125.00			1410	210	125.00	Casson Hire
BAC27	CCLA	40,000.00			230		40,000.00	CCLA Investment
BAC33	Thomas Maunder	90.00			1510	500	90.00	Thomas Maunder Pitch
AC36	HMRC	10,668.69			105		10,668.69	HMRC VAT Refund
BAC40	Crawshaw AJ	210.00			1520	500	210.00	Crawshaw AJ 3G Hire
DPC41	Mini Concerts C.I	200.00			1400	200	200.00	Mini Concerts C.I Hire
BGC71	Social Club	510.00			1500	510	510.00	Social Club Rent
BGC72	Social Club	459.80			1500	510	459.80	Social Club Rent
BGC74	Social Club	2.96			1500	510	2.96	Social Club Rent
BAC76	Recliners FC	41.50			1510	500	41.50	Recliners FC Pitch Hire
BAC77	Stoke Lane F C 3G Pitch Hire	462.00			1520	500	462.00	Stoke Lane F C 3G Pitch
BAC81	Avon Indian Community	60.00			1410	210	60.00	Avon Indian Community
BAC82	The Olympus Academy	450.00			1700	120	450.00	The Olympus Academy
BAC6	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC11	Stripe - 3G Pitch Hire	97.18			1520	500	100.80	Stripe - 3G Pitch Hire
					4991	500	-3.62	Stripe - 3G Pitch Hire
BAC12	PT Council Room	32.61			1410	210	32.61	Casson Hire
BAC23	Stripe - 3G Pitch Hire	97.18			1520	500	100.80	Stripe - 3G Pitch Hire
					4991	500	-3.62	Stripe - 3G Pitch Hire
BAC32	Stripe - 3G Pitch Hire	195.26			1520	500	201.60	Stripe - 3G Pitch Hire
					4991	500	-6.34	Stripe - 3G Pitch Hire
AC35	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC38	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
BAC43	Stripe - 3G Pitch Hire	48.70			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.70	Stripe - 3G Pitch Hire
BAC65	Stripe - 3G Pitch Hire	194.82			1520	500	201.60	Stripe - 3G Pitch Hire
					4991	500	-6.78	Stripe - 3G Pitch Hire
BAC75	Stripe - 3G Pitch Hire	97.18			1520	500	100.80	Stripe - 3G Pitch Hire
					4991	500	-3.62	Stripe - 3G Pitch Hire
BAC78	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC21	Stripe - 3G Pitch Hire	70.03			1520	500	74.40	Stripe - 3G Pitch Hire
					4991	500	-4.37	Stripe - 3G Pitch Hire
BAC39	South Gloucestershire Council	1,000.00			1700	500	1,000.00	Hardcourt Equipment
BAC70	South Gloucestershire Council	250.00			1700	400	250.00	Womans Day Event Grant
BAC79	Stripe - 3G Pitch Hire	836.71			1520	500	840.00	Stripe - 3G Pitch Hire
					4991	500	-3.29	Stripe - 3G Pitch Hire
	Banked 31/01/2024	25.88						

Subtotal Carried Forward:

59,625.04

0.00

167.48

59,431.68



Current Bank A/c

Receipts received between 01/01/2024 and 31/01/2024

Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
INT1	Natwest Bank	25.88			1090	100	25.88	Interest Received
<b>Total Receipts:</b>		<b>59,625.04</b>	<b>0.00</b>	<b>167.48</b>			<b>59,457.56</b>	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1075 Sale of Assets	0	2,500	0	(2,500)			0.0%	
1076 Precept	0	540,271	540,271	0			100.0%	
1090 Interest Received	1,331	9,379	7,000	(2,379)			134.0%	
1100 CIL Payment	0	18,697	0	(18,697)			0.0%	
Income :- Income	<u>1,331</u>	<u>570,847</u>	<u>547,271</u>	<u>(23,576)</u>			<u>104.3%</u>	<u>0</u>
4230 Equipment	0	(0)	0	0		0	0.0%	
5900 Transfer to EMR	0	18,697	0	(18,697)		(18,697)	0.0%	
Income :- Indirect Expenditure	<u>0</u>	<u>18,697</u>	<u>0</u>	<u>(18,697)</u>	<u>0</u>	<u>(18,697)</u>		<u>0</u>
Net Income over Expenditure	<u>1,331</u>	<u>552,150</u>	<u>547,271</u>	<u>(4,879)</u>				
<b>110 Establishment</b>								
4001 Admin Salary Costs	5,005	68,363	113,008	44,645		44,645	60.5%	
4002 Groundstaff Salary Costs	11,578	115,174	168,021	52,847		52,847	68.5%	
4008 Payroll	225	225	0	(225)		(225)	0.0%	
4031 Pension Lump Sum	(550)	(5,500)	(6,600)	(1,100)		(1,100)	83.3%	
4060 Staff other Expenses	39	748	200	(548)		(548)	374.0%	
4090 Staff Training	30	2,283	2,000	(283)		(283)	114.2%	
4091 Recruitment Advertising	977	2,267	0	(2,267)		(2,267)	0.0%	
4110 Bank Charges	64	673	800	127		127	84.1%	
4120 Audit Fees	0	440	2,220	1,780		1,780	19.8%	
4121 Accountancy Support fees	925	4,964	6,000	1,036		1,036	82.7%	
4130 Professional Fees	0	575	0	(575)		(575)	0.0%	
4131 Locum Clerk - PS Fees	3,675	14,238	0	(14,238)		(14,238)	0.0%	
4150 Subscriptions & Memberships	0	2,409	2,500	91		91	96.4%	
4160 Insurance	0	3,837	5,827	1,990		1,990	65.8%	
4170 Stationery & Printing	451	2,083	1,000	(1,083)		(1,083)	208.3%	
4180 Postage	20	443	50	(393)		(393)	885.2%	
4200 Broadband	77	776	900	124		124	86.2%	
4210 Mobile Telephone	340	1,603	850	(753)		(753)	188.5%	
4220 IT Services & Software	169	3,932	4,500	568		568	87.4%	
4230 Equipment	0	1,357	2,500	1,143		1,143	54.3%	
4240 Property Maintenance	0	18	0	(18)		(18)	0.0%	
Establishment :- Indirect Expenditure	<u>23,025</u>	<u>220,907</u>	<u>303,776</u>	<u>82,869</u>	<u>0</u>	<u>82,869</u>	<u>72.7%</u>	<u>0</u>
Net Expenditure	<u>(23,025)</u>	<u>(220,907)</u>	<u>(303,776)</u>	<u>(82,869)</u>				

## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 10

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Civic/Democratic</u>								
1700 Grants & Donation Received	450	1,971	0	(1,971)			0.0%	
Civic/Democratic :- Income	<u>450</u>	<u>1,971</u>	<u>0</u>	<u>(1,971)</u>				<u>0</u>
4300 Mayoral Allowance	0	250	500	250		250	50.0%	
4310 Councillor's Training	0	96	1,000	904		904	9.6%	
4330 Civic Regalia	32	1,387	0	(1,387)		(1,387)	0.0%	
4340 Civic Fund	649	7,350	1,500	(5,850)		(5,850)	490.0%	
4350 Elections	0	8,293	7,250	(1,043)		(1,043)	114.4%	
5900 Transfer to EMR	0	500	0	(500)		(500)	0.0%	
5910 Transfer from EMR	0	(750)	0	750		750	0.0%	
Civic/Democratic :- Indirect Expenditure	<u>681</u>	<u>17,125</u>	<u>10,250</u>	<u>(6,875)</u>	<u>0</u>	<u>(6,875)</u>	<u>167.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(231)</u>	<u>(15,155)</u>	<u>(10,250)</u>	<u>4,905</u>				
<u>200 Callicroft House</u>								
1400 Callicroft House Income	200	336	500	164			67.3%	
Callicroft House :- Income	<u>200</u>	<u>336</u>	<u>500</u>	<u>164</u>			<u>67.3%</u>	<u>0</u>
4240 Property Maintenance	1,151	3,826	3,500	(326)		(326)	109.3%	
4410 Rates	0	7,610	8,800	1,190		1,190	86.5%	
4430 Utilities	766	4,451	4,500	49		49	98.9%	
Callicroft House :- Indirect Expenditure	<u>1,917</u>	<u>15,887</u>	<u>16,800</u>	<u>913</u>	<u>0</u>	<u>913</u>	<u>94.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,717)</u>	<u>(15,551)</u>	<u>(16,300)</u>	<u>(749)</u>				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	218	2,552	2,000	(552)			127.6%	
1700 Grants & Donation Received	0	500	0	(500)			0.0%	
Casson Centre :- Income	<u>218</u>	<u>3,052</u>	<u>2,000</u>	<u>(1,052)</u>			<u>152.6%</u>	<u>0</u>
4220 IT Services & Software	0	159	0	(159)		(159)	0.0%	
4240 Property Maintenance	50	3,034	3,500	466		466	86.7%	
4410 Rates	0	1,098	1,700	602		602	64.6%	
4430 Utilities	86	1,333	1,500	167		167	88.9%	
4991 Stripe charge	0	2	0	(2)		(2)	0.0%	
5900 Transfer to EMR	500	500	0	(500)		(500)	0.0%	
5910 Transfer from EMR	0	(1,017)	0	1,017		1,017	0.0%	
Casson Centre :- Indirect Expenditure	<u>636</u>	<u>5,110</u>	<u>6,700</u>	<u>1,590</u>	<u>0</u>	<u>1,590</u>	<u>76.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(418)</u>	<u>(2,058)</u>	<u>(4,700)</u>	<u>(2,642)</u>				



## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 10

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,828	20,828			0.0%	
Burials :- Income	0	0	20,828	20,828			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	18,076	18,076		18,076	0.0%	
4511 AJBC Other Costs (50%)	700	4,025	9,148	5,123		5,123	44.0%	
5900 Transfer to EMR	0	0	3,326	3,326		3,326	0.0%	
5910 Transfer from EMR	0	0	(6,396)	(6,396)		(6,396)	0.0%	
Burials :- Indirect Expenditure	700	4,025	24,154	20,129	0	20,129	16.7%	0
Net Income over Expenditure	(700)	(4,025)	(3,326)	699				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	1,000	1,000	0		0	100.0%	
4620 PWLB Repayment	0	18,826	20,939	2,113		2,113	89.9%	
Coniston :- Indirect Expenditure	0	19,826	21,939	2,113	0	2,113	90.4%	0
Net Income over Expenditure	0	(19,825)	(21,938)	(2,113)				
<u>320 Rodway Road</u>								
4650 CCTV	0	898	1,000	102		102	89.8%	
5330 Planter and Tree Maintenance	0	0	500	500		500	0.0%	
Rodway Road :- Indirect Expenditure	0	898	1,500	602	0	602	59.9%	0
Net Expenditure	0	(898)	(1,500)	(602)				
<u>400 Youth &amp; Community</u>								
1700 Grants & Donation Received	250	8,530	0	(8,530)			0.0%	
Youth & Community :- Income	250	8,530	0	(8,530)				0
4240 Property Maintenance	0	181	0	(181)		(181)	0.0%	
4752 Warm Space Project	0	4,064	0	(4,064)		(4,064)	0.0%	
4867 Community Events/Engagement	0	21,496	7,500	(13,996)		(13,996)	286.6%	

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4869 Youth Development	0	960	0	(960)		(960)	0.0%	
4991 Stripe charge	0	1	0	(1)		(1)	0.0%	
5900 Transfer to EMR	250	250	0	(250)		(250)	0.0%	
5910 Transfer from EMR	0	(3,903)	0	3,903		3,903	0.0%	
<b>Youth &amp; Community :- Indirect Expenditure</b>	<b>250</b>	<b>23,048</b>	<b>7,500</b>	<b>(15,548)</b>	<b>0</b>	<b>(15,548)</b>	<b>307.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(14,518)</b>	<b>(7,500)</b>	<b>7,018</b>				
<b>410 GRANTS</b>								
4600 Youth and Community Grants	0	4,200	7,500	3,300		3,300	56.0%	
<b>GRANTS :- Indirect Expenditure</b>	<b>0</b>	<b>4,200</b>	<b>7,500</b>	<b>3,300</b>	<b>0</b>	<b>3,300</b>	<b>56.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(4,200)</b>	<b>(7,500)</b>	<b>(3,300)</b>				
<b>500 Scott Park</b>								
1450 Vendor/Events Income	0	14,627	15,000	373			97.5%	
1510 Sports Income	232	5,164	8,500	3,336			60.7%	
1520 3G Sports Facility Income	2,604	27,756	22,000	(5,756)			126.2%	
1530 Cafe Income	735	7,035	8,400	1,365			83.8%	
1700 Grants & Donation Received	1,000	400	0	(400)			0.0%	
1990 Other Income	433	6,297	0	(6,297)			0.0%	
<b>Scott Park :- Income</b>	<b>5,004</b>	<b>61,279</b>	<b>53,900</b>	<b>(7,379)</b>			<b>113.7%</b>	<b>0</b>
4160 Insurance	0	2,132	2,000	(132)		(132)	106.6%	
4220 IT Services & Software	0	0	2,000	2,000		2,000	0.0%	
4230 Equipment	0	(244)	0	244		244	0.0%	
4235 Property Security\Caretaking	0	(6)	0	6		6	0.0%	
4240 Property Maintenance	164	11,508	3,500	(8,008)		(8,008)	328.8%	
4410 Rates	0	3,105	2,850	(255)		(255)	109.0%	
4430 Utilities	1,933	25,661	5,250	(20,411)		(20,411)	488.8%	
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
4930 Petrol and Diesel	8	3,188	3,000	(188)		(188)	106.3%	
4940 Machinery Maintenance/Repair	17	3,652	3,000	(652)		(652)	121.7%	
4945 Maintenance - Sports Facilitie	456	5,925	7,500	1,575		1,575	79.0%	
4950 Machinery & Tools	0	2,168	600	(1,568)		(1,568)	361.3%	
4965 Maintenance - Play Equipment	0	0	1,000	1,000		1,000	0.0%	
4970 Fencing	0	416	1,500	1,084		1,084	27.7%	
4991 Stripe charge	40	418	0	(418)		(418)	0.0%	
4992 Scott Park Tree Maintenance	0	986	500	(486)		(486)	197.2%	
4995 Staff Uniform	19	770	1,500	730		730	51.3%	
4997 Sports Equipment	0	145	500	355		355	28.9%	



## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 10

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5330 Planter and Tree Maintenance	0	798	0	(798)		(798)	0.0%	
5333 Signage Repair/Replace	0	30	0	(30)		(30)	0.0%	
5900 Transfer to EMR	1,000	1,000	0	(1,000)		(1,000)	0.0%	
Scott Park :- Indirect Expenditure	3,638	61,651	35,700	(25,951)	0	(25,951)	172.7%	0
Net Income over Expenditure	1,366	(372)	18,200	18,572				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	973	8,711	11,840	3,129			73.6%	
Sports and Social Club :- Income	973	8,711	11,840	3,129			73.6%	0
Net Income	973	8,711	11,840	3,129				
<u>600 Allotments</u>								
1440 Allotment Rents	0	2,454	2,500	46			98.2%	
1990 Other Income	0	98	0	(98)			0.0%	
Allotments :- Income	0	2,552	2,500	(52)			102.1%	0
4430 Utilities	0	611	500	(111)		(111)	122.2%	
5000 Pretoria Road	0	260	0	(260)		(260)	0.0%	
5010 Blakeney Road	323	717	0	(717)		(717)	0.0%	
Allotments :- Indirect Expenditure	323	1,588	500	(1,088)	0	(1,088)	317.6%	0
Net Income over Expenditure	(323)	964	2,000	1,036				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	0	213	250	37		37	85.2%	
Tumps and BMX Track :- Indirect Expenditure	0	213	750	537	0	537	28.4%	0
Net Income over Expenditure	0	(183)	(720)	(537)				
<u>710 Play Area</u>								
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	80	2,502	3,000	498		498	83.4%	
Play Area :- Indirect Expenditure	80	2,552	3,100	548	0	548	82.3%	0
Net Expenditure	(80)	(2,552)	(3,100)	(548)				



	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>720 Open Spaces Administration</b>								
4230 Equipment	258	1,561	0	(1,561)		(1,561)	0.0%	
4975 Skip	685	13,824	13,130	(694)		(694)	105.3%	
5300 Litter Bins	0	1,112	0	(1,112)		(1,112)	0.0%	
5320 Christmas Decoration	372	956	12,500	11,544		11,544	7.6%	
5330 Planter and Tree Maintenance	0	464	1,000	536		536	46.4%	
5340 Outside Area Maintenance/Biodi	0	2,158	0	(2,158)		(2,158)	0.0%	
Open Spaces Administration :- Indirect Expenditure	<b>1,315</b>	<b>20,075</b>	<b>26,630</b>	<b>6,555</b>	<b>0</b>	<b>6,555</b>	<b>75.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(1,315)</b>	<b>(20,075)</b>	<b>(26,630)</b>	<b>(6,555)</b>				
<b>800 Street Furniture &amp; transport</b>								
1900 Insurance Claims Refund	0	1,293	0	(1,293)			0.0%	
Street Furniture & transport :- Income	<b>0</b>	<b>1,293</b>	<b>0</b>	<b>(1,293)</b>				<b>0</b>
5333 Signage Repair/Replace	0	288	0	(288)		(288)	0.0%	
5450 Street Cleaning Supplies	0	374	500	126		126	74.9%	
Street Furniture & transport :- Indirect Expenditure	<b>0</b>	<b>662</b>	<b>500</b>	<b>(162)</b>	<b>0</b>	<b>(162)</b>	<b>132.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>630</b>	<b>(500)</b>	<b>(1,130)</b>				
<b>900 Capital and Projects</b>								
1099 PWLB Loan Received	0	50,000	0	(50,000)			0.0%	
1700 Grants & Donation Received	0	112,622	100,000	(12,622)			112.6%	
1708 Pollinator Project Grant	0	6,300	0	(6,300)			0.0%	
Capital and Projects :- Income	<b>0</b>	<b>168,922</b>	<b>100,000</b>	<b>(68,922)</b>			<b>168.9%</b>	<b>0</b>
4231 Equipment on HP	844	12,004	19,500	7,496		7,496	61.6%	
4232 Equipment HP Charges	155	1,931	0	(1,931)		(1,931)	0.0%	
4620 PWLB Repayment	15,711	31,423	31,500	77		77	99.8%	
4621 PWLB Loan Charges AJBC	0	0	7,800	7,800		7,800	0.0%	
5900 Transfer to EMR	0	56,300	0	(56,300)		(56,300)	0.0%	
5910 Transfer from EMR	0	(70,734)	0	70,734		70,734	0.0%	
9004 New Play Equipment	0	40,869	2,673	(38,196)		(38,196)	1528.9%	
9005 New Hard Court	0	14,065	0	(14,065)		(14,065)	0.0%	
9009 Patchway CC Redevelopment	0	62,055	0	(62,055)		(62,055)	0.0%	
9014 Major Projects	0	1,690	135,100	133,410		133,410	1.3%	
9018 Burial Grounds Land Purchase	0	1,500	0	(1,500)		(1,500)	0.0%	
Capital and Projects :- Indirect Expenditure	<b>16,710</b>	<b>151,102</b>	<b>196,573</b>	<b>45,471</b>	<b>0</b>	<b>45,471</b>	<b>76.9%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(16,710)</b>	<b>17,820</b>	<b>(96,573)</b>	<b>(114,393)</b>				

## Detailed Income &amp; Expenditure by Budget Heading 08/02/2024

Month No: 10

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	8,425	827,525	738,872	(88,653)			112.0%	
Expenditure	49,275	567,567	663,872	96,305	0	96,305	85.5%	
Net Income over Expenditure	<u>(40,850)</u>	<u>259,958</u>	<u>75,000</u>	<u>(184,958)</u>				
Movement to/(from) Gen Reserve	<u>(40,850)</u>	<u>259,958</u>						

Bank Reconciliation Statement as at 29/02/2024  
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Current A/c	29/02/2024		1,000.00
Reserve A/c	29/02/2024		10,789.58
	29/02/2024		0.00
			<u>11,789.58</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			11,789.58
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			11,789.58
		Balance per Cash Book is :-	11,789.58
		Difference is :-	0.00

Signatory 1:

Name Jan Watkins Signed Jan Watkins Date 11/3/24

Signatory 2:

Name ..... Signed ..... Date .....

};



<b>Account name or alias</b> PATCHWAY TOWN C BR	<b>Account number</b> 08631638	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 10789.58		

Any eligible deposits you hold with us are protected by the Financial Services Compensation Scheme (FSCS). A link to the FSCS Information Sheet and list of exclusions can be found on your digital statement. For further information about the compensation provided by the FSCS, refer to the FSCS website at [www.FSCS.org.uk](http://www.FSCS.org.uk).

The interest rate is 1.45% gross 1.46% AER.  
This is based on the balance of 29th of February 2024.

Date	Type	Transaction details	Debit	Credit	Balance
<b>Closing balance</b>					<b>10,789.58</b>
29-Feb-2024		TO 01321218	-22,224.00		10,789.58
29-Feb-2024	INT	29FEB GRS 08631638		30.81	33,013.58
28-Feb-2024		FROM 01321218		130.99	32,982.77
27-Feb-2024		FROM 01321218		87.58	32,851.78
26-Feb-2024		FROM 01321218		393.69	32,764.20
23-Feb-2024		TO 01321218	-15,785.75		32,370.51
22-Feb-2024		TO 01321218	-93.43		48,156.26
21-Feb-2024		FROM 01321218		547.29	48,249.69
20-Feb-2024		TO 01321218	-2,508.30		47,702.40
19-Feb-2024		TO 01321218	-998.88		50,210.70
16-Feb-2024		FROM 01321218		38,713.09	51,209.58
15-Feb-2024		TO 01321218	-76.75		12,496.49
14-Feb-2024		TO 01321218	-64.19		12,573.24
13-Feb-2024		FROM 01321218		1,011.61	12,637.43
12-Feb-2024		FROM 01321218		430.09	11,625.82
09-Feb-2024		TO 01321218	-1,116.00		11,195.73
08-Feb-2024		TO 01321218	-51.45		12,311.73
07-Feb-2024		TO 01321218	-208.22		12,363.18
06-Feb-2024		TO 01321218	-7,254.87		12,571.40
05-Feb-2024		FROM 01321218		400.00	19,826.27
02-Feb-2024		FROM 01321218		2,377.23	19,426.27
01-Feb-2024		FROM 01321218		359.24	17,049.04
<b>Opening balance</b>					<b>16,689.80</b>
<b>Totals</b>			<b>-50,381.84</b>	<b>44,481.62</b>	

<b>Account name or alias</b> PATCHWAY TOWN CO ATF	<b>Account number</b> 01321218	<b>Sort code</b> 52-10-05	<b>Account currency</b> GBP
<b>Debit or credit</b> Any	<b>Current cleared balance</b> 219.59		

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Date	Type	Transaction details	Debit	Credit	Balance
		<b>Closing balance</b>			<b>1,000.00</b>
29-Feb-2024	POS	0936 28FEB24, EASYJETK6JQPJC, WWW.EASYJET.C GB	-250.00		1,000.00
29-Feb-2024	POS	0936 28FEB24, ASDA SUPERSTORE, PATCHWAY GB	-45.00		1,250.00
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-043, FP 29 /02/24 40, 5002421551578000N	-19.99		1,295.00
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-028, FP 29 /02/24 40, 02024157221678000N	-58.70		1,314.99
29-Feb-2024	EBP	ADVANCED PLUMBING, 02-24-027, FP 29/02 /24 40, 23024200174891000N	-180.00		1,373.69
29-Feb-2024	EBP	KEYMASTER BRISTOL, 02/24/025, FP 29/02 /24 40, 05024241080000000N	-18.00		1,553.69
29-Feb-2024	EBP	SOUTH GLOUCESTERSH, 02-24-026, FP 29 /02/24 40, 61024215616304000N	-12,589.20		1,571.69
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-045, FP 29 /02/24 40, 37024210965658000N	-15.94		14,160.89
29-Feb-2024	EBP	NETWORK RAIL INFRA, 02-24-017, FP 29/02 /24 40, 25024209267454000N	-255.54		14,176.83
29-Feb-2024	EBP	PRETORIA ROAD ALLO, 02-24-034, FP 29/02 /24 40, 04024153613029000N	-800.00		14,432.37
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-029, FP 29 /02/24 40, 38024155037907000N	-24.99		15,232.37
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-048, FP 29 /02/24 40, 05024157298468000N	-23.97		15,257.36
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-047, FP 29 /02/24 40, 19024241237612000N	-57.53		15,281.33
29-Feb-2024	EBP	GARY MILLARD, 02-24-038, FP 29/02/24 40, 19024214026704000N	-37.00		15,338.86
29-Feb-2024	EBP	ADVANCED PLUMBING, 02-24-036, FP 29/02 /24 40, 62024151456095000N	-219.85		15,375.86
29-Feb-2024	EBP	NET WORLD SPORTS L, 02-24-033, FP 29/02 /24 40, 02024210152061000N	-529.81		15,595.71
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-016, FP 29 /02/24 40, 37024212800763000N	-20.46		16,125.52
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-049, FP 29 /02/24 40, 15024152720193000N	-107.94		16,145.98
29-Feb-2024	EBP	RAYCOX TURF LTD, 02-24-046, FP 29/02/24 40, 28024150829779000N	-245.38		16,253.92



29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-044, FP 29 /02/24 40, 27024210880530000N	-21.48	16,499.30
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-042, FP 29 /02/24 40, 55024151338844000N	-26.98	16,520.78
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-040, FP 29 /02/24 40, 01024152461893000N	-13.65	16,547.76
29-Feb-2024	EBP	HMRC, 02-24-008, FP 29/02/24 40, 04024213197854000N	-2,995.83	16,561.41
29-Feb-2024	EBP	AVON PENSION FUND, 02-24-007, FP 29/02 /24 40, 36024154960466000N	-2,662.36	19,557.24
29-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-041, FP 29 /02/24 40, 29024210903641000N	-16.51	22,219.60
29-Feb-2024	EBP	KADINE SUTHERLAND, 02-24-039, FP 29/02 /24 40, 64024153533155000N	-320.00	22,236.11
29-Feb-2024	EBP	DENISE LANSDOWN TR, 02-24-035, FP 29/02 /24 40, 33024149658649000N	-286.20	22,556.11
29-Feb-2024	EBP	DCK ACCOUNTING SOL, 02-24-037, FP 29 /02/24 40, 60024213815721000N	-351.00	22,842.31
29-Feb-2024	EBP	PROLIFIC SOLUTIONS, 02-24-032, FP 29/02 /24 40, 18024209766892000N	-203.29	23,193.31
29-Feb-2024	CHG	UNPAID ITEM FEE, 02FEB A/C 01321218	-12.00	23,396.60
29-Feb-2024	CHG	02FEB A/C 01321218	-34.09	23,408.60
29-Feb-2024		FROM 08631638		22,224.00
29-Feb-2024	BAC	MCGLINCHEY LAURA, LAURA MCGLINCHEY, FP 29/02/24 0658, FP24060003757005		170.00
29-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 29/02/24 0837, PH737VTI1HMO0LZH00		48.69
28-Feb-2024		TO 08631638	-130.99	1,000.00
28-Feb-2024	POS	0936 27FEB24, TESCO STORES 2136, BRISTOL 1 GB	-60.00	1,130.99
28-Feb-2024	POS	0936 27FEB24, ASDA SUPERSTORE, PATCHWAY GB	-37.50	1,190.99
28-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 28/02/24 0853, PH737VTI1HMNWDXDM00		48.49
28-Feb-2024	BAC	THOMAS MAUNDER, 2023-24-188 - BSG, FP 28/02/24 0808, PSC9MPEVZVRUD4VZBI		180.00
27-Feb-2024		TO 08631638	-87.58	1,000.00
27-Feb-2024	POS	0936 26FEB24, ASDA SUPERSTORE, PATCHWAY GB	-36.25	1,087.58
27-Feb-2024	POS	0936 26FEB24, ASDA SUPERSTORE, PATCHWAY GB	-7.50	1,123.83
27-Feb-2024	POS	0936 26FEB24, TESCO STORES 3088, REDFIELD GB	-15.00	1,131.33
27-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 27/02/24 0853, PH737VTI1HMNQY7Z00		146.33
26-Feb-2024		TO 08631638	-393.69	1,000.00



26-Feb-2024	BAC	PATCHWAY TOWN FOOT, 2023-24-183, FP 26/02/24 1229, 400000001304754006	250.00	1,393.69
26-Feb-2024	BAC	PATCHWAY TOWN FOOT, 2023-24-182, FP 26/02/24 1236, 300000001303375286	45.00	1,143.69
26-Feb-2024	BAC	HMC PATCHWAY, HMC PATCHWAY, FP 24 /02/24 1607, 500000001299085674	50.00	1,098.69
26-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 26/02/24 0900, PH737VT11HMNG0T800	48.69	1,048.69
23-Feb-2024	EBP	J&SONS ELECTRICAL, 02-24-030, FP 23/02 /24 40, 27023959914364000N	-80.00	1,000.00
23-Feb-2024	EBP		-2,068.12	1,080.00
23-Feb-2024	EBP		-2,147.41	3,148.12
23-Feb-2024	EBP	J TURNER, 02-24-050, FP 23/02/24 40, 30024007886514000N	-3,145.08	5,295.53
23-Feb-2024	EBP	ROBERT HAINEY, 02-24-023, FP 23/02/24 40, 40024000190440000N	-75.00	8,440.61
23-Feb-2024	EBP	THE COMMUNITY HEAR, 02-24-022, FP 23 /02/24 40, 58024019841937000N	-151.20	8,515.61
23-Feb-2024	EBP	KEYMASTER BRISTOL, 02-24-020, FP 23/02 /24 40, 60023959214804000N	-29.40	8,666.81
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-019, FP 23 /02/24 40, 05023959359202000N	-6.06	8,696.21
23-Feb-2024	EBP	DCK ACCOUNTING SOL, 02-24-011, FP 23 /02/24 40, 29024013607947000N	-182.40	8,702.27
23-Feb-2024	EBP	ATD XTREMECLEAN LT, 02-24-024, FP 23/02 /24 40, 27024021453132000N	-270.00	8,884.67
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-014, FP 23 /02/24 40, 38024013083531000N	-10.98	9,154.67
23-Feb-2024	EBP	AIRMEC H20 LIMITED, 02-24-010, FP 23/02 /24 40, 10024015493791000N	-486.00	9,165.65
23-Feb-2024	EBP		-1,446.80	9,651.65
23-Feb-2024	EBP		-1,943.39	11,098.45
23-Feb-2024	EBP		-1,729.26	13,041.84
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-021, FP 23 /02/24 40, 42023954621365000N	-8.49	14,771.10
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-018, FP 23 /02/24 40, 40023954500377000N	-7.99	14,779.59
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-013, FP 23 /02/24 40, 02024016485094000N	-17.97	14,787.58
23-Feb-2024	EBP	AVON LOCAL COUNCIL, 02-24-012, FP 23 /02/24 40, 11024009416198000N	-40.00	14,805.55
23-Feb-2024	EBP	G B SPORT & LEISUR, 02-24-009, FP 23/02 /24 40, 09023956558629000N	-1,266.00	14,845.55

23-Feb-2024	EBP		-978.87	16,111.55
23-Feb-2024	EBP	J&SONS ELECTRICAL, 02-24-031, FP 23/02/24 40, 17023954233444000N	-412.00	17,090.42
23-Feb-2024	EBP	AMAZON PAYMENTS UK, 02-24-015, FP 23/02/24 40, 30024009688484000N	-17.02	17,502.42
23-Feb-2024		FROM 08631638		15,785.75
23-Feb-2024	BAC	SOUTHGLOS-GENERAL, 0419138		600.00
23-Feb-2024	BAC	LIPPIATT A, MONDAY 8TIL9, FP 23/02/24 1317, RP4679964050455200		84.00
23-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 23/02/24 0842, PH737VTI1HMN98S400		48.69
23-Feb-2024	BAC	PATCHWAY CENTRE PR, 2023-24-196, FP 23/02/24 1041, 200000001294247794		1.00
22-Feb-2024	D/D	TOTALENERGIES G&P, 1058915	-182.86	1,000.00
22-Feb-2024	D/D	TOTALENERGIES G&P, 1058913	-79.04	1,182.86
22-Feb-2024	D/D	TOTALENERGIES G&P, 1051476	-617.53	1,261.90
22-Feb-2024		FROM 08631638		93.43
22-Feb-2024	BAC	BRAD STK YFC, 2023-24-193, FP 22/02/24 1523, 900296033251222001		252.00
22-Feb-2024	BAC	STOKE LANE AFC 96/, 2023-24-195, FP 22/02/24 1458, 400000001302493889		252.00
22-Feb-2024	BAC	BRAD STK YFC, 2023-24-194, FP 22/02/24 1525, 976423315251222001		252.00
22-Feb-2024	BAC	BURGER BUS SOUTH W, BURGER BUS, FP 21/02/24 2232, 00151158632BBWJXVF		30.00
21-Feb-2024		TO 08631638	-547.29	1,000.00
21-Feb-2024	D/D	IRIS BUSINESS SOFT, IBSL-66678-63	-17.14	1,547.29
21-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 21/02/24 0849, PH737VTI1HMMY5EC00		146.13
21-Feb-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 21/02/24 0843, PH737VTI1HMMWXC00, RE		418.30
20-Feb-2024	D/D	TOTALENERGIES G&P, 1237631	-2,193.94	1,000.00
20-Feb-2024	D/D	TOTALENERGIES G&P, 1134410	-230.74	3,193.94
20-Feb-2024	D/D	TOTALENERGIES G&P, 1051475	-267.64	3,424.68
20-Feb-2024		FROM 08631638		2,508.30
20-Feb-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 20/02/24 0840, PH737VTI1HMMRXJ600, RE		135.33
20-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 20/02/24 0850, PH737VTI1HMMTXA800		48.69
19-Feb-2024	D/D	DE LAGE LANDEN LEA, 22850251206	-998.88	1,000.00
19-Feb-2024		FROM 08631638		998.88



16-Feb-2024		TO 08631638	-38,713.09	1,000.00
16-Feb-2024	D/D	SMITHS GLOUCESTER, P570SGL	-1,419.60	39,713.09
16-Feb-2024	BAC	LIPPIATT A, MONDAY 8TIL9, FP 16/02/24 0653, RP4679962970482200	84.00	41,132.69
16-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 16/02/24 0845, PH737VTI1HMMCXAD00	48.69	41,048.69
16-Feb-2024	BAC	CCLA INVESTMENT MA, 967302, FP 16/02 /24 1415, 0525011251416125FU, PS3078755, PATCHWA	40,000.00	41,000.00
15-Feb-2024	D/D	EE LIMITED, Q16509023494397236	-88.34	1,000.00
15-Feb-2024	BLN	BANKLINE	-36.90	1,088.34
15-Feb-2024		FROM 08631638	76.75	1,125.24
15-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 15/02/24 0840, PH737VTI1HMM6BH400	48.49	1,048.49
14-Feb-2024	POS	0936 13FEB24, WEB*WYBONE, WYBONE.CO. UK GB	-64.19	1,000.00
14-Feb-2024		FROM 08631638	64.19	1,064.19
13-Feb-2024		TO 08631638	-1,011.61	1,000.00
13-Feb-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 13/02/24 0846, PH737VTI1HMLV81V00, RE	836.61	2,011.61
12-Feb-2024		TO 08631638	-430.09	1,175.00
12-Feb-2024	D/D	VIRGIN MEDIA PYMTS, 757943901001	-38.40	1,605.09
12-Feb-2024	BGC	100871 605114	175.00	1,643.49
12-Feb-2024	BAC	TAYLOR S O P, 2023-24-191, FP 12/02/24 1719, 047248219171212001	420.00	1,468.49
12-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 12/02/24 0857, PH737VTI1HML0ACG00	48.49	1,048.49
09-Feb-2024	D/D	GREAT WESTERN RECY, REE11551443- PTC01, INITIAL PAYMENT	-1,116.00	1,000.00
09-Feb-2024		FROM 08631638	1,116.00	2,116.00
08-Feb-2024	D/D	VIRGIN MEDIA PYMTS, 750322001001	-54.43	1,000.00
08-Feb-2024	D/D	INTY LTD, 3MQFKS7	-140.30	1,054.43
08-Feb-2024		FROM 08631638	51.45	1,194.73
08-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 08/02/24 0851, PH737VTI1HMLBKVG00	143.28	1,143.28
07-Feb-2024	D/D	ALLSTAR, 299091	-208.22	1,000.00
07-Feb-2024		FROM 08631638	208.22	1,208.22
06-Feb-2024	D/D	PUBLIC WORKS LOANS, PATCHWAY	-7,099.82	1,000.00
06-Feb-2024	POS	0936 05FEB24, INTERNATION, ALWOMENSDAY, LONDON GB	-226.79	8,099.82
06-Feb-2024		FROM 08631638	7,254.87	8,326.61

06-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 06/02/24 0846, PH737VTI1HML0S3400	71.74	1,071.74
05-Feb-2024		TO 08631638	-400.00	1,000.00
05-Feb-2024	BAC	STOKE LANE AFC, 2023-24-184, FP 04/02 /24 2038, 200000001283836198	100.00	1,400.00
05-Feb-2024	BAC	PATCHWAY TOWN FOOT, 2023-24-169, FP 02/02/24 2011, 200000001282943931	300.00	1,300.00
02-Feb-2024		TO 08631638	-2,377.23	1,000.00
02-Feb-2024	BAC	LIDL GREAT BRITAIN, 0080133665 KRED002	110.00	3,377.23
02-Feb-2024	BAC	STRIPE PAYMENTS UK, PT COUNCIL ROOM HI, FP 02/02/24 0841, PH737VTI1HMKK3JW00, RE	415.90	3,267.23
02-Feb-2024	BAC	MCGLINCHEY LAURA, LAURA MCGLINCHEY, FP 02/02/24 0901, FP24033O11892389	170.00	2,851.33
02-Feb-2024	BAC	BRAD STK YFC, 2023-24-179, FP 02/02/24 1513, 806367633151202001	450.00	2,681.33
02-Feb-2024	BAC	CCLA INVESTMENT MA, PS3078755, PATCHWA, FP 02/02/24 1617, 6164507371612048FU, PS3078755, PATCHWA	1,182.64	2,231.33
02-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 02/02/24 0849, PH737VTI1HMKLS0S00	48.69	1,048.69
01-Feb-2024		TO 08631638	-359.24	1,000.00
01-Feb-2024	D/D	SCREWFIX DIRECT LT, 6331640020677746	-152.00	1,359.24
01-Feb-2024	D/D	INVESTEC ASSET FIN, 22351565619687547	-789.29	1,511.24
01-Feb-2024	BAC	SNACK ATTACKS, RENT, FP 01/02/24 1007, P7M19PVX85R46S7G00	735.00	2,300.53
01-Feb-2024	BAC	SNACK ATTACKS, 2023-24-170, FP 01/02/24 1008, PEBXSI6SXO8S07PTYH	470.94	1,565.53
01-Feb-2024	BAC	STRIPE PAYMENTS UK, STRIPE, FP 01/02/24 0846, PH737VTI1HMKFZMA00	94.59	1,094.59
		Opening balance		1,000.00
<b>Totals</b>			<b>-99,591.24</b>	<b>99,591.24</b>



						Nominal Ledger Analysis		
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
01/02/2024	TRADE UK	EBP5	152.00	152.00		500		Maintenance Materials
01/02/2024	Investec Asset Finance	Std Ord	789.29			4231 900	655.84	Zero Turn Mower
						4232 900	133.45	Zero Turn Mower
06/02/2024	PWLB	DD20	7,099.82			4621 900	7,099.82	PWLB Loan Repayment
06/02/2024	Aurora Ventures (Europe) Ltd	POS19	226.79	226.79		500		Int'l Womans day event pack
07/02/2024	ALLSTAR	DD22	208.22	208.22		500		Diesel / Fuel
08/02/2024	INTY LTD	DD25	140.30	140.30		500		Microsoft 365 18/17/02
08/02/2024	Virgin Media Business	DD26	54.43	54.43		500		Broadband - 09/08/03
09/02/2024	Great Western Recycling Ltd	DD8	1,116.00	1,116.00		500		Skip Hire 30/01-19/02
12/02/2024	Virgin Media Business	DD32	38.40	38.40		500		Broadband 11/02/10/03
14/02/2024	Wybone LTD	POS37	64.19	64.19		500		Dog poop bags x800
15/02/2024	Natwest	BLN40	36.90			4110 110	36.90	Bankline charges
15/02/2024	EE Limited	DD41	88.34	88.34		500		Mobile monthly charge Feb 24
16/02/2024	Smith's Gloucester Ltd	DD45	1,419.60	1,419.60		500		Purchase Ledger
19/02/2024	De Lage Landen Leasing Ltd	DD	998.88			4231 900	843.65	HP Installments
						4232 900	155.23	HP Installments
20/02/2024	Total Gas and Power	DD52	267.64	267.64		500		Gas - Sports Pavilion
20/02/2024	Total Gas and Power	DD53	230.74	230.74		500		Gas - Casson Centre
20/02/2024	Total Gas and Power	DD54	2,193.94	2,193.94		500		Electricity - Sport Pavilion
21/02/2024	IRIS	DD57	17.14	17.14		500		IRIS Monthly usage Jan 24
22/02/2024	Total Gas and Power	DD64	617.53	617.53		500		Gas - Callicroft House
22/02/2024	Total Gas and Power	DD65	79.04	79.04		500		Electricity - Rodway Road
22/02/2024	Total Gas and Power	DD66	182.86	182.86		500		Electricity - Callicroft House
23/02/2024	Amazon	EBP72	17.02	17.02		500		Safety fire exit arrow signage
23/02/2024	J and Sons Electrical Services	EBP73	412.00	412.00		500		Extra sockets as per quote
23/02/2024	Salaries	EBP74	10,313.85			515	10,313.85	Salaries
23/02/2024	GB Sports & Leisure	EBP75	1,266.00	1,266.00		500		Playground inspection course
23/02/2024	Avon Local Council's Associati	EBP76	40.00	40.00		500		Essential C'Ilr Event D Lansdo
23/02/2024	Amazon	EBP77	17.97	17.97		500		Copier paper rea
Subtotal Carried Forward:			28,088.89	8,850.15	0.00		19,238.74	

							Nominal Ledger Analysis	
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transaction
								x1
23/02/2024	Amazon	EBP78	7.99	7.99		500		Glow in the dark safety signs
23/02/2024	Amazon	EBP79	8.49	8.49		500		Pack of fire exit signs
23/02/2024	Airmec Essential Services	EBP83	486.00	486.00		500		Legionella Sampling
23/02/2024	Amazon	EBP84	10.98	10.98		500		Dalton manor A4 coloured card
23/02/2024	ATDXtreme Clean Ltd	EBP85	270.00	270.00		500		ATD Cleaning Jan 24
23/02/2024	DCK Accounting Solutions Ltd	EBP86	182.40	182.40		500		Budget 24/25 - Additional Hrs
23/02/2024	Amazon	EBP87	6.06	6.06		500		No access safety sign
23/02/2024	Keymaster Bristol	EBP88	29.40	29.40		500		Attend/cut Eagle key / Yale key
23/02/2024	The Community Heartbeat Trust	EBP89	151.20	151.20		500		Annual Support Cost 01/02/24
23/02/2024	Rob Hailey Signs and Graphics	EBP90	75.00	75.00		500		Supply/fit frosted vinyl film
23/02/2024	Jack Turner	EBP91	3,145.08	3,145.08		500		JT Locum Clerk PS Fees
23/02/2024	J and Sons Electrical Services	EBP94	80.00	80.00		500		Call out - loss of power
27/02/2024	Tescos	POS101	15.00			4600 410	15.00	Chocolates / Easter Eggs
27/02/2024	Asda Stores Ltd	POS102	7.50		1.25	4340 120	6.25	3 x Photo frames
27/02/2024	Asda Stores Ltd	POS103	36.25		6.04	4600 410	30.21	Chocolates - Asda
27/02/2024	Asda Stores Ltd	POS107	37.50		6.25	4600 410	31.25	Chocolates - Asda
28/02/2024	Tescos	POS108	60.00		10.00	4600 410	50.00	Easter Eggs - Tescos
29/02/2024	Natwest	CHG113	34.09			4110 110	34.09	Service charges
29/02/2024	Natwest	CHQ114	12.00			4110 110	12.00	Unpaid item fee - Natwest
29/02/2024	Prolific Solutions South West	EBP115	203.29	203.29		500		Copier charges
29/02/2024	DCK Accounting Solutions Ltd	EBP116	351.00	351.00		500		January Accountancy Support
29/02/2024	Snack Attacks	EBP117	286.20	286.20		500		Graze table 30 hrs
29/02/2024	Kadine A Sutherland	EBP118	320.00	320.00		500		Cleaning
29/02/2024	Amazon	EBP119	16.51	16.51		500		4pcs Flagpole
29/02/2024	Avon Pension Fund	EBP120	2,662.36			525	2,662.36	Avon Pension Fund
29/02/2024	HMRC	EBP121	2,995.83			520	2,995.83	HMRC PAYE/NI
29/02/2024	Amazon	EBP122	13.65	13.65		500		30m Nylon rope
29/02/2024	Amazon	EBP123	26.98	26.98		500		2 x Funeng neck warmers
29/02/2024	Amazon	EBP124	21.48	21.48		500		Waterproof socks
29/02/2024	Raycox Turf LTD	EBP125	245.38	245.38		500		Fence slats / posts
Subtotal Carried Forward:			39,886.51	14,787.24	23.54		25,075.73	



## Current Bank A/c

Payments made between 01/02/2024 and 29/02/2024

		Nominal Ledger Analysis						
Date	Payee Name	Reference	£ Total	£ Creditors	£ VAT	A/c	£ Amount	Transactio
								/ rails
29/02/2024	Amazon	EBP126	107.94	107.94		500		6 x Hi Viz mens trousers
29/02/2024	Amazon	EBP127	20.46	20.46		500		Solid fire door se 5m
29/02/2024	Net World Sports Ltd	EBP128	529.81	529.81		500		Hardcourt Sports Equipment
29/02/2024	Advanced Plumbing and Heating	EBP129	219.85	219.85		500		Repair of burst water pipe
29/02/2024	Gary Millard	EBP130	37.00	37.00		500		Photograph FOP Presentation
29/02/2024	Amazon	EBP131	57.53	57.53		500		5 x Hi-viz shirts / tube caps
29/02/2024	Amazon	EBP132	23.97	23.97		500		1x Hi-viz mens hoodie
29/02/2024	Amazon	EBP133	24.99	24.99		500		Hand was liquid soap
29/02/2024	Pretoria Road Allotments	EBP134	800.00			5000 600	800.00	Hut Roof Repair Contribution
29/02/2024	Network Rail	EBP135	255.54	255.54		500		Land over tunnel 25/03/24 1Yr
29/02/2024	Amazon	EBP136	15.94	15.94		500		Lamellar plugs er caps x1
29/02/2024	South Gloucestershire Council	EBP137	12,589.20	12,589.20		500		Christmas Lights 2023/24
29/02/2024	Keymaster Bristol	EBP138	18.00	18.00		500		Attend / cut 2 x TX3D Keys
29/02/2024	Advanced Plumbing and Heating	EBP139	180.00	180.00		500		Check / reset wa heater
29/02/2024	Amazon	EBP140	58.70	58.70		500		Centrefeed Toilet Tissue
29/02/2024	Amazon	EBP141	19.99	19.99		500		Hi-viz mens trousers x1
29/02/2024	Asda Stores Ltd	POS142	45.00		7.50	4600 410	37.50	Chocolates - Asd
29/02/2024	Easyjet	POS143	250.00			4340 120	250.00	Easyjet London - Munich
<b>Total Payments:</b>			<b>55,140.43</b>	<b>28,946.16</b>	<b>31.04</b>		<b>26,163.23</b>	

## Current Bank A/c

Receipts received between 01/02/2024 and 29/02/2024

## Nominal Ledger Analysis

Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 29/02/2024	48,608.40						
BAC1	Stripe - 3G Pitch Hire	94.59			1520	500	98.40	Stripe - 3G Pitch Hire
					4991	500	-3.81	Stripe - 3G Pitch Hire
BAC7	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC2	Snack Attack Cafe Rent	470.94		78.49	1990	500	392.45	Snack Attack Elec
BAC3	Snack Attack Cafe Rent	735.00			1530	500	735.00	Snack Attack Cafe Rent
BAC8	CCLA	1,182.64			1090	100	1,182.64	CCLA Interest
BAC9	Brad STK YFC	450.00			1520	500	450.00	Brad STK YFC 3G Hire
BAC10	Laura McGlinchey	170.00			1410	210	170.00	Casson Hire
BAC12	Lidl GB	110.00			1410	210	110.00	Casson Hire
BAC14	Patchway Town FC	300.00			1510	500	300.00	Patchway Town FC Pitch
BAC15	Stoke Lane F C 3G Pitch Hire	100.00			1510	500	100.00	Stoke Lane F C 3G Pitch
BAC30	Taylor's OP	420.00			1520	500	420.00	Taylor's OP Pitch Hire
BGC31	Casson Hire	175.00			1410	210	175.00	Casson Hire
BAC42	CCLA	40,000.00			230		40,000.00	CCLA Investment
BAC44	Lippiatt A	84.00			1520	500	84.00	Lippiatt 3G Pitch Hire
BAC59	Burger Bus South W	30.00			1450	500	30.00	Burger Bus South W
BAC60	Brad Stk YFC	252.00			1520	500	252.00	Brad Stk YFC 3G Pitch
BAC61	Stoke Lane F C 3G Pitch Hire	252.00			1520	500	252.00	Stoke Lane F C 3G Pitch
BAC62	Brad Stk YFC	252.00			1520	500	252.00	Brad Stk YFC 3G Pitch
BAC69	Lippiatt A	84.00			1520	500	84.00	Lippiatt A 3G Pitch Hire
BAC96	HMC Patchway	50.00			1450	500	50.00	HMC Patchway donation
BAC97	Patchway Town FC	45.00			1510	500	45.00	Patchway Town FC Pitch
BAC98	Patchway Town FC	250.00			1510	500	250.00	Patchway Town FC Pitch
BAC105	Thomas Maunder	180.00			1510	500	180.00	Thomas Maunder Ptch
BAC111	Laura McGlinchey	170.00			1410	210	170.00	Casson Hire
BAC17	Stripe - 3G Pitch Hire	71.74			1520	500	74.40	Stripe - 3G Pitch Hire
					4991	500	-2.66	Stripe - 3G Pitch Hire
BAC23	Stripe - 3G Pitch Hire	143.28			1520	500	148.80	Stripe - 3G Pitch Hire
					4991	500	-5.52	Stripe - 3G Pitch Hire
BAC29	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
BAC38	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
BAC43	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC49	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
	Stripe - 3G Pitch Hire	146.13			1520	500	151.20	Stripe - 3G Pitch Hire
					4991	500	-5.07	Stripe - 3G Pitch Hire
BAC68	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC95	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC100	Stripe - 3G Pitch Hire	146.33			1520	500	151.20	Stripe - 3G Pitch Hire
					4991	500	-4.87	Stripe - 3G Pitch Hire
BAC106	Stripe - 3G Pitch Hire	48.49			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.91	Stripe - 3G Pitch Hire
Subtotal Carried Forward:		48,608.40	0.00	78.49			46,675.08	



## Current Bank A/c

Receipts received between 01/02/2024 and 29/02/2024

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
BAC110	Stripe - 3G Pitch Hire	48.69			1520	500	50.40	Stripe - 3G Pitch Hire
					4991	500	-1.71	Stripe - 3G Pitch Hire
BAC55	Stripe - 3G Pitch Hire	418.30			1520	500	420.00	Stripe - 3G Pitch Hire
					4991	500	-1.70	Stripe - 3G Pitch Hire
BAC50	Stripe - 3G Pitch Hire	69.66			1520	500	70.00	Stripe - 3G Pitch Hire
					4991	500	-0.34	Stripe - 3G Pitch Hire
BAC50	Casson Hire	65.67			1410	210	66.00	Casson Hire
					4991	210	-0.33	Casson Hire
BAC34	Stripe - 3G Pitch Hire	836.61			1520	500	840.00	Stripe - 3G Pitch Hire
					4991	500	-3.39	Stripe - 3G Pitch Hire
BAC11	Stripe - 3G Pitch Hire	415.90			1520	500	420.00	Stripe - 3G Pitch Hire
					4991	500	-4.10	Stripe - 3G Pitch Hire
	Banked 29/02/2024	601.00						
BAC67	Patchway Centre	1.00			1418	350	1.00	Preschool Ground Rent
BAC70	South Gloucestershire Council	600.00			1700	710	600.00	SCC Grant
	Banked 29/02/2024	30.81						
INT1	Natwest Bank	30.81			1090	100	30.81	Interest Received
<b>Total Receipts:</b>		<b>49,240.21</b>	<b>0.00</b>	<b>78.49</b>			<b>49,161.72</b>	

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1075 Sale of Assets	0	2,500	0	(2,500)			0.0%	
1076 Precept	0	540,271	540,271	0			100.0%	
1090 Interest Received	1,213	10,593	7,000	(3,593)			151.3%	
1100 CIL Payment	0	18,697	0	(18,697)			0.0%	
Income :- Income	<u>1,213</u>	<u>572,061</u>	<u>547,271</u>	<u>(24,790)</u>			<u>104.5%</u>	<u>0</u>
4230 Equipment	0	(0)	0	0		0	0.0%	
5900 Transfer to EMR	0	18,697	0	(18,697)		(18,697)	0.0%	
Income :- Indirect Expenditure	<u>0</u>	<u>18,697</u>	<u>0</u>	<u>(18,697)</u>	<u>0</u>	<u>(18,697)</u>		<u>0</u>
<b>Net Income over Expenditure</b>	<u>1,213</u>	<u>553,364</u>	<u>547,271</u>	<u>(6,093)</u>				
<b>110 Establishment</b>								
4001 Admin Salary Costs	4,900	73,262	113,008	39,746		39,746	64.8%	
4002 Groundstaff Salary Costs	11,622	126,796	168,021	41,225		41,225	75.5%	
4008 Payroll	0	225	0	(225)		(225)	0.0%	
4031 Pension Lump Sum	(550)	(6,050)	(6,600)	(550)		(550)	91.7%	
4060 Staff other Expenses	0	748	200	(548)		(548)	374.0%	
4090 Staff Training	1,055	3,338	2,000	(1,338)		(1,338)	166.9%	
4091 Recruitment Advertising	0	2,267	0	(2,267)		(2,267)	0.0%	
4110 Bank Charges	83	756	800	44		44	94.5%	
4120 Audit Fees	0	440	2,220	1,780		1,780	19.8%	
4121 Accountancy Support fees	445	5,409	6,000	591		591	90.1%	
4130 Professional Fees	0	575	0	(575)		(575)	0.0%	
4131 Locum Clerk - PS Fees	3,145	17,383	0	(17,383)		(17,383)	0.0%	
4150 Subscriptions & Memberships	0	2,409	2,500	91		91	96.4%	
4160 Insurance	0	3,837	5,827	1,990		1,990	65.8%	
4170 Stationery & Printing	194	2,277	1,000	(1,277)		(1,277)	227.7%	
4180 Postage	0	443	50	(393)		(393)	885.2%	
4200 Broadband	77	854	900	46		46	94.8%	
4210 Mobile Telephone	74	1,676	850	(826)		(826)	197.2%	
4220 IT Services & Software	131	4,063	4,500	437		437	90.3%	
4230 Equipment	0	1,357	2,500	1,143		1,143	54.3%	
4240 Property Maintenance	0	18	0	(18)		(18)	0.0%	
Establishment :- Indirect Expenditure	<u>21,175</u>	<u>242,082</u>	<u>303,776</u>	<u>61,694</u>	<u>0</u>	<u>61,694</u>	<u>79.7%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(21,175)</u>	<u>(242,082)</u>	<u>(303,776)</u>	<u>(61,694)</u>				



## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>120 Civic/Democratic</u>								
1700 Grants & Donation Received	0	1,971	0	(1,971)			0.0%	
Civic/Democratic :- Income	0	1,971	0	(1,971)				0
4300 Mayoral Allowance	0	250	500	250		250	50.0%	
4310 Councillor's Training	40	136	1,000	864		864	13.6%	
4330 Civic Regalia	0	1,387	0	(1,387)		(1,387)	0.0%	
4340 Civic Fund	557	7,907	1,500	(6,407)		(6,407)	527.1%	
4350 Elections	0	8,293	7,250	(1,043)		(1,043)	114.4%	
5900 Transfer to EMR	0	500	0	(500)		(500)	0.0%	
5910 Transfer from EMR	0	(750)	0	750		750	0.0%	
Civic/Democratic :- Indirect Expenditure	597	17,722	10,250	(7,472)	0	(7,472)	172.9%	0
Net Income over Expenditure	(597)	(15,751)	(10,250)	5,501				
<u>200 Callicroft House</u>								
1400 Callicroft House Income	0	336	500	164			67.3%	
Callicroft House :- Income	0	336	500	164			67.3%	0
4240 Property Maintenance	990	4,817	3,500	(1,317)		(1,317)	137.6%	
4410 Rates	0	7,610	8,800	1,190		1,190	86.5%	
4430 Utilities	762	5,214	4,500	(714)		(714)	115.9%	
Callicroft House :- Indirect Expenditure	1,753	17,640	16,800	(840)	0	(840)	105.0%	0
Net Income over Expenditure	(1,753)	(17,303)	(16,300)	1,003				
<u>210 Casson Centre</u>								
1410 Casson Centre Income	691	3,243	2,000	(1,243)			162.1%	
1700 Grants & Donation Received	0	500	0	(500)			0.0%	
Casson Centre :- Income	691	3,743	2,000	(1,743)			187.1%	0
4220 IT Services & Software	0	159	0	(159)		(159)	0.0%	
4240 Property Maintenance	180	3,215	3,500	285		285	91.8%	
4410 Rates	0	1,098	1,700	602		602	64.6%	
4430 Utilities	295	1,628	1,500	(128)		(128)	108.6%	
4991 Stripe charge	0	3	0	(3)		(3)	0.0%	
5900 Transfer to EMR	0	500	0	(500)		(500)	0.0%	
5910 Transfer from EMR	0	(1,017)	0	1,017		1,017	0.0%	
Casson Centre :- Indirect Expenditure	476	5,586	6,700	1,114	0	1,114	83.4%	0
Net Income over Expenditure	215	(1,843)	(4,700)	(2,857)				

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>220 Burials</u>								
1031 AJBC Income (50%)	0	0	20,828	20,828			0.0%	
Burials :- Income	0	0	20,828	20,828			0.0%	0
4501 AJBC Staff Costs (50%)	0	0	18,076	18,076		18,076	0.0%	
4511 AJBC Other Costs (50%)	0	4,025	9,148	5,123		5,123	44.0%	
5900 Transfer to EMR	0	0	3,326	3,326		3,326	0.0%	
5910 Transfer from EMR	0	0	(6,396)	(6,396)		(6,396)	0.0%	
Burials :- Indirect Expenditure	0	4,025	24,154	20,129	0	20,129	16.7%	0
Net Income over Expenditure	0	(4,025)	(3,326)	699				
<u>300 Patchway</u>								
1416 Patchway CC Ground Rent	0	2	2	0			100.0%	
Patchway :- Income	0	2	2	0			100.0%	0
Net Income	0	2	2	0				
<u>310 Coniston</u>								
1415 Coniston Ground Rent	0	1	1	0			100.0%	
Coniston :- Income	0	1	1	0			100.0%	0
4610 Ground Rent	0	1,000	1,000	0		0	100.0%	
4620 PWLB Repayment	0	18,826	20,939	2,113		2,113	89.9%	
Coniston :- Indirect Expenditure	0	19,826	21,939	2,113	0	2,113	90.4%	0
Net Income over Expenditure	0	(19,825)	(21,938)	(2,113)				
<u>320 Rodway Road</u>								
4650 CCTV	0	898	1,000	102		102	89.8%	
5330 Planter and Tree Maintenance	0	0	500	500		500	0.0%	
Rodway Road :- Indirect Expenditure	0	898	1,500	602	0	602	59.9%	0
Net Expenditure	0	(898)	(1,500)	(602)				
<u>350 Patchway Preschool</u>								
1418 Preschool C'yard Ground Rent	1	1	0	(1)			0.0%	
Patchway Preschool :- Income	1	1	0	(1)				0
Net Income	1	1	0	(1)				



## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>400 Youth &amp; Community</b>								
1700 Grants & Donation Received	0	8,530	0	(8,530)			0.0%	
Youth & Community :- Income	0	8,530	0	(8,530)				0
4240 Property Maintenance	0	181	0	(181)		(181)	0.0%	
4752 Warm Space Project	0	4,064	0	(4,064)		(4,064)	0.0%	
4867 Community Events/Engagement	0	21,496	7,500	(13,996)		(13,996)	286.6%	
4869 Youth Development	0	960	0	(960)		(960)	0.0%	
4870 International Womans Day	189	189	0	(189)		(189)	0.0%	
4991 Stripe charge	0	1	0	(1)		(1)	0.0%	
5900 Transfer to EMR	0	250	0	(250)		(250)	0.0%	
910 Transfer from EMR	(189)	(4,092)	0	4,092		4,092	0.0%	
Youth & Community :- Indirect Expenditure	0	23,048	7,500	(15,548)	0	(15,548)	307.3%	0
Net Income over Expenditure	0	(14,518)	(7,500)	7,018				
<b>410 GRANTS</b>								
4600 Youth and Community Grants	164	4,364	7,500	3,136		3,136	58.2%	
GRANTS :- Indirect Expenditure	164	4,364	7,500	3,136	0	3,136	58.2%	0
Net Expenditure	(164)	(4,364)	(7,500)	(3,136)				
<b>500 Scott Park</b>								
1450 Vendor/Events Income	80	14,707	15,000	293			98.0%	
1510 Sports Income	875	6,039	8,500	2,461			71.0%	
1520 3G Sports Facility Income	4,622	32,378	22,000	(10,378)			147.2%	
1530 Cafe Income	735	7,770	8,400	630			92.5%	
700 Grants & Donation Received	0	400	0	(400)			0.0%	
1990 Other Income	392	6,690	0	(6,690)			0.0%	
Scott Park :- Income	6,704	67,983	53,900	(14,083)			126.1%	0
4160 Insurance	0	2,132	2,000	(132)		(132)	106.6%	
4220 IT Services & Software	0	0	2,000	2,000		2,000	0.0%	
4230 Equipment	126	(118)	0	118		118	0.0%	
4235 Property Security/Caretaking	0	(6)	0	6		6	0.0%	
4240 Property Maintenance	785	12,293	3,500	(8,793)		(8,793)	351.2%	
4410 Rates	0	3,105	2,850	(255)		(255)	109.0%	
4430 Utilities	2,083	27,744	5,250	(22,494)		(22,494)	528.5%	
4650 CCTV	0	0	1,000	1,000		1,000	0.0%	
4930 Petrol and Diesel	174	3,361	3,000	(361)		(361)	112.0%	
4940 Machinery Maintenance/Repair	0	3,652	3,000	(652)		(652)	121.7%	

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4945 Maintenance - Sports Facilitie	63	5,988	7,500	1,512		1,512	79.8%	
4950 Machinery & Tools	0	2,168	600	(1,568)		(1,568)	361.3%	
4965 Maintenance - Play Equipment	0	0	1,000	1,000		1,000	0.0%	
4970 Fencing	204	621	1,500	879		879	41.4%	
4991 Stripe charge	47	465	0	(465)		(465)	0.0%	
4992 Scott Park Tree Maintenance	0	986	500	(486)		(486)	197.2%	
4995 Staff Uniform	236	1,006	1,500	494		494	67.1%	
4997 Sports Equipment	442	586	500	(86)		(86)	117.2%	
5330 Planter and Tree Maintenance	0	798	0	(798)		(798)	0.0%	
5333 Signage Repair/Replace	0	30	0	(30)		(30)	0.0%	
5900 Transfer to EMR	0	1,000	0	(1,000)		(1,000)	0.0%	
910 Transfer from EMR	(442)	(442)	0	442		442	0.0%	
Scott Park :- Indirect Expenditure	3,720	65,371	35,700	(29,671)	0	(29,671)	183.1%	0
Net Income over Expenditure	2,985	2,613	18,200	15,587				
<u>510 Sports and Social Club</u>								
1500 Social Club Income	0	8,711	11,840	3,129			73.6%	
Sports and Social Club :- Income	0	8,711	11,840	3,129			73.6%	0
Net Income	0	8,711	11,840	3,129				
<u>600 Allotments</u>								
1440 Allotment Rents	0	2,454	2,500	46			98.2%	
1990 Other Income	0	98	0	(98)			0.0%	
Allotments :- Income	0	2,552	2,500	(52)			102.1%	0
4430 Utilities	0	611	500	(111)		(111)	122.2%	
5000 Pretoria Road	800	1,060	0	(1,060)		(1,060)	0.0%	
5010 Blakeney Road	183	900	0	(900)		(900)	0.0%	
Allotments :- Indirect Expenditure	983	2,571	500	(2,071)	0	(2,071)	514.3%	0
Net Income over Expenditure	(983)	(20)	2,000	2,020				
<u>700 Tumps and BMX Track</u>								
1435 Tumps Ground Rent Income	0	30	30	0			100.0%	
Tumps and BMX Track :- Income	0	30	30	0			100.0%	0
4420 Maintenance	0	0	500	500		500	0.0%	
4450 Rent Payable to Network Rail	213	426	250	(176)		(176)	170.4%	
Tumps and BMX Track :- Indirect Expenditure	213	426	750	324	0	324	56.8%	0
Net Income over Expenditure	(213)	(396)	(720)	(324)				



## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>710 Play Area</u>								
1700 Grants & Donation Received	600	600	0	(600)			0.0%	
Play Area :- Income	<u>600</u>	<u>600</u>	<u>0</u>	<u>(600)</u>				<u>0</u>
5100 Blakeney Road Path Rent	0	0	50	50		50	0.0%	
5101 Land at Coniston P Sch Rent	0	50	50	0		0	100.0%	
5200 Repairs and Maintenance	16	2,518	3,000	482		482	83.9%	
5900 Transfer to EMR	600	600	0	(600)		(600)	0.0%	
Play Area :- Indirect Expenditure	<u>616</u>	<u>3,168</u>	<u>3,100</u>	<u>(68)</u>	<u>0</u>	<u>(68)</u>	<u>102.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(16)</u>	<u>(2,568)</u>	<u>(3,100)</u>	<u>(532)</u>				
<u>720 Open Spaces Administration</u>								
4230 Equipment	0	1,561	0	(1,561)		(1,561)	0.0%	
4975 Skip	2,113	15,937	13,130	(2,807)		(2,807)	121.4%	
5300 Litter Bins	0	1,112	0	(1,112)		(1,112)	0.0%	
5320 Christmas Decoration	10,491	11,447	12,500	1,053		1,053	91.6%	
5330 Planter and Tree Maintenance	0	464	1,000	536		536	46.4%	
5340 Outside Area Maintenance/Biodi	0	2,158	0	(2,158)		(2,158)	0.0%	
Open Spaces Administration :- Indirect Expenditure	<u>12,604</u>	<u>32,679</u>	<u>26,630</u>	<u>(6,049)</u>	<u>0</u>	<u>(6,049)</u>	<u>122.7%</u>	<u>0</u>
Net Expenditure	<u>(12,604)</u>	<u>(32,679)</u>	<u>(26,630)</u>	<u>6,049</u>				
<u>800 Street Furniture &amp; transport</u>								
1900 Insurance Claims Refund	0	1,293	0	(1,293)			0.0%	
Street Furniture & transport :- Income	<u>0</u>	<u>1,293</u>	<u>0</u>	<u>(1,293)</u>				<u>0</u>
333 Signage Repair/Replace	0	288	0	(288)		(288)	0.0%	
5450 Street Cleaning Supplies	53	428	500	72		72	85.6%	
Street Furniture & transport :- Indirect Expenditure	<u>53</u>	<u>716</u>	<u>500</u>	<u>(216)</u>	<u>0</u>	<u>(216)</u>	<u>143.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(53)</u>	<u>577</u>	<u>(500)</u>	<u>(1,077)</u>				
<u>900 Capital and Projects</u>								
1099 PWLB Loan Received	0	50,000	0	(50,000)			0.0%	
1700 Grants & Donation Received	0	112,622	100,000	(12,622)			112.6%	
1708 Pollinator Project Grant	0	6,300	0	(6,300)			0.0%	
Capital and Projects :- Income	<u>0</u>	<u>168,922</u>	<u>100,000</u>	<u>(68,922)</u>			<u>168.9%</u>	<u>0</u>
4231 Equipment on HP	1,499	13,504	19,500	5,996		5,996	69.3%	
4232 Equipment HP Charges	289	2,220	0	(2,220)		(2,220)	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 29/02/2024

Month No: 11

## Cost Centre Report

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4620 PWLB Repayment	0	31,423	31,500	77		77	99.8%	
4621 PWLB Loan Charges AJBC	7,100	7,100	7,800	700		700	91.0%	
5900 Transfer to EMR	0	56,300	0	(56,300)		(56,300)	0.0%	
5910 Transfer from EMR	0	(70,734)	0	70,734		70,734	0.0%	
9004 New Play Equipment	0	40,869	2,673	(38,196)		(38,196)	1528.9%	
9005 New Hard Court	0	14,065	0	(14,065)		(14,065)	0.0%	
9009 Patchway CC Redevelopment	0	62,055	0	(62,055)		(62,055)	0.0%	
9014 Major Projects	0	1,690	135,100	133,410		133,410	1.3%	
9017 Pollinator Project	48	48	0	(48)		(48)	0.0%	
9018 Burial Grounds Land Purchase	0	1,500	0	(1,500)		(1,500)	0.0%	
Capital and Projects :- Indirect Expenditure	<u>8,936</u>	<u>160,038</u>	<u>196,573</u>	<u>36,535</u>	<u>0</u>	<u>36,535</u>	<u>81.4%</u>	<u>0</u>
Net Income over Expenditure	<u>(8,936)</u>	<u>8,884</u>	<u>(96,573)</u>	<u>(105,457)</u>				
Grand Totals:- Income	9,210	836,735	738,872	(97,863)			113.2%	
Expenditure	51,290	618,857	663,872	45,015	0	45,015	93.2%	
Net Income over Expenditure	<u>(42,081)</u>	<u>217,877</u>	<u>75,000</u>	<u>(142,877)</u>				
Movement to/(from) Gen Reserve	<u>(42,081)</u>	<u>217,877</u>						







**PATCHWAY TOWN COUNCIL**  
Callicroft House, Patchway, Bristol, BS34 5DQ  
[www.patchwaytowncouncil.gov.uk](http://www.patchwaytowncouncil.gov.uk)

**Patchway Town Council's Income Streams**

In this current financial year, Patchway Town Council has lost 44% of their Council Tax Base which means that there have been cuts to certain budgets to allow the Council to adjust to the new tax base. This means that it is imperative that all of Patchway Town Council's income streams are driven during this year, not only to match the budget set but to exceed it. It is important that Councillors do not get too caught up in individual codes. Members should be reading across the whole committee section and total balance of each cost centre to get an accurate representation of the financial position of the Council.

As Councillors will see from the below the Council set a combined budget for income at £715,744 and the Officers are estimating income of £782,271.42 based on Month 11 positions (plus adjustments). This is an extra **£66,527.24** that has been raised through additional income streams, subject to end of year adjustments.

Budget Heading	Budget Set	Current Position (Month 5)	Estimated YE Position as of July 23	Estimated YE Position as of Sept 23	Estimated YE Position as of Dec 23	Projected YE Position as of Mar 24
Precept	£540,271	£270,136	£540,272	£540,272	£540,272	£540,272
Interest Received	£7000	£4,416	£9500	£10,598	£8,175	£11,547
CIL Payment	£0	£18,697	£18,697	£18,697	£18,697	£18,697
Callicroft House Income	£500	£44	£150	£150	£536	£336
Casson Centre Income	£2000	£979	£5520	£5520	£3,796	£3813
Capital Income	£100,000	£111,360	£100,000	£111,360	£112,622	£112,622
Patchway CC Ground Rent	£2	£2	£2	£2	£2	£2
Coniston CC Ground Rent	£1	£1	£1	£1	£1	£1
Youth/Community	£0	£8,280	£6840	£8,280	£8,280	£8,280
Vendor/Events	£15,000	£3,309	£9000	£5500	£14,627	£14,707
Sports Income	£8500	£3,237	£10,535	£10,535	£12,675	£7281.50
3G Income	£22,000	£10,199	£23,039	£24,000	£29,022	£35,378
Café Income	£8400	£3500	£8400	£8,400	£8,400	£8,505
Other Grants/Donations	£0	£8,043	£1400	£8,043	£8,043	£7662.66
PSSC Income	£11,840	£3945	£11,840	£11,840	£11,840	£10,683.76
Allotment Rents	£2000	0	£2000	£2000	£2,454	£2454
Tumps Ground Rent	£30	£30	£30	£30	£30	£30
<b>Totals</b>	<b>£715,744</b>	<b>£446,178</b>	<b>£747,226</b>	<b>£765,228</b>	<b>£776,472</b>	<b>£782,272</b>
<b>Variance to Annual Budget</b>		<b>- £269,556</b>	<b>+£31,482</b>	<b>+£49,484</b>	<b>+60,728</b>	<b>+60,527</b>



Financial Summary of Events for 2024/2025 (starting April 24)

This guide has been put together for Councillors to track event expenditure/income.

The figures have been lifted from the report agreed by Councillors on 20/02/2024.

Event Name	Quoted Income <i>N/B All figures are nett</i>	Quoted Expenditure	Rolling Budget
			£ 10,000.00
Patchway Half Marathon	£ 500.00	£ -	£ 10,500.00
Twinning visit to Gauting		£ 300.00	£ 10,200.00
D-Day Beacon Event		£ 100.00	£ 10,100.00
Throwback Festival		£ 4,302.00	£ 5,798.00
Fireworks to Music	£ 3,000.00	£ -	£ 8,798.00
Christmas Light Switch On		£ 1,800.00	£ 6,998.00
Adjustment for events in report but in 23/24 financial year		£ 260.00	£ 6,738.00
			<b>Est YE Surplus £ 6,738.00</b>

Event Name	Quoted Income <i>N/B All figures are nett</i>	Quoted Expenditure	Rolling Budget
			£ 10,000.00
Patchway Half Marathon	£ 500.00	£ -	£ 10,500.00
Twinning visit to Gauting		£ 435.00	£ 10,065.00
D-Day Beacon Event		£ 385.00	£ 9,680.00
Throwback Festival		£ 7,683.02	£ 1,996.98
Fireworks to Music	£ -	£ 8,445.00	£ 1,996.98
Christmas Light Switch On		£ 1,515.00	£ 481.98
Adjustment for events in report but in 23/24 financial year		£ 260.00	£ 221.98
			<b>Actual Est YE Surplus £ 221.98</b>

Event Name	ACTUAL Income (after event) <i>N/B All figures are nett</i>	ACTUAL Expenditure (after event)	Rolling Budget
			£ 10,000.00
Patchway Half Marathon	£ -	£ -	£ 10,000.00
Twinning visit to Gauting		£ -	£ 10,000.00
D-Day Beacon Event		£ -	£ 10,000.00
Throwback Festival		£ -	£ 10,000.00
Fireworks to Music	£ -	£ -	£ 10,000.00
Christmas Light Switch On		£ -	£ 10,000.00
Adjustment for events in report but in 23/24 financial year		£ -	£ 10,000.00
			<b>Actual Est YE Surplus £ 10,000.00</b>

## PATCHWAY TOWN COUNCIL - SPONSORSHIP OPTIONS 2024/2025

All options exclude VAT at 20%

### **The Jason Franklin 3G Facility Sponsorship - £30 per month**

Erection of one banner per company around the perimeter of the pitch at Scott Park.

### **The Cricket Net Facility Sponsorship - £30 per month**

Erection of one banner per company around the perimeter of the practice facility at Scott Park.

### **Planter Sponsorship - £25 per month**

Erection of one sign on the planters in Scott Park or on Rodway Road.

### **Website Sponsorship - £50 per month**

Your logo and advert on the Town Council's website.

### **Sub Bench Sponsor - £100 per season**

Your logo on the sub benches in Scott Park, used fortnightly plus social media exposure.



### **Town Council Newsletter - £10 per month**

One A4 page advert included in the monthly Town Council newsletter.

### **Noticeboard Advert - £5 per month**

One A3 advert in one of eight noticeboards in the Town.

### **Christmas Light Sponsor - £POA**

Sponsor a Christmas light and have your business name on the very same lamppost.



## PATCHWAY TOWN COUNCIL - SPONSORSHIP OPTIONS 2022/2023

All options exclude VAT at 20%

### **Hanging Basket Sponsorship - £50**

Have your company's name and information displayed directly underneath one of Patchway Town Council's seasonal hanging baskets on Rodway Road. The baskets will be on display from April - August, giving your business plenty of exposure within Patchway's busiest shopping area.

### **Play Area Sponsorship - £25 per month**

Erection of one banner per company around the perimeter of one of the six play area's.

### **Large Event Sponsorship - £100**

The Town Council organise a whole host of events throughout the year. We have plenty of opportunities for all local businesses to get involved.



### **Sponsor a Bench - £35 per plaque**

Remember a loved one with this unique opportunity. We are offering the chance for all residents to sponsor a bench in Patchway. Each sponsor will get a memorial plaque engraved and added to a bench of their choice within the Patchway area. This is a great way to remember a loved one or to dedicate to someone you truly care about. We will produce the sign on your behalf.

### **Social Media Sponsorship - £20 per month**

Your logo and advert on the Town Council's Social Media.

Patchway Community Centre

Rodway road

Patchway

BS34 5PF

26<sup>th</sup> March 2024.

Patchway Town Council

Attn: Jack Turner (Locum Clerk)

Hi Jack,

With respect to the funding of the Patchway Community Centre in the future it may be of interest to update you about current and past arrangements.

Currently the Patchway Community Centre has to pay for everything to fulfil the conditions in our lease. This has become a real burden as we are no longer a rundown old 1937 building carrying out basic repairs to keep running.

With the Section 106 refurbishment the Council now has an asset worth £4.24M pounds with all the latest safety and eco facilities that could be put into a new build centre. This has doubled the cost of insurance which is now very expensive.

The refurbishment has increased the cost of running the building by a factor of three as all this new equipment has to be "Professionally" maintained and serviced, by law, on a 6 monthly or annual basis.

The building is twice as big as it formally was and the utilities cost has gone up proportionately.

The Charity Commission has been taken into the UK. Gov organisation and has tightened all its regulations reference Governance which we have to comply with.

All this leaves little room for the Association to invest in those parts of the building that the Section 106 monies did not stretch to.

An alternative way to cover these costs would be to raise the room rates to a level which could lead to groups being unable to afford to come here which in turn would lead to a downhill spiral putting the Association into a very precarious situation.

The groups which attend the Centre are representative of all ages from the very young to the dare I say it very old. They are the ones who will miss out if this facility is not available.

The Government has committed to more preschool places without fully funding them so we cannot increase our charges to Patchway Preschool and Tots, who are already struggling with the minimum wage requirements and child/staff ratio.

In the past the Town Council always covered the cost of the building insurance on those properties where they were the landlords, and would be amenable to grants if there were capital items of repair that needed attention.

Somewhere in the past this changed to a fixed "Maintenance Grant" which meant that the Associations, PCC and Coniston would arrange their own insurance and repair and maintenance budgets.



Back in 2012 these were set at £12,000 for PCC and £6000 for Coniston (It was a new build then with lower maintenance costs)

Subsequent Councils, for their own reasons, reduced the grant until they finished at a sum that didn't even cover the Insurance. Over the COVID period the grants disappeared completely and were never reinstated after the pandemic.

If you wish to man the Centres in the future at minimum cost to the Council and fulfil your commitments to the residents of Patchway I believe the grants should be reinstated in the Council Budget and 5-year plan to ease the burden on those residents who give their time and effort to keep the Centres running.

John Thomas

Patchway community Association

## Desktop Rebuild Cost Assessment (RCA)

Report Prepared For:	Patchway Community Centre
Rebuild Cost Assessment Ref:	54627311
Policy Reference:	Not Advised
Property Address:	Patchway Community Centre, Rodway Road, Patchway
Postcode:	BS34 5PF
Date of Assessment:	07/03/2022
Assessed By:	Adam Barrett BSc (Hons) AssocRICS
Checked By:	William Molland MCIOB AssocRICS
For Queries Please Contact:	info@rebuildcostassessment.com
Supporting Phone Call:	No

The Rebuild Cost Assessment must be read in conjunction with the Instructions and Basis of Assessment detailed later in this report.

### CURRENT SUMS INSURED AND RCA

#### Rebuild Cost Assessment

	Current Sums Insured	RCA Ex VAT	RCA Inc VAT
Main Buildings:	£ Not Advised	£ 3,540,128	£ 4,248,153
Other Permanent Structures:	£ Not Advised	£ 34,200	£ 41,040
Listed:	No		
Conservation Area:	No		

Rebuild Cost Assessment Limited,  
a company Regulated by RICS



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			Ex VAT	Inc VAT
<b>Main Property</b>				
Ground floor	1246 m <sup>2</sup> x	£1,750 per m <sup>2</sup>	£2,180,500	£2,616,600
First floor	261 m <sup>2</sup> x	£1,750 per m <sup>2</sup>	£456,750	£548,100
Callicroft House - Ground	222 m <sup>2</sup> x	£1,750 per m <sup>2</sup>	£388,500	£466,200
<b>Main Property Sub Total</b>			<b>£3,025,750</b>	<b>£3,630,900</b>
<b>Other Cost Factors</b>				
Professional Fees at	10 %		£302,575	£363,090
Demolition at	7 %		£211,803	£254,163
<b>Sub Total</b>			<b>£514,378</b>	<b>£617,253</b>
<b>Other Permanent Structures (OPS)</b>				
Car Parks / Fencing / Walls etc.			£30,000	£36,000
<b>OPS Sub Total</b>			<b>£30,000</b>	<b>£36,000</b>
<b>Other Cost Factors</b>				
Professional Fees at	7 %		£2,100	£2,520
Demolition at	7 %		£2,100	£2,520
<b>Sub Total</b>			<b>£4,200</b>	<b>£5,040</b>
<b>Total Estimated Main Property Rebuild</b>			<b>£3,540,128</b>	<b>£4,248,153</b>
<b>Total Estimated OPS Rebuild</b>			<b>£34,200</b>	<b>£41,040</b>
<b>Total Rebuild Cost Assessment</b>			<b>£3,574,328</b>	<b>£4,289,193</b>

## Should I include VAT?

We would always recommend that you obtain professional advice from an accountant or local VAT office before making a decision to include or not include VAT within the sums insured. The Assessment includes a VAT breakdown and you can include or remove any element of VAT from the VAT breakdown as appropriate depending on the advice you receive.

## How was the rate calculated?

BCIS is the Building Cost Information Service of RICS (Royal Institution of Chartered Surveyors) and is used where applicable, however, this is not always suitable for all types of property and other industry standard quantity surveying data may be used.

An explanation of how this was calculated is set out below.

1. Using BCIS model category **532** description: **Community Centres**, we have applied a rate of **£1750/m<sup>2</sup>** to arrive at the Rebuild Cost Assessment.
2. The rate chosen is in the **Lower quartile** range.
3. An amount of **£30,000** has been applied for structures that are adjacent to the building, such as: hard landscaping.
4. BCIS location index of **96 (Northavon)** has been applied.

## How long will the rebuild take?

Using BCIS and other industry standard quantity surveying data, we suggest that you should think in terms of at least **34 months** being necessary should a complete rebuild be required. Please see notes within the INSTRUCTIONS AND BASIS OF ASSESSMENT section for more detail.

Additional information in respect of rebuild periods.

1. BCIS rebuild period estimated at **22 months** + **12 months** for design, planning, site clearance and contractor procurement process.

## How often should there be a reassessment?

We would recommend this property is reassessed every **3 years**. Please discuss with your broker or insurance agent with regards to indexing these rates for the next period prior to a reassessment.

Additional information in respect of reassessment

1. Costs of materials and labour in the construction industry have risen faster than general inflation in the last few years.
2. Any structural changes, extensions or changes of use to the property will require a new Rebuild Cost Assessment.



## DESCRIPTION

### Property Details

Main Building Material	Brick and render
Roof Type and Material	Profiled metal sheeting pitched roof with flat roof section
Window Type and Material	Casement and picture windows
Number of Floors (excluding basement)	Two
Basement Yes / No	No
Year of Build (if listed)	N/A
Residential / Commercial / Usage	Commercial – Community centre
Extension / Conservatory	2021 – Two storey extension
Outbuildings Structure / Usage	N/A
Other Permanent Structures	Walling, paving and railings
Car Parking / Loading Bays etc.	Car parking is available on site

### Information Sources Include

Google Earth:	Yes	Street View:	Yes
Find Maps:	Yes	Bing Maps:	Yes
Zoopla:	N/A		
Rightmove:	N/A		
Historic England:	Yes		
Local Authority Planning:	Yes		
Valuation Office:	Yes		

Other Industry Standard Quantity Surveyor Data: Yes

Royal Institution of Chartered Surveyors (BCIS) Data: Yes

### Additional Comments

No further comments.

PHOTOGRAPHS

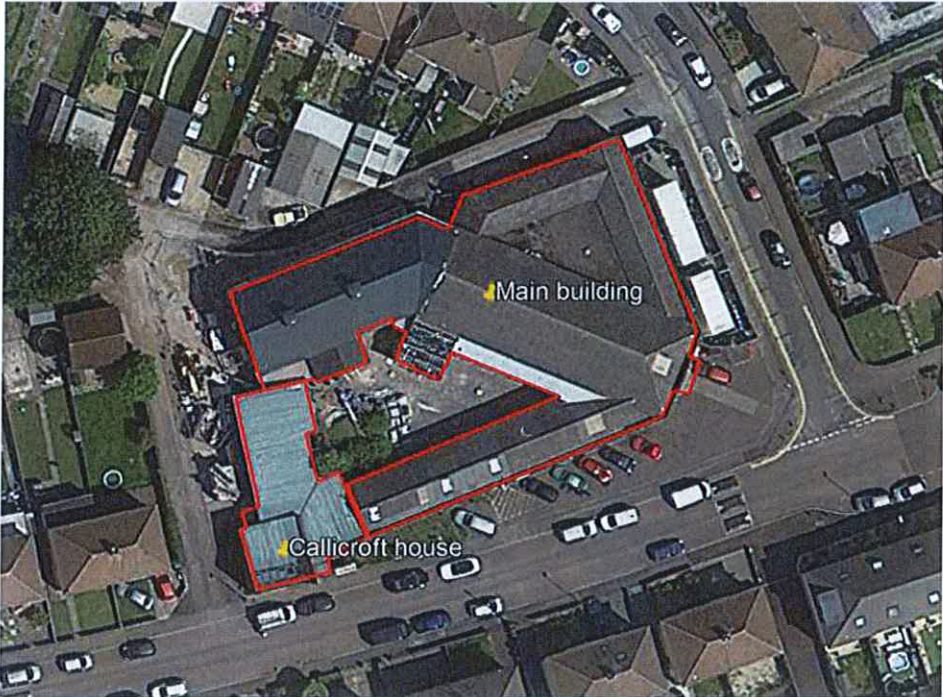


Street View



Street View





Google  
Aerial View



Map View (For Location Purposes Only)

## 1 INSTRUCTIONS AND BASIS OF ASSESSMENT

- 1.1 Our rebuild cost assessment (the **Assessment**) is an estimate of the rebuilding costs in the event of a total loss of the property based on the gross external area and typical rates per square meter for the building use and type/quality of construction and excluding the contents of the property.
- 1.2 The external square meterage of the property is obtained from Ordnance Survey and other available data with an appropriate rate applied to each floor.
- 1.3 The Assessment is not derived from a detailed measured estimate, measured cost plan or bill of quantities.

## 2 THE ASSESSMENT

### ***Costs included in the Assessment***

- 2.1 In calculating the Assessment figure we have:
  - 2.1.1 included an appropriate sum to cover the cost of debris removal and architects, consulting engineers and surveyors fees. Please note a higher level of fees could apply if the property was partially damaged. The sum we have included has been calculated on the basis of a total loss and assumes that no original architectural, engineering or surveying documentation is available to be re-used;
  - 2.1.2 included an appropriate sum to cover the cost of complying with the Current Building Regulations
  - 2.1.3 made an allowance to take into consideration the listing of the property and its location in any conservation area and/or world heritage site
  - 2.1.4 made an allowance for all foundations appropriate to the building
  - 2.1.5 made an allowance for other permanent structures adjacent to the property.

### ***Costs excluded from the Assessment***

- 2.2 In calculating the Assessment figure we have:
  - 2.2.1 excluded piled foundations and ground improvement costs from the assessment unless noted in the comments section of the report;
  - 2.2.2 made no allowance for road closures or diversion of major services;
  - 2.2.3 made no allowance for any amount required for excavation, replacement or stabilisation of land under or around the property, including shoring up and support;
  - 2.2.4 made no allowance for any costs of demolition of pre-stressed or post tensioned concrete structures, appropriate to the building;



- 2.2.5 made no allowance for any value in salvaged materials;
  - 2.2.6 made no allowance for the removal of any hazardous materials (including asbestos) or any improvements needed to unstable or contaminated land found post demolition of the property or other permanent structures;
  - 2.2.7 made no allowance for any fees arising from any issues referred to at paragraph 2.2.6 above. The necessity, extent and cost of such work cannot be reasonably determined without a detailed investigation beyond the scope of a desktop rebuild cost assessment;
  - 2.2.8 made no allowance for cost inflation over the elapse time from the date of an event that results in the need for a complete rebuild and the completion of that rebuild;
  - 2.2.9 made no allowance for occupiers fitting-out works, fixtures fittings or furnishings. However, in assessing the extent of the building structure, services and fittings, we have made reasonable assumptions in respect of the inclusion of items which may have been installed by tenants but which, by nature of their degree of permanence or annexation to the structure have inured to the benefit of the owner;
  - 2.2.10 made no provision in respect of process, plant and machinery, fitting out works and the like, in respect of which, further advice should be taken;
  - 2.2.11 made no allowance for upgrading or improvements that may be incorporated in the redesign of the property.
- 2.3 We have also excluded:
- 2.3.1 from the external works in the Assessment allowances for all trees, shrubs and soft landscaping and grassed areas; and
  - 2.3.2 from the Assessment claim negotiations fees for loss assessors.

### ***Rebuild Period***

- 2.4 The time it takes to rebuild the property will be influenced by many factors such as the nature of the event that caused the destruction, the extent of damage, the drafting of plans and securing of permissions, the availability of labour and so on. For example, any reconstruction work may be delayed due to the need to consult interested parties e.g. a mortgage company. It can also take time to source suitable building materials and draw up revised plans which will meet current Building Regulations. These will extend the period of reconstruction and therefore, depending on the property, greater inflationary factors may need to be taken into account than one may find in stated industry standards.
- 2.5 From the information we have available without the benefit of having undertaken a site assessment, we have suggested a timeframe being necessary should a complete rebuild be required. This is noted under the Rebuild Cost Assessment Breakdown. A longer period may be necessary depending on individual circumstances.

2.6 The period given assumes that planning and rebuilding proceeds expeditiously to completion following the event.

2.7 We are able to offer a Site Rebuild Cost Assessment if more specific guidance is required on the likely rebuild period.

### 3 **VAT**

3.1 The Assessment does not extend to advising you on whether all or any elements of your rebuild cost will carry VAT and thus need to be included when determining the building sum insured for insurance purposes.

3.2 Consequently the Assessment will always include a VAT breakdown for all elements of the rebuild cost and it is entirely at your discretion and risk as to whether you choose to include VAT on all or any element when arranging your insurance policy.

### 4 **ASSUMPTIONS AND PRINCIPLES ADOPTED FOR THE ASSESSMENT**

4.1 The Assessment is our opinion of the rebuild cost of the property for insurance purposes using current rebuilding costs and assumes tenders are sought in competition or realistically negotiated and is not related to the open market value of the site or the building.

4.2 Our Assessment is based on the assumption that the property is totally destroyed or damaged to such an extent that total reconstruction is required.

4.3 The Assessment assumes that rebuilding of the property in its present size, form and position will be permitted by the Local Authority in relation to:

4.3.1 current Building Regulations, but we recommend you clarify the position with them;

4.3.2 Local Authority Planning Policy. Such policy, which determines the extent to which sites may be developed, varies from time to time and we recommend you clarify the position with the Local Authority.

### 5 **LISTED BUILDINGS – SPECIAL NOTES**

5.1 Depending upon the category of listing and the viewpoint of the relevant Local Authority conservation officer, the ability to use modern construction methods and/or materials will vary considerably. Where the property or part thereof is listed the Assessment assumes the use of modern construction techniques and modern materials except where the use of historic (pre 1900 AD) methods of construction and materials and the salvaging and reuse of existing materials are essential to the preservation of the historic character of the property and/or were a specific condition in the decision to list the property or part thereof.

5.2 The Assessment allows for the cost of taking down the remaining structure and salvaging of materials for re-use or replication. It also allows for the excavation and, where practicable, conservation of the debris and recording of the remains together with the cost of any research necessary for reasonably accurate (but not meticulous) reinstatement.



## DISCLAIMER

### IMPORTANT NOTICE

This report (Report) is confidential and has been prepared by Rebuild Cost Assessment Limited (company number 09746801) for the provision of a rebuild cost assessment of the building the subject matter of the Report (Purpose). The Report has been prepared for the benefit of:

- (a) The Intermediary (being the entity that has commissioned this Report);
- (b) The Client (being the owner or occupier or proposed purchaser of the building to which this Report relates); and
- (c) The Insurance Company (being an insurance company with whom the Intermediary acts as an intermediary between that insurance company and the Client); together (the Recipients).

The Recipients and anyone else receiving this Report must treat it as confidential.

This Report may not be copied or disclosed to any person in whole or in part or used for any purpose other than the Purpose. No one other than the Recipients may rely on this Report.

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# Charity Combined Policy Schedule

**Policy Number - 027824/04/24**

**Renewal Schedule Number 1**

**Issue date of Schedule - 26/03/2024**

This policy is issued by Q Underwriting on behalf of *Insurers* (and in accordance with UMR and contract number(s)) as set out below (or renewal(s) or replacement(s) thereof).

**The Policyholder / Insured:** The Trustees for the time being of Patchway Community Association

**Trading as (if applicable):** Not Applicable

**Agent Name:** Advisory IB Ltd t/a Towergate (Wales & Bristol)

**Agent Address:** 4 Axis Court, Riverside Business Park, Swansea Vale, Swansea, Swansea SA7 0AJ

**Principal Risk Address:** Patchway Community Centre, Rodway Road, Patchway, Bristol, Bristol BS34 5PF

**The Premises:** The Principal Risk Address as above and/or as stated in the Schedule of Locations.

**The Business:** Carrying on *Business* and/or *Business Activities* as defined within the Policy  
Community Centre - directly run services include an over 55's club. Committee and employees make the hall suitably available for hire and for third party run activities.

**Effective Date of Quote:** 08 April 2024

**Period of Insurance:** From 08 April 2024 to 07 April 2025 (both days inclusive)

**Terms and Conditions:** In accordance with the details set out in this *Schedule*

**Policy Wording:** Q Underwriting Charity Combined CC1-5A



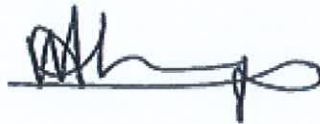
This Policy is issued by Q Underwriting on behalf of Insurers (and in accordance with contract number(s)) as set out below, or renewal(s) or replacement(s) thereof;

<b>Section of Cover:</b>	<b>Name of Insurer:</b>	<b>Contract Number:</b>
<b>Part A</b> - All Sections	Aviva Insurance Limited	100719892BDN
<b>Part B</b> - Legal Expenses	Aviva Insurance Limited (administered by DAS Legal Expenses Insurance Company Limited)	100719892BDN
<b>Part C</b> - All Sections (other than Section 18 Professional Indemnity)	Aviva Insurance Limited	100719892BDN
Section 18 Professional Indemnity	Aviva Insurance Limited	100719892BDN
<b>Part D</b> - All Sections	Not Applicable	
<b>Part E</b> - Travel	Not Applicable	

**Long-Term Undertaking:** Not Applicable

<b>First Premium in respect of this Renewal Schedule Number 1:</b>	Total Premium:	£ 4,056.84
	Insurance Premium Tax(12%)	£ 486.82
	Policy Fee:	£ 40.00
	Total Amount Due:	£ 4,583.66

**Authorised Signatory:**



## Preamble

In consideration of the *Insured* paying to the *Insurer* the premium stated in the *Schedule* and in reliance upon the Statement of Fact the *Insurer* agrees to provide insurance in the terms of this Policy. Any word or expression to which a specific meaning has been attached shall bear the same meaning wherever it appears.

The liability of the *Insurer* during the *Period of Insurance* shall in no case exceed the amount of the relevant *Sum Insured* or *Limit of Indemnity* set out below (or such other sum or limit as may be substituted by Special Condition or Endorsement hereon signed for and on behalf of the *Insurer*).

Please remember the *Insured* must make a fair presentation of the risk to *Insurers* including any changes the *Insured* wish to make. This means that the *Insured* must:

1. disclose every material circumstance which *You* know or ought to know or, failing that, sufficient information to alert *Insurers* to make further enquiries; and
2. make such disclosure in a reasonably clear and accessible manner; and
3. ensure that, in such disclosure, any material representation as to a:
  - a. matter of fact is substantially correct; and
  - b. matter of expectation or belief is made in good faith.

A circumstance is material if it would influence the *Insurers* judgement (as a prudent insurer) in determining whether to take the risk and, if so, on what terms. If the *Insured* fail to make a fair presentation of the risk then this could affect the extent of cover provided or could invalidate the *Insured's* Policy. If the *Insured* are in any doubt as to whether a circumstance is material then the *Insured* should disclose it. *You* should keep a record of all information supplied for the purposes of the application of this insurance



## Sections of Cover

### Part A - Commercial Combined

Section 1 - Property Damage All Risks	<i>Insured</i>
Section 2 - Business Interruption All Risks	<i>Insured</i>
Section 3 - Specified Business Equipment All Risks	<i>Insured</i>
Section 4 - Terrorism	<i>Not Insured</i>
Section 5 - Equipment Breakdown	<i>Insured</i>
Section 6 - Money and Personal Accident Assault	<i>Insured</i>
Section 7 - Group Personal Accident	<i>Insured</i>
Section 8 - Goods in Transit	<i>Insured</i>
Section 9 - Employers' Liability	<i>Insured</i>
Section 10 - Public Liability	<i>Insured</i>
Section 11 - Products Liability	<i>Insured</i>
Section 12 - Loss of Licence / Registration	<i>Not Insured</i>
Section 13 - Motor NCD and Excess Protection	<i>Not Insured</i>

### Part B - Legal Expenses

Section 14 - Legal Expenses	<i>Insured</i>
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### Part C - Executive Risks

Section 15 - Trustees, Directors and Officers Liability	<i>Insured</i>
Section 16 - Employment Practice Liability	<i>Not Insured</i>
Section 17 - Fidelity Guarantee / Crime	<i>Not Insured</i>
Section 18 - Professional Indemnity	<i>Not Insured</i>

### Part D - Loss Recovery

Section 19A - Cyber Loss Recovery	<i>Not Insured</i>
Section 19B - Property Damage Loss Recovery	<i>Not Insured</i>

### Part E - Business Travel

Section 20 - Business Travel	<i>Not Insured</i>
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## Details of key Sums Insured, Excesses and Endorsements

The following *Sums Insured*, *Excess(es)*, Endorsements and Conditions apply to your Policy. If you have more than one *Premises*, the following are the total *Sums Insured* applicable to all *Premises* combined. Please refer to the **Endorsements**, and **Special Endorsements**, **Special Conditions and other important information**, and to the Policy wording for any other *Sums Insured* which may apply and/or amendments to standard Policy *Sums Insured*. Cover granted by the Extensions applicable to each Section of this Policy are within and form part of any Sum Insured or Limit of Indemnity, unless stated otherwise within the Policy, Schedule or any Endorsement thereof.

## PART A - COMMERCIAL COMBINED

### Section 1 - Property Damage All Risks

#### The Property Insured

Item	Description	Sums Insured
A	Buildings	£ 4,497,560
	Tenants Improvements	Not Insured
B	Contents	£ 67,295
	Computer Equipment	£ 3,022
C	Stock in Trade	Not Insured
D	Rent Payable	Not Insured

#### Section 1 Special Extensions applicable

Special Extension 1 - Day One Basis (Non-Adjustable) Extension	Included (25% Uplift)
Special Extension 2 - Subsidence	See Schedule of Locations
Special Extension 3 - Index-Linking	Applicable
Special Extension 4 - Waiver of Average	Included

#### Section 1 - Excess Applicable (Each and every loss)

Standard Section Excess	£ 100
Standard Excess in respect of Subsidence	£ 1,000

(Unless separately specified under the Premises in the Schedule of Locations or by separate endorsement)

#### Also included in your Policy:

Unless amended above, or endorsed to the contrary, Clauses 1 to 7 and Extensions 1 to 53 apply. Please refer to your policy wording for full details

#### Clauses 1 to 7 include:

**7 - Floating Sums Insured** - Where *Sums Insured* are stated within Section 1 Property Damage All Risks, and not identified as applying specifically to any one or more *Premises*, such *Sums Insured* are deemed to be floating *Sums Insured* applicable to all *Premises* insured hereunder

#### Extensions 1 to 53 include

	Up to
4 - Breakage of Glass and Sanitary Fittings	£ 10,000
5 - Capital Additions	£ 1,000,000
6 - Changing Locks	£ 5,000
9 - Deterioration of Stock	£ 2,500
13 - Fly Tipping	£ 15,000
20 - Property at Business Events	£ 25,000
22 - Removal of harmful insect nests	£ 2,500
30 - Trace and Access	£ 25,000



36 - Contents used away from the Premises	£ 5,000
38 - Works of Art	£ 5,000
46 - Invasive non-native plant species	£ 2,500
47 - Contract Works	£ 250,000
51 - Environmental Repairs	£ 50,000
52 - Resilient Repairs	£ 100,000

## Section 2 - Business Interruption All Risks

### The Items Insured

Item	Description	Sums Insured	Indemnity Period
A	Gross Profit	Not Insured	
B	Revenue	£ 165,000	36 months
C	Additional Expenditure	£ 50,000	36 months
D	Outstanding Debit Balances	Not Insured	
E	Loss of Rent Receivable	Not Insured	

### Section 2 Special Extension Applicable

Cancellation, Postponement, Abandonment and Relocation Costs	Not Included
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Unless amended above, or endorsed to the contrary, Extensions 1 to 17 apply in respect of Items A, B, C and E. Please refer to your policy wording for full details

### Extensions 1 to 17 include

1 - Denial of Access	£ 25,000
2 - Disease, Infestation, Defective Sanitation	£ 25,000
4 - Public Utilities	£ 25,000
12 - Action of Authorities	£ 10,000
14 - Key Person	£ 10,000
15 - Loss of Attraction	£ 10,000
16 - Lottery Winners	£ 50,000

### Section 2 - Excess Applicable

Each and every loss	£ 100
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## Section 3 - Specified Business Equipment All Risks

### The Property Insured

Description	Sums Insured	Territorial Limits
Combined Unspecified Items	£ 1,000	U.K.

### Section 3 - Excess Applicable

Each and every loss	£ 100
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## Section 5 - Equipment Breakdown

Description	Applicable
Property Damage All Risks and Specified Business Equipment All Risks	Applicable
Business Interruption	Applicable

### Section 5 - Excess Applicable

Each and every loss	Nil
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## Section 6 - Money and Personal Accident Assault

### Part A Money

Item	Description	Sums Insured
1a	Within <i>Buildings</i> at the <i>Premises</i> during <i>Business Hours</i>	£ 5,000
1b	In transit within the <i>Territorial Limits</i> or in any bank night safe	£ 5,000
1c	In a locked safe, when outside <i>Business Hours</i>	£ 5,000
1d	At the home of an <i>Insured Person</i>	£ 2,000
1e	In the <i>Premises</i> outside <i>Business Hours</i> and not in a locked safe or strongroom	£ 500
1f	In the personal custody of the <i>Insured</i> or an authorised <i>Insured Person</i> at <i>Business Events</i>	£ 500
1g	In any machine operated by coins, bank notes or credit cards within the <i>Premises</i>	£ 500
2	Crossed cheques and the other non-negotiable instruments	£ 250,000
3	Repair or replacement of safes, tills, cases etc	Unlimited
4	Fraudulent use of <i>Insured's</i> business credit / debit card	£ 1,000

### Part B Personal Accident Assault

Item	Description	Sums Insured
1	Death	£ 10,000
2	<i>Loss of Limb</i> or <i>Loss of Sight</i>	£ 10,000
3	<i>Permanent Total Disablement</i>	£ 10,000
4	<i>Temporary Total Disablement</i> (weekly up to 104 weeks)	£ 100
5	<i>Temporary Partial Disablement</i> (weekly up to 104 weeks)	£ 100
	Medical Expenses up to 20% of weekly items B4 and B5 above (maximum of £10,000)	Included
	Damaged Clothing of an <i>Insured Person</i> up to £500 any one loss	Included

### Section 6 - Excess Applicable

Each and every loss under Part A Money	£ 75
Each and every loss under Part B Personal Accident Assault	Nil



## Section 7 - Group Personal Accident

### Multiple of Salary Basis

#### Applicable to:

Item	Description	Sums Insured
1	Death	Not Insured
2	Loss of Limb or Loss of Sight	Not Insured
3	Permanent Total Disablement	Not Insured
4	Temporary Total Disablement (weekly up to 104 weeks)	Not Insured
5	Temporary Partial Disablement (weekly up to 104 weeks)	Not Insured
	Medical Expenses up to 30% of item 1 above (maximum of £20,000)	Included

**Operative Time:** Not Insured

### Maximum Benefit Any One Person (Accident)

Death and Capital Benefits - £500,000

### Agreed Benefits Basis

**Applicable to:** All Employees and Volunteers

Item	Description	Sums Insured
1	Death	£ 20,000
2	Loss of Limb or Loss of Sight	£ 20,000
3	Permanent Total Disablement	£ 20,000
4	Temporary Total Disablement (weekly up to 104 weeks)	£ 200
5	Temporary Partial Disablement (weekly up to 104 weeks)	£ 200
	Medical Expenses up to 30% of item 1 above (maximum of £20,000)	Included

**Operative Time:** Occupational Accidents Only

### Section 7 - Excess Applicable

Each and every loss

Nil

Unless amended above, or endorsed to the contrary, Extensions 1 to 12 apply. Please refer to your policy wording for full details

### Extensions 1 to 12 include

5 - Retraining expenses	Up to £ 10,000
8 - Dental or Optical Injury expenses	Up to £ 2,500
9 - Facial Injuries	Up to £ 5,000
10 - Dependents benefit	Up to £ 5,000
12 - Adaptation or relocation expenses	Up to £ 10,000

## Section 8 - Goods in Transit

Description	Sums Insured
Any one loss arising from any one occurrence or number of occurrences arising directly or indirectly from one source or original cause	£ 2,500
<b>Section 8 - Excess Applicable</b>	
Each and every loss	£ 100

## Section 9 - Employer's Liability

Description	Sums Insured
Employer's Liability - Any one <i>Event</i> But in respect of <i>Injury</i> arising from <i>Terrorism</i>	£ 10,000,000 £ 5,000,000
<b>Section 9 - Excess Applicable</b>	
Each and every loss	Nil

## Section 10 - Public Liability

Description	Limit of Indemnity
<b>Public liability</b> - Any one <i>Event</i> In respect of <i>Injury</i> arising from <i>Terrorism</i>	£ 5,000,000 £ 5,000,000
<b>Care &amp; Treatment</b> In the aggregate for the <i>Period of Insurance</i>	£ 5,000,000
<b>Hirers' liability</b> - Any one <i>Event</i>	£ 1,000,000
<b>Section 10 - Excess Applicable</b>	
Each and every Event in respect of third party property damage only	£ 250

## Section 11 - Products Liability

Description	Limit of Indemnity
<b>Products Liability</b> - in the aggregate for the <i>Period of Insurance</i> In respect of <i>Injury</i> arising from <i>Terrorism</i>	£ 5,000,000 £ 5,000,000
<b>Section 11 - Excess Applicable</b>	
Each and every Event in respect of third party property damage only	£ 250

## Sections 9, 10 and 11 Extensions

Unless amended above, or endorsed to the contrary, Extensions apply to Sections 9, 10 and 11. Please refer to your Policy wording for full details

Sections 9, 10 and 11 Extensions include	Limit of Indemnity
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1 - Corporate Manslaughter Legal Defence Consts	Included
4 - Indemnity to Principals	Included
5 - Crisis Event and Reputation Protection Costs	Up to £ 50,000

**Sections 10 and 11 Extensions include**
**Limit of Indemnity**

3 - Pollution or Contamination	Included
5 - Legionellosis	Included
6 - Financial Loss	£ 250,000
7 - Advertising Liability	£ 250,000

**Sections 10 and 11 Extensions include Limit of Indemnity**
**Limit of Indemnity**

1 - Contingent Motor liability	Included
4 - Data Protection	£ 1,000,000
6 - Libel and Slander	Up to £ 250,000
12 - Contractual Liability	Included
13 - Property Owners Liability	Included

## PART B - LEGAL EXPENSES

### Section 14 - Legal Expenses (administered by DAS Legal Expenses Insurance Company Limited)

Description	Limit of Indemnity
Legal Protection - per claim unless specified:	£ 100,000
<b>Insuring Clauses:</b>	
Employment Disputes	Included
Employment Compensation Awards	Included*
Legal Defence	Included
Statutory Licence Appeal	Included
Contract Disputes	Included
Property Protection	Included
Personal Injury	Included
Tax Protection	Included

\*The maximum amount payable in respect of Employment Compensation Awards during any Period of Insurance is £1,000,000

#### Section 14 - Excess Applicable

As stated in the Policy wording

Please read the Policy carefully, in particular the Section 14 Insuring Clauses and Section 14 Conditions. Applicable legal costs may only be paid if the Legal and Tax Helpline services are contacted at the earliest stage possible, their full advice is followed and that there are deemed to be Reasonable Prospects of successfully defending a claim

#### Legal and Tax Helpline 0345 300 1899

Call this helpline anytime, day or night, for advice on legal or tax matters in the United Kingdom. Given in confidence, the advice is free and you pay for just the cost of the call.

## PART C - EXECUTIVE RISKS

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### Section 15 - Trustees, Directors and Officers Liability

<b>Description</b>	<b>Limit of Indemnity</b>
In the aggregate for all <i>Claims</i> made for the <i>Period of Insurance</i>	£ 100,000

#### Section 15 - Excess Applicable

Each and every <i>Claim</i> other than as noted below	Nil
Each and every <i>Claim</i> only in respect of Insuring Clause 3 Corporate Wrongful Acts, and Section 15 Extensions 18 to 20 inclusive	£ 2,500

Unless amended above, or endorsed to the contrary, Extensions 1 to 22 apply. Please refer to your Policy wording for full details

#### Extensions 1 to 22 include

3 - Civil fines and penalties	Included
5 - Crisis Management	Up to £ 100,000
6 - Defence Costs for Extradition, Deportation and Asset Protection	Up to £ 50,000
8 - Spouses, heirs and legal representatives	Included
13 - Retired Trustees	Included
20 - Loss of Documents	Up to £ 25,000
21 - Identity fraud investigation	Up to £ 50,000

## Schedule of Locations

The Policy *Sums Insured* in Part A state the total *Sums Insured* for all *Premises*. The following *Premises* are deemed to be insured hereunder and for the *Sums Insured* shown hereunder, such *Sums Insured* being part of (and not in addition to) the *total Sums Insured* stated in Part A.

**Number of Premises:** 1

**Premises 1:** Patchway Community Centre  
Rodway Road  
Patchway  
Bristol  
Bristol  
BS34 5PF

### The Property Insured

Item	Description	Sums Insured
A	Building(s)	£ 4,497,560

### Section 1 Special Extension 2 Subsidence

Special Extension 2- Subsidence Applicable

### Section 4 - Terrorism

Property Damage All Risks and Specified Business Equipment All Risks Not Applicable  
Business Interruption Not Applicable

### Security at this Location

Intruder Alarm Type Not insured  
Subject to Survey No

### Endorsements specific to this Location

None

Other Premises Insured: None



## Endorsements

The following endorsements are applicable to the whole of this policy unless otherwise stated, and have been applied to this quotation and should be read in conjunction with the Policy wording. Please also refer to location specific endorsements if applicable.

### Reference

CCROOF

#### **Roof Maintenance Endorsement**

##### **Applicable to Section 1 Property Damage All Risks**

The *Insured* shall ensure in respect of all:

1 areas of flat or felted roofs which are greater than 10 (ten) years old, that these are inspected at least once every 2 (two) years by a qualified builder or property surveyor and all identified defects are repaired immediately;

2 guttering, that is inspected for blockages or defects by a competent person at inception date or renewal date and at 12 (twelve) monthly intervals thereafter and all blockages and defects identified by that person are repaired immediately;

3 a record of all inspections referred to above is made and retained by the *Insured* and is to be available for inspection by *Insurers* if they so require.

Subject otherwise to the terms, conditions and exclusions of the Policy.

BLINCXS

#### **Buildings - Increased Excess £250**

##### **Applicable to Section 1 - Property Damage All Risks**

The *Excess* in respect of Item A Buildings and Item A Tenants Improvements is increased to £250 each and every loss.

## Special Endorsements, Special Conditions and other important information

As a result of one or more items of information provided to us or as part of our normal underwriting, your quotation may include a request for additional information which we need to receive from you. This means that no insurance can be offered, nor can cover be given, until such information has been received and we have confirmed in writing to you that underwriting matters have been resolved to the satisfaction of Insurers.

Insurers may agree for the policy to incept provided that such outstanding information or requirements are resolved within a given period of time - if so, the full terms of such agreement will be set out below. Once Insurers have reviewed the required information, you will be advised by us whether Insurers require any amendments to the terms and conditions of this quotation (or to the policy if it has already incepted), or any increase or reduction to the premium. We reserve the right to impose more

### Asbestos Inspection Programme Endorsement

#### Applicable to Section 1 Property Damage All Risks

All asbestos shall be subject to a three yearly inspection programme with full written records being kept. Any resultant action necessary following the inspection shall be undertaken within any timescales identified.

Subject otherwise to the terms, conditions and exclusions of the Policy.

### Retroactive Cover for 'Claims Made' Abuse Extension

#### Applicable to Section 10 Public Liability

#### Definition applicable to this Extension

#### Abuse Retroactive Date

means, unless otherwise specifically stated in the *Schedule* or endorsed hereon to the contrary, the first date upon which an Abuse, Molestation or Sexual Abuse Extension or similar is included in a Policy issued to the *Insured* by any preceding insurer and is subsequently continuously insured to the same effect by such Policy (ies).

This Section 10 Public Liability is extended to include *Abuse* previously insured on a "Claims Made" basis which arises in connection with the *Business* and which occurred within the *Territorial Limits* on or after the *Abuse Retroactive Date* of **08/04/2019** and before **08/04/2023**

Provided that:

- 1 any such claim under the provisions of this Extension is first made in writing against the *Insured* on or after **08/04/2023**; and
- 2 for the purposes of this Extension any such claim shall be deemed to have occurred during the period commencing on or after **08/04/2023** and ending prior to **07/04/2024** ; and
- 3 the maximum amount the *Insurer* will pay shall not exceed
  - a in respect of this Endorsement £5,000,000 inclusive of costs and expenses, and
  - b for the period **08/04/23** to **07/04/24** the Limit of Liability specified in the *Schedule*.

Subject otherwise to the terms, conditions and exclusions of the Policy.

## Underwriting Information

This quotation is based upon the Underwriting Information and Statements of Fact set out below. Please review these responses and all other details of this quotation carefully, as the quotation is based upon them. If you identify any inaccuracies, please notify us immediately

## Underwriting Information

In addition to the *Sums Insured* and other information set out this quotation, you have provided the following additional information which we hold on record. Underwriting information may also comprise any additional information provided to *Insurers* in writing (only) by your agent.

**Claims History:** The claims declared to *Insurers* relevant to *Your* request for this insurance are as follows:

And as may otherwise be endorsed herein

None.

**Annual Income:** The annual income of your organisation, including any subsidiary entities, intended to be insured under this Policy, is approximately:

£ 55,000

### Additional Underwriting Information

TI Retroactive Date 08/04/2012

## Estimated Wagerolls Declared

Description of employee / volunteer	FTE	Wageroll of paid employees	Volunteer(s)
Volunteers	0.25	£ 0	Yes
Employees	0.75	£ 20,000	No

## Employers Reference Number

Exempt





## Certificate of Employers' Liability Insurance <sup>(a)</sup>

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998, one or more copies of this certificate must be displayed at each place of business at which the Policyholder employs persons covered by the Policy)

Policy Number: 027824/04/24

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Name of Policyholder: Patchway Community Association

Date of Commencement of Insurance: 08 April 2024

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Date of Expiry of Insurance: 07 April 2025

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We hereby certify that subject to paragraph 2

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations in territorial waters around Great Britain and its Continental Shelf (b)
  2. the minimum amount of cover provided by this Policy is no less than £5 million (c)
- 

Signed on behalf of  
Aviva Insurance Limited  
(Authorised Insurers)

A handwritten signature in black ink, appearing to read "Adam Winslow".

Authorised Signatory  
Adam Winslow  
Chief Executive Officer, UK & Ireland General Insurance

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### Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and all its subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries.
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.



## Certificate of Public Liability Insurance

**Policy Number:** 027824/04/24

**Name of policy holder:** The Trustees for the time being of Patchway Community Association

**Date of Commencement of Insurance:** 08 April 2024

**Date of Expiry of Insurance:** 07 April 2025

**Business:** Charity or Social Enterprise, and as per Policy. Property Owners.

### Indemnity Limit

Public Liability GBP 5,000,000 in respect of any one Event

Products Liability GBP 5,000,000 in the Aggregate for the Period of Insurance

This is to certify that on the date of issue of this certificate, the policyholder was insured under the above numbered policy subject to the terms and conditions agreed with Aviva Insurance Limited.

**Date of Issue:** 26 March 2024



3<sup>rd</sup> April 2024

Dear Patchway Town Council,

I am writing to request the council again consider funding towards the costs of providing professional youth work in Patchway.

As you will be aware, Patchway currently has 2 nights allocated youth work funding to FACE through the South Glos Council Youth Activities Offer (YAO) commitment to priority neighbourhoods. All other non-priority neighbourhood areas within South Glos are only included within the YAO delivered through the South Glos Youth Work Partnership if their town and parish councils contribute towards youth work provision.

From April 2024 a new fixed 5-year YAO contract has started; this will provide the vital Monday night detached and outreach session currently at the 3G pitch, the Tuesday senior night at the youth centre, plus the additional provision towards costs of providing an inclusive Duke of Edinburgh's award group at the youth centre.

As you are also aware, the South Glos Youth Work Partnership has submitted a Lottery Community Fund grant to complement the YAO, in which FACE has included a bid to support 2 existing additional sessions of youth work in Patchway. The application is for just over £28K. This currently supports the junior night on a Thursday, monthly LGBTQ group, plus other project work and schools' outreach. The new provision would include these areas of work, plus the weekly youth café session recently started which has been thriving.

FACE feel that we have turned around the youth work provision in Patchway during the past 18 months, into an active and responsive service for young people living in Patchway. The senior night youth club is now bursting at the seams with up to 50 young people attending each week and we have had to put in an extra staff member to meet this demand and maintain a safe environment.

Great relationships have been developed with the police, Violence Reduction Partnership, Patchway Community College, Pathways Learning Centre, PTC, Twinning, and other VCSE groups in the area; all of which are contributing to a wider offer of support, signposting and community engagement for the more disengaged young people of Patchway outside of the evening youth club nights.

As the Council could hopefully see from the youth services meeting we had in February with the National Youth Agency and South Glos Council commissioners as part of the NYA's audit of youth work partnerships in South Glos, the relationship we have with both PTC and SGC work really well for the development of rich youth work provisions in the Patchway area. As the NYA outlined, these rely heavily on commitment from all parties to make them work. Sadly, costs are never going down for this work.



THE FOUNDATION FOR ACTIVE  
COMMUNITY ENGAGEMENT

[www.facecharity.org.uk](http://www.facecharity.org.uk)

REGISTERED CHARITY NO. 1156904



FACE, Youth Centre, Elm Park, Filton, BS34 7PS  
0117 9691938 / info@facecharity.org.uk / www.facecharity.org.uk



We would love to open a second senior night to improve the offer for local teenagers, however funds will not stretch to this without the town council's support.

As outlined in my letter from May 2023, a 'typical' night of senior youth work costs around £18K including all resources, staffing, building, overheads, admin, IT, and management costs.

Any regular funding contribution Patchway Town Council could make would be much appreciated and better underpin the ongoing commitment to local teenagers.

If you have any other queries I would be happy to talk further. I will also be attending the town assembly on 29<sup>th</sup> April if contact there would be helpful.

Many thanks,

Debbie Teml  
Charity Director



THE FOUNDATION FOR ACTIVE  
COMMUNITY ENGAGEMENT

[www.facecharity.org.uk](http://www.facecharity.org.uk)

REGISTERED CHARITY NO. 1156904



Turtle CYP  
(Formerly South Gloucestershire Playscheme)  
C/O Coniston Community Centre,  
The Parade,  
Patchway,  
BS34 5LP  
2th April 2024

Dear Councillors,

I am pleased to announce that we have changed our name to Turtle CYP (C=Children, Y=Young people, P=Professionals). The Turtle shell represents a place of safety for everyone, and our aim is to support service users to come out of their shell and feel inspired, empowered, a sense of achievement and happiness.

Turtle CYP would like to apply for grant of £2,500.00 from Patchway Town Council to go towards our summer 2024 playscheme.

Last year we received £4,000 grant funding from the Town Council along with some MAF funding and a donation from the Town Mayor (£750 total).

This year we will deliver the playscheme Monday to Thursday for children aged 5-11. Fridays would be fun activities for the whole family.

Our playscheme is a resource for children and families living in Patchway and is not intended as formal childcare. We receive funding towards children who are on free school meals from HAF at South Gloucestershire Council. As I am sure you are aware, this funding pot decreases every year, but our costs to deliver continue to rise. We continue to be unique in terms of organisations that deliver school holiday activities as we ensure that every child can come, regardless of their financial status, which is so important at this present time. Our sessions are from 10.30am – 2.30pm each day, and the children attending the playscheme sessions each receive a free lunch that we purchase from Snack Attacks. Every day the children take part in arts & crafts, games, sports, reading challenges and other fun activities. We do not use any computers / phones / technology as feel that play is important for every child.

We employ teams of experienced play workers rather than activity providers as this helps keep costs lower. We welcome volunteers and actively encourage applicants from the age of 14. Last Summer we had 3 Patchway residents volunteering. One volunteer has now secured paid work due to being able to gain experience with ourselves.



We know that offering the family sessions one day a week, we will reach a greater number of families living in Patchway. The family sessions are aimed at encouraging families to participate in fun activities together and are open to the whole family. The sessions allow the whole family to bond which they may not be able to do at home due to the numerous distractions. The sessions help to reduce isolation and helps build stronger relationships within the community. The sessions also enable us to signpost families to other organisations or services they may want or need.

Last summer, our Patchway location for 5-11 year olds was fully booked very quickly. We provided lunch to all children attending and feel this is an important element to maintain due to the current cost of living rises which is affecting all families in Patchway. Last year we had 74 different children attend from Patchway. Between them they attended 308 sessions (average of 4 sessions each).

In the last 12 months, we have also delivered the following:

Summer 2023 Family Activities – 24 families = 26 adults and 43 children attended.

October 2023 Family Activities – 26 Families = 28 adults and 65 children attended.

Winter 2023 Playscheme – 20 different children attending 58 times between them.

February 2024 Family Activities – 13 families – 14 adults and 30 children attended.

1 Cygnet Course delivered in Patchway – 10 parents attended and completed the 7 week course.

6 other parents in Patchway have attended a 7-week Cygnet course held online.

We have brought in funding to the amount of £15,694.50 to deliver these projects (not including the £4,000 from Patchway Town Council last summer). We have also had over 200 hours of volunteering completed in Patchway.

We would really appreciate your consideration of our request for this grant.

Kind regards

A handwritten signature in black ink, appearing to read 'Ternaya Cummings'.

Ternaya Cummings

Playscheme Director





## Expenditures

### Dues and subscriptions

NOCN Fees	£ 3,775.20
Quickbooks	£ 701.52
One.com	£ 191.22
Scrapstore	£ 40.00
Microsoft subscription	£ 79.99
CVS South Glos membership	£ 100.00
Insurance	£ 843.17
<b>TOTAL</b>	<b>£ 5,371.10</b>

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### Payroll expenses

Pension	£ 2,175.99
Taxes	£ 12,523.34
Wages	£ 65,789.44

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**Total Payroll Expenses** £ 80,488.77

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Room Hire	£ 7,359.15
DBS for staff and volunteers	£ 374.00
Storage	£ 750.00
Lunch for children	£ 11,792.00
Uniform	£ 1,684.84
Phone / IT	£ 726.02
Resources / Equipment	£ 11,145.79
Activity Providers	£ 3,000.00
Staff Training	£ 1,200.00
Assessor / IA Fees	£ 5,943.92
Cygnnet Tutor	£ 4,030.79
Refreshments	£ 2,926.88

<b>Expenditure</b>	<b>£ 51,113.39</b>
<b>Total Expenditures</b>	<b>£136,973.26</b>
<b>NET OPERATING INCOME</b>	<b>£ 2,562.54</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£ 2,562.54</b>



## Financial Activities

April 2023 – March 2024

	<b>Total</b>
<b>INCOME</b>	
Youth Work Training – various funders	£53,286.70
South Glos Council – Cygnet	£11,902.54
South Glos Council – HAF	£29,414.00
National Lottery	£10,000.00
ASDA – Coronation Event	£ 400.00
Wellspring	£ 2,996.00
Coniston Community Center	£ 1,100.00
Donations	£ 586.56
Stoke Gifford Parish Council	£ 5,000.00
South Glos MAF Cllr Scott	£ 250.00
Patchway Town Mayor	£ 250.00
Patchway Town Council	£ 4,000.00
Bradley Stoke Town Council	£ 5,000.00
High Sherriff of Glos	£ 2,500.00
Almondsbury Charity	£ 1,500.00
South Glos Council – Cost of Living Grant	£ 7,600.00
SMV Merchants	£ 3,000.00
Charlton Hayes Parish Council	£ 250.00
Charlton Hayes MAF Cllr Scott Cllr Shambu	£ 500.00
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Total Income	<b>£139,535.80</b>
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<b>TOTAL</b>	<b>£139,535.80</b>



## Balance sheet

As of March 31, 2024

	Total
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
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<b>CASH AT BANK AND IN HAND</b>	
Co-op Current Account	£44,606.84
Co-op Old Current Account	£82.54
<b>Total cash at bank and in hand</b>	<b>£44,689.38</b>
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<b>DEBTORS</b>	
1140 Grants receivable	£0.00
<b>Total Debtors</b>	<b>£0.00</b>
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<b>CURRENT ASSETS</b>	
<b>Total Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£44,689.54</b>
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<b>CREDITORS: AMOUNTS FALLING DUE IN ONE YEAR</b>	
<b>Trade Creditors</b>	
2000 Accounts Payable	£ 1,204.22
<b>Total Trade Creditors</b>	<b>£ 1,204.22</b>
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<b>Total Creditors: amounts falling due in one year</b>	<b>£ 1,204.22</b>
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<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£43,485.32</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£43,485.32</b>
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<b>CHARITY FUNDS</b>	
3203 Restricted Funds	£26,852.74
3206 Unrestricted funds	£16,632.58
<b>Total Charity Funds</b>	<b>£43,485.32</b>
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