

# PATCHWAY TOWN COUNCIL

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11<sup>th</sup> June 2020

Dear Councillor,

You are hereby summonsed to attend the Meeting of Patchway Town Council on **Tuesday 16<sup>th</sup> June 2020 at 7pm**. The meeting will be held by virtual link and the agenda is below.

Yours sincerely,

Town Clerk

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## AGENDA

[To participate in this meeting please click here](#) then enter access code **736-973-597** when prompted.

### PUBLIC SESSION

1. To receive questions from the members of the public present.
2. To receive the apologies for absence and decide whether to accept them.
3. Declarations of Interest
4. To consider and approve the minutes of the of the Annual Meeting of Patchway Town Council held on 19<sup>th</sup> May and to note any issues.
5. To consider and approve the minutes of the meeting of the Extraordinary Town Council meeting held on the 1<sup>st</sup> June 2020 and to note any issues.
6. To note the minutes of the meeting of the Finance Committee meeting held on 9<sup>th</sup> June 2020 and consider any recommendations:
  - a) To consider the Terms of Reference and agree to adopt them for 2020/21.
  - b) To consider amending Financial Regulations 4.1 to reflect the change for the Finance Committee to authorise spending of up £7500, instead of £5,000.
7. To consider the recommendation from the Grants Working Party as detailed in the **Report on Grants 2020** document and agree any actions.
8. To consider the quotations for the main insurance policy and agree any actions.
9. For the Patchway Community Centre redevelopment project:-
  - a)To consider the tender document for the redevelopment of Patchway Community

Centre and agree any actions.

c) to consider the Project Managers update report for the Community Centre redevelopment

**10.** For the 3G & The Crickets nets project :-

a) To consider awarding the contract for the 3G and Cricket Nets project and agree any actions.

b) to consider the Project Managers update report for the 3G and Cricket nets project

**11.** Council Finance.

a. To note the current financial position of all three bank accounts

b. To note the Bank Reconciliation and Bank Statements for May

c. To note the income and expenditure reports for May

d. To note the monthly summary of accounts for May

e. To approve the expenditure report and authorise payments.

f. To approve the addition of 'Ecosolve' onto the preferred suppliers list under 'Pitch Maintenance'.

g. To approve the addition of 'CR Fencing' onto the preferred suppliers list under 'Grounds Maintenance'.

**12.** To consider any correspondence received

a) Email from the Reverend at St Chads Church relating to a Memorial for those who have lost their lives due to the Covid pandemic

b) Email from a resident about anti- social behaviour at Scott Park and how the Council could assist in preventing this.

**13.** To note that the next meeting will be an Extraordinary Council meeting on the 18th July 2020 at 7pm.

### **CLOSED SESSION**

**22.** To consider the advice received relating to the funding agreement between the Town Council and South Gloucestershire Council.